

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING**

**Foster City Community Building – 1000 E. Hillsdale Blvd., Foster City  
Wind Room**  
*(Directions on Page 2)*

**Thursday, May 15, 2014  
7:00 P.M.**

**AGENDA**

<b><u>Agenda Item</u></b>	<b><u>Presenter</u></b>	<b><u>Page#</u></b>
<b>1. <u>Call To Order, and Roll Call</u></b>	(O’Connell)	
<b>2. <u>Comments by Chair</u></b>	(O’Connell)	
<b>3. <u>Board Policy Committee Report</u> <i>(Attachment)</i></b>	(O’Connell)	<i>Pg 5</i>
<b>4. <u>Public Comment</u></b>  <i>Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.</i>	(O’Connell)	
<b>5. <u>Consent Calendar</u></b>	(O’Connell)	
A. Approval of Minutes from the March 20, 2014 meeting <i>(Attachment)</i>		<i>Pg 21</i>
B. Receive and File Budget Status Report – As of 3/31/14 <i>(Attachment)</i>		<i>Pg 25</i>
C. Receive and File Investment Report – As of 3/31/14 <i>(Attachment)</i>		<i>Pg 27</i>
D. Receive and File Bond Surcharge Collection Status Report – As of 3/31/14 <i>(Attachment)</i>		<i>Pg 29</i>
E. Receive and File Directors’ Reimbursement Report – As of 3/31/14 <i>(Attachment)</i>		<i>Pg 33</i>
<b>6. <u>Action Items</u></b>		
A. Potential Amendment to Hanson Bridgett Professional Services Contract <i>(Attachment)</i>  <i>The Committee voted unanimously to recommend the CEO/General manager to monitor the professional services contract with Hanson Bridgett to determine the most efficient and effective deployment of resources through the close of this fiscal year, and provide a recommendation for a possible contract amendment to the full board at its May meeting.</i>	(Sandkulla)	<i>Pg 35</i>
B. Amendment to FY 2013-14 Budget to Fully Fund Maddaus Water Management Professional Services Contract <i>(Attachment)</i>  <i>The need for this amendment was identified after the April Board Policy Committee meeting, therefore, no Committee recommendation is provided.</i>	(Sandkulla)	<i>Pg 37</i>
C. Proposed FY 2014-15 Work Plan and Operating Budget <i>(Attachment)</i> 1. Approval of FY 2014-15 Work Plan and results to be achieved	(Sandkulla)	<i>Pg 39</i>

2. The recommended Operating Budget of \$2,939,286, and
3. Funding the budget with a 5% increase in assessments and a transfer of \$296,436 from the General Reserve.

*The Committee voted unanimously to recommend approval of the proposed Board action.*

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| D. | Approval of Professional Services Contracts for FY 2014-15 ( <i>Attachments</i> )          | (Sandkulla) | Pg 55  |
|    | 1. BLX Group, LLC (Investment Advisor)   |             | Pg 59  |
|    | 2. Brown & Caldwell (Conservation Database)  |             | Pg 63  |
|    | 3. Burr, Pilger, Mayer (Water Supply Agreement Auditing/Accounting Support)                |             | Pg 67  |
|    | 4. Hanson, Bridgett, LLP (Legal Counsel)   |             | Pg 69  |
|    | 5. Hilton, Farnkopf, Hobson (Engineering/Financial Consultant –Water Supply Agreement)     |             | Pg 77  |
|    | 6. Kelling, Northcross, Norbriga (Financial Advisor)                                       |             | Pg 79  |
|    | 7. Orrick, Herrington & Sutcliffe, LLP (Bond Documents Legal Support)                      |             | Pg 81  |
|    | 8. Terry Roberts (Engineering Consultant – WSIP Cost, Schedule & Construction Management ) |             | Pg 83  |
|    | 9. Stetson Engineering (Engineering Consultant – Water Supply Agreement)                   |             | Pg 87  |
|    | 10. Bud Wendell (Strategic Counsel)  |             | Pg 91  |
|    | 11. EarthCapades (School Assembly Program)   |             | Pg 95  |
|    | 12. Resource Action Program (School Education Programs)                                    |             | Pg 101 |
|    | 13. Tuolumne River Trust (Classroom Education Program)                                     |             | Pg 117 |
|    | 14. Waterfluence, LLC (Large Landscape Conservation Services Consultant)                   |             | Pg 123 |

*The Committee voted unanimously to recommend Board approval of the fourteen professional services contracts for legal, engineering, financial, strategic, and water conservation services needing to be in place by July 1, 2014.*

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| E. | Professional Services Contract with Highest Ranked Vendor(s) to Implement Home Water Use Reports ( <i>Attachment</i> )   | (Sandkulla) | Pg 131 |
|    | 1. Negotiate and execute a contract with the selected consultant, subject to legal counsel’s final review, to implement the Home Water Use Reports Program; and, |             |        |
|    | 2. Offer participation in the program to interested BAWSCA agencies on a subscription basis in FY 2014-15  |             |        |

*The Committee voted unanimously to recommend approval of the proposed Board action.*

**7. SFPUC Report** (Kelly)

**8. Reports** (Sandkulla)

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| A. | Long-Term Reliable Water Supply Strategy – Update ( <i>Attachment</i> ) | Pg 141 |
| B. | Pilot Water Transfer Plan – Update ( <i>Attachment</i> )                | Pg 143 |
| C. | CEO/General Manager’s Letter ( <i>Attachment</i> )                      | Pg 147 |
| D. | Correspondence Packet ( <i>Under Separate Cover</i> )                   |        |
| E. | Board Policy Calendar ( <i>Attachment</i> )                             | Pg 167 |

9. **Closed Session** (*Under Separate Cover*) (O'Connell)  
 Conference with Legal Counsel – Anticipated Litigation  
 Initiation of litigation pursuant to subdivision (c) of Section 54956.9: one potential case
10. **Reconvene and Report from Closed Session** (O'Connell)
11. **Directors' Discussion: Comments, Questions, and Agenda Requests** (O'Connell)
12. **Date, Time and Location of Future Meetings** (O'Connell) Pg 169  
 (See attached schedule of meetings)
13. **Adjournment to next meeting on for July 17, 2014 at 7pm** (O'Connell)

*Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 650, San Mateo, CA 94402** or by e-mail at [bawasca@bawasca.org](mailto:bawasca@bawasca.org)*

*All public records that relate to an open session item of a meeting of the BAWSCA Board that are distributed to a majority of the Committee less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 650, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Committee.*

**Directions to Foster City Community Bldg. – 1000 E. Hillsdale Blvd., Foster City**

**From Hwy. 101**, take the Hillsdale Ave. exit East. Turn Right into the parking lot just after the intersection with Shell Blvd. The Community Bldg. entrance is separate from the Library entrance and is marked by signage. The Wind Room will be at the top of the stairs on the right, across from the reception station (there is also an elevator).

**From the East Bay**, take Hwy. 92 West, exiting at Foster City Blvd., and going South on Foster City Blvd. to Hillsdale. Turn Right (West) onto Hillsdale and proceed to Shell Blvd., making a U-turn to be able to pull into parking lot on SE corner of Hillsdale and Shell. See underlined sentence of first paragraph above for remainder of directions.