

CITY OF HAYWARD
Citizens Advisory Commission

Wednesday, April 14, 2004

City of Hayward – City Hall
777 B Street, **Room 2-A**
Hayward CA 94541

6:30 PM

Applicant Appeals Meeting

Agenda

- I. Call to order
- II. FY 2004-05 CDBG Applicant Appeals
- III. Adjournment

Regular CAC Meeting

Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Attendance
- IV. Welcome of Visitors
- V. Public Comments *(NOTE: The Public Comments section provides an opportunity to address the Citizens Advisory Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- VI. Approval of March 24, 2004 Summary Notes
- VII. CDBG Funding Process Update

(over)

- VIII. FY 2004-05 Final CDBG Recommendations
- IX. CAC Presence at the City Council Work Session
- X. Acquisition of the Boys and Girls Club
- XI. Follow-Up Questions RE: CDBG Quarterly Performance Reports
- XII. Annual Dinner Preparation
 - A. Restaurant Selection Committee Appointments
 - B. FY 2004-05 CAC Officers Nominating Committee
- XIII. City Budget Update
- XIV. Future Agenda Items
- XV. Commissioner Announcements (Non-Action Items)
- XVI. Adjournment

CAC summary notes are available by fax, e-mail, or regular mail. For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



CITY OF HAYWARD
Citizens Advisory Commission
Summary Notes
March 24, 2004

Regular Meeting

- I. Call to Order:** Chairperson Imazumi called the meeting to order at 6:42 p.m.
- II. Pledge of Allegiance**
- III. Attendance:** All Commissioners in attendance signed the sign-in sheet. *(Record of attendance is kept from June 2003 through May 2004).*

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
April Chan	O	7	2	7	2
Launa M. Craig	X	7	2	7	2
Ramona Flores	X	6	3	6	3
Robert Imazumi *	X	9	0	8	0
Sylvia Jackson	O	6	3	6	3
Tina Jackson-Walda	O	5	4	5	4
Rodney Loche	X	6	3	6	3
Dianne McDermott	X	6	3	6	3
Al Mendall	X	7	2	7	2
Martin Nnam	X	8	1	8	1
Glorious K. Pulliam	X	8	1	8	1
Beverly Reliford	X	7	2	7	2
Diana Schaufler	X	8	1	8	1
Bonnie Thieman	X	6	3	6	3
Roger Treskunoff	O	7	2	7	2

* *Chairperson*

Staff in Attendance: Ann Bauman, NED Manager
David Korth, Social Services Planning Manager
Anne Culver, Community Development Specialist

- IV. Welcome of Visitors:** Visitors in attendance signed the sign-in sheet.
- V. Public Comments:** There were no public comments.

VI. Approval of February 25, 2004 Summary Notes: Commissioner Reliford made a motion to approve the February 25, 2004 Summary Notes. The motion was seconded by Commissioner Mendall, and approved unanimously.

VII. FY 2004-05 CDBG Funding Process Update: Mr. Korth reported that the Application Review Committee conducted its interviews on March 6, 2004. At tonight's meeting the CAC is scheduled to establish its Preliminary Recommendations, which will be distributed to applicants during the next week.

On April 14, 2004, applicants who wish to Appeal either the CAC's or City staff's Preliminary Recommendation may do so at the beginning of the Regular CAC meeting at 6:30pm. Immediately following any Appeals presented, the CAC will deliberate and subsequently approve its Final Recommendations. City Council will discuss the Final Recommendations at a Work Session meeting on Tuesday, May 4, 2004 and CDBG allocations will be made on Tuesday, May 11, 2004 at the regular City Council meeting. Each of these meetings is a public meeting, and applicants are welcome but not required to attend.

VIII. Application Review Committee (ARC) - Debrief: The chairperson of the ARC, Commissioner Mendall, thanked the other members of the committee for being thoughtful and attentive over the course of the long day of interviews (March 6, 2004). He reported that members of the ARC seemed very well prepared, which helped the committee adhere to the interview schedule.

IX. FY 04-05 CDBG Preliminary Recommendations: In accordance with the requirements of Conflict of Interest law, prior to establishing the Commission's Preliminary Recommendations, members were requested to declare any conflicts or possible conflicts of interest. Chairperson Imazumi informed the Commission that his wife is currently on the board of the SAVE agency (Application #20); Commissioner Pulliam said she is employed by the Hayward Unified School District (Application #7, with HARD). Therefore, Commissioners Imazumi and Pulliam did not participate in the deliberations or voting with regard to those respective agencies.

Members of the Commission discussed each of the applications and then voted to establish the Commission's Preliminary Recommendations. The Preliminary Recommendations Chart is attached for review.

On April 14, 2004, applicants that wish to Appeal either the CAC's or City staff's Preliminary Recommendation may do so at the beginning of the Regular CAC meeting at 6:30pm.

- X. Certificate of Appreciation Presented to Council Member Doris Rodriquez:** On behalf of the Commission, Chairperson Imazumi presented a Certificate of Appreciation to Council Member Doris Rodriquez, who will be retiring from City Council in April 2004. Council Member Rodriquez thanked everyone in attendance, and said the ten years she served on the CAC were very rewarding, and she has enjoyed being the CAC liaison to City Council. She thanked the Commission for its work which benefits the Hayward citizenry, and wished everyone well.
- XI. Budget Update:** Council Member Rodriquez reported that there is no new information at present, however there will be more information regarding the FY 04-05 City budget nearer to the end of April and early May 2004, when the draft budget has been completed.
- XII. Future Agenda items:**
- Advocating for the CAC's Final Recommendations at the Work Session
 - Annual Dinner Preparations
- XIII. Commissioner Announcements (non-action items):** Members of the CAC expressed their appreciation to members of the Application Review Committee.
- XIV. Adjournment:** The meeting was adjourned at 8:35pm.

**CDBG FY 2004-05
PRELIMINARY RECOMMENDATIONS CHART**

NAME OF AGENCY	FUNDED IN FY 03-04 AMOUNT	FUNDING REQUESTED IN FY 04-05	STAFF RECOM- MENDATION	CAC RECOM- MENDATION
Housing				
No applications were submitted in this category.				
Housing Rehabilitation				
1. Housing Rehabilitation Loan Program	\$ 575,000	575,000	575,000	575,000
2. Minor Home Repair Program	300,000	300,000	300,000	300,000
	Subtotals:	\$ 875,000	875,000	875,000
Neighborhood Facilities and Improvements				
3. Community Resources for Independent Living (Requests funds to complete the facility's interior remodel.)	100,000	35,325	35,325	35,325
4. E.A.S.T.B.A.Y. (Facility acquisition for startup adolescent residential drug treatment program.)	0	200,000	0	0
5. Eden Housing, Inc. (Repair and re-roof Harris Court housing units. FY 03-04 funding was for the Mission Blvd. project.)	350,000	100,000	100,000	100,000
6. Emergency Shelter Program (ESP) (Kitchen and bathroom remodel, new carpet.)	44,000	96,000	96,000	96,000
7. Hayward Area Recreation and Park District (Re-grade and replace irrigation system at Sunset field. Total project cost is \$530,000.)	0	522,300	258,300	258,300
8. Salvation Army (Rehabilitation of the "A" Street facility.)	0	200,000	90,000	50,000
9. Women on the Way (ADA / accessibility improvements. FY 03-04 funding was used to acquire the facility.)	150,000	30,000	30,000	30,000
Hayward Community Gardens			8,000	8,000
	Subtotal:	\$ 1,173,625	617,625	577,625

NAME OF AGENCY	FUNDED IN FY 03-04 AMOUNT	FUNDING REQUESTED IN FY 04-05	STAFF RECOM- MENDATION	CAC RECOM- MENDATION
Public Services				
10. Alameda County Community Food Bank (Food distribution to Hayward homeless shelters.)	30,000	30,000	30,000	30,000
11. Community Resources for Independent Living (Housing counseling program.)	48,500	48,125	48,500	48,500
12. Eden Council for Hope and Opportunity (ECHO) (Fair Housing, Landlord/Tenant, and Rental Assistance programs.)	145,000	152,250	145,000	145,000
13. Eden I&R: Roving Housing Resource Program (Roving housing case manager for Hayward homeless shelter clients.)	0	35,000	35,000	35,000
14. Emergency Shelter Program (ESP) (Children's services at ESP's family shelter.)	44,200	47,028	26,600	26,600
15. Family Emergency Shelter Coalition (FESCO) (Case management staff.)	35,000	35,000	26,600	26,600
16. Family Violence Law Center (Legal services for victims of domestic violence.)	60,000	60,000	60,000	60,000
17. Hayward Community Gardens (Gardening opportunities for low-income Hayward residents to supplement their food budgets.)	25,000	31,885	15,000	15,000
18. Human Outreach Agency (Weekend and overnight program staff.)	0	40,000	40,000	40,000
19. La Familia: Fuller Site (Case management program for Fuller site.)	0	52,321	0	0
20. Shelter Against Violent Environments / WINGS (Weekend and overnight program staff.)	49,300	66,000	49,300	49,300
	Subtotal:	\$ 597,609	476,000	476,000
Economic Development				
21. Small Business Revolving Loan Program	0	200,000	200,000	240,000
	Subtotal:	\$ 200,000	200,000	240,000
Commercial Rehabilitation / Elimination of Blight				
22. Acquisition of 913 "B" Street	0	350,000	350,000	350,000
	Subtotal:	\$ 350,000	350,000	350,000
	TOTAL:	\$ 3,196,234	\$ 2,518,625	\$ 2,518,625