

**City of Hayward  
Citizens Advisory Commission**

**ANNUAL DINNER MEETING  
Wednesday, June 15, 2005**

**China Bistro  
22436 Foothill Boulevard  
Hayward, California  
6:30pm**

**← NOTE LOCATION**

- I. Call to Order
- II. Pledge of Allegiance
- III. Attendance
- IV. Public Comments: *(NOTE: The Public Comments section provides an opportunity to address the Citizens Advisory Commission {CAC} on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of May18, 2005, CAC Meeting Summary Notes
- VI. Election of FY 05-06 CAC Officers
- VII. Liaison Assignments
- VIII. General Announcements (Non-Action Items)
- IX. Adjournment

(over)

CAC summary notes are available by fax, e-mail, or regular mail. For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



**CITY OF HAYWARD**  
**Citizens Advisory Commission**  
**Summary Notes**  
**May 18, 2005**

**6:30pm: Regular Meeting**

- I. Call to Order:** At 6:33pm, Chairperson Mendall called the meeting to order.
- II. Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance.
- III. Attendance:** Commissioners in attendance signed the Attendance Sheet.

*Note: Record of attendance is kept from June 2004 through May 2005.*

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
April Chan	X	8	3	8	3
Launa M. Craig	X	10	1	10	1
Ramona Flores	X	8	3	8	3
Hilda "Chris" Harris **	X	8	2	8	2
Robert Imazumi	X	6	5	6	5
Sylvia Jackson	X	6	5	6	5
Tina Jackson-Walda	X	8	3	8	3
Rodney Loche	X	8	3	8	3
Dianne McDermott	X	9	2	9	2
Al Mendall *	X	10	1	10	1
Glorious K. Pulliam	X	8	3	8	3
Beverly Reliford	X	10	1	10	1
Diana Schaufler	X	11	0	11	0

\* Chairperson

\*\*Term started July 2004

**Staff in Attendance:** Gail Patton, Neighborhood and Economic Development Manager  
Anne Culver, Community Development Specialist

Guests in Attendance signed the Guest Sign-In Sheet.

- IV. Public Comments:** There were no public comments.
- V. Approval of March 16, 2005 Summary Notes:** Commissioner McDermott made a motion to approve the March 16, 2005 Summary Notes. Commissioner Schaufler seconded the motion, which was approved unanimously. (These Summary Notes were not approved at the April 2005 CAC meeting due to lack of quorum.)

**VI. Approval of April 20, 2005 Summary Notes:** Commissioner Imazumi made a motion to approve the April 20, 2005 Summary Notes. Commissioner Jackson-Walda seconded the motion, which was approved unanimously.

**VII. Matt Jimenez Community Center Update:** Sean Lange, from the Hayward Area Recreation and Park District (HARD), presented a report on the programs and activities at the Center. Currently, there are after school activities on weekdays, including a homework club, arts and crafts activities, and sports programs. Mr. Lange reported that securing ongoing funding for these services has been challenge, and the City of Hayward's assistance with facility expenses (such as utilities and janitorial services) has been an important component of the overall operations budget, which is projected for FY 05-06 at approximately \$200,000. At this time, use of the facility is limited by available staffing.

**VIII. Funding Process De-Brief / CAC Presence at the City Council Work Session and Public Hearing:** Chairperson Mendall expressed his concern that due to low Commissioner turn-out at these meetings, the Commissioner's support for its Final Funding Recommendations was possibly not completely understood by Council members.

Several Commissioners expressed regret at not having been available to attend, due to schedule conflicts. Others expressed that they did not agree with some of the individual CAC Recommendations, and therefore did not wish to attend the City Council meetings. After discussion, members of the Commission agreed that during the FY 06-07 CDBG Funding Process, adequate time and opportunity for Commission discussion would be a high priority, so that the CAC's Final Funding Recommendations would reflect as close to a consensus as possible.

**IX. FY 05-06 CAC Areas of Interest / Focus:** Chairperson Mendall asked members of the Commission to consider if there are any topics or areas of interest outside of the Annual Funding Process they would be interested in exploring. Commissioners suggested the following topics be discussed and considered:

- |  |   |
|--|---|
| ▪ City Council's expectations of the CAC                   | ▪ Facilitate better service delivery              |
| ▪ Training in decision making and parliamentary procedures | ▪ Issue Summits, e.g. hunger, youth, etc.         |
| ▪ Mass transit and traffic-related issues                  | ▪ Redevelopment Projects, e.g. South Hayward BART |
| ▪ Downtown Hayward and City Master Plan                    | ▪ Community Needs, development of new services    |

For some items, Commissioners expressed a wish to be more informed while other items are for potential CAC action. Staff offered to present (at a future meeting) an overview of the City's framework of Boards and Commissions and their respective areas of focus, so that list could be narrowed to topics and issues within the CAC's purview. This topic will be placed on future CAC Agendas for further discussion and refinement.

**X. Annual Dinner Committee Report:** After discussion, it was decided that this year's Annual CAC Dinner take place at the China Bistro on Foothill Boulevard in Hayward.

**XI. Staff Report (Non-action items)**

**A. CDBG Financial Summary:** The April 2005 Financial Summary was distributed.

**B. CDBG Program Updates:** Ms. Culver presented an oral update on each of the active CDBG projects.

**C. CDBG-Related Announcements / Advisories:** There were no advisories.

**XII. Future Agenda Items**

- Election of FY 05-06 CAC Officers (June)
- Five Year Consolidated Plan (July)
- Parliamentary Procedure Training, overview of the Brown Act and Conflict of Interest Law
- Discussion: CAC Purpose and Areas of Interest/Focus
- Update: Status of CDBG Funds at Federal Level

**XIII. General Announcements:**

- The following Commissioners announced that they would present agency liaison reports at the July 2005 CAC Meeting:

Commissioner Schaufler - Building Opportunities for Self-Sufficiency  
Commissioner Imazumi - Community Resources for Independent Living  
Chairperson Mendall - Spectrum Services  
Commissioner Loché - Human Outreach Agency

- The following Commissioners announced that they would present agency liaison reports at the September 2005 CAC Meeting:

Commissioner Craig - Matt Jimenez Community Center  
Commissioner Pulliam - Tiburcio Vasquez Health Services

**XIV. Adjournment:** The meeting adjourned at 8:40pm