

**City of Hayward
Citizens Advisory Commission
Regular Meeting**

**Hayward City Hall – Room 2-A
777 B Street, Hayward, California
Wednesday, March 15, 2006
6:30pm**

Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Attendance
- IV. Public Comments: *(NOTE: The Public Comments section provides an opportunity to address the Citizens Advisory Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of February 15, 2006 CAC Meeting Summary Notes
- VI. Review of FY 06-07 CDBG Preliminary Recommendation Written Responses (from Applicants)
- VII. FY 2006-07 CDBG Final Funding Recommendations
- VIII. Discussion of CAC Representation at City Council Work Session and Public Hearing Meetings
- IX. Continued Discussion Regarding Future CAC Activities
- X. Staff Report (Non-action Items)
 - A. CDBG Programmatic and Financial Summaries
 - B. CDBG Related Announcements / Advisories

XI. Future Agenda Items

- Long-term Plan for Eden Youth and Family Center and the Matt Jimenez Community Center Sites
- CDBG Funding Process Debrief
- Other

XII. Commissioner's General Announcements (Non-Action Items)

XIII. Adjournment

CAC summary notes are available on the City of Hayward website (www.hayward-ca.gov) or by fax, e-mail, or regular mail. For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



CITY OF HAYWARD
Citizens Advisory Commission
February 15, 2006
Regular Meeting

Summary Notes

- I. **Call to Order:** At 6:35pm, Chairperson Jackson-Walda called the meeting to order.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Attendance:** Commissioners in attendance signed the Attendance Sheet.

Note: Record of attendance is kept from June 2005 through May 2006.

| Commissioners | Present This Meeting | All Meetings Year to Date | | Regular Meetings Only Year to Date | |
|-----------------------|----------------------|---------------------------|--------|------------------------------------|--------|
| | | Present | Absent | Present | Absent |
| Diane Balloue ** | X | 4 | 0 | 4 | 0 |
| April Chan | X | 7 | 1 | 7 | 1 |
| Giavanni S. Coleman** | X | 4 | 0 | 4 | 0 |
| Launa M. Craig | X | 7 | 1 | 7 | 1 |
| Hilda "Chris" Harris | X | 7 | 1 | 7 | 1 |
| Robert Imazumi | X | 7 | 1 | 7 | 1 |
| Tina Jackson-Walda * | X | 6 | 2 | 6 | 2 |
| Rodney Loché | X | 8 | 0 | 8 | 0 |
| Dianne McDermott | X | 7 | 1 | 7 | 1 |
| Kathryn Morris ** | X | 4 | 0 | 4 | 0 |
| Al Mendall | X | 8 | 0 | 8 | 0 |
| Glorious K. Pulliam | X | 6 | 2 | 6 | 2 |
| Beverly Reliford | X | 7 | 1 | 7 | 1 |
| Diana Schaufler | X | 8 | 0 | 8 | 0 |

* *Chairperson*

** *Start date = November 2005.*

Staff in Attendance: David Korth, Social Services Planning Manager
Anne Culver, Community Development Specialist
Dana Bailey, Community Programs Specialist

Guests in Attendance signed the Guest Sign-in Sheet.

- IV. **Public Comments:** There were no public comments.

- V. **Approval of January 18, 2006 Summary Notes:** Commissioner Mendall made a motion to accept the January 18, 2006 Summary Notes as submitted. Commissioner Schaufler seconded the motion, and the motion was unanimously approved.
- VI. **Application Review Committee (ARC) De-Brief:** Commissioner Loché, with the assistance of the other members of the Application Review Committee (ARC), provided a summary of the ARC interview day which took place Saturday, January 28, 2006.
- VII. **Preliminary FY 2006-07 CDBG Funding Recommendations:** Chairperson Jackson-Walda facilitated a discussion leading up to the establishment of the ARC's Preliminary CDBG Funding Recommendations for FY 2006-07.

Thirty applications for CDBG funding, totaling more than \$3.9 million, were submitted for the FY 2006-07 program year. Due to federal budget cuts, it is anticipated that the City's CDBG funding will be reduced by more than ten percent. The amount available to allocate to projects in FY 2006-07 is \$1,722,291. After consideration and discussion of all of the applications the CAC established its Preliminary Funding Recommendations (Attachment A).

The Commission also considered the possibility that some previously-funded and slow-moving projects may not be able to be carried out for a variety of reasons. The Commission created the following List in priority order should any of these projects be canceled prior to the City Council's April 18th Public Hearing to allow funds to be redistributed:

| Additional Funding Consideration List | | | | |
|--|--------------------|---|---|--|
| Priority Level | Application | | Preliminary Funding Recommendation | Additional Funding Recommendation |
| | # | Project Name | | |
| 1 | 6 | Child, Family and Community Services Inc. (Head Start) – <i>Eden Youth and Family Center Facility Improvement Project</i> | \$0 | Up to: \$100,000 |
| 2 | 7 | Family Emergency Shelter Coalition – <i>Facility Upgrade Project</i> | \$26,000 | Up to an additional: \$49,000 |
| 3 | 11 | Salvation Army - <i>Community Service Center Construction Project</i> | \$50,000 | Up to an additional: \$50,000 |
| 4 | 4 | Eden Housing - <i>Huntwood Commons Housing Rehabilitation Project</i> | \$0 | Up to: \$600,000 |

Each CDBG applicant will receive a notice prior to the March 15, 2006 CAC meeting informing them of the Commission's and Staff's Preliminary Funding Recommendations. Applicants will have the option to submit a written response to those recommendations. The CAC will establish its Final Funding Recommendations at this meeting which will be open to the public. Applicants are encouraged to attend because changes to any of the funding recommendations could have an impact on any or all of the other recommendations.

VIII. Continued Discussion Regarding CAC Future Activities: Due to the lateness of the hour, members of the CAC decided that this item should be postponed to a future meeting.

IX. Staff Report (Non-Action Items):

- A. CDBG Programmatic and Financial Summaries: Ms. Culver distributed the July 1, 2005 - January 31, 2006 CDBG Financial Summary.
- B. CDBG Related Announcements / Advisories: There were no CDBG-related announcements or advisories.

X. Future Agenda Items:

- CAC Final 2006-07 CDBG Funding Recommendations
- CAC Representation at the City Council's CDBG Funding Work Session and Public Hearing Meetings
- Continued Discussion Regarding CAC Future Activities
- Report on Long-term Plans for Eden Youth and Family Center and the Matt Jimenez Community Center Sites

XI. Commissioner's General Announcements (non-action items): There were no announcements

XII. Adjournment: The meeting adjourned at 9:07 pm.

ATTACHMENT A
City of Hayward
FY 06-07 Preliminary Recommendations Chart

| A. | CATEGORY OF NEED | CDBG Request | Prelim Rec Staff | Prelim Rec CAC |
|--|---|------------------|------------------|------------------|
| I. OWNERSHIP HOUSING | | | | |
| No applications were submitted in this category. | | | | |
| II. HOUSING REHABILITATION | | | | |
| 1. | Citizen's Housing / Stevenson Housing Corporation | 450,000 | 0 | 0 |
| 2. | Housing Rehabilitation Loan Program (COH) | 575,000 | 575,000 | 575,000 |
| 3. | Minor Home Repair Program (COH) | 350,000 | 350,000 | 350,000 |
| 4. | Eden Housing | 600,000 | 0 | 0 |
| | Subtotal: | 1,975,000 | 925,000 | 925,000 |
| III. FACILITIES & IMPROVEMENTS | | | | |
| 5. | Acquisition of the Matt Jimenez Community Center (COH) | 133,330 | 133,330 | 133,330 |
| 6. | Head Start (at EYFC) | 280,000 | 0 | 0 |
| 7. | Family Emergency Shelter Coalition | 75,000 | 26,000 | 26,000 |
| 8. | Hayward Community Gardens | 15,000 | 15,000 | 15,000 |
| 9. | Magnolia Women's Recovery Program | 280,000 | 0 | 0 |
| 10. | St. Rose Hospital / Silva Pediatric Dental Clinic (at EYFC) | 80,000 | 0 | 0 |
| 11. | Salvation Army | 100,000 | 59,464 | 50,000 |
| 12. | Seventh Step Foundation | 15,000 | 15,000 | 15,000 |
| 13. | Spectrum Community Services (with SOS) | 41,800 | 41,800 | 41,800 |
| 14. | Westminster Hills Presbyterian Church | 75,000 | 75,000 | 75,000 |
| 15. | Women on the Way (WOTW) | 40,000 | 30,000 | 39,464 |
| | Subtotal: | 1,135,130 | 395,594 | 395,594 |
| IV. PUBLIC SERVICES | | | | |
| 16. | Alameda County Community Foodbank | 35,000 | 35,000 | 35,000 |
| 17. | Community Resources for Independent Living (CRIL) | 50,449 | 0 | 0 |
| 18. | Eden Council for Hope and Opportunity (ECHO) | 156,925 | 78,000 | 78,000 |
| 19. | Eden I&R: Roving Housing Resource Program | 50,000 | 35,000 | 35,000 |
| 20. | Emergency Shelter Program | 29,989 | 24,000 | 24,000 |
| 21. | Family Emergency Shelter Coalition | 35,000 | 23,700 | 23,700 |
| 22. | Family Violence Law Center | 85,000 | 58,727 | 58,727 |
| 23. | Horeb House for Women and Children | 62,535 | 0 | 0 |
| 24. | Human Outreach Agency | 47,000 | 35,000 | 35,000 |
| 25. | Seventh Step Foundation | 80,875 | 5,000 | 5,000 |
| 26. | Shelter Against Violent Environments | 70,000 | 42,770 | 42,770 |
| 27. | Spectrum Community Services | 10,980 | 0 | 0 |
| 28. | Women on the Way | 30,000 | 14,500 | 14,500 |
| | Subtotal: | 743,753 | 351,697 | 351,697 |
| V. ECONOMIC DEVELOPMENT | | | | |
| 29. | Community Child Care Coordinating Council | 50,000 | 50,000 | 50,000 |
| 30. | Open Door | 35,603 | 0 | 0 |
| | Subtotal: | 85,603 | 50,000 | 50,000 |
| VI. COMMERCIAL REHABILITATION | | | | |
| No applications were submitted in this category. | | | | |
| | TOTAL: | 3,939,486 | 1,722,291 | 1,722,291 |