

**City of Hayward  
Citizens Advisory Commission  
Regular Meeting**

**Hayward City Hall – Room 2-A  
777 B Street, Hayward, California  
Wednesday, May 17, 2006  
6:30pm**

**Agenda**

- I. Call to Order
- II. Pledge of Allegiance
- III. Attendance
- IV. Public Comments: *(NOTE: The Public Comments section provides an opportunity to address the Citizens Advisory Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of April 19, 2006 CAC Meeting Summary Notes
- VI. Introduction: Tara Anderson, New Property Rehabilitation Specialist Assigned to the Housing Rehabilitation Programs
- VII. Selection of FY 2005-06 Annual Dinner Location
- VIII. Nominations Committee Members Report RE: FY 06-07 CAC Officers
- IX. FY 06-07 Commissioner Liaison Assignments
- X. Staff Report (Non-action Items)
  - A. CDBG Programmatic and Financial Summaries
  - B. CDBG Related Announcements / Advisories
- XI. Future Agenda Items:
  - A. Discussion: Facility Development Plan for Eden Youth and Family Center
  - B. City of Hayward Emergency Preparedness
  - C. Election of FY 06-07 CAC Officers (June)
- XII. Commissioner's General Announcements (Non-Action Items)
- XIII. Adjournment

Citizen Advisory Commission Agendas and Summary Notes are available on the City of Hayward website ([www.hayward-ca.gov](http://www.hayward-ca.gov)) or by fax, e-mail, or regular mail. For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



**CITY OF HAYWARD**  
**Citizens Advisory Commission**  
**April 19, 2006**  
**Regular Meeting**

**Summary Notes**

- I. Call to Order:** At 6:35pm, Chairperson Jackson-Walda called the meeting to order.
- II. Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. Attendance:** Commissioners in attendance signed the Attendance Sheet.

*Note: Record of attendance is kept from June 2005 through May 2006.*

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
Diane Balloue <sup>3</sup>	X	6	0	6	0
April Chan	X	8	2	8	2
Giavanni S. Coleman <sup>3</sup>	X	6	0	6	0
Launa M. Craig	X	8	2	8	2
Robert Imazumi	O	8	2	7	2
Tina Jackson-Walda <sup>1</sup>	X	7	2	9	1
Rodney Loché <sup>2</sup>	X	9	1	8	2
Dianne McDermott	O	8	2	6	0
Kathryn Morris <sup>3</sup>	X	6	0	9	1
Al Mendall	O	9	1	8	2
Glorious K. Pulliam	X	8	2	8	2
Beverly Reliford	O	8	2	10	0
Diana Schaufler	X	10	0	6	0

<sup>1</sup> - Chairperson

<sup>2</sup> - Vice-Chair

<sup>3</sup> - First meeting 11/05

**Staff in Attendance:** Gail Patton, NED Manager  
David Korth, Social Services Planning Manager  
Anne Culver, Community Development Specialist

City Council Member Barbara Halliday was also in attendance.  
Guests in attendance signed the Guest Sign-In sheet.

- IV. Public Comments:** There were no public comments.

- V. Approval of March 15, 2006 Summary Notes:** Commissioner Morris made a motion to accept the March 15, 2006 Summary Notes as submitted. Commissioner Loché seconded the motion, and the motion was unanimously approved.
- VI. Appointment of Commissioners to the CAC Annual Dinner Committee:** Chairperson Jackson-Walda asked for volunteers to serve on the CAC's Annual Dinner Committee. Commissioners Balloue and Morris volunteered to serve and were appointed by the Chair. The Annual Dinner Committee will develop a short list of restaurants for consideration by the Commission at its April meeting. The Commission will select the restaurant where the CAC Annual Dinner will take place on June 21, 2006.
- VII. Appointment of Commissioners to the CAC Nominations Committee:** Chairperson Jackson-Walda asked for volunteers to serve on the CAC's Nominations Committee. Commissioners Chan and Coleman volunteered to serve and were appointed by the Chair. The Nominations Committee will develop a slate of Officers for FY 06-07, which will be announced at the CAC's May 17, 2006 meeting. FY 06-07 Officers will be elected at the CAC's Annual Dinner on June 21, 2006.
- VIII. De-Brief of the City Council 2006-07 CDBG Funding Work Session and Public Hearing:** Commissioner Loché, who served as this year's Application Review Committee (ARC) chair, represented the CAC at the City Council's April 11<sup>th</sup> Work Session. He responded to questions regarding the CAC's Final Recommendations, and conveyed the Commission's concern regarding the apparent lack of coordination and planning for rehabilitation and/or development of the Eden Youth and Family Center site.
- IX. De-Brief of the FY 06-07 CDBG Funding Process:** Members of the Commission discussed the FY 06-07 Funding Process, which is nearing completion.
- Some Commissioners expressed the opinion that the Fall Funded Agency Tour is a good introduction to the various funded agencies.
  - Commissioners generally considered the change from the (previous) Preliminary Recommendation Appeals Process to a written response opportunity for applicants, to be an improvement.
  - It was suggested that in the future the Saturday Application Review Committee interviews be organized so that all Public Services applicants be interviewed in the morning, and that all facilities applicants be interviewed in the afternoon.
  - Commissioners, as well as City Council Member Halliday, suggested that each year staff should conduct a review of previously-funded facilities projects, in order to determine if any of those funds should be made available for re-allocation. It was suggested that staff present the results of this annual review in an oral report to the Commission each December, which would allow Commissioners time to consider how those funds could be allocated to the new round of applicants.

**X. Staff Report (Non-Action Items):**

**A. CDBG Programmatic and Financial Summaries:** Ms. Culver distributed the July 1, 2005 - March 31, 2006 CDBG Financial Summary and Project Update.

**B. CDBG Related Announcements / Advisories:**

1. It was announced that Community Resources for Independent Living's (CRIL) executive director resigned, and that the board of directors is in the process of recruiting a new executive director. In the meantime, CRIL's program director is serving as interim executive director.
2. The Family Violence Law Center's executive director resigned, and a new executive director has been hired. The new executive director was promoted internally.
3. The Human Outreach Agency's (HOA) organizational and financial problems continue to exist. However, the board of has hired a new bookkeeper/consultant who is helping the agency to qualify for a home equity line of credit in order to make funds available to pay down debt. If the agency is to stabilize and recover, long-term effort and organizational reform will be necessary. For the time being, staff is working closely with HOA to make sure the City's CDBG grant money reimburses only eligible expenses, and that the agency's insurance policies and payroll taxes remain up-to-date.

**XI. Future Agenda Items:**

- City of Hayward Emergency Preparedness
- FY 06-07 Liaison Assignments (May – include Funded Agencies Chart with May CAC meeting packet)
- Meet Tara Anderson: New Property Rehabilitation Specialist (May)
- Nominations Committee Report (May)
- Annual Dinner Committee Report (May)

**XII. Commissioner's General Announcements (non-action items):** There were no announcements.

**XIII. Adjournment**