

**City of Hayward
Citizens Advisory Commission
Special Meeting**

**Hayward City Hall
777 B Street, Hayward, California
Wednesday, April 18, 2007**

1:00pm

CDBG Funded Agency Spring Tour

(Meet in City Hall Rotunda at 1:00pm – bus leaves at 1:05pm)

- Alameda Co. Community Food Bank
- Emergency Shelter Program
- SAVE / WINGS
- 7th Step Foundation
- Tiburcio Vasquez Health Center

5:30pm Return to City Hall
(Dinner will be provided).

**Citizens Advisory Commission
Regular Meeting**

**Hayward City Hall – 2nd Floor, Council Chambers
777 B Street, Hayward, California**

6:30pm

Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Attendance
- IV. Public Comments: *(NOTE: The Public Comments section provides an opportunity to address the Citizens Advisory Commission {CAC} on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of Summary Notes of the March 28, 2007 Citizens Advisory Commission (CAC) Regularly Scheduled Meeting

- VI. City of Hayward Emergency Preparedness Plans and Procedures
– Captain Charmaine Giel, Hayward Fire Department
- VII. FY 07-08 CDBG Funding Process De-Brief - Discussion
- VIII. FY 07-08 CAC Nominations Committee Appointments
- IX. Staff Report (Oral Non-Action Items):
 - A. CDBG Programmatic and Financial Summaries
 - B. CDBG Related Announcements / Advisories
- X. Future Agenda Items:
 - A. Presentation: Services for the Homeless in Hayward (May)
 - B. FY 07-08 Liaison Assignments (July)
- XI. Adjournment

CAC summary notes are available by fax, e-mail, or regular mail. For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



**City of Hayward
Citizens Advisory Commission
Regular Meeting
March 28, 2007
6:30pm**

Summary Notes

- I. Call to Order:** At 6:30pm, Chairperson Loché called the meeting to order.
- II. Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. Attendance:** Commissioners in attendance signed the Attendance Sheet.

Note: Record of attendance is kept from June 2006 through May 2007.

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
Diane Balloue	X	8	1	8	1
Peter Cabezas ¹	X	8	0	8	0
Tony Carballo ¹	X	7	1	7	1
April Chan	X	8	1	8	1
Giavanni S. Coleman	X	6	0	6	0
Miguel Delgado ¹	X	5	3	5	3
Peggy Guernsey ²	X	2	0	2	0
Robert Imazumi	X	7	2	7	2
Sara Lamnin ¹	X	8	0	8	0
Lynnette Linnen ¹	X	8	0	8	0
Rodney Loché (Chair)	X	9	0	9	0
Dianne McDermott (Vice-Chair)	X	8	1	8	1
Kathryn Morris	X	9	0	9	0
Beverly Reliford	X	9	0	9	0

¹ - Term started July, 2006

² - Term started February, 2007

City Council Member Barbara Halliday was also in attendance.

Staff in Attendance:

David Korth, Neighborhood and Economic Development (NED) Manager
Anne Culver, Community Development Specialist

Guests in Attendance:

Guests in attendance signed the Guest Sign-In Sheet.

IV. Public Comments:

There were no Public Comments.

V. Approval of the January 17, 2007 CAC Regular Meeting Summary Notes

Commissioner McDermott made a motion to approve the February 21, 2007 CAC Regular Meeting Summary Notes as submitted. Commissioner Linnen seconded the motion, which was approved unanimously.

VI. FY 07-08 Final CDBG Funding Recommendations

There were a number of applicant agencies represented in the audience, and Chairperson Loché asked those representatives if anyone had any comments. There were none.

Copies of the CAC's Preliminary Recommendations and the Staff's Preliminary Recommendations were included in Commissioners' meeting packets, and additional copies of the chart were distributed to members of the audience.

Mr. Korth reviewed the differences between the staff's Recommendations and the CAC's recommendations, and summarized the rationale for those differences. Commissioner McDermott commented that she did not consider the rationale for the differences to be so compelling as to warrant a revision the CAC Preliminary Recommendations. Commissioner Imazumi stated his opinion that the CAC's Funding Recommendations should be developed independent of staff's Recommendations, and subsequently urged the CAC not to revise its recommendations.

After additional discussion, the Commission determined its Final Funding Recommendations for FY 07-08 (attached). Throughout deliberations, Commissioners with potential or perceived conflicts of interest recused themselves as appropriate, in conformance with applicable Conflict of Interest laws.

VII. Next Steps in the Funding Process

Mr. Korth reviewed the next steps in the Funding Process, including the City Council Work Session scheduled to take place April 17, 2007 (when the Final Funding Recommendations are reviewed and discussed with City Council members), and the Community Development Block Grant (CDBG) Funding Public Hearing, scheduled for April 24, 2007 (when FY 07-08 CDBG funding decisions will be made). Commissioner Loché asked Commissioner McDermott, as the Chair of the ARC, to attend these meetings so that she can respond to questions that may arise about the Commission's recommendations. All the other Commission members were also strongly encouraged to attend both meetings. The City Council Work Session and the CDBG Public Hearing are both public meetings, and so applicants and other interested members of the public were also encouraged to attend. (It was noted that applicants are not required to attend these meetings.)

VIII. Eden Council for Hope and Opportunity's (ECHO) 2006 Fair Housing Audit

Executive Director Margie Rocha and Fair Housing Counselor Angie Watson-Hajem were in attendance to distribute and discuss ECHO's 2006 Fair Housing Audit. The 2006 audit investigated the degree of housing discrimination encountered by families with children. Each year ECHO evaluates a different type of housing discrimination by sending "testers" to apply for housing units. A copy of this report is available upon request from the City's Community and Economic Development Department.

IX. Liaison Reports

Due to the last-minute room re-assignment, the equipment necessary to show Commissioner Chan's digital media presentation of her Family Violence Law Center liaison report was not available; an oral presentation was made by Commissioner Chan at the Commission's regular meeting in February.

X. Appointments to the FY 06-07 Annual Dinner Committee

The Annual Dinner Committee develops suggestions for the location of the CAC's Annual Dinner, scheduled to take place this year in June 2007. After a brief discussion, the following Commissioners volunteered and were appointed by Chairperson Loché to serve on the Annual Dinner Committee:

Commissioner McDermott
Commissioner Reliford
Commissioner Delgado

XI. Staff Reports (Oral Non-Action Items):

South Hayward Multi-Service Community Center (SHMCC) update: Mr. Korth reported that data regarding existing health and human services located in the vicinity of the (Eden Youth and Family Center) site, provided by Eden Information and Referral, has been analyzed and plotted onto a map. This map will be presented and discussed at the next meeting of the Work Group, scheduled for Monday, April 16 from 5:30 to 7pm in Room 2A at Hayward City Hall. At that time, the group will also begin discussing the methods it will use to survey local service providers and residents located in the South Hayward neighborhood. It was also noted that up to 15 graduate students from the California State University, East Bay's Masters in Social Work program will be helping to implement this community assessment as part of their studies. The information obtained through the assessment will help the Work Group and City staff to develop a recommendation to the City Council about the type of services that should be provided out of a future South Hayward multi-service community center.

XII. Future Agenda Items

- A. Selection of FY 07-08 CAC Nominations Committee (April)
- B. Spring Tour of Funded Projects (April)
- C. Funding Process De-Brief (April)
- D. City of Hayward Emergency Preparedness Plans and Procedures (April)
- E. Presentation re: the State of Homelessness in Hayward (May)
- F. FY 07-08 Liaison Assignments (July)

XIII. Adjournment:

The meeting adjourned at 8:20pm.