

**City of Hayward
Citizens Advisory Commission
Regular Meeting**

**Hayward City Hall – Room 2A
777 B Street, Hayward, California
Wednesday, January 16, 2008**

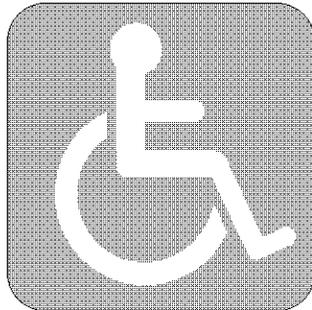
6:30pm

Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Attendance
- IV. Public Comments: *(NOTE: The Public Comments section provides an opportunity to address the Citizens Advisory Commission {CAC} on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of Summary Notes of the December 19, 2007 CAC Meeting
- VI. FY 08-09 Funding Process: Application Follow-Up Questions (to be collected and posed to Applicants at the Saturday, February 9, 2008 Application Review Committee / ARC Interviews)
- VII. Liaison Reports
 - A. Kidango: Commissioner Bruno
 - B. Emergency Shelter Program: Commissioner Delgado
 - C. ECHO Housing: Commissioner Cabezas
 - D. 4-C's of Alameda County: Commissioner Guernsey
 - E. FESCO: Commissioner Reliford
 - F. Westminster Hills Commissioner Carballo
- VIII. Staff Report (Oral Non-Action Items):
 - A. CDBG Programmatic and Financial Summaries
 - B. CDBG Related Announcements / Advisories
 - C. Update re: Matters Pertaining to Downtown Hayward
 - D. Update re: South Hayward Multi-Service Community Center (SHMCC)
- IX. Adjournment

CAC summary notes are available by fax, e-mail, or regular mail. For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



**City of Hayward
Citizens Advisory Commission
Regular Meeting
December 19, 2007**

6:30pm

Summary Notes

- I. Call to Order:** Chairperson McDermott called the meeting to order at 6:34pm.
- II. Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. Attendance:** Commissioners in attendance signed the Attendance Sheet.

Note: Record of attendance is kept from June 2007 through May 2008.

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
Diane Balloue	X	4	2	4	2
Nathaniel Bruno	X	5	1	5	1
Peter Cabezas	X	4	2	4	2
Tony Carballo	X	4	2	4	2
Giavanni S. Coleman	X	6	0	6	0
Miguel Delgado	X	5	1	5	1
Peggy Guernsey	X	5	1	5	1
Robert Imazumi (Parliamentarian)	X	5	1	5	1
Sara Lamnin (Vice-Chair)	X	6	0	6	0
Lynnette Linnen	X	6	0	6	0
Dianne McDermott (Chair)	X	6	0	6	0
Kathryn Morris	X	5	1	5	1
Beverly Reliford	X	5	1	5	1
Robert Topete	X	5	1	5	1

Staff in Attendance: David Korth, NED Manager
Anne Culver, Social Services Planning Manager

Guests in attendance signed the Guest Sign-In Sheet.

IV. Public Comments:

- A. Recently hired CDBG Secretary Shauna Darwin was introduced to the Commission. Ms. Darwin's telephone number is 510-583-4247, and she may be contacted in the event there are questions pertaining to the City's CDBG program, or the Citizens Advisory Commission's packets or meetings.
- B. This evening, dinner was provided to the CAC as a gift from Chairperson McDermott. Members of the Commission and City staff expressed their appreciation.

V. Approval of the November 21, 2007 CAC Regular Meeting Summary Notes: It was noted that several corrections to the attendance chart were necessary. With these changes, a motion was made and seconded to approve the Summary Notes from the November 21, 2007 CAC meeting. The motion was approved unanimously.

VI. Liaison Reports:

- A. **Women on the Way (WOTW):** Commissioner Balloue presented her report on WOTW, a ten-bed residential recovery program for homeless women. Barbara Quintero was in attendance to represent the agency. In FY 07-08, WOTW received a CDBG allocation of \$14,500 to help pay for the program's utility bills.
- B. **Housing Rehabilitation Loan Program (HRLP) and Minor Home Repair (MHR) Program:** Commissioner Topete presented his report on these programs which are both administered by the City. The HRLP (loans) and MHR (grants) programs complement each other to make safety and accessibility-related repairs and improvements for low-income homeowners who are senior citizens or people who have disabilities. RuthAnn Crawford was in attendance to represent the programs. In FY 07-08, City Council made allocations of \$575,000 and \$350,000 to the HRLP and MHR programs, respectively.

VII. Application Review Committee (ARC): Chairperson McDermott requested volunteers to serve on the FY 08-09 Application Review Committee (ARC). The ARC interviews each applicant for CDBG funding on a single day, which is scheduled this year to take place on **Saturday, February 9, 2008**. Generally, preference for ARC appointments is given to recently appointed Commissioners.

This year, the ARC appointees were Commissioners Topete, Delgado, Guernsey, Cabezas, and Linnen. The Committee Chairperson will be Commissioner Lamnin.

VIII. Staff Report:

- A. CDBG Programmatic and Financial Summaries:** A CDBG financial summary was not presented. Ms. Culver distributed copies of a newly-created map of Hayward, with the Social Services and CDBG Public Services agencies charted on the map. This map may be used to consider where services are located in relation to the City's low-income neighborhoods.
- B. South Hayward Multi-Service Community Center:** Mr. Korth informed the Commission that the next meeting of this task force will be January 14, 2008, from 5:30 – 7:00pm. The various potential uses of the facility will be discussed.
- C. Recent Staff Recommendation to City Council to Allocate CDBG Funds:** Mr. Korth distributed copies of a recent City Council Agenda Report. Part of the Agenda Report contained a recommendation to City Council that CDBG funds be used to assist with the downtown revitalization efforts currently underway. Usually recommendations to City Council regarding the use of CDBG funds are presented to the CAC in advance of going to Council - although in this instance, Mr. Korth explained, timing did not allow for this. He indicated that it is City staff's preference, and City Council's, to make every effort to include the CAC's recommendations for the use of CDBG funds. In this case, fortunately, subsequent to the City Council meeting, an alternative source of funding was identified for the purpose articulated in the Agenda Report.

IX. Future Agenda Items

- Commissioner Liaison Reports (as scheduled)
- CAC Representation at City Council Work Session & Public Hearing (2/08)
- City Updates

X. Adjournment: 8:40pm.