

CITY OF HAYWARD
NEIGHBORHOOD SERVICES DIVISION
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Special Meeting
Wednesday, October 21, 2009

Please meet at City Hall in the Rotunda at 2:15p.m. – bus leaves promptly.

CDBG
Fall Funded Agencies Tour

Agencies to be visited:

- Magnolia Women’s Recovery Center
- Eden Youth & Family Center
- Seventh Step Foundation
- Women on the Way

5p.m. - Return to City Hall

Dinner Break

Return for the Citizens Advisory Commission
Regular Meeting at 6:30p.m.

Page 1 of 3

777 “B” STREET, 2ND FLOOR
HAYWARD, CALIFORNIA, 94541
CDBG RECEPTION: 510-583-4250
WWW.HAYWARD-CA.GOV

**Citizens Advisory Commission
777 B Street, Hayward, California
Wednesday, October 21, 2009**

**6:30pm – Room 2-A
Regular Meeting Agenda**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Public Comments:** *(The Public Comments section provides an opportunity to address the Citizens Advisory Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of Summary Notes of the September 16, 2009 CAC Regular Meeting**
- VI. Everyone Home Presentation – Elaine DeColigny, Executive Director**
- VII. Liaison Reports for FY 09-10 CDBG Funded Agencies:**
 - A.** South Hayward Parish – Commissioner Balloue
 - B.** Hayward Day Laborer Center – Commissioner Topete
 - C.** Emergency Shelter Program – Commissioner Terry
 - D.** Family Violence Law Center – Commissioner Morales-Contreras
- VIII. Revised CAC By-Laws – Continued Discussion**
- IX. Make A Difference Day, Saturday, October 24, 2009 - Discussion**

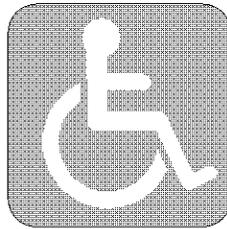
X. Staff Report (Oral Non-Action Items):

- A. CDBG-Related Announcement / Advisories
- B. Programmatic Announcements / Advisories
- C. Housing Rehabilitation Updates

XI. Future Agenda Items

XII. Adjournment

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



Materials related to an item on this Agenda, submitted to members of the Citizens Advisory Commission (CAC) after distribution of the Agenda packet, are available for public inspection in the Neighborhood Services Division Office of the Library and Neighborhood Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.

CITY OF HAYWARD
 NEIGHBORHOOD SERVICES DIVISION
 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Citizens Advisory Commission
September 16, 2009
6:30 p.m.

Summary Notes

- I. Call to Order:** Chairperson McDermott called the meeting to order at 6:37 p.m.
- II. Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance, led by Commissioner Kersten.
- III. Attendance:** Commissioners in attendance signed the Attendance Sheet.

Note: Record of attendance is kept from June 2008 through May 2009.

Commissioners	Present This Meeting	All Meetings ¹ Year to Date		Regular Meetings Year to Date	
		Present	Absent	Present	Absent
Donna Allen-Thomas ²	X	2	0	2	0
Diane Balloue (Historian)	X	3	0	3	0
Nathaniel Bruno (Parliamentarian)	X	3	0	3	0
Cynthia Chiasson ²	X	1	1	1	1
Peggy Guernsey	X	3	0	3	0
Tom Kersten	X	2	1	2	1
Sara Lamnin (Chair)	X	3	0	3	0
Lynnette Linnen (Vice-Chair)	X	3	0	3	0
Dianne McDermott	X	2	1	2	1
Linda Moore ²	X	2	0	2	0
Liz Morales-Contreras	X	2	1	2	1
Beverly Reliford	X	2	1	2	1
Gary Steinberger	X	3	0	3	0
Nicholas Terry ²	X	2	0	2	0
Robert Topete	X	2	1	2	1

¹ - Includes Special CAC Meetings and the Funded Agency Tour(s).

² - Appointment effective July 2009.

Staff in Attendance: Anne Culver, Social Services Planning Manager.
 Guests in attendance signed the sign in sheet.

IV. Public Comments:

- Commissioner Steinberger announced the upcoming Keep Hayward Clean & Green Task Force (KHCG) clean-up event, to take place on Saturday, September 26, 2009 from 8:00a.m. – 2:00p.m. at Treeview Elementary School. More information about this event can be found at the City of Hayward’s website at www.hayward-ca.gov.
- Commissioner Kersten announced a Community Forum to take place on Thursday, September 17, 2009 at the South Hayward Parish. The forum will address budget, public safety, and the death penalty.
- Betty DeForest, Executive Director for the South Hayward Parish, announced an upcoming musical event produced and performed by the Hayward Day Laborer Center, at Westminster Hills Presbyterian Church, 27287 Patrick Ave., in Hayward, on Saturday, September 19, 2009 from 6:30 – 10:00 p.m.
- Commissioner Linnen commented that City of Hayward Street Parties expanded location has improved the event and the parties make for wonderful events. The final Street Party of the summer will be held on Thursday, September 17, 2009 at 5:30p.m.
- Commissioner Guernsey announced the 8th Annual Aging Fair took place at Centennial Hall today, Thursday, September 16, 2009 from 10:00a.m. – 2:30p.m.
- Commissioner Lamnin announced that the Hayward Community Action Network (CAN) is holding *Heart of the Bay Summit* on Saturday, November 7, 2009, from 9:30a.m. to 2:30p.m. Cal State University East Bay. For more information on this event, contact Hayward CAN at haywardcan@gmail.com or visit <http://haywardcan.weebly.com>.

V. Approval of Summary Notes of the July 15, 2009 CAC Special Meeting: The Record of Attendance in the Summary Notes for the July 15, 2009 meeting should be corrected to reflect Sara Lamnin as Chairperson and Lynette Foy-Linnen and Vice-Chair. Additionally, the Public Comments section was clarified to reflect that Commissioner Linnen’s son, Jack, is healthy and doing well. With these corrections Commissioner McDermott made a motion to approve the April 1, 2009 Summary Notes. Commissioner Guernsey seconded the motion, which passed with fourteen in favor and one abstention (Kersten).

VI. Selection of Agencies for Fall FY 09-10 CDBG Funded Agency Tour: The Fall Tour of Funded Agencies will take place on October 21, 2009, on the afternoon of the CAC’s Regular Meeting. The following programs were selected for the tour itinerary:

Magnolia Women’s Recovery Center
Eden Youth & Family Center
Seventh Step Foundation

Women on the Way

Commissioners who plan to attend the tour (which is an optional, "Special" meeting, and does not count against Commissioners' attendance records) should arrive at Hayward City Hall Rotunda at 2:15 p.m.; the Tour bus will leave promptly and return to City Hall at 5:00 p.m. so that Commissioners may have a dinner break before the CAC's Regular Meeting convenes at 6:30 p.m.

VII. Liaison Reports for FY 09-10 CDBG Funded Agencies:

- A. HARD/Weeks Park:** This project is not yet underway. The Liaison Report for this program has been rescheduled for the November meeting.
- B. Alameda County Community Food Bank:** Commissioner Lamnin presented and distributed her report to the Commission. The Alameda County Community Food Bank received a Public Services allocation of \$31,000 this fiscal year for its Planned Purchase Food Program (for Hayward homeless shelters).
- C. Eden Youth & Family Center:** This project is not yet underway. The Liaison Report for this program has been rescheduled for the November meeting.
- D. Community Child Care Coordinating Council (4 C's):** Commissioner Reliford presented her report to the Commission. 4-C's received an Economic Development allocation of \$25,000 this fiscal year for its Childcare Provider Training Program.

VIII. Assignment and Scheduling of Unassigned Agencies to Commissioner Liaisons: Agencies who had not yet been assigned to Commissioner Liaisons were assigned. Changes were made to liaison assignments, so that all Commissioners are the assigned liaison for one Agency. An updated Liaison Calendar will be provided to Commissioners with next month's packet.

IX. Appointment of FY 2009-10 Historian: Chairperson Lamnin appointed Commissioner Balloue to serve as the FY 09-10 Historian for the Commission.

X. Appointment of FY 2009-10 Parliamentarian: Chairperson Lamnin appointed Commissioner Bruno to serve as the FY 09-10 Parliamentarian for the Commission.

XI. Revised CAC By-Laws: Commissioner Bruno compiled proposed changes to the CAC By-Laws: prior to tonight's meeting a clean version of the proposed By-Laws was distributed as well as a current version for comparison. Commissioner McDermott made a motion to wait until next month for the Commission to read and consider the proposed changes. Commissioner Terry seconded the motion, which was approved unanimously.

- XII. Tools for School Workday Saturday, August 8, 2009:** Two Commissioners attended the volunteer event, filling 480 backpacks for school children. In all, the Tools for School program distributed approximately 1,800 back packs this year.
- XIII. Make A Difference Day, Saturday, October 24, 2009:** This year the Commission will raise community awareness and assist with the placement of pets that have been abandoned during the housing foreclosure crisis. Commissioner McDermott distributed information on how this event is being organized. The location of this event has yet to be determined; Kennedy Park and Schafer Park Elementary School are being considered as possible locations.

XIV. Staff Report:

CDBG –Related Announcements Advisories:

Programmatic Announcements/ Advisories: There were no programmatic announcements or advisories.

Annual Meet & Greet Tea Party: Commissioners debriefed on the first Annual CDBG Communi-Tea event, which took place prior to the regularly scheduled meeting. Staff members from CDBG-funded agencies were invited to have refreshments in the staff lounge and meet Commissioners in an informal setting. Comments were generally positive, with a question as to whether next year’s event should be consolidated with the Human Services Commission’s event. Generally, there was concern that if the events were consolidated, the event would be large and less personal. This will be discussed again later in the fiscal year, as plans for the FY 10-11 Communi-Tea get underway.

XV. Future Agenda Items:

- October Liaison Reports
- By-Laws Discussion - Continued
- Commissioner Linnen: Generations
- Appointments to the Application Review Committee (ARC) (November)
- ECHO: Foreclosure Presentation and Fair Housing
- Housing Rehabilitation Updates (continuous)
- EveryOne Home presentation (October)
- Overview: Conflict of Interest Law / Brown Act (October or November)
- Fall Funded Agency Tour Debrief
- Hunger and Food Scarcity Report

XVI. Adjournment: Meeting Adjourned.