

CITY OF HAYWARD
NEIGHBORHOOD SERVICES DIVISION
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Citizens Advisory Commission
777 B Street, Hayward, California
Wednesday, December 16, 2009

Note: Commissioners are welcome to bring a dessert item to share during this meeting.
City staff will arrange for coffee, plates, and utensils.

6:30pm – Room 2-A
Regular Meeting Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Public Comments:** *(The Public Comments section provides an opportunity to address the Citizens Advisory Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of Summary Notes of the October 21, 2009 CAC Regular Meeting**
- VI. Approval of Summary Notes of the November 18, 2009 CAC Regular Meeting**
- VII. Revised Bylaws – Next Steps**
- VIII. Liaison Reports for FY 09-10 CDBG Funded Agencies:**
 - A. Magnolia Women’s Recovery Program - Commissioner Bruno**
 - B. Eden Council for Hope and Opportunity (ECHO) – Commissioner Allen-Thomas**
 - C. Family Emergency Shelter Coalition (FESCO) – Commissioner Linnen**
 - D. Women on the Way – Commissioner Moore**
 - E. Centro de la Raza – Commissioner McDermott**
 - F. Emergency Shelter Program – Commissioner Terry**

777 “B” STREET, 2ND FLOOR
HAYWARD, CALIFORNIA, 94541
CDBG RECEPTION: 510-583-4250
WWW.HAYWARD-CA.GOV

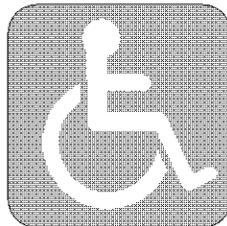
IX. Staff Report (Oral Non-Action Items):

- A. CDBG-Related Announcement / Advisories
- B. Programmatic Announcements / Advisories
- C. Housing Rehabilitation Program Updates

X. Future Agenda Items

XI. Adjournment

Please do not wear scented products, as persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



Materials related to an item on this Agenda, submitted to members of the Citizens Advisory Commission (CAC) after distribution of the Agenda packet, are available for public inspection in the Neighborhood Services Division Office of the Library and Neighborhood Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.

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Citizens Advisory Commission
November 18, 2009
6:30 p.m.

Summary Notes

- I. **Call to Order:** Chairperson Lamnin called the meeting to order at 6:32 p.m.
- II. **Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance, led by Commissioner McDermott.
- III. **Attendance:** Commissioners in attendance signed the Attendance Sheet.

Note: Record of attendance is kept from June 2008 through May 2009.

Commissioners	Present This Meeting	All Meetings ¹ Year to Date		Regular Meetings Year to Date	
		Present	Absent	Present	Absent
Donna Allen-Thomas ²	X	5	0	4	0
Diane Balloue (Historian)	O	4	2	4	1
Nathaniel Bruno (Parliamentarian)	O	4	2	4	1
Cynthia Chiasson ²	X	4	1	3	1
Peggy Guernsey	X	4	2	4	1
Tom Kersten	X	4	2	4	1
Sara Lamnin (Chair)	X	6	0	5	0
Lynnette Linnen (Vice-Chair)	X	4	2	4	1
Dianne McDermott	X	3	3	3	2
Linda Moore ²	O	4	1	3	1
Liz Morales-Contreras	X	3	3	3	2
Beverly Reliford	X	3	3	3	2
Gary Steinberger	X	6	0	5	0
Nicholas Terry ²	O	4	1	3	1
Robert Topete	X	4	2	4	1

¹ - Includes Special CAC Meetings and the Funded Agency Tour(s).

² - Appointment effective July 2009.

Staff in Attendance: Anne Culver, Social Services Planning Manager.

Council Member Halliday was also in attendance.

Guests in attendance signed the sign in sheet.

IV. Public Comments:

- Commissioner Steinberger announced an upcoming Hayward Demographic Club's Health Care Forum scheduled to take place on Thursday, November 19, 2009 at 7:00 p.m.
- Commissioner McDermott announced that the Hayward Educational Foundation will be holding fundraiser for "Hayward Heroes" on Thursday, March 25, 2009 at Cal State University East Bay.
- Nine churches in Hayward will be partnering with the Salvation Army to sponsor free Thanksgiving dinners. Buses will be available at Centennial Hall to provide shuttle service to the churches. For more information, visit www.sharethanksgiving.com or call 510- 314-8500.

V. Approval of Summary Notes of the October 21, 2009 CAC Special Meeting: Due to the lack of a quorum in attendance, this item was rescheduled for approval in December.

VI. Revised By-Laws – Next Steps: The revised CAC By-Laws are currently undergoing a 45-day Public Comment period. Simultaneously, they are being reviewed by the City Attorney's office. Comments from the City Attorney's office, if any, will be presented to the Commission prior to any action item on this matter.

VII. Liaison Reports for FY 09-10 CDBG Funded Agencies:

- A. Seventh Step Foundation:** Commissioner Steinberger presented and distributed his report to the Commission. Seventh Step Foundation received a \$10,000 Public Services allocation and \$15,000 for facility improvements for FY 09-10. Seventh Step Foundation provides shelter and case management for 32 adult male parolees.
- B. Centro Legal de la Raza:** This report has been rescheduled for presentation at the December meeting.
- C. Spectrum Community Services:** Commissioner Chiasson presented and distributed her report to the Commission. Spectrum Community Services provides a wide range of services to Hayward Seniors. Spectrum Community Services received \$50,000 in FY 09-10 Community Development Block Grant (CDBG) funds for site acquisition for construction of a large centralized kitchen where meals for seniors will be prepared.
- D. Eden Youth & Family Center:** Commissioner Guernsey presented and distributed her report to the Commission. The Eden Youth & Family Center rents space to a variety of social service programs. An allocation of \$8,000 was awarded in FY 09-10 to replace or rehabilitate breezeway light fixtures to improve safety at the site.

- E. Hayward Area Recreation District (HARD)/ Weekes Park:** Commissioner Kersten presented and distributed his report to the Commission. Karl Zabel was in attendance to represent HARD and respond to questions, if any. HARD was allocated \$111,780 in CDBG funds for ADA upgrades to the Weekes Park Community Center bathrooms and the construction of an ADA accessible lighted pathway between the Community Center and the Weekes Park Branch Library.
- F. Emergency Shelter Program:** This report has been rescheduled for presentation at the December CAC meeting.
- G. Family Violence Law Center:** Commissioner Morales-Contreras delivered her report to the Commission. The Family Violence Law Center received a \$57,000 CDBG allocation for FY 09-10. The Family Violence Law Center provides legal services to victims of domestic violence, as well as case-related ancillary services to stabilize victims' living situations.
- VIII. CDBG FY 10-11 Funding Process Update:** Chairperson Lamnin appointed Commissioners to serve on the FY 10-11 Application Review Committee (ARC), which will interview each of the FY 10-11 CDBG Applicants, on Saturday, February 13, 2010. Interviews will begin at 9am, and will be conducted at City Hall. Commissioners Chiasson, Terry, Steinberger, Allen-Thomas, Moore, Morales-Contreras and Linnen (who will serve as Chairperson of the ARC) were appointed. City staff will schedule the applicants for their respective interviews; an interview schedule will be provided to the members of the ARC upon their arrival on the day of the ARC interviews.
- IX. Make A Difference Day, Saturday, October 24, 2009 – Debrief:** Commissioner Steinberger provided an overview of the Adopt-A-Pet event, which was held at Schafer Park on October 24, 2009. Volunteers also painted over graffiti at Schafer Park. Commissioners who attended the event expressed feeling very impressed with the dedication and positive attitude of the volunteer students and their parents.
- X. Staff Report:** There were no programmatic updates or advisories.
- XI. Future Agenda Items:**
- December Liaison Reports
 - Overview: Conflict of Interest Law / Brown Act - TBD
- XII. Adjournment:** The meeting was adjourned.