



COMMUNITY SERVICES COMMISSION

Hayward City Hall
777 B Street, Hayward, CA
Room 2-A

REGULAR MEETING AGENDA

Wednesday, March 20, 2013 – 7PM

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Public Comments:** *The Public Comments section provides an opportunity for members of the public to address the Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, each item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*
- V. Approval of Summary Notes from the February 20, 2013 Regular Meeting**
- VI. FY 2013-2014 Funding Process**
 - A. Budget Update
 - B. Substantial Amendment to FY 2012-2013 CDBG Action Plan
 - C. Action Item: Finalize FY 2013-2014 Neighborhoods, Arts, and Events Funding Recommendations
 - D. Next Steps
- VII. FY 2012-2013 Liaison Reports**
- VIII. Discussion: Funded Agencies Spring Tour**
- IX. Non-Action Items**
 - A. Paratransit Report
 - B. Community Events
- X. Future Agenda Items (Nonrecurring)**
 - A. Commission Best Practices (May)
 - B. Funded Agencies Spring Tour (May Tour)
- XI. Commissioner Announcements**

777 "B" STREET, 2ND FLOOR
HAYWARD, CALIFORNIA, 94541
CSD RECEPTION: 510-583-4250
WWW.HAYWARD-CA.GOV

XII. Adjournment

Please do not wear scented products, as persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



Materials related to an item on this Agenda, submitted to members of the Commission after distribution of the Agenda packet, are available for public inspection in the Community Services Division Office of the Library and Community Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.



CITY OF
HAYWARD
HEART OF THE BAY

COMMUNITY SERVICES COMMISSION
Wednesday, February 20, 2013
Summary Notes

I. Call to Order

Meeting called to order at 7:04PM.

II. Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

III. Attendance

Mrs. Nischik called the attendance of the Community Services Commission (CSC). Commissioners in attendance signed the Attendance Sheet.

Attendance Record In Alphabetical Order	This Meeting	All Meetings ¹ Year to Date		Regular Year to Date	
		Commissioners	2/20	Present	Absent
1. Allen-Thomas, Donna	X	5	1	5	1
2. Bonilla, Jr. Ray	X	5	1	5	1
3. Chiasson, Cynthia (Parliamentarian)	X	6	0	6	0
4. Davis, Todd	O	4	2	4	2
5. Enders, Heather	X	6	0	6	0
6. Fagalde, Diane	X	6	0	6	0
7. Guernsey, Peggy	X	4	2	4	2
8. Henderson, Ben	X	6	0	6	0
9. Lara, Robert	X	4	2	4	2
10. Leppert, Robert	O	5	1	5	1
11. Linnen, Lynnette	O	0	6	0	6
12. Manapragada, Sai	X	6	0	6	0
13. McManus, Allison	X	6	0	6	0
14. Moore, Linda (Vice-Chair)	X	6	0	6	0
15. Morales-Contreras, Liz	O	3	3	3	3
16. Samayoa, Elizabeth (Chair)	O	5	1	5	1
17. Willis Jr., Julius	X	6	0	6	0

¹Includes Special Meetings and the Funded Agency Tour(s).

Council Member in Attendance: Council Member Barbara Halliday in attendance.

Staff in Attendance:

Sean Reinhart, Library and Community Services Director
Dana Bailey, Senior Property Rehabilitation Specialist
Shauna Nischik, Administrative Analyst I
Grace Kong, Administrative Analyst I

Guests in Attendance: Guests signed the Guest Sign-In sheet.

IV. Public Comments

Mr. Reinhart reviewed the public comment process. Public comments were given in regards to the CSC Draft Services Funding Recommendations from the following individuals:

Karla Goodbody, Davis Street Family Resource Center
Tomás Magaña, FACES for the Future
Jasmine Nakagawa, FACES for the Future

Mrs. Nischik reviewed submitted written comments.

V. Approval of Summary Notes from the January 16, 2013 Regular Meeting

Commissioner Lara motioned to approve the January 16, 2013 Summary Notes. *The CSC approved the January 16, 2013 Summary Notes.*

VI. FY 2013-2014 Funding Process Update

A. February 2, 2013 Neighborhood, Arts, Events (NAE) Application Review Committee Debrief

A chart of the Application Review Committee (ARC) FY 2013-2014 NAE Funding Recommendations was distributed. Ms. Kong reviewed the number of applicants and funding availability, and also provided a brief overview of each application. NAE ARC Chairperson, Commissioner Bonilla, reviewed the ARC decision-making process.

B. Action Item: FY 2013-2014 Draft NAE Funding Recommendations

Commissioner Bonilla reviewed the ARC NAE funding recommendations. Commissioners discussed events in the Community Promotions category. A few commissioners requested that staff follow-up with the Economic Development Strategic Planning Committee to recommend more comparable funding amounts in the Community Promotions category.

Commissioner Guernsey motioned to adopt the Neighborhoods, Arts, and Events subcategory of the ARC NAE Funding Recommendations as the CSC Draft NAE Funding Recommendations, excluding Community Promotions and Civic Events. Commissioner Chiasson seconded the motion. Discussion followed and Commissioner Guernsey withdrew her motion.

Commissioner Guernsey motioned to adopt all of the ARC NAE Funding Recommendations as the CSC Draft NAE Funding Recommendations. Commissioner Manapragada seconded the motion. *The CSC approved the motion to adopt the NAE ARC Funding Recommendations as the CSC Draft NAE Funding Recommendations by unanimous (12 in favor) vote.*

The chart of the CSC FY 2013-2014 Draft NAE Funding Recommendations is attached.

The CSC continued a discussion about events in the Community Promotions category. Commissioner Willis made a motion to request that staff communicate to the Economic Development Strategic Planning Committee a recommendation from the CSC to allocate more comparable funding amounts in the Community Promotions category. Commissioner Guernsey seconded the motion. *The CSC approved the motion to have staff communicate to the Economic Development Strategic Planning Committee a recommendation to allocate more comparable funding amounts in the Community Promotions category, with 7 in favor, 4 opposed, and 1 abstention.*

C. Action Item: FY 2013-2014 Final Infrastructure and Services Funding Recommendations

The chart of CSC Draft Infrastructure Funding Recommendations was distributed. Brief discussion followed. Commissioner Lara made a motion to adopt the CSC Draft Infrastructure Funding Recommendations as the CSC Final Infrastructure Funding Recommendations. Commissioner Willis seconded the motion. *The CSC approved the motion to adopt the CSC Draft Infrastructure Funding Recommendations as the CSC Final Infrastructure Funding Recommendations, with 8 in favor, 3 opposed, and 1 abstention.*

The chart of CSC Final Infrastructure Funding Recommendations is attached.

A chart of the CSC Draft Services Funding Recommendations was distributed. Brief discussion followed. Commissioner Lara made a motion to adopt the CSC Draft Services Funding Recommendations as the CSC Final Services Funding Recommendations. Commissioner Willis seconded the motion. *The CSC approved the motion to adopt the CSC Draft Services Funding Recommendations as the CSC Final Services Funding Recommendations, with 6 in favor, 2 opposed, 3 abstentions, and 1 recused.*

The chart of the CSC Final Services Funding Recommendations is attached.

D. Next Steps

Ms. Kong reviewed the next steps of the funding process which included the following dates:

3/20/2013 CSC Final NAE Funding Recommendations
4/02/2013 City Council Work Session
4/16/2013 City Council Public Hearing

VII. FY 2012-2013 Liaison Reports

Tabled for discussion at the March CSC Regular Meeting

VIII. Non Action Items

A. Paratransit Report

Ms. Bailey distributed and reviewed the January Paratransit Report.

B. Community Events

Commissioner Henderson (Events Coordinator) shared upcoming events.

IX. Future Agenda Items (Nonrecurring)

A. Commission Best Practices (May)

B. Funded Agencies Spring Tour (March Discussion, May Tour)

FY 2012-2013 Liaison Reports added to the March agenda.

X. Commissioner Announcements

Commissioners shared various announcements.

XI. Adjournment

Meeting adjourned at 9:25PM.

Community Services Commission
****DRAFT** FY 2014 Neighborhoods, Arts, Events **DRAFT****
Funding Recommendations

NAE Funding Availability	
General Fund	106,084
Total NAE Funding Availability	\$106,084

NAE Recommendations by Subcategory	
Neighborhoods, Arts, Events	75,000
Community Promotions	25,500
Civic Programs	5,584
Total Recommended	\$106,084

NEIGHBORHOODS, ARTS, AND EVENTS						
Applicant		Prior Year	Req. Amt.	Staff Rec	ARC Rec	CSC Rec
1	*4Cs of Alameda County: Children's Faire	0	3,000	500	500	500
2	Hayward Arts Council: Band & Orchestra Festival	7,400	7,400	7,400	7,400	7,400
3	Hayward Arts Council: Operations	16,485	22,100	16,485	16,485	16,485
4	Hayward Municipal Band	14,695	18,509	14,695	14,695	14,695
5	*Hope 4 the Heart Food Bank	0	4,000	0	0	0
6	Imperial Star Empire	500	12,980	0	0	0
7	Pacific Chamber Symphony: Music is Fun!	4,705	6,000	4,705	4,705	4,705
8	Sun Gallery: Hayward Area Forum of the Arts	27,450	37,450	27,450	27,450	27,450
9	Youth Orchestra of Southern Alameda County	3,765	4,000	3,765	3,765	3,765
NAE Subtotal		\$75,000	\$115,439	\$75,000	\$75,000	\$75,000

COMMUNITY PROMOTIONS						
Applicant		Prior Year	Req. Amt.	Staff Rec	ARC Rec	CSC Rec
1	Bay Area Blues Society: Hayward Blues Festival	21,500	22,000	21,500	21,500	21,500
2	Hayward Zucchini Festival	4,000	20,000	4,000	4,000	4,000
Community Promotions Subtotal		\$25,500	\$42,000	\$25,500	\$25,500	\$25,500

CIVIC PROGRAMS						
Applicant		Prior Year	Req. Amt.	Staff Rec	ARC Rec	CSC Rec
3	Cinco de Mayo Celebration	2,524	2,524	2,524	2,524	2,524
4	Lone Tree Cemetery Association: 111th Memorial Day Event	800	1,000	800	800	800
5	Martin Luther King Celebration	1,910	1,910	1,910	1,910	1,910
6	Veteran's Day Observance	350	350	350	350	350
Civic Programs Subtotal		\$5,584	\$5,784	\$5,584	\$5,584	\$5,584

*New Applicant and/or Program

Community Services Commission FY 2014 Infrastructure Funding Recommendations

Funding Availability	
CDBG (Infrastructure)	683,037
Total Infrastructure Funding Availability	\$683,037

Infrastructure Recommendations by Subcategory	
Housing Rehabilitation	342,000
Community Facilities and Improvements	250,330
Economic Development	90,000
Total Recommended	\$682,330

HOUSING REHABILITATION					
#	Applicant	Prior Year	Req. Amount	Staff Rec	CSC Rec
1	COH: Housing Rehabilitation Program	380,000	380,000	342,000	342,000
Housing Rehabilitation Subtotal		\$380,000	\$380,000	\$342,000	\$342,000

COMMUNITY FACILITIES AND IMPROVEMENTS					
#	Applicant	Prior Year	Req. Amount	Staff Rec	CSC Rec
2	*Alameda County Office of Education	0	153,205	18,000	18,000
3	Acquisition of Matt Jimenez Community Center	133,330	133,330	133,330	133,330
4	Mural Art Progm	50,000	50,000	45,000	45,000
5	Emergency Shelter Program	20,000	25,000	0	0
6	*Empowerment WORKS: Hope for the Heart	0	80,000	0	0
7	Family Emergency Shelter Coalition	0	27,200	0	0
8	Hayward Area Recreation and Park District	100,000	60,000	54,000	54,000
9	La Familia Counseling Service	0	36,000	0	0
10	Seventh Step Foundation	0	74,600	0	0
11	Tiburcio Vasquez Health Center	0	105,400	0	0
Community Facilities and Improvements Subtotal		\$303,330	\$744,735	\$250,330	\$250,330

ECONOMIC DEVELOPMENT AND COMMERCIAL REHABILITATION					
#	Applicant	Prior Year	Req. Amount	Staff Rec	CSC Rec
12	4-Cs of Alameda County	30,000	30,000	27,000	27,000
13	COH: Small Business Assistance	0	70,000	63,000	63,000
Economic Development & Commercial Rehabilitation Subtotal		\$30,000	\$100,000	\$90,000	\$90,000

*New Applicant and/or Program

Community Services Commission FY 2014 Services Funding Recommendations

Funding Availability by Source	
CDBG (Housing-Related Services)	238,000
General Fund (Social Services)	327,560
Total Services Funding Availability	\$565,560

Services Recommendations by Subcategory	
Housing-Related Services (CDBG)	238,000
Seniors & People with Disabilities	84,245
General Services	166,260
Youth	77,055
Total Recommended	\$565,560

HOUSING-RELATED SERVICES (CDBG)					
#	Applicant	Prior Year	Req. Amount	Staff Rec	CSC Rec
1	*Abode Services: AC Impact	0	30,000	16,240	16,240
2	Centro Legal de la Raza	20,000	40,000	24,750	24,750
3	ECHO: Fair Housing	24,500	29,160	24,500	24,500
4	ECHO: Landlord Tenant	29,500	45,385	24,750	24,750
5	Emergency Shelter Program	26,000	40,000	35,000	35,000
6	Empowerment WORKS: Tranquility House	0	5,600	0	0
7	Family Emergency Shelter Coalition	35,500	40,000	35,500	35,500
8	Family Violence Law Center	47,260	50,000	47,260	47,260
9	Magnolia House	0	30,000	0	0
10	Seventh Step Foundation	0	47,500	0	0
11	South Hayward Parish: Community Action Network	12,000	12,000	10,000	10,000
12	Women on the Way	20,000	20,000	20,000	20,000
Housing-Related Services (CDBG) Subtotal		\$214,760	\$389,645	\$238,000	\$238,000

SERVICES FOR SENIORS AND PEOPLE WITH DISABILITIES					
#	Applicant	Prior Year	Req. Amount	Staff Rec	CSC Rec
1	Alzheimer Services of the East Bay	0	20,000	0	0
2	BACS: Friendly Visitor Program	10,375	10,375	10,375	10,375
3	BACS: Hedco House Wellness Center	14,110	14,110	14,110	14,110
4	Community Resources for Independent Living	20,750	25,000	20,750	20,750
5	Legal Assistance for Seniors	18,260	22,000	18,260	18,260
6	Spectrum Community Services	20,750	30,000	20,750	20,750
7	*The Arc of Alameda County: Leadership Program	0	19,786	0	0
Services for Seniors & People with Disabilities Subtotal		\$84,245	\$141,271	\$84,245	\$84,245

*New Applicant and/or Program

Community Services Commission FY 2014 Services Funding Recommendations

GENERAL SERVICES TO LOW-INCOME RESIDENTS					
#	Applicant	Prior Year	Req. Amount	Staff Rec	CSC Rec
1	Alameda County Community Food Bank	20,750	30,000	20,750	20,750
2	Community Initiatives: Day Labor Center	39,342	44,000	39,342	39,342
3	Davis Street Family Resource Center	12,450	15,000	0	0
4	Eden I&R: 2-1-1 Communications	50,000	50,000	50,000	50,000
5	International Institute of the Bay Area	8,300	12,000	8,300	8,300
6	*Lao Family Comm. Development: Afghan Support Services	0	28,200	0	0
7	*Lighthouse Community Center	0	18,500	0	0
8	Magnolia House	0	29,900	0	0
9	SAVE/COPS	0	30,000	15,000	15,000
11	Salvation Army	0	15,000	0	0
12	South Hayward Parish: Food Pantry	12,201	20,000	12,201	12,201
14	Bridge of Faith	0	6,500	0	0
15	Tri-City Health Center	20,667	20,667	20,667	20,667
General Services to Low-Income Residents Subtotal		\$163,710	\$319,767	\$166,260	\$166,260

YOUTH SERVICES					
#	Applicant	Prior Year	Req. Amount	Staff Rec	CSC Rec
1	*Alameda County Office of Education: Project E.A.T.	0	40,000	0	0
2	CALICO	14,525	20,000	14,525	14,525
3	East Bay Agency for Children	15,355	18,500	15,355	15,355
4	Horizon Services, Inc.	20,750	50,000	28,775	28,775
10	Saint Antonius Coptic Orthodox Church	0	73,750	0	0
13	St. Rose Hospital Foundation: FACES	0	15,000	0	0
5	*Sunny Hills Services: Bay Area Youth Center	0	13,125	0	0
6	Tiburcio Vasquez Health Center: Keepin' It Real	10,375	35,000	18,400	18,400
Youth Services Subtotal		\$61,005	\$265,375	\$77,055	\$77,055

*New Applicant and/or Program

**OFFICIAL NOTICE OF PUBLIC HEARING
HAYWARD CITY COUNCIL**

DATE: Tuesday, April 16, 2013
TIME: 7:00 p.m.
LOCATION: City Hall Council Chambers
777 B Street
Hayward CA 94541-5007

NOTICE IS HEREBY GIVEN that the City Council of the City of Hayward on Tuesday, April 16, 2013, at the hour of seven (7) o'clock p.m., or as soon thereafter as the same may be heard, at the location noted above, will conduct a public hearing regarding the following item:

**SUBSTANTIAL AMENDMENT #1 TO THE COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG) FISCAL YEAR 2012-13 ANNUAL ACTION PLAN.**

Specifically, the City proposes to reprogram CDBG funds in the amount of approximately \$432,000 in order to pay off the mortgage on the Matt Jimenez Community Center located at 28200 Ruus Road, Hayward CA 94544. Currently, the City utilizes \$133,330 of CDBG funds each year for the Center's mortgage payment. The mortgage is currently in its seventh year of its twelve year term. Paying off this mortgage now will free up CDBG funds that can be allocated by Council in future years to assist programs serving lower income Hayward residents. At a time when federal funding is decreasing, this will maximize CDBG funding for community projects.

These funds will be reprogrammed from the Housing Rehabilitation Revolving Loan Fund. After reprogramming, approximately \$700,000 will remain in that Fund for housing rehabilitation assistance to lower income Hayward homeowners.

The City of Hayward seeks public input regarding this Substantial Amendment.

All interested persons are invited to attend the meeting to speak or offer written comments regarding the Substantial Amendment to the Fiscal Year FY 2012-13 One-Year Action Plan.

FOR ADDITIONAL INFORMATION CONTACT:

**Sean Reinhart, Library and Community Services Director
Hayward Main Library
835 C Street, Hayward CA 94541-5007
(510) 881-7956**

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on the subject of this notice, the issues in the lawsuit may be limited to the issues which were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing. By Resolution No. 87-181 C.S., the City Council has imposed the 90-day time deadline set forth in C.C.P. Section 1094.6 for filing of any lawsuit challenging final action on an item which is subject to C.C.P. Section 1094.5

ASSISTANCE will be provided to those requiring accommodations for disabilities in compliance with Americans with Disabilities Act of 1990. Persons needing accommodation should contact the City Clerk's Office 48 hours in advance of the meeting at (510) 583-4400, or

by using the TDD line for those with speech and hearing disabilities at (510) 247-3340.

DATED: March 16, 2013

MIRIAM LENS
City Clerk of the
City of Hayward