

**City of Hayward
Human Services Commission
777 B Street, Room 2A
Hayward CA 94541**

**Wednesday, September 1, 2004
7:00 p.m.**

Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Role Call
- IV. Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V. Approval of July 7, 2004 Human Services Commission Meeting Summary Notes
- VI. Annual Funded Agency Tour(s): Discussion
- VII. Update: Hayward Boys and Girls Club
- VIII. Liaison Reports:
 - A. Chabot College / NYSP (Commissioner Uhrik)
 - B. Lincoln Kinship Support Program (Commissioner Hui)
 - C. St. Joseph's (Commissioner Hazen)
- IX. Staff Report (non-action items)
 - A. Social Services Report
 - B. Paratransit Report
 - C. Hate Crimes Report
- X. Future Agenda Items
 - Liaison Reports
 - Review of Social Services RFP
 - Brown Act / Conflict of Interest Law
- XI. General Announcements
- XII. Adjournment



Please do not wear scented products to this meeting.
People who have environmental sensitivities may be in attendance.

Assistance will be provided to those requiring accommodations for disabilities in accordance
with the Americans with Disabilities Act of 1990.

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of the meeting by calling (510) 583-4248,
or by calling the TDD line for those with speech
and/or hearing disabilities at (510) 247-3340.

**City of Hayward
Human Services Commission
July 7, 2004
Regular Meeting
Summary Notes**

- I. Call to Order:** Chairperson Hazen convened the Commission meeting at 7:01 p.m.
- II. Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance.
- III. Welcome Newly-Appointed Commissioners:** Members of the Commission extended a warm welcome to newly-appointed Commissioners Albert Hui, Marlena Uhrik, and David McKeown.
- IV. Attendance:** *(Record of attendance is kept from June 2004 through May 2005.)*

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
Karis Coleman	X	2	0	2	0
Mariellen Faria (Chair)	X	2	0	2	0
Bill Hazen	X	2	0	2	0
Albert Hui	X	1	0	1	0
Mary Lavelle	O	1	1	1	1
Lynnette Linnen	X	2	0	2	0
David McKeown	X	1	0	1	0
Chris Parker	O	1	1	1	1
Hosea Turner (Secretary)	X	2	0	2	0
Marlena Uhrik	X	1	0	1	0
Doris Yates (Vice-Chair)	X	2	0	2	0

Staff in Attendance: David Korth, Social Services Planning Manager
Anne Culver, Community Development Specialist

- V. Public Comments:** There were no public comments.
- VI. Approval of Summary Notes of the June 2, 2004 Human Services Commission (HSC) Meeting:** Commissioner Linnen made a motion to approve the June 2, 2004 Summary Notes. Commissioner Faria seconded the motion, which was approved unanimously, with one abstention (McKeown).
- VII. FY 04-05 HSC Meeting Calendar:** Mr. Korth presented the proposed FY 04-05 HSC Meeting Calendar. The proposed calendar followed previous years' format in that the meetings are scheduled on the first Wednesday of each month at 7pm.

This year it was proposed that the Human Services Commission schedule one or possibly two tours of funded agencies during the program year. Staff explained that the Citizens

Advisory Commission schedules two half-day tours each year. Each tour is scheduled to take place during the afternoon prior to the Commission's regular evening meeting and Commissioners are invited but not required to attend. CAC Commissioners report that the tours are interesting and enjoyable, and provide opportunities to become more familiar with funded agencies. Human Services Commissioners were interested in discussing the option of adding tours to the schedule and it will be placed on the September HSC Meeting Agenda for further discussion.

Commissioner Yates made a motion to approve the proposed FY 04-05 HSC Meeting Schedule. Commissioner McKeown seconded the motion, which was approved unanimously.

VIII. FY 05-06 Funding Process Calendar: Mr. Korth distributed copies of the proposed FY 05-06 Funding Process Calendar. It was pointed out that the Social Services Appeals will be presented during the March 2, 2005 Regular Meeting, so there will be one meeting that evening instead of two meetings. Commissioner Linnen made a motion to approve the FY 05-06 Funding Process Calendar. The motion was seconded by Commissioner Turner and was approved unanimously.

IX. FY 2004-05 Liaison Assignments: Chairperson Hazen requested volunteers to serve as Liaisons to funded agencies for the upcoming year. Each Commissioner volunteered to visit one or two agencies and present summaries of their visits to the Commission. The Liaison Assignment Chart will be completed by staff and distributed with the September HSC Meeting packets.

X. Boys and Girls Club Update:

Mr. Korth provided the Commission with new information relating to the acquisition of the facility owned by the Boys and Girls Club of Hayward (Club). He noted that since 2002, the Hayward Boys and Girls Club has operated its programs out of its new facility located at 28200 Ruus Road in South Hayward. In recent months, it became apparent to the Club that it was unable to generate the income necessary to continue operating the facility. The Club initiated discussions with the City about how best to maintain the important services offered by the Club. Because the City does not directly deliver recreation services, HARD was contacted to determine if it would be willing to continue the operation of youth programs out of the facility. HARD agreed to do so if the City provided financial assistance to help pay for program operations.

In order to continue services without interruption, the Council authorized the use of City general fund monies to cover costs associated with the acquisition and provision of youth services through the end of FY 2003-04. A long-term solution that will have minimal impact on the City's general fund was also agreed to by the City Council. Community Development Block Grant (CDBG) funds will be used to pay the first year's cost of acquisition.

Members of the Commission had several questions regarding the types of services and service hours that will be offered at the Boys and Girls Club under the administration of HARD. Staff agreed to research this and report back at the September Commission meeting.

XI. *Homeless People Count! Follow-Up:* Ms. Culver distributed copies of the *Homeless People Count!* project summary to all members of the Commission. The report will be used by homeless services providers as a resource for preparing grant applications, and will be used by the Alameda County-Wide Continuum of Care Council to develop its strategic plan.

XII. *Racial Profiling:* In response to inquires made by the Commission at its May 2004 meeting, staff followed up with Acting Chief of Police Lloyd Lowe to obtain information about questions that the Commission had about the Racial Profiling Study conducted by the Hayward Police Department in October of 2000. In summary, the Commission wanted to know if the information gathered in the study indicated if there were patterns of racial bias occurring after a traffic stop was made. The Commission also wanted to know, what if any changes were made in the Police Department's policies and practices as a result of the study.

Chief Lowe indicated that the study did not collect data necessary to determine if patterns of racial bias occurred after traffic stops were made. He did, however, reiterate comments made by Chief Calhoun at the time that the Commission first received information about the study, that there are several factors that can influence the actions taken by a police officer after making a traffic stop, including: the initial reason for the stop, the area of town that the stop is made, whether or not the officer making the stop is a beat officer or a traffic officer, the actions of the person after he/she is stopped, etc. Consequently, it was suggested that caution be taken when making comparisons between race and the actions taken after a stop is made. If these other factors are not also taken into consideration, this could lead to misleading conclusions about whether or not racial profiling is a controlling factor in the actions taken after a stop is made.

With regard to the policies and procedures of the Hayward Police Department, it was stated that the official written policy of the Department states that racially biased traffic stops are not condoned in any manner, and that all individuals must be treated fairly, equally, and without prejudice. City policy explicitly and strictly prohibits "racial profiling" and outlines criteria that must be met prior to officers stopping and searching any vehicle.

Chief Lowe expressed with great confidence that based on the findings of the study conducted in 2000, and based on current policies and practices of the Hayward Police Department, the vast majority of Hayward police officers were not then, and are not now, practicing biased racial profiling in the course of carrying out their duties. Chief Lowe also indicated that it is feasible that an officer could act inappropriately at any given time while on duty. Consequently, monitoring practices have been instituted by the Department in order to identify when these actions occur so that appropriate training and/or disciplinary action can take place. Information about current training and monitoring policies and procedures provided by Chief Lowe were shared with the Commission.

Mr. Korth indicated that Chief Lowe offered to come to a future Commission meeting, if so desired, to further discuss these issues. Stressing the importance of building trust between the general public and the police force, Chief Lowe also extended an invitation to all the Commissioners to participate in the HPD Ride-a-Long Program in order to help them to become more familiar with the work of the police department (Interested parties should call 293-7056). There were no further comments or questions posed by the Commission.

XIII. Staff Reports

A. Social Services Update: Staff is working with the agencies that received FY 04-05 allocations to develop their work programs and contracts for the coming year.

B. Paratransit Update: Mr. Korth reported that a greater demand for service than was expected occurred during the FY 03-04 contract period. Consequently, the City utilized some of the Measure B paratransit funds that were kept in reserve to supplement the FY 03-04 Paratransit Budget in order to meet this increased demand. A slight increase in the base Measure B funding grant is expected in FY 04-05. The City has also applied for, and is expecting to receive, additional Measure B Gap Funds that will help cover the increased expenses that are expected in FY 04-05. Because the increasing demand is outpacing the increase in funding, staff cautioned that it is likely that service limitations will need to be implemented during this next fiscal year in order to keep program expenses within budget.

C. Hate Crimes Report: There were no hate crimes or incidents of hate reported during June 2004.

XIV. Future Agenda Items: The following were noted as future agenda items:

- Update Regarding the Hayward Boys and Girls Club
- Tour(s) of Funded Agencies
- Review of FY 05-06 Social Services RFP
- Brown Act / Conflict of Interest

XV. General Announcements:

- Commissioner Hui invited everyone in attendance to attend a picnic and barbecue hosted by his Homeowners Association. The event will take place on Sunday, July 25, 2004, at Tennyson Park, beginning at 10:30am.
- Ms. Culver announced that staff would be preparing a list of all Commissioners' e-mail addresses, to be distributed to members of the Human Services Commission. She requested that any Commissioner(s) who would prefer their e-mail address not be shared with the other members of the Commission to please contact her at 510-583-4238.
- Commissioner Hazen mentioned that Commissioner Yates' picture was in the Eden Youth and Family Center newsletter.

XVI. Adjournment: The meeting adjourned at 9:05pm.