

**City of Hayward**  
**Human Services Commission**  
**777 B Street, Room 2A**  
**Hayward CA 94541**

**Wednesday, January 5, 2005**

**6pm**

**◀ NOTE EARLIER START TIME**

**Regular Meeting Agenda**

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Role Call
- IV. Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V. Approval of December 1, 2004 Human Services Commission Meeting Summary Notes
- VI. Scheduling of Spring Tour of Funded Agencies
- VII. Follow-up Questions to the FY 05-06 Applications for Social Services Funding
- VIII. Liaison Reports:
  - A. SAVE / COPS: Commissioner McKeown
  - B. Planned Parenthood: Commissioner Simmons
  - C. FESCO: Commissioner Simmons
  - D. SAVE / WINGS: Commissioner Baptista
  - E. South Hayward Parish: Commissioner Marquez
- IX. Staff Reports (non-action items)
  - A. Social Services Report
  - B. Paratransit Report
  - C. Hate Crimes Report

- X. Future Agenda Items:
  - Commission Liaison Reports
  - Social Service Funding Recommendations for FY 2005-06 (Feb & March)
  - Review of Social Services Funding Process (April)
  - Discussion re: Role and Function of Human Services Commission (April)
  - Overview of Paratransit Service Systems in Alameda County (May)
  - Other
  
- XI. General Announcements
  
- XII. Adjournment



Please do not wear scented products to this meeting.  
People who have environmental sensitivities may be in attendance.

Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990.  
Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4248, or by calling the TDD line for those with speech and/or hearing disabilities at (510) 247-3340.

**City of Hayward  
Human Services Commission  
December 1, 2004  
Regular Meeting  
Summary Notes**

- I. Call to Order:** Vice Chairperson Turner convened the Commission meeting at 7:02 p.m.
- II. Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance.
- III. Attendance:** (*Record of attendance is kept from June 2004 through May 2005.*)

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
Lori Baptista *	X	2	0	2	0
Mariellen Faria	X	5	1	5	1
Albert Hui	X	5	0	5	0
Lynnette Linnen	X	5	0	5	0
Elisa Marquez *	X	2	0	2	0
David McKeown	X	5	0	5	0
Chris Parker	X	4	2	4	2
Marlo Simmons *	X	2	0	2	0
Hosea Turner	X	6	0	6	0
Marlena Uhrik	O	4	1	4	1
Doris Yates	X	6	0	6	0

\* - Term began at the November 2004 meeting.

Staff in Attendance: David Korth, Social Services Planning Manager  
Anne Culver, Community Development Specialist

- IV. Public Comments:** Mr. Korth read Commissioner Lavelle's letter of resignation from the HSC. Her resignation is necessary due to her recent appointment to the City's Planning Commission.
- V. Approval of Summary Notes of the November 3, 2004 Human Services Commission (HSC) Meeting:** Commissioner Faria made a motion to approve the November 3, 2004 Summary Notes. Commissioner Hui seconded the motion, which was approved with one abstention (Yates).

**VI. Election of HSC Officers for Remainder of FY 04-05:** The following slate of officers was proposed at the November 3, 2004 HSC meeting.

Chairperson: Commissioner Turner  
Vice Chair: Commissioner Linnen  
Secretary: Commissioner Uhrik

Commissioner Hui made a motion to elect the proposed slate. Commissioner Baptista seconded the motion which was approved unanimously.

**VII. Liaison Reports:**

- A. Eden Information and Referral (Eden I & R):** Commissioner Linnen presented her report on Eden I & R's CHAIN program (Community Housing and Information Network) which received an allocation of \$20,000 for FY 04-05. Barbara Bernstein, executive director of the agency, was in attendance and responded to questions from members of the Commission about Eden I & R's services.
- B. Parental Stress Services:** Commissioner Baptista delivered her report on Parental Stress Services which provides counseling for children and families that have either experienced or observed physical abuse.
- C. St. Rose Hospital / Silva Pediatric Dental Clinic:** Commissioner Parker presented his report on the Silva Pediatric Dental Clinic operated by St. Rose Hospital. The clinic serves children who are uninsured or underinsured, and maintains a year-round waiting list of approximately 9 months.
- D. St. Joseph's Center for the Deaf and Hard of Hearing:** Commissioner Parker delivered this report on St. Joseph's Center of the Deaf and Hard of Hearing which provides counseling and other services for hearing impaired individuals and their families.
- E. HARD / Youth Enrichment Program (YEP):** Commissioner Faria reported on her visit to the HARD/YEP program which provides an after-school program for elementary aged school children, with an emphasis on academics and homework.
- F. Salvation Army:** Commissioner Linnen reported on the Salvation Army's Motel Voucher program which serves homeless Hayward families and individuals.

Commissioner Marquez's Liaison Report on the South Hayward Parish was re-scheduled for delivery at the January 2005 meeting.

**VIII. Supplemental Questions to the FY 2005-06 Social Services Application:** Ms. Culver distributed copies of the Supplemental Questionnaire which all Social Services applicants will be required to complete. This questionnaire will take the place of the Form 4 Additional Funding Questions which was considered to be unclear and a partial redundancy of the budget forms.

The revised form requests information about how various levels of funding would specifically impact service delivery to low-income Hayward residents. In future funding cycles, this form will not be issued as a supplement to the application, but will be included in the application itself. Commissioners provided suggestions for clarifying the questions on the form.

## **IX. Staff Reports**

**A. Social Services Update:** On Wednesday, December 8, 2004, Commissioners are scheduled to receive packets containing copies of all applications that are submitted before the December 6, 2004 deadline for the FY 05-06 Social Services funding cycle. Commissioners were encouraged to review all the applications prior to the January 5, 2005 HSC meeting, when follow-up questions to the applications will be discussed and written down.

These questions will be forwarded to each respective applicant for written response and further discussion during the January 22, 2005 Proposal Review Committee applicant interview process. The applicants' written responses will be distributed to members of the Commission in advance of the February 2, 2005 HSC meeting when the Commission is scheduled to establish its Preliminary Recommendations for FY 05-06 Funding.

In order to prevent the January 5, 2005 meeting from going too late into the evening, Commissioners agreed **the January 5, 2005 meeting will begin at 6pm instead of 7pm.**

**B. Paratransit Update:** Mr. Korth reported that City staff representatives continue to participate in county-wide paratransit planning and coordination activities along with representatives from the Alameda County Transportation Improvement Authority (ACTIA), the East Bay Paratransit Consortium and other local jurisdictions. Between December 2004 and February 2005 local jurisdictions have been asked to assess what if any paratransit service gaps exist in their respective areas in order to determine whether or not to submit Measure B Gap Funding grant applications for implementation in FY 2005-06. Hayward staff have initiated this process with the help of the Hayward Paratransit Program Advisory Committee.

Mr. Korth also reported that he and Ms. Victoria Williams recently gave a presentation, along with a representative from ACTIA, to the Alameda County Commission on Aging regarding the paratransit services systems that are currently operating in Alameda County. Commission members expressed interest in receiving this same presentation which tentatively scheduled to take place in April 2005 following completion of the social services funding process.

**C. Hate Crimes Report:** There were no Hate Crimes or Incidents of Hate reported to the Hayward Police Department during the month of November 2004.

**X. Future Agenda Items:** The following were noted as future agenda items:

- Liaison Reports (schedule attached)
- Follow-up Questions Pertaining to Applications for FY 05-06 Social Services Funding
- Spring Tour of Funded Agencies
- Review of Social Services Funding Process
- Discussion re: the Role and Function of the Human Services Commission
- Staff Presentation re: the Paratransit Service Systems in Alameda County

**XI. General Announcements:**

- Commissioner Hui announced that his address has changed; he distributed business cards to everyone in attendance.
- Commissioner Marquez announced there is a 0.5 FTE Information Assistance position available with the City of Oakland. Anyone interested in more information should contact Commissioner Marquez.

**XII. Adjournment:** The meeting adjourned at 8:55pm.