

City of Hayward
Human Services Commission Meeting
City Council Chambers < Note: Change of Location
777 B Street, Hayward CA 94541

Wednesday, March 2, 2005
7:00 pm
Regular Meeting Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Role Call
- IV. Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V. Approval of February 2, 2005 Human Services Commission Meeting Summary Notes
- VI. FY 05-06 Preliminary Funding Recommendations: Applicant Appeals
- VII. FY 05-06 Human Services Commission Final Funding Recommendations
- VIII. Funding Process: Next Steps
- IX. Appointments to Annual Dinner Restaurant Selection Committee
- X. Appointments to FY 05-06 HSC Officers Nominations Committee
- XI. Staff Reports (non-action items)
 - A. Social Services Report
 - B. Paratransit Report
 - C. Hate Crimes Report

XII. Future Agenda Items:

- Review of Social Services Funding Process (April)
- Discussion re: Role and Function of Human Services Commission (April)
- Overview of Paratransit Service Systems in Alameda County (May)

XIII. General Announcements

XIV. Adjournment



Please do not wear scented products to this meeting.
People who have environmental sensitivities may be in attendance.

Assistance will be provided to those requiring accommodations for disabilities in accordance with the
Americans with Disabilities Act of 1990.

Please request needed accommodations at least 72 hours in advance
of the meeting by calling (510) 583-4248,
or by calling the TDD line for those with speech
and/or hearing disabilities at (510) 247-3340.

**City of Hayward
Human Services Commission
February 2, 2005
Regular Meeting
Summary Notes**

- I. Call to Order:** Vice-Chairperson Linnen convened the Commission meeting at 7:05 p.m.
- II. Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance.
- III. Attendance:** (*Record of attendance is kept from June 2004 through May 2005.*)

| Commissioners | Present This Meeting | All Meetings Year to Date | | Regular Meetings Only Year to Date | |
|------------------------------|----------------------|---------------------------|--------|------------------------------------|--------|
| | | Present | Absent | Present | Absent |
| Lori Baptista * | X | 4 | 0 | 4 | 0 |
| Mariellen Faria | X | 7 | 1 | 7 | 1 |
| Albert Hui ** | X | 7 | 0 | 7 | 0 |
| Lynnette Linnen (Vice-Chair) | X | 8 | 0 | 8 | 0 |
| Elisa Marquez * | X | 4 | 0 | 4 | 0 |
| David McKeown** | X | 7 | 0 | 7 | 0 |
| Chris Parker | X | 6 | 2 | 6 | 2 |
| Marlo Simmons * | X | 4 | 0 | 4 | 0 |
| Hosea Turner (Chair) | O | 7 | 1 | 7 | 1 |
| Marlena Uhrik** (Secretary) | X | 6 | 1 | 6 | 1 |
| Doris Yates | X | 8 | 0 | 8 | 0 |

* Term began at the November 2004 meeting.

** Term began at the July 2004 meeting.

Staff in Attendance: Gail Patton, Neighborhood and Economic Development Manager
David Korth, Social Services Planning Manager
Anne Culver, Community Development Specialist
Teresa Zarate Rodriguez, Community Programs Specialist

Guest in Attendance signed the Guest Sign-In Sheet.

- IV. Public Comments:** Commissioner Linnen welcomed the guests in attendance.

V. Approval of Summary Notes of the January 5, 2005 Human Services Commission (HSC) Meeting: Commissioner McKeown made a motion to approve the January 5, 2005 Summary Notes. Commissioner Faria seconded the motion, which was approved unanimously.

VI. Liaison Report on Human Outreach Agency: Commissioner Yates presented her report on the Human Outreach Agency, which she visited on January 26, 2005. The Human Outreach Agency is an 18-bed men's shelter located in Hayward, and received a Social Services allocation for the current year in the amount of \$17,000.

VII. Proposal Review Committee (PRC) De-Brief: Commissioner Linnen provided an overview of the applicant interview process which took place on Saturday, January 22, 2005. On that day, each applicant agency sent a representative(s) to be interviewed by the Proposal Review Committee. During the interviews Committee members posed follow-up questions to applicants regarding their proposals. The PRC then developed its funding recommendations for the full Commission's consideration during its Preliminary Funding deliberations.

Mr. Korth added that the complete interview process began at 8:30am and ended about 9:30pm. He commended the Committee, as did the rest of the Commission, for the thorough manner in which it did its work.

VIII. FY 2005-06 Preliminary Social Services Funding Recommendations: Based on each Commissioner's individual review of all of the applications, the PRC's suggestions, and the Staff's Preliminary Recommendations, the Commission deliberated and then adopted its Preliminary Recommendations (Attachment A). Those rows that are highlighted on Attachment A reflect where the Commission has recommended that the applicant be put on a Secondary Consideration List so that if funds that were allocated to another grantee become available at a later date, those projects can be reconsidered for financial support.

Each applicant will receive a fax before the March 2, 2005 Human Services Commission meeting informing them of the Commission's and Staff's Preliminary Funding Recommendations and the rationale for each. At that meeting there will be an opportunity for any applicant who wishes to present an appeal to either the Commission, staff or both regarding their agency's Preliminary Funding Recommendation to do so. Later during the same meeting, the Commission will determine its Final Funding Recommendations. This meeting is open to the public and applicants are encouraged to attend, even if they do not plan to make an appeal. This is because any changes that might occur due to the appeals process could have an impact on the final funding recommendations for all applicants.

IX. Staff Reports:

A. Introduction of Gail Patton: Mr. Korth introduced Gail Patton, the City's recently hired Neighborhood and Economic Development Manager. Members of the Commission extended a warm welcome to her.

B. Paratransit Update: In the interest of time, no Paratransit Program Update was given.

X. Future Agenda Items:

- FY 05-06 Social Services Applicant Appeals (March)
- FY 05-06 Final Funding Recommendations (March)
- Review of Social Services Funding Process (April)
- Human Services Commission - Role and Function / Annual Plan - (April/May)
- Presentation: Paratransit Service Systems in Alameda County - (May)

XI. General Announcements: None.

XII. Adjournment: The meeting was adjourned at 10:30pm.