

City of Hayward
Human Services Commission Meeting
777 B Street, Hayward CA 94541
Work Session Room 2-A

Wednesday, October 5, 2005
7:00 pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Roll Call
- IV. Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V. Approval of September 7, 2005 Human Services Commission Meeting Summary Notes
- VI. Distribution of Revised FY 2005-06 Funded Agency Liaison Assignments
- VII. Presentation: Hayward Unified School District Equity Task Force Report
- Assistant Superintendent Christine Quinn
- VIII. Liaison Reports:
 - A. St. Joseph's Center for the Deaf and Hard-of-Hearing- Commissioner Baptista
 - B. St. Rose Hospital / Silva Pediatric Dental Clinic - Commissioner Baptista
 - C. South Hayward Parish - Commissioner McKeown
 - D. SAVE / WINGS- Commissioner McKeown
- IX. Follow-up: Questions regarding the Hayward Five-Year (2005-09) Consolidated Strategic Plan
- X. Continued Discussion Regarding the Development of the Human Services Commission's FY 2005-06 Annual Plan
- XI. Staff Report (Oral Report / Non-Action Items):
 - A. Social Services Update
 - B. Paratransit Report
 - C. Hate Crimes/Incidents Report

- XII. Future Agenda Items:
- Parliamentary Procedures/ Brown Act / Conflict of Interest Law
 - Funded Agency Liaison Reports
 - Other

XIII. Adjournment



Please do not wear scented products to this meeting.
People who have environmental sensitivities may be in attendance.

Assistance will be provided
to those requiring accommodations for disabilities
in accordance with the Americans with Disabilities Act of 1990.
Please request needed accommodations at least 72 hours in advance of the meeting by calling
(510) 583-4248, or by calling the TDD line for those with speech
and/or hearing disabilities at (510) 247-3340.

**City of Hayward
Human Services Commission
September 7, 2005
Regular Meeting
Summary Notes**

- I. Call to Order:** Chairperson McKeown convened the Commission meeting at 7:00 p.m.
- II. Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. Attendance:** (*Record of attendance is kept from June 2005 through May 2006*):

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
Lori Baptista (Secretary)	X	3	0	3	0
Mariellen Faria	X	3	0	3	0
Albert Hui	X	3	0	3	0
Lynnette Linnen	X	2	1	2	1
Elisa Marquez (Vice Chair)	X	3	0	3	0
David McKeown (Chair)	X	3	0	3	0
Chris Parker	X	3	0	3	0
Marlo Simmons	X	1	2	1	2
Marlena Uhrik	X	3	0	3	0
Doris Yates	X	3	0	3	0

Staff in Attendance: David Korth, Social Services Planning Manager
Anne Culver, Community Development Specialist

IV. Public Comments:

- Commissioner Yates reminded the Commission that Thursday, September 15, 2005 there will be a Street Fair in downtown Hayward, beginning at 5:30pm.
- Commissioner Faria announced that Eden Information and Referral has completed a San Leandro Social Services Referral Directory. Information contained in the new brochure may be found at www.alamedaco.info or by calling Eden I&R at 510-537-2710.
- Chairperson McKeown raised the topic of hurricane Katrina and a brief discussion ensued. The Bay Area Red Cross is involved in local efforts to resettle displaced victims of the hurricane, as well as in mobilizing volunteers and resources to assist with the clean-up effort along the Gulf Coast. The local chapter of the Red Cross may be reached at (510) 595-4400.
- David Korth described the City's efforts to stay informed about various community led activities being developed to assist survivors of Hurricane Katrina. He requested that he be contacted (583-4227) if Commissioners learn about persons needing assistance, or seeking information about ways so they can contribute / volunteer.

- It was announced that the City is accepting applications for open Commission seats for all of the City's Commissions. The deadline for submission of applications is September 14th at 5pm. Applications should be submitted to the City Clerks office at Hayward City Hall. Application forms were distributed to the Commission.

V. Approval of the July 6, 2005 Human Services Commission (HSC) Meeting Summary Notes: Commissioner Yates made a motion to approve the July 6, 2005 Summary Notes. The motion was seconded by Commissioner Hui, and approved unanimously.

VI. Hate Crimes Presentation: Police Chief Lloyd Lowe and Inspector Mark Stuart of the Hayward Police Department delivered a PowerPoint presentation which covered the legal definitions of hate crimes and hate incidents, and described the variety of hate groups known to exist in California and in the Hayward area. Local hate crimes statistics were also discussed, and members of the HSC expressed their interest about learning about programs in the community intended to prevent hate-related behavior and attitudes. To learn more about the activities taking place in the Hayward Unified School District to promote positive relations among students from various cultural backgrounds, as well as equal and culturally appropriate approaches to a quality education for the whole student body, Assistant Superintendent Christine Quinn is scheduled to present the findings of the HUSD Equity Task Force at the November Commission meeting.

VII. Funded Agency Liaison Reports:

Davis Street Family Resource Center: Commissioner Uhrik presented her report on the Davis Street Family Resource Center. Davis Street's Program Director Eowyn Gorman, who was in attendance at the meeting, responded to follow-up questions from Commissioners.

Chabot College / National Youth Sports Program (NYSP): Commissioner Uhrik presented her report on the NYSP program, a summertime day program for school-age children from low-income families. The City's Social Services funding helps pay for expenses related to safe transportation of children from various Hayward neighborhoods to the campus where program activities take place.

Spectrum Community Services: Commissioner Faria delivered her report on the Spectrum meal delivery program. The program delivers nutritious meals to congregate meal sites for low-income seniors. Clients are requested to contribute \$3.25 per meal but few are financially able to do so; seniors receive meals regardless of their ability to pay.

Planned Parenthood Golden Gate - Hayward Health Center: Commissioner Faria reported on the Parent Education Program which takes place at the Hayward Health Center. The Parent Education Program provides sexual health and reproductive education to parents so that they may impart that learning to their adolescents.

VIII. FY 05-06 Liaison Assignments: Chairperson McKeown requested volunteers to take on the remaining funded agency liaison assignments. The remaining agencies were assigned, and the updated FY 05-06 Liaison Assignment Chart will be distributed with the HSC's October meeting packet.

IX. Follow-up Questions Regarding the City's Five-Year Consolidated Plan: This discussion was postponed until the HSC's October meeting so that the Neighborhood and Economic Development Manager Gail Patton could be in attendance.

X. Continued Discussion Regarding the HSC's 2005-06 Annual Plan: The Commission continued its discussion from last month regarding the HSC's goals and activities for the coming year. The Commission's By-Laws were reviewed. Several Commissioners recalled the Community Needs Analysis conducted during FY 01-02, and wondered if that document contained information that would be useful to the Commission at the present time. Others wondered if that Analysis should be updated, and a survey conducted to find out what infrastructure currently exists to address the needs of the local low-income community.

To assist the Commission, Staff will assemble a list of known groups, committees, and task forces currently addressing human service issues in Alameda County.

Commissioner Linnen made a motion to table this discussion until the October HSC meeting. Commissioner Yates suggested a friendly amendment to the motion (which was accepted by Commissioner Linnen) to submit October Liaison Reports in writing, in order to conserve the Commission's time for this discussion topic. The motion was seconded by Commissioner Marquez, and approved unanimously.

XI. Update on Funding Process and RFP: Staff reported that the Social Services Funding Request for Proposals (RFP) for FY 06-07 is tentatively scheduled to be released the last week of October 2005, with applications due the first week of December. It was noted that the RFP will announce that \$350,000 from the City General Fund will be made available to support local social services for low-income Hayward residents for the FY 2006-07 period. Should there be a change to this after the City's mid-year budget review, the Commission and applicants will be notified. It was also noted that the Funding Process Calendar had been revised to replace the Preliminary Appeals Meeting with a written response opportunity for applicants. A draft response form was reviewed by the Commission. Commissioner Simmons suggested the word "Appeal" not be used on this form because this suggests that an applicant can make an additional "plea" for reconsideration of their proposal, rather than correct the basis on which a recommendation was made, which is the actual purpose of this part of the funding process. For those applicants who receive a preliminary funding recommendation for an amount which is less than what was requested, the form also asks the applicant to describe the impact of the reduced recommendation. The Commission also planned to discuss the issue of encouraging collaboration among funding applicants, however due to the late hour this matter was tabled.

XII. Staff Reports:

Social Services Update: Mr. Korth announced that the South Hayward Neighborhood Collaborative was successful in its request for Cowell Foundation funding for a three year period. This, along with a commitment of funding for the same period from Alameda County, meets the conditions set by the City for moving forward with the FY 05-06 Social Services contract.

Paratransit Report: Mr. Korth provided an update re: the City of Hayward Paratransit Program. Information re: both the Base Program, and the Measure B Gap funded portion of the program was provided. For more details about these services, the Hayward Paratransit Program Coordinator, Victoria Williams should be contacted at (510) 583-4230.

Hate Crimes Report: There was one Incident of Hate reported in August, and one Hate Incident and one Hate Crime reported during the June - July period. Summaries of these reports are available from the Community and Economic Development - Social Services Division of the City.

XIII. Future Agenda Items:

- Follow-up Questions regarding the City of Hayward Five-Year (2005-2009) Consolidated Plan
- Continued Discussion Regarding the HSC's FY 05-06 Annual Plan
- October Liaison Reports:
 1. St. Joseph's Center - Commissioner Baptista
 2. St. Rose / Silva Pediatric Dental Clinic - Commissioner Baptista
 3. South Hayward Parish - Commissioner McKeown
 4. SAVE / WINGS - Commissioner McKeown
- Presentation: Hayward Unified School District Equity Task Force (October)

XIV. Announcements: General announcements were made.

XV. Adjournment: The meeting was adjourned at 9:49pm.