

City of Hayward
Human Services Commission Meeting
777 B Street, Hayward CA 94541
Work Session Room 2-A

Wednesday, January 4, 2006
7:00 pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Roll Call
- IV. Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments, and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Commission or are within the purview of the Commission. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V. Approval of December 7, 2005 Human Services Commission Meeting Summary Notes.
- VI. Evaluating Social Services Funding Applications (Discussion).
- VII. Follow-up Questions Regarding FY 06-07 Social Services Funding Applications
- VIII. Recommendation to City Council Regarding Increasing the Amount of Funding Available to Allocate to Agencies
- IX. Continued Discussion Regarding the HSC's FY 2005-06 Annual Plan
- X. Liaison Reports:
 - A. Child Assault Prevention Program - Commissioner Vera
 - B. Eden I&R - Commissioner Simmons
 - C. So. Hayward Neighborhood Collaborative - Commissioner Simmons
 - D. Community Alliance for Special Education - Commissioner Hui
- XI. Staff Report (Oral Report / Non-Action Items):
 - A. Social Services Update
 - B. Paratransit Report
 - C. Hate Crimes/Incidents Report
- XII. Future Agenda Items
- XIII. Adjournment

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Please do not wear scented products to this meeting.
People who have environmental sensitivities may be in attendance.

Assistance will be provided
to those requiring accommodations for disabilities
in accordance with the Americans with Disabilities Act of 1990.
Please request needed accommodations at least 72 hours in advance of the meeting by calling
(510) 583-4248, or by calling the TDD line for those with speech
and/or hearing disabilities at (510) 247-3340.

**City of Hayward
Human Services Commission
December 7, 2005
Regular Meeting
Summary Notes**

I. **Call to Order:** Chairperson McKeown convened the Commission meeting at 7:00 p.m.

II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

III. **Attendance:** *(Record of attendance is kept from June 2005 through May 2006):*

Commissioners	Present This Meeting	All Meetings Year to Date		Regular Meetings Only Year to Date	
		Present	Absent	Present	Absent
Lori Baptista (Secretary)	X	6	0	6	0
Mariellen Faria	X	5	1	5	1
Albert Hui	X	5	1	5	1
Lynnette Linnen	O	3	3	3	3
Elisa Marquez (Vice Chair)	X	6	0	6	0
David McKeown (Chair)	X	6	0	6	0
Rudelle O'Neal	X	1	0	1	0
Chris Parker	X	6	0	6	0
Marlo Simmons	X	4	2	4	2
Juan Vera	X	2	0	2	0
Doris Yates	X	6	0	6	0

Staff in Attendance: Gail Patton, NED Manager
David Korth, Social Services Planning Manager
Anne Culver, Community Development Specialist

IV. **Public Comments:**

- Mr. Korth distributed a flyer from the California Association of Human Relations Organizations (CAHRO) announcing a January 2006 conference it is sponsoring, "Human Relations in the 21st Century: Turning Obstacles in to Opportunities." For more information, Karen Smith at CAHRO may be contacted at 916-327-3209.
- Nancy Schluntz, representing the FESCO agency, informed the Commission that this year instead of applying for Social Services funding, the FESCO agency will be applying for a portion of the City's Community Development Block Grant (CDBG) Public Services funding, which is money that City Council uses to support housing-related social services. She thanked the Commission for its support in previous years.

She also expressed her support for the Human Services Commission efforts to encourage City Council to increase the amount of available Social Services funding from its current level of \$350,000.

- V. Welcome Newly Appointed Commissioner Rudelle O'Neal:** Members of the Commission introduced themselves and welcomed Commissioner O'Neal onto the Commission.
- VI. Approval of the November 2, 2005 Human Services Commission (HSC) Meeting Summary Notes:** A motion was made and seconded to approve the November 2, 2005 Summary Notes. The motion was approved unanimously.
- VII. Overview of Conflict of Interest Law, the Brown Act, and Parliamentary Procedure:** Maureen Conneeley, Assistant City Attorney, provided an orientation to these topics, specifically as they pertain to the Human Services Commission and its procedures. Written materials were distributed for future reference, and she provided her contact information in the event questions arise in the future.
- VIII. Discussion re: FY 2006-07 Social Services Funding Process and Schedule:** Mr. Korth provided an update regarding the City's two, nearly simultaneous funding processes: the HSC's Social Services funding process and the Citizen Advisory Commission's (CAC) Community Development Block Grant (CDBG) program funding process. Attendees at both Funding Forums were advised there will be a substantial reduction in the size of the City's FY 06-07 CDBG grant. Applicants were reminded that it is City Council's policy to use CDBG Public Services money to support *housing-related services* and that, in view of reduced funding levels, staff would apply this criterion on a narrow basis in reviewing applications. Therefore, applicants were advised by staff to submit proposals for *housing-related services* (such as those a homeless shelter might provide) to the CDBG program, and for social services that are *not* housing-related to the Social Services program, for funding consideration. Some applicants had expressed concern that the members of the Citizens Advisory and Human Services Commissions might not apply this criterion in a manner consistent with staff. Mr. Korth noted that representatives of several currently-funded programs were present to observe the Commissioners' opinions on this funding criterion and that the CAC had affirmed the staff criterion. An extensive discussion of the distinctions between program types followed.

Staff also informed the Commissioners of the CAC's motion to recommend a joint meeting of the CAC's Application Review and the HSC's Proposal Review Committees. The joint meeting of the Review Committees would allow them to discuss their draft Preliminary Recommendations, prior to presentation to their respective Commissions, to ensure that no applications were inadvertently overlooked due to an assumption that it more correctly belonged in the other funding track. Commissioner Simmons made a motion to accept this suggestion; the motion was seconded by Commissioner Hui, and approved unanimously.

Commissioner Simmons made a motion to affirm staff's narrow interpretation of the City Council's policy to use CDBG public services funds to support housing-related services and to encourage social services activities not related to housing to apply for Social Services funding. Commissioner Parker seconded this motion. The motion was approved with eight ayes and two abstentions.

The Proposal Review Committee (PRC), comprised of less than an HSC quorum was appointed at the November meeting. However, serving on the PRC is considered a challenging but extremely valuable experience, and it is the HSC's tradition to provide the most recently appointed Commissioners first opportunity to serve. To that end, Commissioner Baptista withdrew from the PRC in order to permit newly-appointed Commissioner O'Neal an opportunity to sit on the PRC. Commissioner O'Neal agreed to serve on the PRC, and Chairperson McKeown appointed her.

Ms. Patton informed the Commission that next year it is possible the City will return to a two-year funding cycle. Several members of the Commission requested that the topic of increasing the amount of funding budgeted for Social Services funding be placed on the January 2006 agenda, so that a recommendation to City Council could be made in time to be included in its budget discussions.

IX. Liaison Reports

Family Violence Law Center: Ms. Culver delivered a report on the Family Violence Law Center, which provides legal services including in-court representation for victims of domestic violence. The agency has received a current-year Social Services allocation of \$20,000.

It was requested by several Commissioners that copies of their respective letters of introduction be mailed to Commissioners. Staff responded that this would be completed before the January HSC meeting.

X. Liaison Assignments: Chairperson McKeown assigned the remaining currently-funded agencies to Commissioners. An updated HSC Liaison chart will be included with Commissioners' January meeting packets.

XI. Human Services Commission Annual Plan: Due to the lateness of the hour, Commissioner Faria made a motion that this discussion item should be placed on the January 2006 HSC meeting agenda. The motion was seconded by Commissioner Yates, and approved unanimously.

XII. Staff Reports:

Social Services Update: FY 2006-07 Social Services Applications were due on December 5, 2005. This year thirty-one applications were received. Commissioners' application packages were distributed (after the meeting). Mr. Korth distributed proposal evaluation criteria, which will be discussed at the HSC's January 2006 meeting.

Paratransit Report: Mr. Korth indicated that there was nothing major to report..

Hate Crimes Report: During November 2005 no hate crimes were reported.

XIII. Future Agenda Items:

- Continued Discussion Regarding the HSC's FY 05-06 Annual Plan
- January Liaison Reports
- Evaluating Social Services Applications for Funding
- Recommendation to City Council Regarding Increasing the Amount of Money Available for Social Services Funding

XIV. Adjournment: The meeting was adjourned at 9:30pm.

**ANALYSIS OF SOCIAL SERVICES
FY 2006-2007
APPLICATIONS SUBMITTED**

NAME OF AGENCY	AMOUNT REQUESTED	FY 05-06 SOC.SVCS FUNDING	FY 05-06 CDBG PS FUNDING
1. 7 th Step Foundation	\$ 8,625		\$ 10,000
2. Afghan & International Refugees Support Services	23,935		
3. BACS	20,000	\$14,000	
4. Chabot/NYSP	10,000	5,000	
5. CASE	11,840	9,600	
6. CRIL	18,515	18,000	48,500
7. Davis Street	5,000	5,000	
8. East Bay Agency for Children (CAP)	40,000	15,100	
9. Eden Information and Referral	35,000	35,000	35,000
10. Eden Youth & Family Center	15,000		
11. ESP	29,819	24,000	
12. HARD/YEP	24,700	17,500	
13. Hayward Community Gardens	22,500		
14. <i>Hope for the Heart*</i>	10,000		
15. <i>Instituto Laboral de la Raza</i>	20,000		
16. International Institute of the East Bay	10,000	5,000	
17. Kidango	26,310		
18. Legal Assistance for Seniors	27,500	14,500	
19. <i>Les Agneux</i>	65,000		
20. Lincoln Child Center	10,000		
21. Parental Stress Services	53,449	22,000	

22. Planned Parenthood	10,000	7,500	
23. St. Joseph's Center for the Deaf and Hard of Hearing	10,000	10,000	
24. <i>Senior Services Foundation</i>	10,000		
25. SAVE – COPS	49,600	10,000	
26. SAVE – WINGS	41,584	7,200	40,000
27. South Hayward Neighborhood Collaborative	34,341		
28. South Hayward Parish	17,500	17,400	
29. Spectrum	15,767	5,000	14,388
30. Tiburcio Vasquez	35,000		
31. <i>Tri-City Health Center</i>	25,000		
TOTAL	\$735,985	\$241,800	\$147,888

* new applicants

T:\Departments\CED\NED\DAVIDK\SOCSVCS\06-07\06-07 Chart of Received Applications

Human Services Commission

FY 2005-06 Social Services Liaison Assignment Chart

	Agency	Commissioner
September	<ol style="list-style-type: none"> 1. Spectrum 2. PPGG Hayward Health Ctr. 3. Davis St. FRC 4. Chabot NYSP 	<ol style="list-style-type: none"> 1. Commissioner Faria 2. Commissioner Faria 3. Commissioner Uhrik 4. Commissioner Uhrik
October	<ol style="list-style-type: none"> 1. St. Joseph's 2. St. Rose / Silva PDC 3. So. Hayward Parish 4. WINGS 	<ol style="list-style-type: none"> 1. Commissioner Baptista 2. Commissioner Baptista 3. Commissioner McKeown 4. Commissioner McKeown
November	<ol style="list-style-type: none"> 1. Legal Assistance for Seniors 2. BACS - Hedco House 3. International Inst. of the E.B. 4. Horizons Svcs.- LAMBDA Project 	<ol style="list-style-type: none"> 1. Commissioner Marquez 2. Commissioner Marquez 3. Commissioner Yates 4. Commissioner Yates
December	<ol style="list-style-type: none"> 1. Family Violence Law Center 	<ol style="list-style-type: none"> 1. City Staff
January	<ol style="list-style-type: none"> 1. Child Assault Prevention 2. Eden I&R 3. So. Hayward Neigh. Collaborative 4. CASE 	<ol style="list-style-type: none"> 1. Commissioner Vera 2. Commissioner Simmons 3. Commissioner Simmons 4. Commissioner Hui
February	<ol style="list-style-type: none"> 1. HOA / WOTW 2. Emergency Shelter Program 3. CRIL 4. SAVE / COPS 	<ol style="list-style-type: none"> 1. Commissioner McKeown 2. Commissioner Linnen 3. Commissioner Marquez 4. Commissioner Linnen
March	<ol style="list-style-type: none"> 1. FESCO 2. Parental Stress Services 3. HARD / YEP 	<ol style="list-style-type: none"> 1. Commissioner Hui 2. Commissioner Parker 3. Commissioner Parker