

**City of Hayward  
Human Services Commission  
777 B Street, Hayward CA 94541  
Work Session Room 2-A**

**Regular Meeting  
Wednesday, March 1, 2006  
7:00 pm**

**Agenda**

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Roll Call
- IV. Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments, and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Commission or are within the purview of the Commission. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V. Approval of February 1, 2006 Human Services Commission Meeting Summary Notes.
- VI. Liaison Reports:
  - A. Parental Stress Services - Commissioner Parker
  - B. HARD / YEP - Commissioner Parker
  - C. Eden I&R - Commissioner Simmons
  - D. So. Hayward Neighborhood Collaborative - Commissioner Simmons
  - E. Community Alliance for Special Education - Commissioner Hui
  - F. FESCO - Commissioner Hui
  - G. Emergency Shelter Program - Commissioner Linnen
  - H. SAVE / COPS - Commissioner Linnen
- VII. FY 06-07 Final Social Services Funding Recommendations
- VIII. Continued Discussion Regarding the HSC's FY 2005-06 Annual Plan

Human Services Commission  
March 1, 2006  
Meeting Agenda (continued)

- IX. Staff Report (Oral Report / Non-Action Items):
  - A. Social Services Update
  - B. Paratransit Report
  - C. Hate Crimes/Incidents Report
- X. Future Agenda Items
- XI. Adjournment



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People who have environmental sensitivities may be in attendance.

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**City of Hayward**  
**Human Services Commission**  
**777 B Street, Hayward, CA 94541-5007**  
**Work Session Room 2-A**

**Regular Meeting**  
**Wednesday, February 1, 2006**  
**Summary Notes**

- I. **Call to Order:** Vice-Chair Marquez convened the Commission meeting at 7:00pm.
- II. **Pledge of Allegiance:** The members in attendance recited the Pledge of Allegiance.
- III. **Attendance:** *(Record of attendance is kept from June 2005 through May 2006)*

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Lori Baptista (Secretary)	X	8	0	8	0
Mariellen Faria	X	7	1	7	1
Albert Hui	X	7	1	7	1
Lynette Linnen	X	5	3	5	3
Elisa Marquez (Vice Chair)	X	8	0	8	0
David McKeown (Chair)	0	7	1	7	1
Rudelle O'Neal*	X	3	1	3	1
Chris Parker	X	8	0	8	0
Marlo Simmons	0	5	3	5	3
Juan Vera*	X	4	0	4	0
Doris Yates	X	8	0	8	0

\* Term started in December 2005.

Staff in Attendance: Gail Patton, NED Manager  
David Korth, Social Services Planning Manager  
Anne Culver, Community Development Specialist

- IV. **Public Comments:** Elizabeth Pazdral, Executive Director of Community Resources for Independent Living (CRIL), conveyed her appreciation to the Proposal Review Committee (PRC) members and City Staff for the opportunity to discuss her application at the Saturday PRC Applicant Interview meeting, and for the thorough review and consideration that each did of all of the applications.
- V. **Approval of the January 4, 2006 Human Services Commission (HSC) Meeting Summary Notes:** A motion was made by Commissioner Yates to approve the January 4, 2006 Summary Notes. The motion was seconded by Commissioner Faria and approved unanimously.

## **VI. Liaison Reports:**

- A. Women on the Way / Human Outreach Agency - Commissioner Marquez (on behalf of Commissioner McKeown):

Commissioner McKeown, who was not in attendance, asked Commissioner Marquez to read aloud the report he submitted regarding his site visits to the two agencies involved in this joint grant project. The City's FY 2005-06 Social Services grant supports both agencies' efforts to stabilize their respective financial and service operations. Specifically, the funding supports a part-time bookkeeper, part-time substance abuse counselor, and operations management and training for both agencies.

- B. *Eden I & R* - Commissioner Simmons, and  
C. *So. Hayward Neighborhood Collaborative (SoHNC)* - Commissioner Simmons:

Commissioner Simmons was not in attendance, so these reports will be rescheduled.

- D. *Community Alliance for Special Education (CASE)* - Commissioner Hui, and  
E. Family Emergency Shelter Coalition (FESCO) - Commissioner Hui:

Commissioner Hui's reports will be rescheduled for a future date.

- F. *Emergency Shelter Program* - Commissioner Linnen, and  
G. *Shelter Against Violent Environments (SAVE) /Community Oriented Prevention Services (COPS)* - Commissioner Linnen:

Commissioner Linnen's reports will be rescheduled for a future date.

- H. *Community Resources for Independent Living (CRIL)* - Commissioner Marquez

CRIL provides independent living services to low-income Hayward residents with disabilities so that they may make progress towards becoming independent and achieve their self-identified goals.

- VII. Proposal Review Committee (PRC) De-Brief:** PRC members briefly described the process used to interview all 31 applicants for FY 06-07 Social Services Funding. After the interviews were completed, the PRC deliberated and developed a set of funding recommendations for the full Commission's consideration. A chart showing the PRC's funding recommendations is provided as Attachment A. Some members of the PRC indicated they have suggestions for improving the PRC applicant interview process, but would save those comments for when the Commission is scheduled to review and critique the whole process at its May meeting.

**VIII. FY 2006-07 Preliminary Funding Recommendations:**

Prior to its deliberations regarding social services funding recommendations, staff reported to the Commission that an additional \$50,000 is likely to be available to support social service agencies in FY 2006-07, bringing the total amount to be allocated to \$400,000. Taking into consideration each Commissioner's reading of the proposals, as well as the PRC's and staff's funding recommendations at the \$350,000 level, the Commission deliberated and then established its preliminary social services funding recommendations at the \$400,000 level for FY 2006-07. These recommendations are provided in chart form as Attachment A.

The Commission provided its rationale for the funding recommendations made. This rationale will be shared in the notice that each applicant receives regarding the Commission's and staff's preliminary funding recommendations. Staff reminded the Commission that in lieu of an Appeals Hearing, this year applicants will have the option to respond in writing to the preliminary funding recommendations. Any responses received will be provided to Commission members prior to the Commission's March 1<sup>st</sup> meeting so that these responses can be considered as the Commission establishes its final funding recommendations.

- IX. Recommendation to City Council Regarding Increasing the Amount of Social Services Funding Available to Allocate to Agencies:** As Chair of the Human Services Commission, Commissioner McKeown attended (along with many other Commission members) the City Council's January 31<sup>st</sup> Work Session meeting at which the City Manager gave a report regarding the City's FY 2006-07 budget. Commissioner McKeown spoke on half of the Commission urging City Council members to once again consider increasing the amount of City General Fund monies the City makes available to support social services for Hayward residents. His comments included a justification for this recommendation. The Commission determined that Commissioner McKeown's comments must have been seriously considered based on the information provided by staff about the \$50,000 increase in social services funding for FY 2006-07.
- X. Continued Discussion Regarding the HSC's Annual Plan:** Due to time limitations, this agenda item was tabled.
- XI. Staff Report (Oral Report / Non-Action Items):** Due to time limitations, this agenda item was tabled.
- XII. Future Agenda Items:**
- Continued Discussion Regarding the HSC's FY 05-06 Annual Plan
  - Final FY 2006-07 Social Services Funding Recommendations
  - Review of the FY 2006-07 Social Services Funding Process
- XIII. Adjournment:** The meeting was adjourned at 9:55pm.