

**City of Hayward  
Human Services Commission  
777 B Street, Hayward CA 94541  
Work Session Room 2-A**

**Regular Meeting  
Wednesday, May 3, 2006  
7:00 pm**

**Agenda**

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Roll Call
- IV. Public Comments *(NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments, and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Commission or are within the purview of the Commission. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of April 5, 2006 Human Services Commission Meeting Summary Notes
- VI. Appointment of Annual Dinner Committee Members
- VII. Appointment of Nominating Committee Members for FY 2006-07 HSC Officers
- VIII. Review and Evaluation of Social Services Funding Process
- IX. Development of the Human Services Commission's Annual Plan
- X. Staff Report (Oral Report / Non-Action Items):
  - A. Social Services Update
  - B. Paratransit Report
  - C. Hate Crimes/Incidents Report
- XI. Future Agenda Items
- XII. Adjournment



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People who have environmental sensitivities may be in attendance.

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**City of Hayward**  
**Human Services Commission**  
777 B Street, Hayward CA 94541-5007  
**Work Session Room 2-A**

**Regular Meeting**  
**Wednesday, April 5, 2006**  
**Summary Notes**

- I. **Call to Order:** Chairperson McKeown convened the Commission meeting at 7:00pm.
- II. **Pledge of Allegiance:** The members in attendance recited the Pledge of Allegiance.
- III. **Attendance:** *(Record of attendance is kept from June 2005 through May 2006)*

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Lori Baptista (Secretary)	O	8	2	8	2
Mariellen Faria	X	9	1	9	1
Albert Hui	O	8	2	8	2
Lynette Linnen	X	7	3	7	3
Elisa Marquez (Vice Chair)	X	10	0	10	0
David McKeown (Chair)	X	9	1	9	1
Rudelle O'Neal*	X	5	1	5	1
Chris Parker	O	9	1	9	1
Marlo Simmons	X	7	3	7	3
Juan Vera*	X	6	0	6	0
Doris Yates	X	10	0	10	0

\* Term started in December 2005.

Staff in Attendance: Jesús Armas, City Manager  
Gail Patton, NED Manager  
David Korth, Social Services Planning Manager  
Anne Culver, Community Development Specialist

Guests in attendance signed the Guest Sign-in Sheet. Copies are available from the City of Hayward Community and Economic Development Department.

- IV. **Public Comments:** No public comments were made.
- V. **Approval of the March 1, 2006 Human Services Commission (HSC) Meeting Summary Notes:** A motion was made by Commissioner Faria and seconded by Commissioner Marquez to approve the Summary Notes of the March 1, 2006 HSC meeting as submitted. The motion was approved unanimously.

**VI. Liaison Reports:**

- A. Commissioner Simmons submitted a written report regarding her site visit to the South Hayward Neighborhood Collaborative (SHNC). Her visit took place on April 4, 2006. She met with Mr. Hector Mendez, Executive Director of La Familia Counseling Services; Mr. Mendez's organization serves as the fiscal agent for the SHNC project. Information about the history of the SHNC collaborative was provided, as was a description of the Collaborative's current activities. A favorable evaluation was also included in Ms. Simmon's report. A copy of the report is available for review upon request from the City of Hayward's Community and Economic Development Department.
  
- B. Commissioner Juan Vera submitted a written report regarding his visit to the Child Assault Prevention Training Center (CAP) on February 27, 2006. He interviewed Ms. Norma Rodriguez, Program Director, and Ms. Dylcia Hernandez, Clinician at CAP. The history of the agency was provided as was a summary description of the agency's current activities. A favorable evaluation of the program was included in the report. Commissioner Vera noted that one of the community needs not being addressed in the City of Hayward is that of children who have parents that are HIV positive. A copy of the report is available for review upon request from the City of Hayward's Community and Economic Development Department.

**VII. FY 2006-07 Social Services Funding Process Update:**

Social Services Planning Manager David Korth provided an update regarding FY 2006-07 Social Services funding process. The City Council will consider, at its Aril 11, 2006 Work Session, the final funding recommendations established by the Human Services Commission and staff. The City Council will then conduct a Public Hearing on April 18, 2006 where final Social Services funding decisions for FY 2006-07 will be made.

A copy of the staff's final recommendations was distributed to the Commission. The HSC and staff are in agreement on all but one of the funding recommendations. The difference is regarding application No. 15, Instituto Laboral de la Raza's (Instituto) *South Hayward Labor Project*. The HSC is recommending that \$10,000 be granted to this applicant. Alternatively, staff is recommending that the \$10,000 be set aside until a comprehensive strategy is developed that addresses the concerns raised by day laborers, local business owners and neighborhood residents.

City Manager Jesús Armas was present to clarify the reasons behind the staff's recommendation. He also noted that it is staff's intention to submit a report outlining the issues, and a plan for addressing those issues, to the City Council within 120 days. He indicated that Instituto would be invited to give input on this matter, and that City staff would work through the HSC in the developing a comprehensive strategy that addresses the concerns of key stakeholders in the community. Mr. Dan Rush, a member of Instituto's Board of the Directors, indicated that his agency supported the staff's recommendation, and welcomes the opportunity to be part of a comprehensive study on the matter of day laborers.

- VIII. HSC Presence at the City Council Work Session and Public Hearing:** It was decided that Commissioner McKeown, as the HSC Chair, and Commissioner Linnen, as the Chair of the HSC's Proposal Review Committee, would attend both the City Council's April 11<sup>th</sup> Work Session and the April 18<sup>th</sup> Social Services Funding Public Hearing to represent the Commission and answer any questions that might arise regarding its funding recommendations. It was also agreed that the Commission representatives would thank the City Council for increasing social services funding from \$350,000 to \$400,000 in FY 2006-07.
- IX. Continued Discussion Regarding the HSC's Annual Plan:** Social Services Planning Manager Korth distributed a compilation of the comments submitted by Commission members regarding possible activities that the Commission would undertake during the year. Additional recommendations included: conducting an updated community needs assessment and revising the Commission Liaison Report format and process. It was decided that the Commission would consider all of the suggestions made, and would come prepared to finalize the Commission's FY 2006-07 Annual Plan at its May meeting.
- X. Staff Report (Oral Report / Non-Action Items):** Social Services Planning Manager David Korth indicated that there were no hate crimes reported in March. A summary of the results of the recent Paratransit Program Participant Survey was also shared. A copy of the survey report is available from the City's Community and Economic Development Department upon request.
- XI. Future Agenda Items:**
- Appointment of the HSC Annual Dinner Committee
  - Appointment of the HSC Nominating Committee
  - Review and Evaluation of the FY 2006-07 Social Services Funding Process (May)
  - Recommendations for Improving the HSC Liaison Reporting Process
  - Development of the HSC's Annual Plan
- XII. Adjournment:** The meeting was adjourned at 9:05pm.