

**City of Hayward**  
**Human Services Commission Meeting**  
**777 B Street, Hayward, CA 94541**

**Regular Meeting - 7:00 p.m.**  
**Wednesday, January 3, 2007**  
**City Hall, 2<sup>nd</sup> Floor, Room 2A**

**Agenda**

- I. Call to Order
- II. Pledge of Allegiance
- III. Secretary's Roll Call
- IV. Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V. Approval of Summary Notes for the:
  - A. October 4, 2006 Regular Human Services Commission Meeting
  - B. November 1, 2006 Regular Human Services Commission Meeting
  - C. November 17, 2006 Special Human Services Commission Meeting
  - D. December 6, 2006 Regular Human Services Commission Meeting
- VI. Recommendation to Change Language in Ordinance No. 81-035, the Human Services Commission Bylaws, and Other Related City Documents Pertaining the Description of Persons Who Benefit from Social Services Funded by the City of Hayward.
- VII. Update on Status of the Day Worker Center Project
- VIII. Commission Funded Agency Liaison Reports:
  - A. South Hayward Neighborhood Collaborative – Commissioner White
  - B. Chabot College/NYSP Program – Commissioner Millett
  - C. Legal Assistance for Seniors – Commissioner Millett
  - D. Senior Services Foundation – Commissioner Millett
  - E. Tiburcio Vasquez Health Center – Commissioner Marquez
  - F. Community Resources for Independent Living (CRIL) – Commissioner Samayoa
  - G. International Institute of the East Bay – Commissioner Samayoa
  - H. Hayward Community Gardens – Commissioner Samayoa

- IX. Debrief re: the November 9, 2006 Social Services Funding Process Meeting
- X. Staff Presentation re: Social Services Funding Process
- XI. Staff Reports (Oral/Non-Action Items):
  - 1. Paratransit Update
  - 2. Hate Crime Reports
  - 3. Administrative Matters
- XII. Future Agenda Items:
  - A. Determination of the Funded Agency Tour Itinerary (April)
  - B. Follow-up Report on the Discrepancy between the State Department of Justice 2005 Hate Crime Report and Hate Crime Reports Submitted to the HSC by the Hayward Police Department (TBD)
  - C. Other...
- XIII. Adjournment



Please do not wear scented products to this meeting.  
People who have environmental sensitivities may be in attendance.

Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990.  
Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4248,  
or by calling the TDD line for those with speech and/or hearing disabilities at (510) 247-3340.

**City of Hayward  
Human Services Commission  
777 B Street, Hayward CA 94541-5007  
Work Session Room 2A**

**Regular Meeting  
Wednesday, October 4, 2006  
Summary Notes**

- I. Call to Order:** Chairperson Marquez convened the Commission meeting at 7:00pm.
- II. Pledge of Allegiance:** The members in attendance recited the Pledge of Allegiance.
- III. Attendance:** *(Record of attendance is kept from June 2006 through May 2007)*

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Lori Baptista (Vice Chair)	X	6	0	6	0
Mariellen Faria	X	5	1	5	1
Elisa Marquez (Chair)	X	4	2	4	2
James E. Millet, III (Sect.)*	X	5	0	5	0
Rudelle O'Neal	X	4	2	4	2
Christopher Parker	O	1	2	1	2
Elizabeth Samayoa*	X	4	1	4	1
Khalid Akil White*	O	3	2	3	2
Doris Yates	X	6	0	6	0

\* Term started July 2006.

City Staff in Attendance:

Anne Culver, Community Development Specialist  
David Korth, Acting Neighborhood and Economic Development Manager  
Maureen Conneely, Assistant City Attorney

City Councilmember Doris Rodriquez was present.

**IV. Public Comments:**

- Mr. Scott Raty, Hayward Chamber of Commerce Executive Director was in attendance to promote "Leadership Hayward." A new session will be starting on November 15, 2006; program materials were distributed to members of the Commission.
- Commissioner O'Neal announced that she has submitted her resignation from the HSC, effective at the end of tonight's meeting, citing personal reasons.

- Commissioner Baptista announced that she met with representatives of the Afghan Coalition and encouraged them to apply for City of Hayward Social Services funding. Mr. Korth said the Afghan Coalition's mailing address has been added to the City's mailing lists for the Social Services and Community Development Block Grant programs.
- Commissioner Baptista reported that she also encouraged another non-profit education group called "North Star," currently operating out of the Highland Elementary School site, to apply for Social Services funding.

**V. Approval of Summary Notes for the September 6, 2006 Regular HSC Meeting:**

Commissioner Yates pointed out comments made at the September meeting were incorrectly attributed to Commissioner Yates, when in fact those comments had been made by Chairperson Marquez. Also, Chairperson Marquez said that the language under Agenda Item IX. Adoption of Guidelines for Human Services Commission Conduct was slightly incorrect. Mr. Korth indicated that the noted errors would be corrected. With these corrections, Commissioner Yates made a motion to approve the Summary Notes of the Human Services Commission September 6, 2006 Regular Meeting. The motion was seconded by Commissioner Faria and approved unanimously.

**VI. Commission Member Agency Liaison Reports:**

- A. Eden Information and Referral (Eden I&R) – Terry Hill from Eden I&R was in attendance for this report. Commissioner Marquez delivered her report on this project, which receives funding to operate the agency's Community Housing and Information (CHAIN) program, and to provide motel vouchers to homeless clients who are on shelter waiting lists.
- B. Community Alliance for Special Education (CASE) - Commissioner O'Neal delivered her report on this project, which receives funding to provide education, training, advocacy, and legal representation for students with disabilities and their families.
- C. HARD / Youth Enrichment Program - Commissioner O'Neal delivered her report on this program which receives funding to operate an after-school program for elementary school students.
- D. Tiburcio Vasquez – Keepin' It Real Program – This report was rescheduled to be delivered by Commissioner Marquez (not Yates) in November.

**VII. Presentation re: CA Brown Act and Conflict of Interest Law:** Maureen Conneely, from the City Attorney's office, made a presentation which reviewed the aspects of the Brown Act and Conflict of Interest law that are most relevant to the HSC's purview. She provided written materials for Commissioners' ongoing use, as well as her contact information in the event she is needed for consultation on any issue.

- VIII. Clarification of City's Policy Pertaining to Using City Resources to Serve "Citizens" vs. "Residents":** This topic surfaced in last month's Commission meeting during a discussion regarding the City's plan to develop a Day Worker Center in south Hayward. It was noted that although the percentage of undocumented day laborers who live in Hayward is not known, nationwide a large number of day laborers have not established legal residency. Furthermore, Commissioner Millet pointed out that there are inconsistencies between certain City documents (i.e., City Ordinance No. 81-035 establishing the Human Services Commission) which use the term "citizen" and others which use the term Hayward "resident" when describing who is to benefit from City resources used to support the delivery of human and social services. He requested that the intent of the City's policy be clarified, and suggested that the inconsistency in City documents be corrected. Commissioner Millet also requested additional clarifying information as to the legality of using the City's resources to benefit people who are not legal residents.

Assistant City Attorney Maureen Conneely indicated that it has been the City's practice to serve all residents of the City of Hayward without regard to their citizenship status. She also indicated that the enforcement of federal immigration policies is the responsibility of the federal government. In response, Commissioner Millet expressed his opinion that City resources should be used to exclusively benefit low-income people who are citizens and those who have established legal residency, and not to benefit those who have entered and are living in the United States illegally.

After further discussion, a request was made by the Commission to Council Member Rodriquez to seek further guidance on this matter from the City Manager and City Council; she agreed to do so.

- IX. Donations to the Matt Jimenez Community Center (MJCC):** The Commission discussed the possibility of making a contribution from the Commission to the MJCC in memory of past Councilmember Matt Jimenez. After much discussion it was decided that, in order to avoid the possible misperception that the Commission would be giving preferential treatment to one community agency over others, it would be most appropriate for members of the Commission to make individual donations if they wished.
- X. Report from HSC Committee on the Social Services Funding Process:** The Committee did not have the opportunity to convene prior to the meeting to develop its ideas and suggestions for improving the City's social services funding process. This item will be included in the agenda for the November HSC meeting.
- XI. Funded Agency Tour:** Members of the Commission discussed the possibility of taking a Funded Agency Tour. After discussion it was decided that this item would be considered again in April 2007.

**XII. Staff Reports (Non-action items):**

- A. Hayward Paratransit Program Update:** Due to time limitations, this staff report was postponed.
- B. Social Services Program Update:** Due to time limitations, this staff report was also postponed.
- C. Hate Crime Reports:** There were no hate crimes or incidents of hate reported during the month of September.
- D. Administrative Matters:** Mr. Korth reported that authorization was obtained to proceed with the printing of business cards for members of the Commission. The cards are expected to be ready for delivery by the November 1, 2006 Commission meeting.

**XIII. Future Agenda Items:**

- A.** Committee Report on Social Service Funding Process (Nov.)
- B.** Commission Funded Agency Liaison Reports (Nov. 2006 through Feb. 2007)
- C.** Presentation re: Hayward Census Information (Nov.)
- D.** Follow-up Report re: the Request for Clarification of the City's Policy Pertaining to Using City Resources to Serve "Citizens" vs. "Residents" (Nov.)
- E.** Update on Status of Day Worker Center Project (Nov.)
- F.** Determination of the Funded Agency Tour Itinerary (April)
- G.** Follow-up Report on the Discrepancy between the State Department of Justice 2005 Hate Crime Report and Hate Crime Reports Submitted to the HSC by the Hayward Police Department (TBD)

**XIV. Adjournment:** The meeting was adjourned at 9:30pm

**City of Hayward  
Human Services Commission  
777 B Street, Hayward CA 94541-5007  
Work Session Room 2A**

**Regular Meeting  
Wednesday, November 1, 2006  
Summary Notes**

- I. Call to Order:** Chairperson Marquez convened the Commission meeting at 7:05pm.
- II. Pledge of Allegiance:** The members in attendance recited the Pledge of Allegiance.
- III. Attendance:** *(Record of attendance is kept from June 2006 through May 2007)*

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Lori Baptista (Vice Chair)	X	7	0	7	0
Mariellen Faria	X	6	1	6	1
Elisa Marquez (Chair)	X	5	2	5	2
James E. Millet, III (Sect.)*	X	6	0	6	0
Elizabeth Samayoa*	O	4	2	4	2
Khalid Akil White*	X	4	2	4	2
Doris Yates	O	6	1	6	1

\* Term started July 2006.

City Staff in Attendance:

Anne Culver, Community Development Specialist  
David Korth, Acting Neighborhood and Economic Development Manager  
David Rizk, Planning Manager  
Maureen Conneely, Assistant City Attorney  
Susan Daluddung, Community and Economic Development Director  
Jesús Armas, City Manager

City Councilmember Doris Rodriquez was present.

**IV. Public Comments:**

Commissioner Parker regrettably submitted his resignation indicating that unanticipated family commitments preclude his continued participation on the Commission.

Commissioner Yates called prior to this evening's meeting indicating that she is unable to attend due to illness.

It was noted that, with the resignation of Commissioner Parker, the Human Services Commission now has 4 vacancies, leaving only 7 of the 11 seats on the Commission filled. It was pointed out by Commission members that, with the requirement of having 6 Commissioners present to form a quorum and to pass action items at Commission meetings, it would be helpful if the vacant seats could be filled as soon as possible. Councilmember Rodriquez said she would work with the City Manager and the City Council to expedite the process if possible.

**V. Approval of Summary Notes for the October 4, 2006 Regular HSC Meeting:**

Due to the lack of a quorum, the October 4, 2006 HSC meeting Summary Notes could not be approved. This item will be deferred to the December 6, 2006 Regular Commission meeting.

**VI. Presentation - Update on Hayward Census Data, by David Rizk, Planning Manager:**

Mr. David Rizk, Planning Manager, presented demographic data describing the make-up of the Hayward community from the 2000 Census and other sources such as the annual American Community Survey, initiated in 2005. This information was provided as a part of the Commission's effort to get a better understanding of the Hayward community. It was noted that Census 2000 information is available on the City's website at: <http://www.hayward-ca.gov/about/factfigs.shtm#population>. A copy of the Power Point presentation is available upon request by contacting the City's Community and Economic Development Department.

**VII. Clarification of City's Policy Pertaining to the Use of City Resources to Serve the "Citizens vs. Residents" of Hayward:**

At the Commission's October 4, 2006 meeting it was noted that there are inconsistencies between City Ordinance No. 81-035 (which establishes the Human Services Commission) and other city documents where the use of the terms Hayward "citizens" and "residents" are used interchangeably to describe who is to benefit from City resources used to support the delivery of human and social services. At the request of Commissioner Millett, the City's policy was clarified. Subsequently, it was recommended that the inconsistency in City documents be corrected, as Commissioner Millett felt the two terms have separate and distinct meanings and should not be used interchangeably. After much discussion staff agreed to bring back to the Commission alternatives for changing and clarifying the ordinance (and other related City documents) so that the Commission could develop its recommendation to Council at its December meeting.

**VIII. Determination of When to Convene a Special Meeting of the Human Services Commission to Develop a Recommendation Pertaining to the Establishment of a Hayward Day Worker Center.**

On September 12, 2006, the City published a Request for Proposals (RFP) for the Operation of a Day Worker Center designed to provide primarily Spanish speaking low-income Hayward residents who seek work on a daily basis a safe alternative to congregating on the streets. The creation of this service is also intended to address concerns raised by local residents and businesses affected by day laborers seeking employment on Tennyson Road in South Hayward.

On October 16, 2005 four proposals were submitted in response to the RFP from the following organizations, all of which met the City's minimum qualifications:

- Instituto Laboral de la Raza
- Multicultural Institute
- Volunteers of America - Bay Area
- South Hayward Parish

Copies of the submitted proposals were included in the Commission's meeting packet so that Commission members could review them.

It was noted that the Day Worker Center is targeted to be located at the Eden Youth and Family Center (EYFC), 680 West Tennyson Road in South Hayward. Commissioner Faria questioned whether the EYFC Board of Directors, and the other nonprofits offering children and family services at this site have been informed about, and are agreeable to, having the Day Worker Center located at this site. She expressed some concerns about the potential incompatibility of this service with the other services currently offered at that facility. Staff indicated that the EYFC Board was informed and supportive of the concept, and that it was expected that the Board would inform and work with all of the service providers operating out of that facility. It was also explained that the plans were to serve Day Worker Center clients in a way that would separate them from the areas of the EYFC campus that are used to deliver child care and other children's services.

A request was then made of the Commission to convene a Special Meeting during the week of November 13<sup>th</sup> so that applicants would have an opportunity to highlight their respective proposals and answer questions Commission members may have based on their review of the proposals and supplemental questionnaire responses. The Commission was also asked to be prepared to develop a recommendation on this matter at this meeting. It was determined that the best time to convene the Commission's Special Meeting was on Friday, November 17, 2006 from 8:30am to 11:30am at Hayward City Hall.

#### **IX. Report from the HSC Committee on the City's Social Services Funding Process:**

Commissioners Millet, Samayoa and O'Neal met and generated several ideas that they felt would streamline and improve the City's social services funding process. Commissioner Millet presented a listing of these ideas (developed by Commissioner O'Neal prior to her resignation from the Commission), a copy of which is available in the City's Community and Economic Development Department.

The Commission was invited to share the ideas presented at a focus group meeting (scheduled to take place on November 9<sup>th</sup> at Hayward City Hall) designed to obtain feedback about, and suggestions for improving, both the Social Services and Community Development Block Grant funding processes. Applicant representatives (including applicants that are new to the process and those who have previous experience) and members of both the Citizens Advisory Commission were also invited

to participate in the focus group. Commission, applicant and staff perspectives about the process will be shared through this continuous improvement process.

#### **X. December Meeting Potluck:**

The Commission determined that it would like to continue its annual tradition of bringing food to the December meeting in celebration of the winter season. Staff indicated that it would supply beverages, plates, napkins and tableware, and the Commission members agreed to bring a favorite dish or dessert. A reminder will be given to the Commissioners in their December meeting packet.

#### **XI. Commission Member Agency Liaison Reports:**

- A. Planned Parenthood – Commissioner Yates:** Commissioner Yates was not present due to illness; however, her report on Planned Parenthood was submitted in writing and distributed to the Commission for its review. Copies of the report are available in the City’s Community and Economic Development Department. The Planned Parenthood Parent Education Project funded by the City supports Hayward’s lower-income Latino parents in their role as their children’s primary sexuality educator. Information about how to talk about sexual matters with their teens is provided through culturally and linguistically appropriate workshops.
- B. Tri-City Health Center – Commissioner Yates:** Commissioner Yates was not present due to illness; however, her report on the Tri-City Health Center was submitted in writing and distributed to the Commission for its review. Copies of the report are available in the City’s Community and Economic Development Department. The program supported by the City provides HIV Care services at the Center’s Hayward office. Services include: intake/assessment and assistance to low-income Hayward residents to access needed medical care, and enroll in appropriate benefits and medication support service programs in order to obtain food, utilities, housing, and transportation services.
- C. Davis Street Family Resource Center – Commissioner White:** Commissioner White delivered his report about the Davis Street Family Resource Center which provides lower-income Hayward residents with food, clothing, employment training and job placement, acute medical care (for uninsured and underinsured adults and children), assistance with enrollment into the Healthy Families health insurance program, subsidized child care services, mental health services, utility assistance, emergency motel vouchers, case management and referral services, holiday toy and food baskets, volunteer tax assistance and economic literacy workshops.

Some of the remaining Commission liaison reports needed revision due to the recent changes in the Commission membership. The revised assignment chart will be distributed in the Commission’s December meeting packet.

**XII. Staff Reports (Non-action items):**

- A. Hayward Paratransit Program Update:** No staff report was given due to time limitations; however, Commissioner Faria indicated that St. Rose Hospital, where she is employed, has benefited greatly from the Paratransit Hospital Discharge program.
- B. Social Services Program Update:** No additional information was provided beyond what was covered earlier in the meeting.
- C. Hate Crime Reports:** There were no hate crimes or incidents of hate reported during the month of October.
- D. Administrative Matters:** Mr. Korth reported that Commissioner business cards will be distributed at the Commission's December meeting.

**XIII. Future Agenda Items:**

- A.** Debrief re: November 9, 2006 Social Services Focus Group Meeting (Dec.)
- B.** Staff Presentation re: Social Services Funding Process (Dec.)
- C.** Recommendation to Change Language in Ordinance No. 81-035, the Human Services Commission Bylaws, and Other Related City Documents Pertaining the Description of Beneficiaries of Social Services Funded by the City of Hayward (Dec.)
- D.** Commission Funded Agency Liaison Reports (Dec. 2006 through Feb. 2007)
- E.** Update on Status of Day Worker Center Project (Dec.)
- F.** Determination of the Funded Agency Tour Itinerary (April)
- G.** Follow-up Report on the Discrepancy between the State Department of Justice 2005 Hate Crime Report and Hate Crime Reports Submitted to the HSC by the Hayward Police Department (TBD)

- XIV. Adjournment:** The meeting was adjourned at 9:20pm.

**City of Hayward  
Human Services Commission  
777 B Street, Hayward, CA 94541-5007  
Work Session Room 2A**

**Special Meeting  
Wednesday, November 17, 2006  
Summary Notes**

- I. **Call to Order:** Chairperson Marquez convened the Commission meeting at 8:30 a.m.
- II. **Pledge of Allegiance:** The members in attendance recited the Pledge of Allegiance.
- III. **Attendance:** *(Record of attendance is kept from June 2006 through May 2007)*

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Lori Baptista (Vice Chair)	X	8	0	7	0
Mariellen Faria	X	7	1	6	1
Elisa Marquez (Chair)	X	6	2	5	2
James E. Millet, III (Sect.)*	X	7	0	6	0
Elizabeth Samayoa*	X	5	2	4	2
Khalid Akil White*	X	5	2	4	2
Doris Yates	X	7	1	6	1

\* Term started July 2006

City Staff in Attendance:

David Korth, Acting Neighborhood and Economic Development Manager  
Susan J. Daluddung, Community and Economic Development Director

- IV. **Public Comments:** Ms. Alison Lewis introduced herself as representing the Eden Youth and Family Center Board of Directors. Ms. Lewis conveyed that the Board felt strongly that, which ever organization is awarded the City's Day Worker Center services contract, it will be very important that there be coordination with the Board and the other services providers operating out of this site when planning and implementing the Day Worker Center operations. I was also clarified that the Board had no preference with regard to who the City awards the contract. Ms. Lewis indicated that she would be present during the course of the meeting in order to answer any questions that might arise pertaining to the Eden Youth and Family Center's concerns.
- V. Recommendation re: the Hayward Day Worker Center Services Contract:
  - 1. The four organizations that submitted proposals for the operation of a Day Worker Center in Hayward were invited to make presentations highlighting their respective proposals. Representatives from the following organizations made presentations:

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- A. South Hayward Parish
- B. Volunteers of America, Bay Area
- C. Multicultural Institute
- D. Instituto Laboral de la Raza

Members of the Commission were then invited to ask questions of the respective applicants.

2. Chairperson Marquez then closed the hearing portion of the meeting and requested that the Commission begin its deliberations in the form of posing a motion to be discussed and acted upon. Prior to this, however, the Commission was informed that City staff is planning to recommend to the City Council that the funding of this project be limited to \$50,000. The Commission was encouraged to consider this when making its recommendation.

Commissioner Millett made a motion to not accept any of the proposals. Commission Yates seconded the motion, clarifying that she wanted to understand the reasoning behind Commissioner Millett's motion.

Commissioner Millett explained that he felt that if additional City funding is available to support social services, these funds should not be used to support a program that would serve as a magnet to bring more undocumented workers to Hayward. The other commissioners then spoke about why they felt it was important to support this project; each indicated that they would be voting against the motion. Subsequently, the motion was withdrawn.

Commissioner Faria then made a motion recommending that the Day Worker Center contract be awarded to the South Hayward Parish. The motion was seconded by Commissioner Baptista. Commissioner Faria explained that, based on all the information she reviewed and heard, the South Hayward Parish was furthest along in its development of multi-agency commitments, and was responsive to the City's RFP in terms of proposing to operate a center-based program that was designed to move the day workers away from the street. Commissioner Baptista supported Commissioner Faria's comments and added that she felt the proposal submitted by this applicant also included a viable plan for addressing concerns raised by other constituents of the City, namely local residents and businesses. Hearing no other comments, a vote was taken and the motion passed (4 Ayes, 1 No, and 1 Abstention).

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Given the City staff's earlier comments regarding limiting the contract award to \$50,000, and given that the proposal submitted by the South Hayward Parish represented a cost of approximately \$86,000, the Commission decided that a second recommendation should be made should the South Hayward Parish determine that it is not feasible for them to operate a program at the \$50,000 level.

Commissioner Samayoa then moved that the Multicultural Institute be considered as a secondary consideration; the motion was seconded by Commissioner Millett. Commissioner Samayoa explained that she made this motion because she felt that the arguments made by this applicant for operating a street-based program had merit, and that it would possibly be a more viable model to implement given the \$50,000 limit posed by staff. She did acknowledge, however, that the proposal was for more than this amount, and that a street-based model was different than what was asked for in the City's Request for Proposals. Commissioner Millett supported Commissioner Samayoa's comments, noting that he felt that the difficulties of actually moving workers from the street are real, and that this model may actually be a good way to deliver the proposed services. Hearing no further comments, a vote was taken and the motion passed with 6 Ayes and 1 Abstention.

- VI. Adjournment:** Commissioner Marquez thanked the Commission, members of the audience and staff for their participation, and then adjourned the meeting at 11:00 a.m.



# CITY OF HAYWARD

## DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

### *Memorandum*

**DATE:** January 3, 2007

**TO:** Members, Human Services Commission

**FROM:** David Korth, Acting Neighborhood and Economic Development Manager

**SUBJECT:** **Clarifying Language in City Ordinance No. 81-035 and the Human Services Commission Bylaws Pertaining to the Description of Persons Who Benefit from Social Services Funded by the City of Hayward.**

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The December 6, 2006 Human Services Commission (HSC) meeting was canceled due to the lack of a quorum. Consequently, this item has been carried forward to the Commission's January 8, 2007 regular meeting.

At its November 1, 2006 meeting, the HSC discussed various alternatives for clarifying language describing persons who benefit from social services that are supported with City funding in City Ordinance No. 81-035 and in the HSC Bylaws. In order to facilitate the Commission's development of a recommendation to City Council on this matter, the alternatives provided in ***bolded italics*** below are offered for consideration.

It is recommended that the following section of Hayward City Ordinance No. 81-035, and the corresponding section of the Human Services Commission Bylaws, be changed to read:

Alternative A: The City Council of the City of Hayward finds that there is a need on the part of the City and the community to institute an official, responsible, community-oriented body within the City Government in order to identify the needs for community services, to plan for the coordinated delivery of such services to citizens ***and residents*** in need through both private and public resources so as to avoid duplication and conflict of effort, to evaluate the effectiveness of the services provided and to advise the City Council in regard to these functions.

Alternative B: The City Council of the City of Hayward finds that there is a need on the part of the City and the community to institute an official, responsible, community-oriented body within the City Government in order to identify the needs for community services, to plan for the coordinated delivery of such services to citizens ***and/or residents*** in need through both private and public resources so as to avoid duplication and conflict of effort, to evaluate the effectiveness of the services provided and to advise the City Council in regard to these functions.

It is further recommended that all other related City documents reflect this change when describing those who are to benefit from social services supported with City funding.