

City of Hayward
Human Services Commission Meeting
777 B Street, Hayward, CA 94541

Regular Meeting - 7:00 p.m.
Wednesday, April 4, 2007
City Hall, 2nd Floor, Room 2A

Agenda

- I.** Call to Order
- II.** Pledge of Allegiance
- III.** Secretary's Roll Call
- IV.** Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V.** Approval of Summary Notes for the March 7, 2007 Regular Meeting
- VI.** Establishment of the HSC FY 2007-08 Final Social Services Funding Recommendations
- VII.** Next Steps in Funding Process
- VIII.** Update on Status of the Day Worker Center Project
- IX.** Appointments to the HSC Annual Dinner Committee
- X.** Appointments to the Nomination Committee to Develop Slate for FY 07-08 Commission Officers
- XI.** Determination of the Funded Agency Tour Itinerary and Date
- XII.** Staff Reports (Oral/Non-Action Items):
 - A. Paratransit Update
 - B. Hate Crime Reports

XIII. Future Agenda Items:

- A. Annual Tour of Funded Agencies (TBD)
- B. Selection of Location for HSC's Annual Dinner Meeting (May)
- C. Report from Nomination Committee re: Slate of Candidates for FY 07-08 Commission Officers (May)
- D. Update re: Day Worker Center Project (Monthly)

XIV. Adjournment



Please do not wear scented products to this meeting.
People who have environmental sensitivities may be in attendance.

Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990.
Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4248,
or by calling the TDD line for those with speech and/or hearing disabilities at (510) 247-3340.

**City of Hayward
Human Services Commission
777 B Street, Hayward CA 94541-5007
Work Session Room 2A**

**Regular Meeting
Wednesday, March 7, 2007
Summary Notes**

- I. Call to Order:** Chairperson Marquez convened the Commission meeting at 7:06 p.m.
- II. Pledge of Allegiance:** The members in attendance recited the Pledge of Allegiance
- III. Attendance:** (*Record of attendance is kept from June 2006 through May 2007*)

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Lori Baptista (Vice Chair)	X	9	1	9	1
Mariellen Faria	X	8	2	8	2
Carolyn Grieco-Williams ²	X	1	0	1	0
Ben Henderson ²	X	1	0	1	0
Kim Angela Jones ²	X	1	0	1	0
Elisa Marquez (Chair)	X	8	2	8	2
James E. Millet, III (Sect.) ¹	X	9	0	9	0
Lucia M. Ronquillo ²	X	1	0	1	0
Elizabeth Samayoa ¹	O	6	3	6	3
Doris Yates	O	8	2	8	2

¹ - Term started July 2006.

² - Term started March 2007.

City Staff in Attendance:

David Korth, Neighborhood and Economic Development Manager
Anne Culver, Community Development Specialist

City Councilmember Doris Rodriquez was present.

Guests in attendance signed the Guest Sign-In Sheet.

IV. Public Comments:

- Members of the Commission introduced themselves to newly-appointed Human Services Commissioners Grieco-Williams, Henderson, Jones, and Ronquillo, and welcomed them to the Human Services Commission.
- It was announced that the South Hayward Neighborhood Collaborative is sponsoring a fundraiser, *Heart to Heart*, on May 19 and 20, 2007. Event materials were distributed.

- V. Approval of Summary Notes for the Regular HSC Meetings of October 4, 2006, November 1, 2006, December 6, 2006, January 3, 2007, and February 2007; as well as the November 17, 2006 Special Human Services Commission meeting:** Commissioner Millet made a motion to approve all the Summary Notes on the Agenda in “Item V. A – F” (as described above); Commissioner Faria seconded the motion, which was approved unanimously, with one abstention.
- VI. Update on Status of the Day Worker Center Project:** Mr. Korth provided background for those new to the Commission, indicating that in December of 2006 the City Council authorized support for the development of a Day Worker Center which will be operated by the South Hayward Parish (based in part on the recommendations of the Human Services Commission). This project will operate out of the Eden Youth and Family Center located in South Hayward, and is designed to provide low-income Hayward residents a safe alternative to congregating on the streets to obtain work as well as a service to local employers (be they licensed business owners or neighborhood residents). The intent is also to alleviate the concerns raised by local residents and businesses for and about the many day laborers that are currently seeking employment along W. Tennyson Road in South Hayward. Mr. Korth then provide an update regarding the steps that are being taken to ready the facility to house the project, and to develop the operation plan for the delivery of services.
- VII. Funded Agency Liaison Report - Family Paths (formerly Parental Stress Services):** Ms. Culver distributed a copy of the Family Paths’ quarterly performance report. It was noted that the agency is meeting all of its service objectives to date.
- VIII. Recommendation to Change Language in Ordinance No. 81-035, the Human Services Commission Bylaws, and Other Related City Documents Pertaining the Description of Persons Who Benefit from Social Services Funded by the City of Hayward:** After discussion, Commissioner Henderson made a motion to approve the proposed *Alternative C* from the materials that were provided in the Commissioners’ meeting packet. Commissioner Samayoa seconded the motion, which was approved unanimously. (More information regarding this matter is available in the Community and Economic Development Department of Hayward City Hall.)
- IX. Discussion re: Voting on Commission Action Items and What Constitutes a Quorum:** At its February meeting the Commission reviewed a staff recommendation to make changes to the Commission’s By-laws which were intended to address problems that arise when a number of Commission seats are vacant. Subsequently, staff conferred with the City Attorney’s office on this matter and determined that the recommended changes to the By-laws were not necessary. Mr. Korth explained how the Commission would be able to proceed with its business under the current By-laws should it experience a large vacancy rate in the future.

X. Adoption of FY 2007-08 HSC Regular Meeting Schedule, Including Proposed Recess in July Instead of August 2007: An HSC Regular Meeting Schedule for FY 2007-08 was presented to the Commission for review. It was pointed out that because the first Wednesday in July 2007 falls on the July 4th holiday, the proposed schedule indicates that the Commission would, if adopted, take its annual recess in July instead of August (as is the usual practice). Commissioner Millet made a motion to approve the Meeting Schedule as presented; Commissioner Henderson seconded the motion and it was approved unanimously.

XI. Proposal Review Committee (PRC) Debrief: Commissioner Baptista, who was the Chairperson for this year's PRC, provided a summary of the Saturday, March 3, 2007 applicant interviews.

XII. FY 2007-08 Social Services Preliminary Funding Recommendations: Members of the Commission reviewed and considered the PRC's initial funding suggestions. After discussion, the Commission established its FY 07-08 Social Services Preliminary Funding Recommendations (attached). Throughout deliberations, Commissioners with potential or perceived conflicts of interest recused themselves as appropriate, in conformance with applicable Conflict of Interest laws.

XIII. Next Steps in Funding Process: It was reported by staff that once staff's preliminary funding recommendations are established, both the Commission and staff recommendations will be forwarded to the respective applicants; these will include rationale for the recommendations. Applicants will then have an opportunity to respond to these recommendations prior to establishment of both Commission and staff final funding recommendations. The Commission's final funding recommendations will be determined at its next regular meeting on April 4, 2007. Following this, on April 17, 2007 the City Council will hold a public Work Session at which time the funding recommendations of both staff and the Commission will be presented. On April 24, 2007, the City Council will then hold a Social Services Public Hearing at which time after funding decisions will be made. Members of the public are encouraged to attend and participate in the Public Hearing.

XIV. Staff Reports (Oral/Non-Action Items):

A. Paratransit Update: Mr. Korth provided a written report, which he distributed to members of the Commission. Copies of the report are available for review from the Community and Economic Development Department at Hayward City Hall.

B. Hate Crime Report: The January Hate Crimes report was included in Commissioners' meeting packets. Commissioners requested that a key to the acronyms used in the report be provided so that it is more fully understood.

C. Debrief on the South Hayward Multi-Service Community Center Project: Mr. Korth provided a brief background about a project that the City has recently initiated referred to as the South Hayward Multi-Service Community Center project. The City of Hayward owns a former elementary school facility located at 680 W. Tennyson Road in South Hayward. This facility is currently leased to the Eden Youth and

Family Center (EYFC). In addition to providing direct services to youth and their families, EYFC also sub-leases space at this facility to other service providers. The City also owns the adjoining Matt Jimenez Community Center (MJCC). Under contract with the City, the Hayward Area Park and Recreation District (HARD) programs and provides youth recreation services at this facility. Nearby, is Tennyson Park – public open space owned and operated by HARD.

This former school has needed, and continues to need, much repair. The City is interested in developing a long-term plan for the above described area, including the development of a multi-service community center that would replace the current EYFC facility sometime in the future, compliment the other facilities and services offered in this area, and which will provide multiple social and/or health services designed to meet the needs of residents living in South Hayward.

While a definitive date has not been set for the construction elements of this project, first steps have taken place to identify key community representatives to work with City staff to develop a recommendation to the Hayward City Council concerning the health and human services that could be housed in a new South Hayward Multi-service Community Center. This group of key community stakeholders is called the SHMCC Work Group (Work Group), and includes representatives from the Eden Youth and Family Center Board of Directors, representatives from the South Hayward Neighborhood Collaborative, and representatives from the City's Citizen Advisory Commission. Staff representatives from the Hayward Area Recreation and Park District (HARD) are also working along with City staff to provide support to this project.

It was noted that the project, to be successful, will need to engage many other community stakeholders. The Work Group will help to identify, and seek input from, these key stakeholders. Members of the Human Services Commission inquired if the meetings of the Work Group were open to the public. Mr. Korth indicated that they were and that interested Commission members were welcomed to participate. It was noted that the next meeting was scheduled to take place on March 19, 2007 in Room 1C in Hayward City Hall.

XV. Future Agenda Items:

- Update on Day Worker Center Project (monthly)
- Determination of the Funded Agency Tour Itinerary (April)
- Appointments to the HSC's Annual Dinner Committee (April)
- Appointment of Nomination Committee Members (April)
- Selection of Restaurant for HSC's Annual Dinner (May)
- FY 07-08 Agency Liaison Assignments (May)

XVI. Adjournment: The meeting was adjourned at 9:36 p.m.