

**City of Hayward**  
**Human Services Commission Meeting**  
**777 B Street, Hayward, CA 94541**  
**Wednesday, September 5, 2007**

**Agenda**

- I.** Call to Order
- II.** Pledge of Allegiance
- III.** Secretary's Roll Call
- IV.** Introduction of New Commission Members
- V.** Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- VI.** Approval of Summary Notes for the August 1, 2007 Regular Meeting
- VII.** Brown Act & Conflict of Interest Law – Presentation by Maureen Conneeley, City Attorney's Office
- VIII.** Discussion of the FY 08-09 RFP and Funding Process Calendar
- IX.** Liaison Reports:
  - A. Senior Services Foundation – Commissioner Faria
  - B. Bridge of Faith – Commissioner Faria
  - C. BACS / Hedco House – Commissioner Baptista
  - D. LCC / Kinship Program – Commissioner Baptista
- X.** Staff Reports (Oral/Informational Non Action Items):
  - A. Update on Hayward Day Worker Center Project
  - B. Update on South Hayward Multi-Service Community Center Project
  - C. Paratransit Program
  - D. Hate Crime Report
  - E. Social Services Program Updates / Announcements
- XI.** Future Agenda Items
- XII.** Adjournment



Please do not wear scented products to this meeting.  
People who have environmental sensitivities may be in attendance.

Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990. Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4248, or by calling the TDD line for those with speech and/or hearing disabilities at (510) 247-3340.

**City of Hayward  
Human Services Commission  
777 B Street, Hayward CA 94541-5007**

**Wednesday, August 1, 2007  
Summary Notes**

- I. Call to Order:** Chairperson Marquez convened the Commission meeting at 7:05 p.m.
- II. Pledge of Allegiance**
- III. Attendance:** (*Record of attendance is kept from June 2007 through May 2008*)

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Lori Baptista (Vice Chair)	X	2	0	2	0
Mariellen Faria	X	2	0	2	0
Carolyn Grieco-Williams	X	1	0	1	0
Ben Henderson	X	2	0	2	0
Elisa Marquez (Chair)	X	2	0	2	0
James E. Millet, III (Sect'y)	O	0	2	0	2
Lucia M. Ronquillo	X	2	0	2	0
Elizabeth Samayoa	X	2	0	2	0
Keith Sikora	O	0	1	0	1

Staff in Attendance: David Korth, Neighborhood & Economic Development Manager  
Anne Culver, Community Development Specialist

Guests in attendance signed the Guest Sign-In Sheet.

**IV. Public Comments:**

- Because there were several recently-appointed Commissioners in attendance at this meeting, all Commissioners introduced themselves to the group, and each Commissioner provided some background information about herself or himself.
- Mr. Korth read a letter to the Commission from Doris Yates, who recently left the Human Services Commission at the end of her term.
- Chairperson Marquez announced the Lighthouse Project has secured increased funding and will soon expand its services. The Lighthouse Project serves lesbian, gay, bisexual, transgender, and sexually-questioning youth.

- V. Approval of Summary Notes for the June 6, 2007 Regular Human Services Commission Meeting:** The June 6, 2007 Summary Notes were revised to include the members of the Commission who attended the Spring Funded Agency Tour. With that correction, the Summary Notes were unanimously approved.

- VI. Spring Funded Agency Tour De-Brief:** Members of the Commission discussed the Spring Funded Agency Tour which took place on June 6, 2007. Several Commissioners commented that the tour was informative and interesting. The Human Services Commission takes a bus tour each year to several of the Social Services funded agencies, with an emphasis on visiting new programs.
- VII. FY 07-08 Agency Liaison Assignments:** Commissioners volunteered to serve as Commissioner Liaisons to funded agencies as indicated on the attached Agency Liaison Chart.
- VIII. Overview of the City's Social Services Funding Process:** Ms. Culver presented an overview of the ongoing tasks and events that make up the City's Social Services Funding Process. Blank copies of the Social Services Application for Funding (RFP) were distributed, and Commissioners were encouraged to review the document in the coming weeks in preparation for the FY 08-09 Funding Process, which gets underway in October. Next month, any questions the Commissioners may have about the application materials will be discussed, and the Funding Process Calendar will be reviewed.
- IX. Staff Reports:**
- A. Day Worker Center:** Approximately 140 laborers use the Center regularly. Approximately 40 others use the Center intermittently.
- B. South Hayward Multi-Service Community Center:** A consultant has been hired to assist the Task Force with its strategic planning. It is expected that there will be a report to City Council which will include the Task Force's recommendations, in November or December 2007.
- C. Paratransit Program:** Over 8,800 trips were provided, and to date the project is under-spending according to its budget. One of the main reasons for this include difficulties in retaining Paratransit drivers as employees, who must be safe drivers but also be skilled in working with people who have disabilities and seniors. However, there has been some emphasis on training and it is expected the trip numbers will expand as driver turnover is minimized.
- D. Hate Crimes:** There were no Hate Crimes reported during June or July.
- X. Future Agenda Items:**
- Update on Day Worker Center Project (monthly)
  - Brown Act / Conflict of Interest Law (September)
- IX. Adjournment:** The meeting was adjourned at 9:42 p.m.

**Human Services Commission**

**FY 2007-08 Social Services  
Liaison Assignment Chart**

	<b>Agency</b>	<b>Commissioner</b>
<b>August</b>	No Reports Scheduled	No Reports Scheduled
<b>September</b>	<ol style="list-style-type: none"> <li>1. Senior Services Foundation</li> <li>2. Bridge of Faith</li> <li>3. BACS – Hedco House</li> <li>4. LCC – Kinship Program</li> </ol>	<ol style="list-style-type: none"> <li>1. Commissioner Faria</li> <li>2. Commissioner Faria</li> <li>3. Commissioner Baptista</li> <li>4. Commissioner Baptista</li> </ol>
<b>October</b>	<ol style="list-style-type: none"> <li>1. East Bay Agency for Children</li> <li>2. So. Hayward Neighborhood Coll.</li> <li>3. CASE</li> <li>4. HARD – YEP</li> </ol>	<ol style="list-style-type: none"> <li>1. Commissioner Grieco-Williams</li> <li>2. Commissioner Grieco-Williams</li> <li>3. Commissioner Ronquillo</li> <li>4. Commissioner Ronquillo</li> </ol>
<b>November</b>	<ol style="list-style-type: none"> <li>1. St. Rose Hospital</li> <li>2. Davis Street Family Resource Ctr.</li> <li>3. SAVE / COPS</li> <li>4. Eden I&amp;R</li> </ol>	<ol style="list-style-type: none"> <li>1. Commissioner Samayoa</li> <li>2. Commissioner Samayoa</li> <li>3. Commissioner Henderson</li> <li>4. Commissioner Henderson</li> </ol>
<b>December</b>	<ol style="list-style-type: none"> <li>1. Tri-City Health Center</li> <li>2. Legal Assistance for Seniors</li> <li>3. Hayward Comm. Gardens</li> <li>4. Lambda Youth Program</li> </ol>	<ol style="list-style-type: none"> <li>1. Commissioner Toor</li> <li>2. Commissioner Toor</li> <li>3. Commissioner Marquez</li> <li>4. Commissioner Marquez</li> </ol>
<b>January</b>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> </ol>
<b>February</b>	<ol style="list-style-type: none"> <li>1. CRIL</li> <li>2.</li> <li>3.</li> <li>4.</li> </ol>	<ol style="list-style-type: none"> <li>1. Commissioner Ronquillo</li> <li>2.</li> <li>3.</li> <li>4.</li> </ol>

TBA:

BAIRS / LAIRSS  
Family Paths  
St. Joseph's

South Hayward Parish  
Spectrum Community Services  
Tiburcio Vasquez Health Center