

City of Hayward
Human Services Commission Meeting
777 B Street, Hayward, CA 94541
Wednesday, December 5, 2007

Agenda

- I.** Call to Order
- II.** Pledge of Allegiance
- III.** Secretary's Roll Call
- IV.** Public Comments (*NOTE: The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.*)
- V.** Approval of the November 7, 2007 Human Services Commission Regular Meeting.
- VI.** Funding Process Update
- VII.** Proposed Schedule of Activities to Provide Ongoing Information to the HSC to Assist in Evaluating Social Services Applications for Funding
- VIII.** Liaison Reports:
 - A.** Tri-City Health Center: Commissioner Toor
 - B.** Legal Assistance for Seniors: Commissioner Toor
 - C.** Hayward Community Gardens: Commissioner Marquez
 - D.** Lambda Youth Program: Commissioner Marquez
 - E.** HARD/YEP: Commissioner Ronquillo
- IX.** Staff Reports (Oral/Informational Non Action Items):
 - A.** Update on Hayward Day Worker Center Project
 - B.** Update on Matters Pertaining to Downtown Hayward
 - C.** Paratransit Program Report
 - D.** Hate Crime Report (November)
 - E.** Social Services Program Announcements / Advisories
- X.** Future Agenda Items
- XI.** Adjournment



Please do not wear scented products to this meeting.
People who have environmental sensitivities may be in attendance.

Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990.

Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4248,
or by calling the TDD line for those with speech
and/or hearing disabilities at (510) 247-3340.

**City of Hayward
Human Services Commission
777 B Street, Hayward CA 94541-5007**

**Wednesday, November 7, 2007
Summary Notes**

- I. Call to Order:** Commissioner Samayoa convened the meeting at 7:01 p.m.
- II. Pledge of Allegiance**
- III. Attendance:** (*Record of attendance is kept from June 2007 through May 2008*)

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Lori Baptista (Secretary)	X	4	1	4	1
Mariellen Faria	X	4	1	4	1
Carolyn Grieco-Williams	X	4	0	4	0
Ben Henderson	X	5	0	5	0
Elisa Marquez (Chair)	X	5	0	5	0
James E. Millet, III	X	2	3	2	3
Lucia M. Ronquillo	O	3	1	3	1
Elizabeth Samayoa (Vice Chair)	X	4	1	4	1
Sarabjit Toor *	X	3	1	3	1

* *Appointment effective July 2007.*

Staff in Attendance: David Korth, Neighborhood & Economic Development Manager
Anne Culver, Social Services Planning Manager

- IV. Public Comments:** There were no public comments.
- V. Approval of Summary Notes for the September 5, 2007 and October 3, 2007 Regular Human Services Commission Meeting:** Commissioner Henderson made a motion to approve the September 5, 2007 and October 3, 2007 Human Services Commission meetings. Commissioner Millet seconded the motion, and the motion was approved unanimously.
- VI. Funding Process Update:** On October 31, 2007, the Social Services Technical Assistance Workshop was conducted at City Hall from 1pm-3pm. Over forty people attended, representing approximately three dozen nonprofit agencies. The FY 08-09 Social Services Application packet was reviewed and applicants were given the opportunity to ask questions about the application and their proposed projects. The FY 08-09 Social Services Application deadline is Monday, December 17, 2007.

VII. Liaison Reports:

Davis Street Family Resource Center: Commissioner Samayoa presented her report on this project, which received a grant of \$10,000 to provide low-income Hayward residents with basic services such as food, crisis intervention, and case management.

SAVE / COPS: Commissioner Henderson delivered his report on the SAVE/COPS program, which received a FY 07-08 Social Services grant to provide crisis support to victims of domestic violence. Dave McKeown from SAVE was in attendance to represent the agency and respond to questions.

Eden Information and Referral: Commissioner Henderson presented his report on the agency's CHAIN Line program and motel voucher program. Eden I&R received a \$35,000 FY 07-08 Social Services grant to support these programs. Terry Hill from Eden I&R was in attendance to represent the agency and respond to questions.

Senior Services Foundation: Commissioner Faria presented her report on this agency, which received a FY 07-08 grant in the amount of \$15,000 to recruit and coordinate volunteers to serve as friendly visitors for low-income seniors. Victoria Williams was in attendance to represent the agency and to respond to questions.

After the Liaison Reports were complete, Commissioners volunteered to serve as Liaisons to the remaining funded agencies. An updated Liaison Assignment Chart is attached to these Summary Notes.

VIII. Staff Report

Paratransit Report: Victoria Williams was in attendance to represent the City's Paratransit Program and to respond to questions. Mr. Korth distributed a recently published report prepared by ACTIA, in which paratransit services provided by cities throughout Alameda County were evaluated by consumers; results pertaining to the City of Hayward's paratransit program were summarized and presented to the Commission.

Eden I&R's 2-1-1 Program: Eden I&R received funding from the City's general fund for its recently launched 2-1-1 Phone Line. The 2-1-1 number is a national telephone number set aside to enable easy access to a variety of health and social services. Eden I & R operates the 2-1-1 service for Alameda County.

Because there was a discrepancy during the FY 2007-08 Social Services funding cycle about whether the 2-1-1 service should be funded out of the City's Social Services Fund or the City's General Fund, a report was submitted to the City

Council on October 23rd seeking guidance on this matter prior the start of the FY 2008-09 funding cycle. Divergent opinions were expressed by Council members on the matter and no action was taken on this October 23rd Council agenda item. Consequently, if Eden I & R submits an application for FY 2008-09 Social Services funding for the 2-1-1 service, the Commission will have an opportunity to express its recommendation about the funding of the service.

Downtown Hayward: On October 16th a City Council Work Session report entitled, "Keeping Downtown Hayward Safe and Clean" was presented to the Council describing a myriad of issues negatively impacting Downtown Hayward, along with a variety of recommendations for addressing those issues. Mr. Korth summarized the report, and distributed copies of the report to Commission members for their review. It was noted that a follow-up report will be presented to the City Council on Tuesday, December 4th at 8pm seeking authorization to spend time and financial resources on specific actions designed to improve the condition of Downtown Hayward.

Day Worker Center: Mr. Korth reported that representatives of the Hayward Day Labor center were present at the October 16th City Council meeting, and that the Executive Director, Mr. Gabriel Hernandez, presented an offer from the day laborers to voluntarily clean sidewalks, abate graffiti and pick-up litter and debris in Downtown Hayward to help improve the appearance of the area. The offer was well received by the Council. Mr. Korth also distributed for the Commission's review, a recent program status report previously submitted to the City Council.

South Hayward Multi-Service Community Center: The report on this project to City Council has been postponed to January 2008.

Hate Crime Report: The October Hate Crimes Report was distributed for review by the Commission.

Social Services Announcements / Advisories:

- Mr. Korth reported that the South Hayward Neighborhood Collaborative's Family Resource Center FY 07-08 Social Services contract has been executed (with La Familia, the Collaborative's fiscal agent). It was also noted that the Family Resource Center is scheduled to be moved to new offices located at the Eden Youth and Family Center in January 2008.

IX. Future Agenda Items: There was brief discussion regarding the appropriate process for inviting guest officials / speakers to address the Commission, and of the legal requirement to adhere to the stipulations of the state's Brown Act. To ensure this, and to provide the entire Commission with an opportunity to cooperatively develop each meeting's Agenda, Commissioners were encouraged to present their suggestions and requests to the Commission prior to extending invitations to guest officials / speakers. The following future agenda items were then proposed:

- A. Funding Process Update (monthly)
- B. Update on Day Worker Center Project (monthly)
- C. Update on the South Hayward Multi-Service Community Center Project
- D. Liaison Reports (Schedule Attached)
- E. Discussion of Materials to Assist Commission Members in Evaluating FY 08-09 Social Services Applications (December)
- F. Invitation to Greg Jones (new City Manager) to meet the Commission

X. Adjournment: The meeting was adjourned at 9:15 p.m.