

City of Hayward
Human Services Commission - Regular Meeting

Hayward City Hall – Room 2A
777 B Street, Hayward, California
Wednesday, December 3, 2008
7:00PM

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Public Comments:** *(The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of Summary Notes of the November 5, 2008 HSC Regularly Scheduled Meeting**
- VI. Update to Social Services Funding Process**
- VII. Appointment of Proposal Review Committee (PRC) Members**
- VIII. Commission Funded Agency Liaison Reports:**
 - A. All Saints – Commissioner Henderson
 - B. Lincoln Child Center – Commissioner Samayoa
 - C. International Institute – Commissioner Alarcón
 - D. HARD – Commissioner Lind
 - E. Family Paths, Inc. – Commissioner Toor
 - F. South Hayward Parish – Commissioner Yip
 - G. Senior Services Foundation – Commissioner Baptista
 - H. Community Alliance for Special Education – Commissioner Baptista
 - I. Hope for the Heart – Commissioner Millet
 - J. Reality Mentor – Commissioner Millet
- IX. Staff Reports (Oral Non-Action Items):**
 - A. Hate Crimes Report
 - B. Paratransit Report
 - C. Day Labor Center Update

X. Future Agenda Items

XI. Adjournment

HSC summary notes are available by fax, e-mail, or regular mail.

For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



Materials related to an item on this Agenda, submitted to members of the Human Services Commission (HSC) after distribution of the Agenda packet, are available for public inspection in the Neighborhood Services Division Office of the Library and Neighborhood Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.

City of Hayward
Human Services Commission
777 B Street, Hayward CA 94541-5007
Wednesday, November 5, 2008
Summary Notes

- I. **Call to Order:** Chairperson Samayoa convened the Commission meeting at 7:06 p.m.
- II. **Pledge of Allegiance**
- III. **Attendance:** *(Record of attendance is kept from June 2008 through May 2009)*

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Elisa Alarcón*	X	4	0	4	0
Lori Baptista	X	3	1	3	1
Joyce Doboro*	X	2	1	2	1
Ben Henderson	X	3	1	3	1
Julie Lind*	O	2	1	2	1
James Millet III (Vice Chair)	O	4	0	4	0
Elizabeth Samayoa (Chair)	X	4	0	4	0
Sarabjit Sing Toor	X	3	1	3	1
Jossda Yip*	X	3	0	3	0

* *Appointment effective July 2008.*

Staff in Attendance: David Korth, Neighborhood Services Manager
Anne Culver, Social Services Planning Manager

Councilmember Zermeño was also in attendance.
Guests in attendance signed the Attendance Sheet.

IV. **Public Comments:**

- A. Ms. Doris Yates, Chair of Leadership Hayward Program and past member of the Human Services Commission, invited members of the Commission to participate in the FY 08-09 Leadership Hayward, a leadership training program co-sponsored by the City of Hayward, the Hayward Chamber of Commerce and California State University East Bay (CSUEB). Through this program, a series of full-day workshops are provided designed to educate program participants about how local public agencies work with one another, as well as with the private business and nonprofit sectors, to serve the Hayward community. Ms. Yates provided an overview of the topics that will be addressed, and explained how those who are interested can apply.
- B. Commissioner Baptista announced that Ms. Doris Yates was recently appointed to the Board of Directors of Tiburcio Vasquez Health Center. She referenced Ms. Yates' many years of experience not only serving on the Hayward Human Services Commission, but also as a Professor of Recreation at CSUEB, her work with a variety of nonprofits in the Hayward community, and her expertise in the area of gang prevention work. Commission members congratulated Ms. Yates on her recent appointment.
- C. Commissioner Lind called prior to this evening's meeting to say that she was stuck in traffic on her way from Los Angeles, and would not be able to attend this evening's meeting. Commissioner Lind did, however, forward a copy of her Liaison report so that it could be distributed and reviewed at this meeting.

- V. **Approval of Summary Notes for the October 1, 2008 Human Services Commission Regular Meeting:** Commissioner Baptista, who was not present at the October 1st Commission meeting, asked for clarification about item X. C. – under Staff Reports, pertaining to the “Day Labor Harassment Incident”, in the October 1st Summary Notes. After the explanation of the events that took place, Ms. Baptista asked that the record be clarified to indicate the following:

Concern was raised by members of the community about incidents of verbal harassment of female students walking to and from school along Tennyson Road. Initially, it was reported that it was some of the day laborers who congregate along Tennyson Road that may be guilty of this verbal harassment. A series of community meetings followed designed to address this issue. Mayor Sweeney, Councilmember Zermeño, the Chief of Police, other public officials from the City and the Hayward Unified School District, representatives from the Hayward Day Labor Center, and community residents all participated in these meetings.

It was ultimately determined that it was not clear who in fact was guilty of the verbal harassment; however, all agreed that this behavior was inappropriate and unacceptable, and that action must be taken to prevent future incidents from occurring.

Subsequently, representatives from the Hayward Day Labor Center took the lead in an organizing effort designed to alert all of the day laborers that congregate along Tennyson Road that such behavior will not be tolerated. They also developed a strategy involving the day laborers to monitor and report any individuals, be they day laborers or others, who act in this way. The Day Labor Center agreed to report these individuals to the Hayward Police Department who then would intervene as appropriate.

Neighborhood Services Manager David Korth reported that he attended the most recent community meeting on October 20th regarding this issue. The HUSD staff person that initially raised this concern on behalf of her students was pleased to report that no more incidents have occurred since the Day Labor Center implemented its plan. She expressed her gratitude to the Center’s representatives, as well as to the City, for the action taken to address this problem. Police Chief Ace and Lt. Sheryl Boykin, South Hayward Area Commander, agreed to continue to work with the Day Labor Center and with HUSD officials to monitor this situation, and agreed to take appropriate action when needed. Mayor Sweeney also expressed his appreciation to all who helped to resolve this concern, and encouraged the effort to continue.

Commissioner Henderson then moved that the October 1, 2008 Human Services Commission Summary Notes be approved, with the above noted change to the record. Commissioner Alarcon seconded the motion. The motion passed with seven ayes and two abstentions (Abstained: Baptista and Dobro - both of whom were not present at the October 1st Commission meeting).

- VI. **Funding Process Orientation and Update:** A Notice of Funds Available will soon be posted in the Hayward Daily Review newspaper, and mailed to over 300 nonprofit service organizations that serve Hayward residents, announcing the availability of \$450,000 in City General Funds to support nonprofit agencies that deliver social services to the Hayward community in FY 2009-10. Social Services Planning Manager Anne Culver presented a draft revision of the City's Social Services Request for Proposals (RFP) packet that will be used for the allocation of these funds.

Ms. Culver explained that many significant changes were made to the application packet in an effort to both streamline the application and proposal review process, as well as to align the City's financial resources to support the new City Council Priorities and the City's Neighborhood Services, Fiscal Stability, and Organizational Change Initiatives. Feedback was provided by the Commission on ways to clarify elements of the application packet.

The Social Services RFP packet will be made available upon request to the public at the City's Annual Funding Forum and Technical Assistance Workshop, scheduled for 10am on Thursday, December 18, 2008, in City Council Chambers at Hayward City Hall, 777 B Street, Hayward, California. For more information, interested persons should contact Ms. Anne Culver, Social Services Planning Manager, Hayward City Hall, Library and Neighborhood Services Department; Telephone: (510) 583-4250, or email: Anne.Culver@hayward-ca.gov.

- VII. Human Services Commission Funded Agency Liaison Reports:

A. *Bay Area Community Services (BACS)*: Commissioner Henderson presented his report on the BACS Hedco House Creative Living Center. This program provides non-residential rehabilitation services to adults with severe and persistent mental illness. Specific services provided through this day program include: prevocational activities, socialization, education, counseling, crisis intervention, service coordination, treatment planning, and assistance with employment.

B. *Tiburcio Vasquez Health Center (TVHC)*: Commissioner Samayoa presented her report on the TVHC - Keepin' It Real (KIR) Peer Education and Prevention Program for teens. The KIR project is located at the Tennyson High School Health Center, one of the primary care clinic sites managed by Tiburcio Vasquez Health Center. The KIR project is a collaborative between Tennyson Health Center, Cesar Chavez Middle School, and Hayward Community Day School. The program focus is to address: teen violence, alcohol and drug abuse, as well as teen pregnancy and sexually transmitted infections.

- C. *Davis Street Family Resource Center*: Commissioner Dobro presented her report on the Davis Street Family Resource Center (DSFRC). She reported that a variety of services are offered through the DSFRC including: the provision of emergency food, clothing, employment training and job placement, acute medical care for uninsured and underinsured adults and children, subsidized child care services, mental health services, utility assistance, assistance with enrollment into the Healthy Families health insurance program, emergency motel vouchers, case management and referral services, holiday toy and food basket programs, Volunteer Income Tax Assistance as well as economic literacy workshops.
- D. *St. Rose Hospital Foundation (SRH)*: Commissioner Yip presented her report the St. Rose Hospital Foundation's FACES for the Future Program. This is a high school mentoring program for disadvantaged youth. It is designed to motivate youth to consider a career in the healthcare field. The long-term goal of the FACES for the Future Program is to increase the diversity of individuals entering the healthcare workforce, as well as provide Hayward at-risk youth with the opportunity to develop a professional career.
- E. *Safe Alternatives to Violent Environments (SAVE)*: Commissioner Lind submitted her written report to the Commission for review, anticipating that she may be absent from the meeting. SAVE's Community Oriented Prevention Services (COPS) program works closely with the Hayward Police Department, by providing crisis intervention services to victims of domestic violence. The individuals served receive crises related services and when needed specialized case management services from the COPS Advocates. Patrol officers also receive ongoing training in how to respond appropriately to incidents of domestic violence.
- F. *Hope for the Heart*: Commissioner Millet was absent from this meeting due to illness, and so could not deliver his report on this program. The report will be rescheduled for a future Commission meeting.
- G. *Reality Mentor, Inc.*: Commissioner Millet was absent from this meeting due to illness, and so could not deliver his report on this program. The report will be rescheduled for a future Commission meeting.

VIII. Staff Reports (Oral, Non-Action Items):

- A. *Hate Crime Report*: The Hayward Police Department's October Hate Crime Report was distributed for review by the Commission. A request was made for an explanation of the acronyms used in the report. Neighborhood Services Manager David Korth indicated that the information requested would be provided at the Commission's meeting in December. A copy of this report is available upon request from the City of Hayward Library and Neighborhood Services Department, Neighborhood Services Division, 777 B Street, Hayward, California.

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- B. *Paratransit Report*: A copy of the written monthly Paratransit Program report was distributed for review by the Commission. A copy of this report is available upon request from the City of Hayward Library and Neighborhood Services Department, Neighborhood Services Division, 777 B Street, Hayward, California.
- C. *Day Labor Center Update*: This information was provided as part of agenda item V. above. No additional information was noted.

IX. Future Agenda Items:

- A. Commission Liaison Reports
- B. Clarification of Acronyms Used in Hayward Police Department Hate Crime Reports.
- C. Social Services Funding Process Update
- D. Appointment of Proposal Review Committee (PRC) members

- X. Adjournment: The meeting was adjourned at 9:30pm.