

**City of Hayward**  
**([www.hayward-ca.gov](http://www.hayward-ca.gov))**  
**Human Services Commission - Regular Meeting**

**Hayward City Hall – Room 2A**  
**777 B Street, Hayward, California**  
**Wednesday, March 4, 2009**  
**7:00pm**

**Agenda**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Public Comments:** *(The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of Summary Notes of the February 4, 2009 HSC Regular Meeting**
- VI. Housing Element Presentation - Erik Pearson, Senior Planner**
- VII. Funding Process Update**
  - A. Motion to Approve the HSC's FY 09-10 Social Services Funding Recommendations
  - B. HSC Representation at the City Council Work Session on Tuesday, April 7, 2009
- VIII. Commission Funded Agency Liaison Report**

Family Resource Center – Commissioner Alarcon
- IX. Staff Reports (Oral Non-Action Items):**
  - A. Hate Crimes Report
  - B. Paratransit Report
- X. Future Agenda Items**
- XI. Adjournment**

HSC summary notes are available by fax, e-mail, or regular mail.

For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



*Materials related to an item on this Agenda, submitted to members of the Human Services Commission (HSC) after distribution of the Agenda packet, are available for public inspection in the Neighborhood Services Division Office of the Library and Neighborhood Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at [hayward-ca.gov](http://hayward-ca.gov) subject to staff's ability to post the documents before the meeting.*



# CITY OF HAYWARD

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[www.hayward-ca.gov](http://www.hayward-ca.gov)

**City of Hayward  
Human Services Commission  
777 B Street, Hayward CA 94541-5007**

**Wednesday, February 4, 2009  
Summary Notes**

- I. Call to Order:** Chairperson Alarcon convened the Commission meeting at 7:03pm.
- II. The Pledge of Allegiance was recited.**
- III. Attendance** (*Record of attendance is kept from June 2008 through May 2009*):

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Elisa Alarcón*	X	6	0	6	0
Lori Baptista	X	6	1	6	1
Joyce Doboro*	X	5	1	5	1
Ben Henderson	X	6	1	6	1
Julie Lind*	X	5	1	5	1
James Millet III (Vice Chair)	X	7	0	7	0
Elizabeth Samayoa (Chair)	X	7	0	7	0
Sarabjit Sing Toor	X	5	2	5	2
Jossda Yip*	X	6	0	6	0

*\* Appointment effective July 2008.*

Staff in Attendance: David Korth, Neighborhood Services Manager  
Anne Culver, Social Services Planning Manager

Council Member Zermeno was also in attendance.  
Guests in attendance signed the Attendance Sheet.

- IV. Public Comments:** There were no public comments.
- V. City Manager Introduction and Update:** City Manager Greg Jones presented an overview of the City's budget projections for the remainder of FY 08-09 and for FY 09-10. The City's primary sources of revenue have declined and are expected to continue to decline into next year. Moreover, the State and County are retaining ever larger proportions of funding, reducing or eliminating funding that filters down to the local level.

Measures that have been taken to reduce expenditures have included a freeze on hiring, lay-offs, and give-backs by employee bargaining units. It is expected that further reductions will be necessary and these will include further staffing reductions, and reductions in service levels to the community.

In order to help determine which City services should be preserved, members of the community are invited to participate in a survey that will help determine which City services are considered to be the most important. This survey is on the City's homepage at [www.hayward-ca.gov](http://www.hayward-ca.gov).

In addition to reducing expenses, City Council will decide if a revenue-generating measure will be placed on the local ballot this spring. This measure may take the form of a modest utilities tax that would generate and retain funds to maintain City services. The City of Hayward is the only charter city in Alameda County that doesn't have a utility tax, which puts Hayward at a disadvantage in its attempts to maintain City services, in comparison with other jurisdictions. If approved, it this tax would not apply to water, sewage, and garbage, and would include consideration for low-income households.

- VI. Approval of Summary Notes for the December 3, 2008 Human Services Commission Regular Meeting:** Commissioner Lind made a motion to approve the Summary Notes. Commissioner Millet seconded the motion, which was approved unanimously.
- VII. Approval of Summary Notes for the January 7, 2009 Human Services Commission Regular Meeting:** Commissioner Baptista made a motion to approve the Summary Notes. Commissioner Dobro seconded the motion, which was approved unanimously.
- VIII. The Big Read:** Sean Reinhart, Supervising Librarian from the Hayward Public Library, was in attendance to promote the upcoming annual month-long event, The Big Read. The Big Read is an initiative of National Endowment for the Arts, designed to encourage people in communities across America to spend more time reading for pleasure. This year the book selected is Ernest Gaines' novel, *A Lesson Before Dying*. Mr. Reinhart distributed complementary copies of the novel to Commissioners, and invited Commissioners to participate in a public reading of *A Lesson Before Dying*, at Eon Coffee, on Thursday, March 5, 2009. Complete information about The Big Read is available at <http://haywardbigread.wordpress.com/>.
- IX. Commission Funded Agency Liaison Reports:**
- A. CRIL:** Commissioner Toor presented his report to the Commission. CRIL received an allocation of \$40,000 in the current year.
- B. Family Resource Center:** Commissioner Alarcon rescheduled this report to take place at the March HSC meeting.
- X. Funding Process Update:**

- A. Proposal Review Committee Debrief:** The Proposal Review Committee (PRC) interviewed applicants on Saturday, January 31, 2009, and subsequently developed draft Funding Recommendations for the HSC to consider. Members of the PRC were advised by staff that there would probably be \$400,000 available to allocate to non-profit agencies in FY 09-10.
- B. Establishment of HSC's FY 09-10 Social Services Draft Funding Recommendations:** After discussion, the Commission determined its FY 09-10 Funding Recommendations, which are attached in chart form. These Recommendations will be distributed to Applicants. Until the next HSC meeting on March 4, there will be a Public Comment period, during which members of the public, including Applicants, may submit their comments, by email, regular mail, by telephone, or in person at the March 4, 2009 meeting. Applicants are advised that new or additional information pertaining to specific proposals will not be considered. At the March 4, 2009 meeting, the Commission will establish its final funding recommendations.
- C. HSC Representation at City Council Work Session & Public Hearing:** The work session is scheduled for Tuesday, April 7, 2009. The Public Hearing is scheduled for Tuesday, April 21, 2009. All of the Commission members were encouraged to attend these meetings.

**XI. Staff Reports (Oral, Non-Action Items):**

- A. Hate Crime Report:** The January Hate Crime Report was distributed. Commissioners requested that staff follow up with the Police Department to inquire and report back to the Commission about the outcome of a reported incident.
- B. Paratransit Report:** The monthly Paratransit report was distributed. A copy of the December 2008 report was also included in the packet, as it had not been available at January's meeting.
- C. Hayward Library's After-School Tutoring Program:** The program was launched in early February 2009 at the Main Library Branch, and will expand to the Weekes Library Branch in March 2009.

**IX. Future Agenda Items:**

- A. Establishment of Human Services Commission Final Funding Recommendations
- B. Commission Representation at City Council Work Session and Public Hearing
- C. Liaison Report: South Hayward Family Resource Center (Alarcon)
- D. Staff Reports

City of Hayward  
Human Services Commission Meeting Summary Notes  
Regular Meeting  
February 4, 2009

**X. Adjournment:** The meeting was adjourned at 9:30p.m.

FY 09-10 Social Services Funding Recommendations

App. #:	Agency/Project Name	Brief summary of the proposed program:	Funding Requested from Hayward?	Current year funding? (FY 08-09)	HSC REC.	STAFF REC.	App. #:
1	Alameda County Community Food Bank	\$97,000 lbs. of food for distribution by Hayward food pantries.	\$47,814.00	N/A	\$0.00	\$20,500.00	1
2	Bay Area Community Services / Hedco House	Structured day program for adults w/severe & persistent mental illness.	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	2
3	Bridge of Faith / Meals of Love	Food program in South Hayward.	\$5,000.00	\$6,000.00	\$5,000.00	\$5,000.00	3
4	Calico	Court interviews for child victims of sexual and physical abuse.	\$17,500.00	N/A	\$17,500.00	\$17,500.00	4
5	Community Alliance for Special Education	Education and advocacy for children who have disabilities in the public schools.	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	5
6	Catholic Charities	Counseling for children who have hearing impairments.	\$15,000.00	N/A	\$0.00	\$0.00	6
7	Child, Family, & Community Services	Healthy lifestyles program (physical activities, healthy eating).	\$20,000.00	N/A	\$0.00	\$0.00	7
8	Chabot/Mentorship	Chabot students will tutor and mentor middle-school students.	\$5,000.00	N/A	\$5,000.00	\$5,000.00	8
9	Chabot/Summer Youth Sports Program	Summer sports program for school-age children.	\$10,000.00	N/A	\$0.00	\$0.00	9
10	Community Resources for Independent Living	Services and advocacy for people who have disabilities.	\$40,000.00	\$40,000.00	\$35,000.00	\$35,000.00	10
11	Davis St Family Resource Center	Family resource center (social and other support services).	\$15,000.00	\$10,000.00	\$15,000.00	\$15,000.00	11
12	Dream Center Bay Area	Academic support and risk reduction for children ages 7 - 18.	\$34,000.00	N/A	\$0.00	\$0.00	12
13	East Bay Community Recovery Project	Addiction recovery services for adults.	\$15,000.00	N/A	\$0.00	\$0.00	13
14	EBAC/Child Assault Prevention	Counseling for children who request it or who exhibit behavior problems.	\$18,500.00	\$17,000.00	\$18,500.00	\$18,500.00	14
15	Eden Information & Referral 2-1-1 Program	Information and referral to social services programs & housing resources.	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	15
16	Eden Youth and Family Center	Funding to pay for the Computer Clubhouse Coordinator.	\$20,000.00	N/A	\$0.00	\$0.00	16
17	ESP / Special Place Childcare Program	Funding to hire a cook at the childcare program.	\$19,560.00	N/A	\$0.00	\$0.00	17
18	Family Paths	Counseling for children who have been abused.	\$30,000.00	\$30,000.00	\$0.00	\$0.00	18
19	Hayward Community Gardens	200 garden plots for low-income families.	\$22,775.00	N/A	\$0.00	\$0.00	19
20	Hope for the Heart	Food distribution program. Funds requested to acquire a forklift.	\$44,000.00	N/A	\$0.00	\$0.00	20
21	Horizon Services	Mental health and social support services for LBGTQ youth.	\$50,000.00	\$15,000.00	\$15,000.00	\$15,000.00	21
22	International Institute	Legal services, primarily related to immigration issues.	\$7,000.00	\$5,900.00	\$7,000.00	\$7,000.00	22
23	LaFamilia/South Hayward Family Resource Center	Family resource center (social and other support services).	\$41,000.00	\$30,000.00	\$15,500.00	\$30,000.00	23
24	Legal Assistance for Seniors	Legal services and advocacy for low-income seniors.	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	24
25	Lincoln Child Center / Kinship Support Program	Support for families that are raising children of extended family members.	\$15,450.00	\$15,000.00	\$10,100.00	\$10,100.00	25
26	Literacy Plus	Literacy services for low-income Hayward residents.	\$31,000.00	N/A	\$0.00	\$25,000.00	26
27	Magnolia Women's Recovery Program	Residential recovery program for pregnant or post-partum women.	\$20,800.00	N/A	\$0.00	\$0.00	27
28	SAVE - COPS Program	Advocates (at HPD) who work with victims of domestic violence.	\$40,000.00	\$16,000.00	\$20,000.00	\$20,000.00	28
29	Senior Services Foundation	Friendly visiting program (w/case management) for home-bound seniors.	\$20,000.00	\$15,000.00	\$15,000.00	\$15,000.00	29
30	South Hayward Parish / CAN	Food program for homeless people in the downtown area.	\$20,000.00	\$11,400.00	\$11,000.00	\$11,000.00	30
31	South Hayward Parish / Food Pantry	Food pantry in South Hayward.	\$17,400.00	\$17,400.00	\$17,400.00	\$17,400.00	31
32	Spectrum Community Services	Hot meals delivered to senior housing programs and congregate meal sites.	\$29,000.00	\$20,000.00	\$29,000.00	\$29,000.00	32
33	St. Rose/FACES Program	Mentoring and academic support for teens pursuing careers in health care.	\$30,000.00	\$25,000.00	\$25,000.00	\$0.00	33
34	Tiburcio Vasquez "Keepin' it Real" Program	Recruit and train 20 peer educators at Tennyson High School.	\$34,000.00	\$15,000.00	\$0.00	\$0.00	34
35	Tri-City Health Center	Case management for people living with HIV or AIDS.	\$35,000.00	\$20,000.00	\$35,000.00	\$0.00	35
36	Carnales Unidos Reformados Adictos (CURA)	Outpatient addiction recovery services for adults.	\$20,000.00	N/A	\$0.00	\$0.00	36

NOTE: Shading denotes agencies not currently funded (in FY 08-09).

Yellow highlight denotes differences between the HSC and staff Recommendations.

HSC's secondary consideration list: Alameda Co. Community Food Bank (#1), Literacy Plus (#26), and Tiburcio Vasquez (#34).

\$893,799.00

\$400,000.00

\$400,000.00

**City of Hayward  
Paratransit Program Report for January 2009  
Human Services Commission**

**March 4, 2009**

	Jan	Feb	March	Qtly Totals
<b>Newly enrolled riders by month</b>	31			
<b>Active riders (excludes SNF residents)</b>	671			
<b>Number of individual base trips provided</b>	842			
<b>Number of GAP (shuttle) trips provided</b>	169			
<b>Number of group trips provided</b>	6			
<b>Number of residents on group trips</b>	40			
<b># of staff / attendants on group trips</b>	22			
<b>On-time performance (individual trips)</b>	98.31%			

**Group recreation trip destinations included:** Hayward's new Cinemax Theater, Pleasanton Wal-Mart, Oakland Museum, Chinatown in San Francisco (to celebrate Chinese New Year), Sunnyvale, and Castro Valley Bowl (for wheelchair bowling).

**Outreach & Coordination:**

- During the month of January a presentation was made to social services staff members at St. Rose Hospital.
- Hayward Paratransit's Riders Guide was updated for distribution to new riders.
- Paratransit staff attended an ACTIA sponsored County wide Paratransit Coordination Workshop.

**Round-About Shuttle Service Update:** Ridership to date has been light, however this is typical for a new paratransit shuttle service. Outreach, continuity of service, and more moderate weather are expected to increase ridership.