

CITY OF HAYWARD
NEIGHBORHOOD SERVICES DIVISION
SOCIAL SERVICES PROGRAM

**Human Services Commission
Regular Meeting
Wednesday, December 2, 2009
7:00 p.m.**

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Public Comments:** *(The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, each item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of Summary Notes from the November 4, 2009 HSC Meeting**
- VI. FY 10-11 Social Services Funding Process Update**
- VII. Liaison Reports for FY 2010 Social Service Funded Agencies:**
 - A.** St. Rose/ FACES – Commissioner Alarcon
 - B.** Spectrum Community Services – Commissioner Dobro
 - C.** La Familia Family Resource Center – Commissioner Lara
 - D.** Community Resources for Independent Living (CRIL) – Commissioner Toor
 - E.** East Bay Agency for Children – Commissioner Samayoa
 - F.** International Institute – Commissioner Yip
- VIII. Staff Reports (Oral Non-Action Items):**
 - A.** Programmatic Updates
 - B.** Hate Crimes Report
 - C.** Paratransit Report

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IX. Future Agenda Items

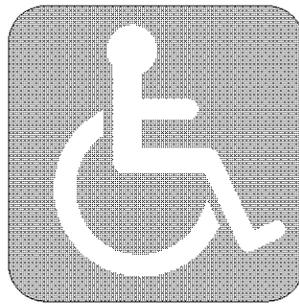
- A. Staff Report: Literacy Plus
- B. Liaison Reports

X. Adjournment

HSC Summary Notes are available by fax, e-mail, or regular mail.

For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



Materials related to an item on this Agenda, submitted to members of the Human Services Commission (HSC) after distribution of the Agenda packet, are available for public inspection in the Neighborhood Services Division Office of the Library and Neighborhood Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.

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**Human Services Commission
 Regular Meeting
 Wednesday, November 4, 2009
 Summary Notes**

- I. **Call to Order:** The meeting convened at 7:04 p.m.
- II. **Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance lead by Commissioner Henderson.
- III. **Attendance** (*Record of attendance is kept from June 2009 through May 2010*):

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Elisa Alarcón	X	4	2	4	1
Lucy Castillo*	X	5	0	4	0
Todd Davis*	X	3	2	3	1
Joyce Dobro	X	2	4	2	3
Ben Henderson	X	6	0	5	0
Robert Lara*	X	4	1	3	1
Julie Lind	X	4	2	4	1
James Millet III (Vice Chair)	X	6	0	5	0
Elizabeth Samayoa (Chair)	X	4	2	4	1
Sarabjit Sing Toor	X	4	2	4	1
Jossda Yip	X	6	0	5	0

* Appointment effective July 2009.

Staff in Attendance: Anne Culver, Social Services Planning Manager

Guests in attendance signed the Guest Sign-In sheet.

- IV. **Public Comments:** There were no Public Comments.

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- V. Approval of Summary Notes the October 7, 2009 HSC Meetings:** Commissioner Millet made a motion to approve the October 7, 2009 Summary Notes. Commissioner Castillo seconded the motion, which was approved with 10 in favor and one abstention (Samayoa).
- VI. FY 10-11 Social Services Funding Process:** Ms. Culver summarized improvements planned for the upcoming Social Services Funding Process, intended to clarify and further streamline the application evaluation aspect. Additionally, there will be new opportunities during FY 10-11 for non-profit agencies to contribute expertise and suggestions to the Funding Process.

The FY 10-11 Social Services Funding Process will make improved use of the City's website as a venue for accessing application materials and information pertaining to the Social Services Program. Also, this year, the Funding Process may be followed at http://www.twitter.com/Hayward_SocSvcs.

Commissioner Samayoa appointed commissioners to serve on the FY 10-11 Proposal Review Committee (PRC), which is responsible for interviewing applicants beginning at 9am on Saturday, January 30, 2010, at City Hall. Commissioners Dobro, Lara, Davis, Yip, and Millet (who will serve as Chairperson of the PRC) were appointed. Commissioners Henderson and Castillo volunteered to serve as alternates. City staff will schedule each of the applicants for their respective interviews; an interview schedule will be provided to the members of the PRC upon their arrival on the day of the PRC interviews.

VII. Liaison Reports for FY 2010 Social Service Funded Agencies:

- A. Davis Street Family Resource Center:** Commissioner Lind presented and distributed her report to the Commission. Davis Street Family Resource Center received a \$15,000 Social Service allocation in FY 09-10. The Family Resource Center uses the funds to address basic needs, such as food and clothing, for Hayward residents
- B. Safe Alternatives to Violent Environments (SAVE):** Commissioner Davis presented and distributed his report to the Commission. SAVE received a \$20,000 Social Service allocation in FY 09-10 for its Community Oriented Prevention Services (COPS). COPS provides training and support for victims of domestic violence, and training and support to police officers who respond to such incidents.
- C. St. Rose/ FACES:** This report was rescheduled to take place in December.

D. South Hayward Parish: Commissioner Samayoa delivered her report to the commission. South Hayward Parish received an \$11,400 Social Services allocation in FY 09-10 for its Community Action Network (CAN). CAN is a collaboration of local individuals and agencies working to coordinate resources for homeless people in the downtown area of Hayward. The South Hayward Parish was also allocated \$17,400 to support its food pantry program.

E. Spectrum Community Services: This report was rescheduled to take place in December.

VIII. Staff Reports:

A. Programmatic Updates: Throughout the months of November and December, an Alameda County Community Food Bank food drive barrel will be placed in the 2nd floor Social Services reception area. Anyone is welcome to contribute to the barrel, and all of the food collected will be delivered to Hayward food pantries for distribution prior to the November and December holidays.

B. Hate Crimes Report: The October 2009 Hate Crime Report was distributed.

C. Paratransit Report: The September - October 2009 Paratransit report was distributed.

IX. Future Agenda Items:

November Liaison reports:

1. St. Rose Hospital/FACES Program (Alarcon)
2. Spectrum Community Services (Dobro)
3. La Familia Family Resource Center (Lara)
4. Community Resources for Independent Living (Toor)
5. East Bay Agency for Children (Samayoa)
6. International Institute (Yip)

X. Adjournment: The meeting was adjourned at 9:09pm.