

CITY OF HAYWARD
NEIGHBORHOOD SERVICES DIVISION
SOCIAL SERVICES PROGRAM

Human Services Commission
Regular Meeting
Wednesday, January 6, 2010
6:30pm – Room 2A

Note: Meeting convenes one-half hour earlier than usual.

Agenda

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Attendance**
- IV. Public Comments:** *(The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, each item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. Approval of Summary Notes from the December 2, 2009 HSC Meeting**
- VI. Liaison Reports for FY 2010 Social Service Funded Agencies:**
 - A.** Community Resources for Independent Living (CRIL) – Commissioner Toor
 - B.** East Bay Agency for Children – Commissioner Samayoa
 - C.** Legal Assistance for Seniors – Commissioner Lind
 - D.** Senior Services Foundation – Commissioner Lara
 - E.** Tri-City Health Center – Commissioner Dobro
 - F.** Hayward Community Gardens – City staff
 - G.** Literacy Plus – City staff
- VII. FY 10-11 Social Services Funding Process Update**
 - A.** Summary / Review of Process
 - B.** FY 10-11 Application Follow-Up Questions
 - C.** Reminder: Proposal Review Committee on Saturday, January 30, 2010

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VIII. Staff Reports (Oral Non-Action Items):

- A. Programmatic Updates
- B. Hate Crimes Report
- C. Paratransit Report

IX. Future Agenda Items

- A. Funding Process Updates (February through April)
- B. FY 10-11 HSC Funding Recommendations (February)
- C. Resolution to Approve Funding Recommendations to City Council (March)
- D. Annual Dinner Committee Appointments (April)
- E. FY 10-11 HSC Officers Nominations Committee Appointments (April)

X. Adjournment

HSC Summary Notes are available by fax, e-mail, or regular mail.

For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



Materials related to an item on this Agenda, submitted to members of the Human Services Commission (HSC) after distribution of the Agenda packet, are available for public inspection in the Neighborhood Services Division Office of the Library and Neighborhood Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.

CITY OF HAYWARD
 NEIGHBORHOOD SERVICES DIVISION
SOCIAL SERVICES PROGRAM

**Human Services Commission
 Regular Meeting
 Wednesday, December 2, 2009
 Summary Notes**

- I. **Call to Order:** The meeting convened at 7:06pm.
- II. **Pledge of Allegiance:** Members of the Commission recited the Pledge of Allegiance.
- III. **Attendance** (*Record of attendance is kept from June 2009 through May 2010*):

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Elisa Alarcón	X	5	2	5	1
Lucy Castillo*	X	6	0	5	0
Todd Davis*	X	4	2	4	1
Joyce Dobro	X	3	4	3	3
Ben Henderson	O	6	1	5	1
Robert Lara*	X	5	1	4	1
Julie Lind	O	4	3	4	2
James Millet III (Vice Chair)	X	7	0	6	0
Elizabeth Samayoa (Chair)	X	5	2	5	1
Sarabjit Sing Toor	X	5	2	5	1
Josda Yip	O	6	1	5	1

* Appointment effective July 2009.

Staff in Attendance: Anne Culver, Social Services Planning Manager
 Councilmember Zermeño was also in attendance.

Guests in attendance signed the Guest Sign-In sheet.

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IV. Public Comments:

- The City's annual *Light up the Season* event is scheduled to take place on Thursday, December 3, 2009, from 5:30pm – 8:30pm in downtown Hayward. There will be family-friendly festivities to enjoy, including ice skating, live music, face painting, and the City Hall tree lighting event.
- Susan Bowyer, executive director of The International Institute, presented a programmatic update to the Commission, as Commissioner Yip was unable to attend this evening's meeting. International Institute received a \$7,000 Social Services allocation for FY 09-10 to provide immigration and other legal services and support to low-income Hayward residents.

- V. Approval of Summary Notes the November 4, 2009 HSC Meetings:** Commissioner Millet made a motion to approve the November 4, 2009 Summary Notes. Commissioner Lara seconded the motion, which was approved unanimously.

VI. FY 10-11 Social Services Funding Process:

Funding Forum: The Social Services Funding Forum / Technical Assistance Workshop took place from 1 – 3pm on Thursday, November 19, 2009. This step in the funding process was publicly noticed in the Daily Review, on the City's website, and by mail to all currently funded agencies and other nonprofit agencies on the Social Services Program's mailing list. At the Funding Forum it was announced that FY 10-11 will be the first of what is anticipated to be a two-year funding cycle, subject to funding availability.

The FY 10-11 Social Services Application was distributed in hard copy to all in attendance at the Funding Forum. The Application Materials are also available on the City's website. Applicants were encouraged to contact City staff at 510-583-4250 if there are any questions pertaining to the materials.

Application Deadline and Distribution of Applications to Commissioners: FY 10-11 Social Services Applications are due by 4pm, Monday, December 21, 2009. Commissioners will receive a binder by mail containing the applications, as well as the Evaluation Criteria, and other summary materials, during the same week.

Commissioners are encouraged to review through the proposals, making note of any follow-up questions that arise as they read. At the Commission's January 6, 2010 meeting, each application will be briefly discussed, and follow-up questions will be transcribed by staff so that those questions may be posed to applicants during each applicant's respective Proposal Review Committee interview.

Reminder for PRC Members: Chairperson Samayoa reminded Commissioners who were appointed to the Proposal Review Committee (Commissioners Dobro, Lara, Davis, Yip, Millet & alternates Henderson and Castillo), that the all-day applicant interviews are scheduled to take place on Saturday, January 30, 2010.

VII. Liaison Reports for FY 2010 Social Service Funded Agencies:

- A. St. Rose/ FACES:** Commissioner Alarcon delivered her report to the Commission. St. Rose Hospital received a \$25,000 allocation in FY 09-10 for its FACES Program. The FACES program is an academic mentoring and health services orientation program for adolescents.
- B. Spectrum Community Services:** Commissioner Dobro presented her report to the Commission. Spectrum Community Services provides a wide range of services to Hayward Seniors. Spectrum Community Services received a \$29,000 Social Services allocation for its senior meal program.
- C. La Familia Family Resource Center:** Commissioner Lara delivered his report to the Commission. La Familia Family Resource Center received \$15,500 in FY 09-10 Social Services funding to continue its basic services (food distribution, clothing distribution, case management and referral) to low-income South Hayward families.
- D. Community Resources for Independent Living (CRIL):** This report has been rescheduled for presentation at the January 2010 meeting.
- E. East Bay Agency for Children:** This report has been rescheduled for presentation at the January 2010 meeting.
- F. International Institute:** Commissioner Yip was not in attendance to deliver her report.

VIII. Staff Reports:

- A. Programmatic Updates:** During November and December, an Alameda County Community Food Bank food drive barrel will be placed in the 2nd floor Social Services reception area. All are welcome to contribute to the barrel, and all of the food collected will be delivered to Hayward food pantries for distribution prior to the November and December holidays.
- B. Hate Crimes Report:** The November 2009 Hate Crime Report was distributed.
- C. Paratransit Report:** The October 2009 Paratransit report was distributed.

IX. Future Agenda Items

January Liaison reports:

- A.** Community Resources for Independent Living (Toor)
- B.** East Bay Agency for Children (Samayoa)
- C.** Legal Assistance for Seniors (Commissioner Lind)
- D.** Senior Services Foundation (Commissioner Lara)
- E.** Tri-City Health Center (Commissioner Davis)
- F.** Hayward Community Gardens – Update by City staff
- G.** Literacy Plus – Update by City staff

X. Adjournment: The meeting was adjourned at 8:25pm.



CITY OF
HAYWARD
HEART OF THE BAY

**November 2009
Outcomes and Accomplishments**

	Oct.	Nov.	Totals
Newly enrolled riders by month	16	25	41
Number of riders transitioned to East Bay Paratransit	2	4	6
Active riders (excludes SNF residents)	535	513	556 avg.
Number of door-to-door medical/food trips	293	255	548
On-time performance (door-to-door trips)	88%	98%	93% avg.
Number of Round-About Shuttle trips	139	173	312
Number of shuttle riders (unduplicated)	22	18	40

Door-to-Door Program Update: There are no additional updates.

Round-About Shuttle Update: The total number of unduplicated Shuttle riders since August 2009 is 72. During December, the Paratransit Coordinator made 1 promotional presentation. Additional presentations are scheduled for January.

NEIGHBORHOOD SERVICES DIVISION
PARATRANSIT PROGRAM

777 B STREET, HAYWARD, CA 94541-5007
TEL: 510/583-4230 FAX: 510/583-3650 TDD: 510/247-3340