

CITY OF HAYWARD
COMMUNITY SERVICES DIVISION
SOCIAL SERVICES PROGRAM

Human Services Commission
Regular Meeting
Wednesday, March 3, 2010
7:00pm – Room 2A

Agenda

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Attendance**
- IV. **Public Comments:** *(The Public Comments section provides an opportunity to address the Human Services Commission on items not listed on the agenda. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, each item will be taken into consideration, and may be referred to staff. Speakers will be limited to 5 minutes each.)*
- V. **Approval of Summary Notes from the February 3, 2010 HSC Meeting**
- VI. **FY 10-11 Social Services Funding Process Update**
 - A. FY 10-11 HSC Funded Recommendations
 - D. HSC Representation at City Council Work Session & Public Hearing
 - E. Next Steps
- VII. **Strategic Planning with the Citizen's Advisory Commission During FY 2010-11**
- VIII. **Staff Reports (Oral Non-Action Items):**
 - A. Programmatic Updates
 - C. Hate Crimes Report
 - D. Paratransit Report

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IX. Future Agenda Items

- A. Funding Process Updates (April)
- B. Annual Dinner Committee Appointments (April)
- C. FY 10-11 HSC Officers Nominations Committee Appointments (April)

X. Adjournment

HSC Summary Notes are available by fax, e-mail, or regular mail.

For more information, please call (510) 583-4250.

Please do not wear scented products. Persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.



Materials related to an item on this Agenda, submitted to members of the Human Services Commission (HSC) after distribution of the Agenda packet, are available for public inspection in the Community Services Division Office of the Library and Community Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.

CITY OF HAYWARD
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SOCIAL SERVICES PROGRAM

Human Services Commission
Regular Meeting
Wednesday, February 3, 2010
Summary Notes

- I. **Call to Order:** The meeting convened at 7:08pm.
- II. **Pledge of Allegiance:** Commissioner Lara led the Commission in reciting the Pledge of Allegiance.
- III. **Attendance** (*Record of attendance is kept from June 2009 through May 2010*):

Commissioners	Present this Meeting	All Meetings Year-to-Date		Regular Meetings Year-to-Date	
		Present	Absent	Present	Absent
Elisa Alarcón	X	6	3	6	2
Lucy Castillo*	O	7	1	6	1
Todd Davis*	X	6	2	6	1
Joyce Dobro	X	5	4	5	3
Ben Henderson	X	8	1	7	1
Robert Lara*	X	7	1	6	1
James Millet III (Vice Chair)	X	9	0	8	0
Elizabeth Samayoa (Chair)	X	7	2	7	1
Sarabjit Sing Toor	X	6	3	6	2
Jossda Yip	X	8	1	7	1

* Appointment effective July 2009.

Staff in Attendance: Sean Reinhart, Library and Community Services Director
Anne Culver, Social Services Planning Manager

Councilmember Zermefio was also in attendance.

Guests in attendance signed the Guest Sign-In sheet.

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IV. Public Comments:

- The Hayward Library's "Big Read" will take place on Wednesday, March 31, 2010 and Thursday, April 1, 2010 in the rotunda at City Hall. The book of topic will be *Bless Me, Ultima* by Rudolfo Anaya.

V. Introduction of Sean Reinhart, Library and Community Services Director: Sean Reinhart re-introduced himself to the Commission. On February 1, 2010, Mr. Reinhart became the City's new Library and Community Services Director. Members of the Commission offered Mr. Reinhart a warm round of applause and wished him well in his new position.

VI. Approval of Summary Notes the January 6, 2010 HSC Meetings: Commissioner Lara made a motion to approve the January 6, 2010 Summary Notes. Commissioner Dobro seconded the motion, which was approved with 9 in favor and one abstention (Alarcón).

VII. Liaison Reports for FY 2010 Social Service Funded Agencies:

A. Alameda County Community Food Bank: Commissioner Millet delivered his report to the Commission. Alameda County Community Food Bank received a \$20,000 Social Services allocation in FY 09-10 to support its food distribution program.

B. Calico Center: Commissioner Yip delivered her report to the Commission. Calico received \$17,500 in FY 09-10 Social Services funding to support its child trauma investigative and supportive services.

C. Chabot Community College: Commissioner Alarcón distributed her report to the Commission. A \$5,000 FY 09-10 Social Services allocation was provided to Chabot College for its Educational Mentorship Program. The Mentorship Program provides training to high school students who in turn tutor and mentor middle school students to improve academic performance.

D. Tiburcio Vasquez Health Center: Commissioner Castillo's report was distributed to the Commission. Tiburcio Vasquez Health Center received \$15,000 in FY 09-10 Social Services funding for its Keepin' It Real (KIR) program. KIR is a peer education program that works closely with at-risk teens to improve their decision-making and academic performance.

VIII. FY 10-11 Social Services Funding Process: At this evening's meeting, the Commission will establish its FY 2010-11 Social Services Funding Recommendations. Tonight also begins a 30-day Public Comment Period, during which members of the public may submit comments pertaining to the funding process, community issues, the funding recommendations, or any other related topic, for the Commission's consideration.

City of Hayward
Human Services Commission Meeting
Summary Notes - Regular Meeting
February 3, 2010

Comments may be mailed in, or emailed to anne.culver@hayward-ca.gov, or faxed to 510-583-3650, or presented in person at the Commission's March 3, 2010 meeting. Applicants are welcome to submit comments, although this is not required, and applicants are advised that comments pertaining to their respective applications will not be considered, as the time for submitting information about proposed projects has concluded.

At the Human Services March 3, 2010 meeting, the Commission will finalize its Social Services Funding Recommendations, and make a motion to forward those recommendations to City Council. City Council will discuss Social Services Funding recommendations at a Work Session on Tuesday, April 6, 2010, and the Social Services Public Hearing is scheduled to take place on Tuesday, April 20, 2010.

Declaration of Conflicts: California Conflict of Interest Law requires that Commissioners who have a real or perceived personal or professional connection with an applicant recuse themselves from discussing or voting on that application. It has been the Human Services Commission's practice that at this point in the funding process, any conflicts of interest be announced publicly. Commissioners who have conflicts will leave the room during deliberations and during voting pertaining to those particular applications.

- Commissioner Dobro announced that she is a volunteer for St. Rose Hospital, and she will therefore leave the room during discussion and voting pertaining to the St. Rose Hospital/FACES application.
- Commissioner Davis announced that his mother is affiliated with the Reality Mentor program, and he will therefore leave the room during discussion and voting pertaining to the Reality Mentor application.

Proposal Review Committee Debrief: Chairperson Samayoa, who chaired the Proposal Review Committee (PRC), provided a summary of the all-day interviews. All the applicants were interviewed, and the day proceeded smoothly. Other Commissioners who served on the PRC reported that the experience was very interesting and informative. Members of the PRC extended thanks to Ms. Shauna Darwin for the organized and accessible materials she prepared for their use.

FY 10-11 HSC Funding Recommendations: After discussion, the Human Services Commission established its FY 2010-11 and 2011-12 Social Services Funding Recommendations (chart attached).

After discussion, it was also recommended that should any funds become available unexpectedly or as a result of one (or more) applicants' inability to execute their contracts, funds should be distributed equally between applicants #25 (Reality Mentor) and #26 (Salvation Army) up to the amounts they requested in their proposals (\$15,000 each).

All funding recommendations were approved unanimously.

Notes: During the deliberations and vote regarding the St. Rose Hospital application, Commissioner Dobro left the room. During the deliberations and vote regarding the Reality Mentor application, Commissioner Davis left the room.

HSC Representation at City Council Work Session & Public Hearing: The City Council will discuss the HSC's FY 2010-11 and FY 2011-12 Social Services Funding Recommendations at a Work Session at 7pm on Tuesday, April 6, 2010. Commissioners are encouraged to attend, especially the PRC Chairperson, so that if there are any questions regarding the Commissions' funding recommendations, Commissioners are available to provide a response. Staff will also be in attendance to provide information and response, if requested.

IX. Staff Reports:

A. Programmatic Updates: There were no programmatic updates.

B. Hate Crimes Report: There were no hate crimes reported during the month of January. Commissioner Lara suggested that in months during which there are no hate crimes or hate incidents reported, that a verbal report be provided instead of a written report. Other Commissioners concurred.

C. Paratransit Report: The January Paratransit Report will be distributed at the March 3, 2010 HSC meeting.

X. Future Agenda Items

- Public Comments
- Resolution to Forward FY 10-11 & 11-12 Social Services Funding Recommendations to City Council
- Select Commissioners to attend City Council Work Session & Public Hearing
- Strategic Planning with the Citizen's Advisory Committee
- Annual Dinner Committee Appointments
- FY 2011-12 Nominations Committee Appointments

XI. Adjournment: The meeting was adjourned.

**FY 10-11 and 11-12
Social Services Funding Recommendations**

App. #:	Agency/Project Name	SS Funding Req'd for FY 10-11	SS Funding Rec'd in FY 09-10	FY 10-12 & 11-12 HSC Funding Recommendations	%	App. #:
1	Alameda County Community Food Bank	\$25,247	\$20,000	\$20,000	5.00%	1
2	Alzheimers Services	\$20,000	\$0	\$0		2
3	ARC of Alameda County	\$20,000	\$0	\$0		3
4	Bay Area Community Services / Hedco House	\$25,000	\$20,000	\$20,000	5.00%	4
5	Bay Area Youth Services / Sunny Hills	\$19,680	\$0	\$0		5
6	Bridge of Faith / Meals of Love	\$5,000	\$5,000	\$5,000	1.25%	6
7	Calico	\$17,500	\$17,500	\$17,500	4.38%	7
8	Community Alliance for Special Education	\$12,000	\$12,000	\$12,000	3.00%	8
9	Community Resources for Independent Living	\$35,718	\$35,000	\$30,000	7.50%	9
10	CURA	\$20,000	\$0	\$0		10
11	Davis St Family Resource Center	\$15,000	\$15,000	\$15,000	3.75%	11
12	EBAC/Child Assault Prevention	\$18,500	\$18,500	\$18,500	4.63%	12
13	Eden Housing	\$20,000	\$0	\$0		13
14	Eden Youth and Family Center	\$10,000	\$0	\$10,000	2.50%	14
15	Family Paths	\$30,000	\$0	\$0	0.00%	15
16	Hayward Community Gardens	\$15,000	\$5,000	\$0		16
17	Hope for the Heart	\$20,000	\$0	\$0	0.00%	17
18	Horizon Services	\$50,000	\$15,000	\$15,000	3.75%	18
19	International Institute	\$10,000	\$7,000	\$7,000	1.75%	19
20	LaFamilia/South Hayward Family Resource Center	\$41,420	\$15,500	\$15,500	3.88%	20
21	Legal Assistance for Seniors	\$25,000	\$22,000	\$22,000	5.50%	21
22	Lincoln Child Center / Kinship Support Program	\$16,540	\$10,100	\$10,000	2.50%	22
23	Lions Center for the Blind	\$20,000	\$0	\$11,100	2.78%	23
24	Literacy Council	\$20,000	\$10,000	\$10,000	2.50%	24
25	Reality Mentor	\$15,000	\$0	\$5,000	1.25%	25
26	Salvation Army	\$15,000	\$0	\$5,000	1.25%	26
27	SAVE - COPS Program	\$43,000	\$20,000	\$20,000	5.00%	27
28	Senior Services Foundation	\$20,000	\$15,000	\$15,000	3.75%	28
29	South Hayward Parish / Food Pantry	\$17,000	\$17,400	\$17,400	4.35%	29
30	Spectrum Community Services	\$34,000	\$29,000	\$29,000	7.25%	30
31	St. Rose/FACES Program	\$25,000	\$25,000	\$25,000	6.25%	31
32	Tiburcio Vasquez "Keepin' it Real" Program	\$35,000	\$15,000	\$15,000	3.75%	32
33	Tri-City Health Center	\$35,000	\$35,000	\$30,000	7.50%	33
34	Volunteers of America	\$85,000	\$0	\$0		34

\$835,605 \$384,000 \$400,000 100.00%

Shading denotes projects that would be NEW to the City's Social Services program (i.e., not funded in the current year).