



## PLEASE BRING YOUR CALENDARS

Keep Hayward Clean and Green Task Force  
Hayward City Hall, Room 2A  
Regular Meeting - 7:00 PM  
August 27, 2009

### Agenda

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

*Public Comments: (The Public Comments section provides an opportunity to address the Task Force on items not listed on the agenda. The Task Force welcomes your comments and requests that speakers present their remarks in a respectful manner, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Task Force is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff).*

IV. Approval of the Summary Notes from July 23, 2009 Task Force Meeting

V. Financial Report

VI. Upcoming Events

- a. September 17 Downtown Street Party
- b. September 26 @ Fairway Park Neighborhood - 175 Fairway St (Treeview / Bidwell Elementary Contact: Lloyd Clifton (510) 384.7327 [gpers2@aol.com](mailto:gpers2@aol.com))
- c. October 24 @ Schafer Park Elementary School - 26268 Flamingo Avenue Contact: Gary Steinberger 510-582-7207 [PatrioticGary@yahoo.com](mailto:PatrioticGary@yahoo.com)

VII. Presentations

Neighborhood Partnership program, David Korth, Neighborhood Development Manager

VIII. City Status Reports

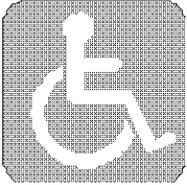
- a. Maintenance Services
- b. Sustainability Report (Grandt)

IX. Member Reports:

- a. August 20 Downtown Street Party
- b. August 22 @ Lorin Eden Elementary School - 27790 Portsmouth Ave Contact: Chuck Horner 510-589-9677 [churck@comcast.net](mailto:churck@comcast.net)

X. Chair Report (Horner)

- XI. Future Agenda Items
- XII. Next Meeting – September 24, 2009
- XIII. Turn in volunteer contacts
- XIV. Adjournment



**Please do not wear scented products to this meeting.**  
People who have environmental sensitivities may be in attendance.  
Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990.  
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or by calling the TDD line for those with speech and/or hearing disabilities at (510) 247-3340



**Keep Hayward Clean and Green (KHCG)**

Task Force Meeting Notes  
 Hayward City Hall, Room 2A  
 777 B Street, Hayward  
 July 23, 2009

1. **Call to Order.** Meeting called to order at 7:00 PM by Chair Chuck Horner
2. **Pledge of Allegiance**
3. **Roll Call**

Present	Absent	Guests	City Council and Staff
Carolina Abatayo	Antonia Elizalde	Alexander Cotton,	Mayor Michael Sweeney
Florine Banks	Douglas Grandt	Rising Sun Energy	Matt McGrath, Director of
Blytha Bowers	Dee Dee Ligibel	Center	Maintenance Services
Lloyd Clifton	William McGee		Stacey Sorenson, Neighborhood
Kelly Doyle-Passion	Laura Oliva		Partnership Manager
Carolyn Grieco	Rob Simpson		
Chuck Horner	Gary Steinberger		
Rich LaPlante			
Doug Ligibel			
Jennifer Ong			
Kathy Super			
Kevin Thompson			
John White			

**NOTE:** At the request of Chair, Chuck Horner, the Agenda was slightly altered, moving Agenda Item “Introduction of newly appointed Task Force members”, to follow roll call.

4. **Introduction of newly appointed Task Force members:** Current TF members and Newly Appointed TF members introduced themselves. TF members request staff to provide an updated member roster and would like a map plotting TF member addresses to get a better sense of the neighborhoods represented.
5. **Public Comments:**  
 Mr. Jim Wieder President & CEO Hayward Chamber of Commerce and owner of Hayward Ace Hardware thanked TF Members for the good work that they do and applauded their efforts. Mr. Wieder offered supplies at cost to KHCG.
6. **Approval of Notes from Task Force Meeting of June 25, 2009:** It was unanimously accepted to approve the notes from the Task Force Meeting of June 25, 2009, noting the first four words of item 11-C were an error.

7. **Financial Report:** The financial report for June was distributed. It was noted that KHCG has been allocated a budget of \$10,000 for FY10.
8. **Upcoming Clean-up / Graffiti removal events:**
  - a. **July 25 at Matt Jimenez Center** – TF members discussed the need for additional supplies and traffic cones in anticipation of a high level of participation.
  - b. **August 22 at Loren Eden** – Logistics were discussed.
  - c. **Neighborhood Partnership Meetings** – An updated calendar was distributed. TF members were advised to check the City’s website for updated information. New TF members were encouraged to attend NPM to observe and become familiar with the process. It was noted that name badges will be purchased for new TF members & current members needing replacements.
9. **Presentations:** Alexander Cotton, Outreach Manager and Technical Specialist California Youth Energy Services (CYES) provided a background of the organization and their programs. Their mission is to promote energy awareness, renewable energy & resource conservation through free educational and community service and, they would like the City of Hayward to consider participating in the program. Mr. Cotton answered TF Member questions. TF members were invited to visit the organizations website: [www.risingsunenergy.org](http://www.risingsunenergy.org)
10. **City Status Reports:** Matt McGrath, Director of Maintenance Services reported that in one day alone, staff removed 49 pairs of shoes hanging on power lines. Also, staff has placed the order for grabbers, 16 of the 50 ordered have been received. TF members are encouraged to continue reporting locations of hanging shoes by email to Chuck Horner.

Stacey Sorenson, Neighborhood Partnership Manager reminded Newly Appointed TF Members to submit their completed original 700 Forms to the City Clerk’s Office as soon as possible.

11. **Member Reports:**
  - a. **Financial Committee Member Election:** Florine Banks and Jennifer Ong volunteered to serve as FC members. It was **Motioned** and Seconded and unanimously passed to accept Florine and Jennifer to serve as FC members. It was noted that the FC will meet as needed.
  - b. & c. **Event Team Administration & Staging resources/description:** Bytha Bowers provided TF members with a draft clean-up organization packet that she and Lloyd Clifton have developed. TF member were encouraged to review the packet and make suggestions. It was suggested that the packet include contact information for City staff and local vendors.
  - c. **Accessible supply storage/trailer:** Kathy Super reported that she received only one reply to letters she sent to several local storage companies. The trailer idea seems impractical for now. Chuck and Kathy will continue to research alternatives.

At this time TF members discussed the need to revise the Registration and Waiver form to include date of birth. The form will be submitted to the City Attorney's Office for review.

**12. Chair Report:**

- a. **TF Member participation expectations:** TF members discussed ways to communicate the full expectations for appointees before they are assigned to the TF. The attendance policy was reviewed with newly appointed TF members.
- b. **Cones and signs for median cleanup safety:** Matt McGrath commented that City staff is responsible for cleaning medians and that KHCG should instruct volunteers to avoid those areas for safety reasons. Mr. McGrath commented that median clean-up requires proper traffic control which requires City staff. Mr. McGrath mentioned that staff could be available to set up for special median clean-up efforts, on an as needed basis.
- c. **Special Orientation Meeting for new TF members:** An Orientation for newly appointed TF members will need to be scheduled.
- d. **Tennyson High, Nutrition Education Garden:** A current program at Tennyson High, "Hip Hop Art", is teaching kids about and how to do "Graffiti Art".
- e. **Bowman Elementary:** The school Principal is concerned with graffiti in the surrounding neighborhood. Chuck commented that he will be working on covering the graffiti before school starts. Chuck will look to the surrounding community for help. TF members suggest involving students.

**13. Future Agenda Items:**

**14. Next Meeting:** Thursday, August 27, 2009

**15. Turn in volunteer contacts**

**16. The meeting was adjourned at 9:00PM.**