



**PLEASE BRING YOUR CALENDARS**  
Keep Hayward Clean and Green Task Force  
**Hayward City Hall, Room 2A**  
**Regular Meeting - 7:00 PM**  
**January 28, 2010**

**Agenda**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. **Public Comments:** *(The Public Comments section provides an opportunity to address the Task Force on items not listed on the agenda. The Task Force welcomes your comments and requests that speakers present their remarks in a respectful manner, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Task Force is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff).*
- V. Approval of the Summary Notes from November 19, 2009 Task Force Meeting
- VI. Financial Report
- VII. Presentations
  - a. Susanne Gayle – Muralist
  - b. Sean Reinhart – “Give a Day. Get a Disney Day” Volunteering Program
  - c. Councilmember Anna May
- VIII. Upcoming Events
  - a. February 27 - Palma Ceia Elementary School – Bowers
  - b. March 27 - Southgate Elementary School – Grandt
  - c. April 25 - Ruus Elementary School – Oliva
  - d. Earth Day, Date, Sponsor, – Staff
  - e. NPP – Neighborhood Partnership Meetings
- IX. City Status Reports
  - a. Maintenance Services – additional signs for cleanup events – McGrath
  - b. Water Bill advertising booked through 6/16/10 - Staff
  - c. Sustainability Report - Grandt
- X. Member Reports and Issues:
  - a. November 21 @ Burbank Elementary School - Super/Ligibel
  - b. January 23 - @ Bowman Elementary School - White
  - c. Registration Form update, turn in, DOB, How discovered KHCG – Clifton
  - d. KHCG Team Kit available in digital form on website – Bowers/Clifton
  - e. KHCG Cleanup Event logistics checklist – White
  - f. KHCG Teams – Horner
  - g. Folding Chairs for cleanup events –
  - h. Resignation of Gary Steinberger
  - i. Graffiti prosecutions – Ligibel

- XI. Chair Report - Chuck Horner
  - a. KHCG Teams
  - b. Volunteers to serve with Community Service assignments
- XII. Future Agenda Items
  - a. February presentation – Nancy O’Malley, Alameda County District Attorney
- XIII. Next Meeting February 25, 2010
- XIV. Turn in volunteer contacts
- XV. Adjournment



**Please do not wear scented products to this meeting.**  
People who have environmental sensitivities may be in attendance.  
Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990.  
Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4248,  
or by calling the TDD line for those with speech and/or hearing disabilities at (510) 247-3340



## Keep Hayward Clean and Green (KHCG)

Task Force Meeting Notes  
Hayward City Hall, Room 2A  
777 B Street, Hayward  
November 19, 2009

1. **Call to Order:** Meeting called to order at 7:00 PM by Chair Chuck Horner

2. **Pledge of Allegiance**

3. **Roll Call**

City Council & Staff: Lorenzo Smith, Streets Maintenance Supervisor

**TF Members Present:** Carolina Abatayo, Blytha Bowers, Lloyd Clifton, Chuck Horner, Doug Ligibel, Rich LaPlante, William McGee, Laura Oliva, Jennifer Ong, Gary Steinberger, Kathy Super, Kevin Thompson, John White

**TF Members Absent:** Florine Banks, Kelly Doyle-Passion, Antonia Elizalde, Douglas Grandt, Rob Simpson

**Guests:** Linda Longinotti, Dan Henrique

4. **Public Comments:** TF Member Lloyd Clifton commented that TF members should engage neighborhood groups, churches and businesses located within scheduled clean-up areas to encourage participation within their community.

TF Member Doug Ligibel commented on the level of vandalism to utility boxes. Mr. Ligibel shared photos of, what he believes, is the worst vandalism to date at Grand Terrace.

5. **Approval of Notes from Task Force Meeting of October 15, 2009:** It was unanimously accepted to approve the notes from the Task Force Meeting of October 15, 2009.

6. **Financial Report:** The financial report for October was reviewed.

7. **Presentations:** Linda Longinotti Artist and long time Hayward resident commented on her recent mural projects, including the mural on the wall of the Firestone building located on Watkins Street in Hayward. Ms. Longinotti described project concepts and the design process and, answered TF member questions.

8. **Upcoming Clean-up / Graffiti removal events:** TF Member Kathy Super commented that she has not received a response from Burbank Elementary School; Ms. Super made several attempts to contact them regarding the November clean-up. Ms. Super informed the group that she has received several calls from students of Moreau Catholic High School who plan on volunteering.

TF Members were reminded that there is no meeting scheduled for December 2009.

The clean-up schedule and TF Member assignments for February 2010 through November 2010 were reviewed and finalized. It was **Motioned**, Seconded and unanimously passed to accept the clean-up schedule through November 2010.

9. **City Status Reports:** There were no updates or reports given.

10. **Member Reports:**

**2010 Meeting Schedule:** The 2010 Meeting Schedule was reviewed. It was **Motioned**, seconded and unanimously passed to accept the 2010 Meeting Schedule with the notation that the meeting scheduled for May 2010 may be cancelled; this item will be on the April 2010 meeting agenda for consideration.

**Water Bill Inserts:** Chuck Horner informed the group that it is too late for KHCG to distribute inserts with the water bill; several city departments are already scheduled for insert distribution through the middle of June 2010. Chuck commented that insert options will have to be clarified at the next meeting.

**October 24, 2009 Clean-up:** TF Member Gary Steinberger provided a summary of the clean-up event. Mr. Steinberger commented regarding the logistics and challenges of picking up event supplies. He said that it was difficult to locate all the necessary supplies, as he was unfamiliar with the process. Mr. Steinberger suggested creating a check list to assist TF members in the future. It was noted that John White and Lloyd Clifton are generally responsible for picking up the supplies and are familiar with the Corp yard and the process; it was unusual that neither of them were available for the October clean-up.

TF members shared ideas and concepts for improving the process; it was suggested that members take turns picking up supplies.

**Graffiti Buster reward program:** TF Member Doug Ligibel commented on recent vandalism to his property. Mr. Ligibel shared ideas and concepts to improve the Graffiti Buster reward program; it was suggested that members from the District Attorney's Office be invited to a future meeting.

**Registration Form update:** TF members suggest changes/revisions to the Volunteer Registration form:

- Add, date of birth, if under 18 years of age
- Revise language to note pre-registration is optional; same day registrations accepted
- Add, how did you hear about KHCG

**KHCG Team Kit available in digital form:** Chuck Horner commented that the kit is ready.

**Huntwood Avenue Area Clean-up Team:** Chuck Horner shared dates and locations of future clean-ups.

11. **Chair Report:** Chuck Horner remarked on his continued efforts to engage community groups. Mr. Horner informed TF members that the Day Labor Center has requested grabbers to help in their graffiti abatement efforts; TF members commented that there is a small collection of unused miscellaneous grabbers that can be provided to the Day Labor Center, on the condition they are returned if/when they are no longer needed; Chuck will draft a letter.
12. **Future Agenda Items:** Update from staff regarding additional KHCG street signs; Doug Ligibel trial update; April 2010 meeting to include consideration of cancelling May 2010 meeting, and discussion of 2010 Street Party Participation.
13. **Next Meeting:** Thursday, January 28, 2010.
14. **Turn in volunteer contacts.**
15. **The meeting was adjourned at 9:00pm.**

