



PLEASE BRING YOUR CALENDARS

Keep Hayward Clean and Green Task Force
Hayward City Hall, Room 1C
Regular Meeting - 7:00 PM
January 26, 2012

Agenda

- I. Call to Order (7:00pm)
- II. Pledge of Allegiance (7:02pm)
- III. Roll Call (7:05pm)
- IV. Public Comments: *(The Public Comments section provides an opportunity to address the Task Force on items not listed on the agenda. The Task Force welcomes your comments and requests that speakers present their remarks in a respectful manner, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Task Force is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff).* (7:05pm – 7:15pm)
- V. Approval of the Summary Notes from [November 17, 2011 Task Force Meeting](#) (7:15pm – 7:20pm)
- VI. Financial Report (7:20pm – 7:30pm)
 - a. Financial Request Leadership Public School (LPS) – Finance Committee
- VII. Attendance Report (7:30pm – 7:35pm)
- VIII. Presentations (7:35pm – 8:00pm)
 - a. CRM (Clancy Priest)
 - b. KHCG Business Planning (Bowers)
- IX. [Upcoming Clean Up Events](#) (8:00pm – 8:15pm)
 - a. November 19, 2011 Schafer Park Neighborhood (Bowers)
 - b. January 28, 2012 South Garden Neighborhood (Catlow)
 - c. February 24, 2012 Tyrell-Glassbrook Neighborhood (Henry/Clifton)
- X. Education and Marketing (8:15pm – 8:25pm)
 - a. Youth Commission (Beltran)
 - b. Environmental Education (Oliva / Bowers)
 - c. Sustainability (Oliva)
- XI. Action Items and Issues (8:25pm – 8:40pm)
 - a. Stop Urban Blight (STOPUB) - Membership Options (Horner)
 - b. Adopt-a-Block Web Page (Bowers)
 - c. Chair Report - April Clean Up Event (Bowers)

d. Roundtable (all)

XII. City Status Reports/Updates (8:40pm– 8:50pm)

XIII. Review Future Agenda / Action Items (8:50pm – 9:00pm)

- a. City Ordinances – Business/ Residence Clean Up Requirements (Sorensen)
- b. Graffiti Reporting Hot Line (Technical issues)

XIV. Next Meeting January 26, 2012

XV. Adjournment



Please do not wear scented products to this meeting.

People who have environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990. Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4248, or by calling the TDD line for those with speech and/or hearing disabilities at (510) 247-3340



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Hayward City Hall, Room 2A
777 B Street, Hayward
November 17, 2011

- I. **Call to Order:** Meeting called to order at 7:04 p.m. by Chair Blytha Bowers
- II. **Pledge of Allegiance:** The Pledge of Allegiance was led by TF Member Tawana Smith
- III. **Roll Call:**

City Council & Staff: Colleen Kamai, Senior Secretary Redevelopment Agency

Task Force Members Present: Florine Banks; Blytha Bowers; Christopher Catlow; Heather Enders; Suzanne Gayle; Chuck Horner; Rich LaPlante; Laura Oliva; Monica Ruiz; Tawana Smith; Kathy Super; Vishal Trivedi

Task Force Members Absent: Carolina Abatayo; Braxton Banks; Lloyd Clifton; David Haines; Rev. Desmond Henry; Doug Ligibel; Jennifer Ong

Youth Commission Liaison: Elmer Beltran

Guests (Visitor Sign-In): Carlos Ramirez; Maria Ramirez; Daniel Henriques
- IV. **Public Comments:** Dan Henriques commented that he was not aware that it is illegal for citizens to perform litter removal on private property without property owner's permission.

Chuck Horner commented that there is some controversy over the type of "stretch metal" fence being installed along Huntwood Ave. South of Harder Rd. Mr. Horner remarked that residents are concerned that the fence will provide graffiti vandals more "canvas" space; he wishes they would have chosen a different type of material/fence.
- V. **Approval of Notes from Task Force Meeting of October 27, 2011:** It was **motioned/seconded** and passed by majority vote to approve the notes from the Task Force Meeting of October 27, 2011. (11:0:1:7 absent)
- VI. **Financial Report:** The financial report was reviewed.
- VII. **Attendance Report:** TF member attendance at meetings, clean-up, and other events were reported.
- VIII. **Clean Up Events/Activities:**
 - a. November 19, 2011 – Schafer Park Neighborhood - Logistics and administrative procedures were discussed. Chair Bowers reported that event flyers will be distributed to Schafer Park and Eldridge Elementary schools.
 - b. January 28, 2012 – South Garden Neighborhood – Logistics and administrative procedures were discussed. TF Member Florine Banks volunteered to assist TF Member Christopher Catlow with event planning and preparation.
- IX. **Education and Marketing:**
 - a. Youth Commission – Youth Commissioner Elmer Beltran reported that the Youth Commission is in the process of completing their Adopt-a-Block application.

- b. Environmental Education – TF Member Laura Oliva reported that the Environmental Education sub-committee met to discuss assignments and areas of focus for the continued efforts of developing an educational presentation.
- c. Sustainability – No Report.

X. Action Items and Issues:

- a. Information Card/ KHCG Logo (Horner) – TF Member Horner request TF approval to use the KHCG logo on one side of an informational card he is producing to be distributed to residents. The informational card will be the same size as a standard business card listing information about KHCG and Access Hayward on one side and information about the “Haywallkru” on the other. After discussion it was **motioned/seconded** and approved to permit the use of the KHCG logo on the information cards. (11:0:1:7 absent)
- b. 2012 Clean-up TF Member Sign-up - TF members reviewed sign-ups that took place during the October meeting; TF members not at the October meeting were able to sign-up for remaining slots.
- c. Chair Report (Bowers) – Chair Bowers reminded TF members that the deadline for completing the Ethics and Harassment Prevention trainings is November 30.
- f. Round Table - TF members were given an opportunity to comment on any suggestions/ideas they may have.

XI. City Status Reports/Updates: A revised version of the Anti Graffiti pamphlet was provided to TF members for review.

XII. Review Future Agenda Items: Graffiti Reporting Hot Line (Technical issues); Review KHCG Business Plan

XIII. New Member Orientation: At this time those in attendance that did not wish to participate in the New Member Orientation were dismissed.

Chair Bowers outlined the purpose and process of the Finance Committee; reviewed the requirements of the Ralph M. Brown Act, California’s open meeting law; reviewed the KHCG Attendance Policy, and outlined the KHCG Activities/Business Plan and answered TF member questions.

XIV. Next Meeting: January 26, 2012

XV. The meeting was adjourned at 9:00 p.m.

NOTE Expenditures do not include the following:
Purchases that have not yet been added to the system

Individual/Organization	Amount	Comments
TOTAL	\$ -	