



PLEASE BRING YOUR CALENDARS

Keep Hayward Clean and Green Task Force
Hayward City Hall, Room 2A

7:00 PM
June 25, 2015

Regular Meeting Agenda

- I. Call to Order (7:00pm)
- II. Pledge of Allegiance (7:02pm)
- III. Roll Call (7:05pm)
- IV. Public Comments: *(The Public Comments section provides an opportunity to address the Task Force on items not listed on the agenda. The Task Force welcomes your comments and requests that speakers present their remarks in a respectful manner, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Task Force is prohibited by State law from discussing items not listed on the agenda, your item will be taken into consideration, and may be referred to staff).* (7:05pm)
- V. Approval of the Summary Notes from May 28, 2015 (7:10pm)
- VI. Financial Report (7:10pm)
- VII. Action Items (7:15pm)
 - a. Community Festival August 8, 2015 11am-3pm (Horner)
- VIII. Community / Clean Ups and Upcoming Events (7:20pm)
 - a. June 27, 2015 East Palma Ceia Area Meet at Folsom Avenue at Ruus Park (Pre-Event Report Garg/Sandoval)
 - b. July 25, 2015 Huntwood/Gading Area Meet at Gading Rd @ Glassbrook Elementary School 975 Schafer Rd. (Pre-Event Report LaPlante/Neves)
 - c. August 22, 2015 Mission Blvd. Area Meet at Moreau High School 27170 Mission Blvd. (Pre-Event Report Vance/Williams)
 - d. Downtown Street Parties June 18, July 16, August 20 (Bowers – Informational/Update)
- IX. Ad Hoc Team Reports/Updates (7:55pm)
 - a. Environmental Education
 - b. Outreach and Marketing
 - c. Clean and Green Policy
- X. Announcements/Updates (8:15pm)
 - a. Chair Report
 - b. Staff Report/Updates

1. Beautification Project September 2015
 2. Annual Garage Sale 8/8/15
 3. Shopping Cart Collection
- c. Roundtable

- XI. Review Future Agenda/Action Items (8:45pm)
- a. Illegal Dumping Ordinance (July)
 - b. 2016 Clean Up Schedule/Locations (July/August)
 - c. Bylaws (Bristow – August/September)
 - d. KHCG Task Force Safety (August/September)
 - e. Science in the Park (August/September)
 - f. New Member Orientation (September)
 - g. 2016 Meeting Schedule (September/October)

XII. Next Meeting July 23, 2015

XIII. Adjournment



Please do not wear scented products to this meeting.

People who have environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in accordance with the Americans with Disabilities Act of 1990. Please request needed accommodations at least 72 hours in advance of the meeting by calling (510) 583-4340, or by calling the TDD line for those with speech and/or hearing disabilities at (510) 247-3340



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Hayward City Hall, Room 2A
777 B Street, Hayward
May 28, 2015

- I. **Call to Order:** Meeting called to order at 7:04 p.m. by Chair Blytha Bowers
- II. **Pledge of Allegiance:** The Pledge of Allegiance was led by Task Force Member Laura Oliva
- III. **Roll Call:**

City Council & Staff Todd Rullman, Interim Director of Maintenance Services; Stacey Bristow, Deputy Director of Development Services; Colleen Kamai, Executive Assistant

Task Force Members Present: Florine Banks; Blytha Bowers; Lynne Clifton; Arti Garg; Suzanne Gayle; Chuck Horner; Maria Nasjleti; Natasha Neves; Laura Oliva; Kathy Super; Veronica Sandoval; Tawana Smith; Moses Sullivan; Lauren Vance

Task Force Members Absent: Radonna Foley-Scott, Austin Intal; Rich LaPlante; Robert Miller; Tony Perini; Wandra Williams

Youth Commission Liaison: None

Guests (Visitor Sign-In): None
- IV. **Public Comments:** Chuck Horner talked about the Bike Rodeo held on June 16 in the downtown area and what a huge success the event was.
- V. **Approval of the Summary Notes from April 23, 2015:** It was **motioned/seconded** (Horner/Clifton) and passed by majority vote to approve the April 23, 2015 meeting notes. (12:0:2 abstain:6 absent)
- VI. **Financial Report:** Task force members talked about allocating the remaining FY 2015 budget to replenish inventory of promotional items, supplies, and ordering name badges for task force members. Other items the group may consider purchasing in FY 2016 are tee shirts for task force members so they can be easily identified at events, and additional table covers.
- VII. **Presentations:**
 - a. Proposed Locations for New City Litter Containers - Environmental Services Manager Erik Pearson reported that the City will be placing additional garbage containers throughout the City as part of the new contract with Waste Management. Mr. Pearson explained that staff is obtaining input from various Boards, Committees, and Task Force members on where new garbage containers are needed. Mr. Pearson described the various types of garbage containers and presented a map showing where current containers are located. Mr. Pearson answered task force member questions and noted suggested locations.
 - b. Zero Graffiti International 3rd Annual Conference – Task Force Member Chuck Horner talked about various workshops he participated in while attending the Zero Graffiti International Conference in April. He shared information about vendors and product demonstrations.

VIII. Action Items:

- a. 38th Annual Volunteer Recognition & Awards – Nomination “Hearts of Hayward” – It was **motioned/seconded** (Clifton/Oliva) and passed by majority vote to nominate Chuck Horner to receive the 38th Annual Volunteer Recognition Award. (13:0:1 abstain:6 absent)

IX. Community / Clean Up Events:

- a. April 25, 2015 Post-Event Report – Task Force Member Suzanne Gayle reported that the event was well attended and successful.
- b. June 27, 2015 East Palma Ceia Area Meet at Folsom avenue at Ruus Park (Pre-Event Report Garg/Sandoval) – No information to report. Vice Chair Clifton offered to assist members Garg and Sandoval since this will be there first time leading a clean-up event.
- c. July 25, 2015 Hutwood/Gading Area Meet at Gading Rd (Pre-Event Report LaPlante/Neves) No information to report.
- d. Downtown Street Parties – Task force members volunteered to staff the KHCG table at the June, July, and August street party.
- e. City Wide Garage Sale – Staff reported that this year’s Annual City Wide Garage Sale falls on Saturday, August 8. Information will be updated on the website soon.

X. Ad Hoc Team Reports/Updates:

- a. Environmental Education – No information discussed.
- b. Outreach and Marketing – No information discussed.
- c. Clean and Green Policy – No information discussed.

XI. Announcements/Updates:

- a. Chair Report – No information at this time.
- b. Staff Report/Updates – Deputy Director of Development Services Stacey Bristow talked about the Annual Wine Stroll that is scheduled for July 18, 2015. She offered to include KHCG promotional/advertising information inside participant gift bags. Ms. Bristow also asked if there are any task force members interested in researching grant opportunities.
- c. Roundtable – TF members were given an opportunity to comment or report on upcoming activities.

XII. Review Future Agenda/Action Items: Illegal Dumping Presentation (Rullman – May/June); Bylaws (Bristow – June/July); KHCG Task Force Safety (July/August)

XIII. Next Meeting: June 25, 2015, 2015

XIV. Adjournment: The meeting was adjourned at 9:15p.m.

Budget Balance	\$2,562.57
Allocations Approved Not Yet Posted	\$ 2,000.00
Allocations Pending Approval	\$ -
Remaining Budget - Allocations	\$562.57

Allocations Made for Specific Projects Fiscal Year 2015 (APPROVED Not yet posted)

Date	Individual/Organization	Amount	Comments
3/26/2015	KHCG Buttons (price estimate)	\$ 500.00	1,000 with setup charge, shipping, tax (replenish inventory)
6/15/2015	Future Bulletins, Inc	\$ 1,500.00	Canvas Bags - replenish inventory
		\$ 2,000.00	TOTAL

Allocations Made for Specific Projects Fiscal Year 2015 (PENDING APPROVAL)

Date	Individual/Organization/Item	Amount	Comments
		\$ -	TOTAL