



CITY OF HAYWARD LIBRARY COMMISSION
Hayward Public Library
Administrative Office
835 C Street, Hayward

A G E N D A

Monday
May 15, 2006 - 6:30 PM
Library Commission Meeting

1. *Call to Order*

2. *Pledge of Allegiance*

3. *Roll Call*

4. *Minutes of Meeting of April 27, 2006*

5. *Public Comment*

The Library Commission welcomes public input. The first part of Library Commission Meetings is devoted to hearing comments from the public regarding general Commission business. Public Comment on specific agenda items may also be offered during the public input period. Because of the Brown Act, the Commission cannot discuss or vote on any item raised by the public or any of its own members unless the item appears on the posted agenda. (Individual comments are set at a 3-minute time limit; comments on behalf of a group are set at a 5-minute time limit.)

6. *Friends of the Hayward Public Library Report*

This time is provided for a report on the activities of the Friends of the Hayward Public Library, to be provided by the Library Commission Liaison to the Board of Directors of the Friends.

7. *New Business*

a. **Community Feedback Regarding Library from Commission Members.**

Commissioners will report on feedback regarding the Library that they have received from community members.

b. **Youth Services Presentation.** The Youth Services Manager and Young Adult Librarian will provide a presentation on Youth and Young Adult Services.



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8. *Library Director's Report*

Report on the status of library activities and statistics including the areas of Administrative Services, Adult Services, Youth Services, Library Operations and the Literacy Program.

9. *Library Commission Report*

This time is provided for Commissioners to share information on Library activities in which they have been engaged or in which they will participate.

- a. **Annual Library Commission Dinner.** The Commission will finalize plans for their Annual Dinner, scheduled for 6:30 PM on Monday, June 12, 2006.

10. *City Council Liaison Report*

This time is provided for the City Council Liaison to share information on City matters that are of pertinence to the Library Commission.

11. *Agenda Building and Review of Library Commission Planning Calendar*

This time is provided for Commissioners to request items to be listed on the Library Commission Agenda for coming months and update the Library Commission Planning Calendar.

12. *Meeting Evaluation*

This time is provided for Commission feedback regarding the meeting - noting procedures that were productive, identifying methods that could be adopted to improve effectiveness.

13. *Adjournment*



Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 48 hours in advance of the meeting by contacting Library Administration at 510/881-7954 or by calling the TDD line for those with speech and hearing disabilities at 510/293-1590.

CITY OF HAYWARD
Minutes of the Library Commission Meeting
April 17, 2006 - 6:30 PM

Weekes Branch Library
 27300 Patrick Avenue, Hayward

1. Call to Order

The meeting of the Hayward Library Commission was called to order by Library Commission Chair Linda Bennett at 6:35 PM.

2. Pledge of Allegiance

Commissioners recited the Pledge of Allegiance.

3. Attendance

Commissioner	Attendance this Meeting	Present to Date Regular Meetings	Absent to Date Regular Meetings	Attendance Special Meetings
Linda Bennett	X	8	0	
Lisa Brunner	0	7	1	
William Burnside	X	7	1	
Jessica Fields	X	7	1	
Natalie Forrest	X	5	1	
Elsa Glines	X	8	0	
Judy Harrison	X	8	0	

Library Staff: Lisa Rosenblum, Library Director
 Linda Atwater, Administrative Secretary
 Bennett Jacobstein, Library Operations Manager
 Melesha Johnny, Branch Manager

4. Approval of Minutes of Meeting of March 20, 2006

Board Action: It was moved and seconded (Glines/Fields) to approve the minutes of the March 20, 2006 Library Commission meeting. Motion unanimously carried.

5. Public Comment: Commissioner Harrison read a letter from Patricia and Raymond Baker, sent to the Friends of the Library, with regard to plans for the parking lot at the corner of C Street and Mission Boulevard. Staff will acknowledge receipt of the letter. (Copy of letter attached.)

6. Friends of the Library Report. Commissioner Harrison, liaison to the Friends of the Library, provided the Friends of the Library Report. The Friends will provide funds for prizes and programs in support of the Summer Reading Game. The Saturday Book Sales raise between \$200-\$300 each week. The next Bigger-than-Usual Book Sale is scheduled for June 2-3, 2006.

7. New Business.

- a. **Community Feedback Regarding Library from Commission Members.** Commissioner Harrison spoke in support of the Hayward Public Library at a recent community meeting. Council Member Quirk recalled comments gleaned from his survey several years ago of 2,000 Hayward citizens, regarding concerns expressed over the parking situation for both of the library facilities and security issues at the Main Library. It was noted that the lighting project at the Main Library should help to address the issue of security. Council Member Quirk received very positive comments on the Library staff. In considering ways to expand Library services, Commissioner Forrest has received responses that some people "like it the way it is." Commissioner Fields has heard from people who support an expanded public computer area in the library, enjoy the children's programming, and are interested in the technological advances.
 - b. **Orientation to Branch Services.** Melesha Johnny provided the Library Commission with an orientation to Branch Services.
 - c. **Library Budget Education.** The Library Director presented a PowerPoint presentation on the Library Budget, highlighting sources of revenue and areas of expenditure.
8. **Library Director's Report.** The Library Director recently conducted a tour of two San Jose Branch Libraries for the Hayward Library Space Reallocation Team. Team members brought back ideas to consider as changes are proposed for the Main and Branch Libraries. The Library Director continues to meet with various community members with regard to their vision for a new library, and hear what they think about the library and its current services. She has met with social service program coordinators, and will be meeting with day care providers and the Youth Commission in the next month.
9. **Library Commission Report.**
- a. **Annual Library Commission Dinner.** Commissioners selected Monday, June 12, 2006, 6:30 PM as the date for their annual dinner and asked staff to contact Buon Appetito and the A Street Café to check their interest and availability in possibly hosting the event.
10. **City Council Liaison Report.** Council Member Quirk recalled for the Commission a statement made at the City Council that something needed to be done about the Library in the next five years. He advised the Commission that there is \$1 million from Duc Housing that can be used for exploratory purposes. Council Member Quirk commented on Proposition 81. The Friends of the Library have endorsed the Proposition, and Council Member Quirk has asked the Hayward City Council to provide an endorsement. In the event Proposition 81 passes, \$600 million will be available to libraries, with \$300 million marked for prior applications for funding. The maximum award amount is \$20 million, with a \$10 million local match. Council Member Quirk noted that there is the possibility of funds for the library if a power plant is constructed in Hayward. If Proposition 81 does not pass, Council Member Quirk believed the only way to come up with the \$30-\$40 million for a building project

would be from a bond issue. He commented on the unsuccessful bond campaign of ten years ago, and shared thoughts on how to proceed when the results of the voting on Proposition 81 are known.

11. **Agenda Building and Review of Library Commission Planning Calendar.** A presentation on Youth Services will be scheduled for the May Library Commission meeting. Commissioners were specifically interested in hearing about programming activities for children and teenagers.
12. **Meeting Evaluation.** Commission Chair Bennett thanked Melesha Johnny and Bennett Jacobstein for their attendance and participation in the Library Commission meeting.
13. **Adjournment.** Library Commission Chair Bennett adjourned the meeting at 8:18 PM.