



LIBRARY COMMISSION

Weekes Branch Library

27300 Patrick Ave, Hayward, CA 94544

September 16, 2013

6:30 PM

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Introductions / Welcome of New Commissioners
5. Public Comment
6. Approval of Minutes of Meetings of June, 17, 2013 and July 15, 2013.
7. Report from Director of Library & Community Services
8. Report from Friends of the Hayward Public Library
9. Agenda Building
10. Adjournment

Please do not wear scented products, as persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.

Materials related to an item on this Agenda, submitted to members of the Commission after distribution of the Agenda packet, are available for public inspection in the Community Services Division Office of the Library and Community Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at hayward-ca.gov subject to staff's ability to post the documents before the meeting.



Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 48 hours in advance of the meeting by contacting Library Administration at 510/881-7954 or by calling the TDD line for those with speech and hearing disabilities at 510/247-3340.



**Minutes of the Library Commission Meeting
June 17, 2013**

1. **Call to Order:** Commissioner Bufete called the meeting to order at 6:45 p.m.
2. **Pledge of Allegiance:** Commissioners recited the Pledge of Allegiance.
3. **Attendance: X=Present 0=Absent**

Commissioner	Attendance this Meeting	Present to Date Regular Meetings	Absent to Date Regular Meetings	Attendance Special Meetings
Linda Bennett	X	8	1	0
Lisa Brunner	X	8	1	0
Peter Bufete	X	8	1	0
Kelly Greenne	X	8	1	0
Judy Harrison	O	8	1	0
Kari McAllister	O	7	2	0

City Staff: Sean Reinhart, Director of Library & Community Services
 Rachael McNamara, Admin. Secretary for Library & Comm. Services

Guests: Chris Noll, Principal, Noll & Tam Architects
 Abraham Jayson, Architect, Noll & Tam Architects

4. **Approval of Minutes of Meeting of May 20, 2013**
 The meeting minutes of May 20, 2013 were approved.
5. **Public Comment.** No public comments were made.
6. **Report from the Director of Library and Community Services**
 Director Reinhart reminded the Commission of the City Council Budget and Finance Committee to discuss the funding of the new library is Wednesday June 26th. Director Reinhart also reminded commissioners of the City Council Work Session on July 16th which will review the new library design visualizations.
7. **Friends of the Hayward Public Library Report**
 The FoHPL has created an informative flyer with respect to the July 16th City Council Work Session for distribution to the public. Commissioner Bufete requested that commissioners spread the word regarding the library construction support through Facebook.

8. Library Commission Report

Commissioners enjoyed the video clip of library supporters speaking to City Council interspersed with facts about HPL. Commissioner Bufete reported that many teens he has spoken to are impressed with HPL's collection of manga.

9. Old Business

Abraham Jayson and Chris Noll from Noll & Tam Architects provided a presentation on the 21st Century Library for Hayward design, discussing the floor plan, materials used, and LEED standards.

10. City Council Liaison Report

There was no City Council Liaison Report.

11. Adjournment

The meeting adjourned at 8:32 PM



**Minutes of the Library Commission Meeting
July 15, 2013**

1. **Call to Order:** Commissioner McAllister called the meeting to order at 6:40pm
2. **Pledge of Allegiance:** Commissioners recited the Pledge of Allegiance.
3. **Attendance:** X=Present 0=Absent

Commissioner	Attendance this Meeting	Present to Date Regular Meetings	Absent to Date Regular Meetings	Attendance Special Meetings
Linda Bennett	X	9	1	0
Lisa Brunner	X	9	1	0
Peter Bufete	X	9	1	0
Kelly Greenne	X	9	1	0
Judy Harrison	X	9	1	0
Kari McAllister	X	8	2	0

City Staff: Sean Reinhart, Director of Library and Community Services
 Rachael McNamara, Admin. Secretary for Library and Comm. Services

Guest: Michael Sweeney, Mayor of the City of Hayward

4. **Public Comment.** No public comments were made.
5. **Old Business**
 Director Reinhart discussed the 21st Century Library & Community Learning Center for Hayward and next steps towards approval and construction.
6. **Adjournment:**
 The meeting adjourned at 6:50pm