



CITY OF  
**HAYWARD**  
HEART OF THE BAY

**CITY OF HAYWARD LIBRARY COMMISSION**

Hayward City Hall  
777 B Street, Hayward, CA - Conference Room 2A  
February 24, 2014  
6:30 PM

**A G E N D A**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Minutes of Meeting of December 16, 2013 and January 27, 2014**
5. **Public Comment**  
This section provides an opportunity to address the Library Commission on items listed on the agenda, as well as other items of interest. The Commission welcomes comments and requests that speakers present their remarks within established time limits. (Individual comments are set at a 3-minute time limit; comments on behalf of a group are set at a 5-minute time limit.) As the Commission is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.
6. **Update regarding Proposed 21<sup>st</sup> Century Library and Learning Center**  
Presentation from architectural firm Noll & Tam
7. **Report from the Director of Library and Community Services**
8. **Friends of the Hayward Public Library Report**
9. **Library Commission Reports**
10. **City Council Liaison Report**
11. **Agenda Building**  
Consider items for inclusion on the Library Commission Agenda for coming months.
12. **Adjournment**



**Minutes of the Library Commission Meeting**  
 Main Library Meeting Room  
 835 C Street, Hayward, CA 94541  
**January 27, 2014**

- **Call to Order:** Commissioner Bufete called the meeting to order at 6:45pm.
- **Pledge of Allegiance:** Commissioner Bennett led Commissioners in the Pledge of Allegiance.
- **Attendance: X=Present 0=Absent**

Commissioner	Attendance this Meeting	Present to Date Regular Meetings	Absent to Date Regular Meetings	Attendance Special Meetings
Linda Bennett	X	2	1	0
Lisa Brunner	X	3	0	0
Peter Bufete	O	2	1	0
Kelly Greenne	O	2	1	0
Kari McAllister	O	2	1	0
Iris Murillo	X	3	0	0
Pedro Reynoso	X	3	0	0

City Staff: Sean Reinhart, Director of Library and Community Services  
 Rachael McNamara, Admin. Secretary of Library and Comm. Services

- **Approval of Minutes of Meeting of December 16, 2013**  
 Approval of December 16, 2013 meeting minutes was tabled until the February meeting due to a lack of quorum.
- **Public Comment.** No public comments were made.
- **Office of the City Attorney:** Maureen Conneely from the City Attorney's Office provided an overview of the Brown Act and Conflict of Interest at it pertains to their position as Commissioners. Ms. Conneely also discussed the City of Hayward's policies regarding Commissioner attendance at regular meetings.
- **Report from the Director of Library and Community Services and New Business.** Council authorized the selection of the architect, Noll & Tam, for the 21st Library and Community Learning Center at the December 17<sup>th</sup> City Council meeting. Noll & Tam is the architectural firm that the City has been working with since 2007.

The City continues to actively explore and develop options for potential revenue measures to fund the construction of the new 21<sup>st</sup> Century Library and Learning Center and other critical facility and service needs. City Council reviewed preliminary polling results at the December 17<sup>th</sup> City Council meeting. The poll results indicated that a bond measure would receive approximately a 58% yes vote. A bond measure would require a 2/3 vote in order to pass. The poll also asked likely voters whether they would support a sales tax increase. A general sales tax would only require a majority vote to pass. The poll results showed that the same number, roughly 58% of voters, would vote yes on a sales tax increase. Focus is now on the possibility of a sales tax measure on the June 2014 ballot. Funds from a general tax measure would go to the General Fund, and could be used for either facility projects, services or any combination of the two.

Volunteers have been out in the community on Neighborhood Walks gauging public support for the tax revenue measure as well as collecting more information from residents regarding how they feel the revenue from the measure should be used. The Neighborhood Walks have been focusing on the residents who have voted in the last five elections here in Hayward. A mailer, originating from the City Manager's Office will be sent out to Hayward residents soon.

- **Report from the Friends of Hayward Public Library.** The Friends of the Library book sales continue to perform well. The Friends of HPL have authorized the use of \$10,000 towards the information efforts surrounding the sales tax measure; \$2,000 for materials relating the Neighborhood Walks and \$8,000 for a campaign committee which will be formed shortly. The Friends of HPL are a registered as a 501(c)(3) and as such can only contribute approximately \$8,000 per year on political lobbying activities.
- **Library Commission Reports**

Commissioner Brunner spoke with HUSD Superintendent regarding potential tax revenue measure and commented that the residents who are interested in seeing new schools built are the same residents who are interested in seeing a new library built. Commissioner Reynoso inquired as to best send fellow Library Commissioners items or articles of interest. Director Reinhart let Commissioners know to send any items for distribution to fellow Commissioner to himself or Rachael McNamara, Administrative Secretary, in order to avoid any Brown Act Violations. Commissioner Bennett expressed interest in seeing a Health Information section in the new library designs.
- **City Council Liaison Report.** There was no City Council Liaison Report at this meeting.
- **Future Agenda Items**
  - Presentation from Noll & Tam architects at February meeting
  - Homework Center Presentation at March meeting
  - Hayward Promise Neighborhood Presentation at April meeting
  - Potential presentation and collaboration with the Hayward Historical Society
- **Adjournment:**

The meeting adjourned at 7:46pm.