



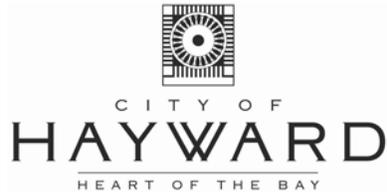
CITY OF
HAYWARD
HEART OF THE BAY

SPECIAL CITY COUNCIL AGENDA
MAY 30, 2015

MAYOR BARBARA HALLIDAY
MAYOR PRO TEMPORE GREG JONES
COUNCIL MEMBER FRANCISCO ZERMEÑO
COUNCIL MEMBER MARVIN PEIXOTO
COUNCIL MEMBER AL MENDALL
COUNCIL MEMBER SARA LAMNIN
COUNCIL MEMBER ELISA MÁRQUEZ

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SPECIAL CITY COUNCIL MEETING FOR MAY 30, 2015
777 B STREET, HAYWARD, CA 94541
WWW.HAYWARD-CA.GOV

SPECIAL CITY COUNCIL MEETING
Conference Room 2A – 8:30 AM

CALL TO ORDER Pledge of Allegiance Council Member Mendall

ROLL CALL

PUBLIC COMMENTS

The Public Comment section provides an opportunity to address the City Council on items not listed on the agenda or Work Session or Information Items. The Council welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Council is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

NON-ACTION ITEMS: *(Work Session and Informational Staff Presentation items are non-action items. Although the Council may discuss or direct staff to follow up on these items, no formal action will be taken. Any formal action will be placed on the agenda at a subsequent meeting in the action sections of the agenda.)*

SPECIAL WORK SESSION

1. FY2016 Proposed Operating Budget - Departmental Budget Presentations (Report from City Manager David and Finance Director Vesely)

[Staff Report](#)
[Attachment I](#)

COUNCIL REPORTS, REFERRALS, AND FUTURE AGENDA ITEMS

Oral reports from Council Members on their activities, referrals to staff, and suggestions for future agenda items.

ADJOURNMENT

NEXT REGULAR MEETING – 7:00 PM, Tuesday, June 2, 2015

PUBLIC COMMENT RULES: *The Mayor may, at the beginning of the hearing, limit testimony to three (3) minutes per individual and five (5) minutes per an individual representing a group of citizens or organization. Speakers will be asked for their name before speaking and are expected to honor the allotted time. Speaker Cards are available from the City Clerk at the meeting.*

PLEASE TAKE NOTICE *that if you file a lawsuit challenging any final decision on any public hearing or legislative business item listed in this agenda, the issues in the lawsuit may be limited to the issues that were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing.*

PLEASE TAKE FURTHER NOTICE *that the City Council has adopted Resolution No. 87-181 C.S., which imposes the 90 day deadline set forth in Code of Civil Procedure section 1094.6 for filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure section 1094.5.*

****Materials related to an item on the agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4th Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website. Written comments submitted to the Council in connection with agenda items will be posted on the City's website.*

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400 or TDD (510) 247-3340.

Please visit us on:





DATE: May 30, 2015

TO: Mayor and City Council

FROM: City Manager
Director of Finance

SUBJECT: Working Agenda for Departmental Budget Presentations on the City Manager's Proposed FY2016 Operating Budget

RECOMMENDATION

That the Council receives the attached “working agenda and schedule” and uses it to structure the departmental budget presentations during this work session.

BACKGROUND AND DISCUSSION

As part of the budget development process this year, the City Council requested that the format of the budget discussions of each City department be structured slightly different. Instead of spreading the presentations over several work sessions during the Council's regular Tuesday evening meetings, Council requested that all of the presentations be given during a single Saturday budget workshop. The intent of the Saturday workshop is twofold: to allow the Council to discuss all of the departmental budgets together in a single day and to potentially provide for greater community engagement in the budget process by holding the presentations on a Saturday.

The format of each presentation will include a very brief overview of the proposed FY 2016 budget changes by each department director, followed by a robust question and answer period with the Council. The primary focus of each department's time slot will be response to Council questions, which questions might generate from Council's reading of the City Manager's Proposed FY 2016 Budget formally presented to Council on May 26, 2015.

Staff has provided time estimates on the attached working agenda simply to help manage the Council's time during this special budget workshop. These are estimates only and are subject to change, including while the meeting is in progress. The Council reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the estimated time-slot in order to best manage the meeting.

Public comments will be heard at the beginning of the meeting. The public is also welcome to participate during the upcoming public hearing on the FY 2016 Proposed Operating and Capital Improvement Program Budgets on Tuesday, June 16, 2015 and when the Council considers adoption of the FY2016 operating and capital budgets on Tuesday, June 23, 2015.

Prepared and Recommended by: Tracy Vesely, Director of Finance
Approved by:



Fran David, City Manager

Attachments:

- 1- Budget Workshop Working Agenda

ATTACHMENT I

**Council Work Session Working Agenda and Tentative Schedule
City Manager’s FY2016 Proposed Operating Budget
Saturday, May 30, 2015
Conference Room 2A**

| Start Time | Agenda Topic | Total Allotted Time |
|-------------------|--|----------------------------|
| 8:30 am | Roll Call/Public Comment | 30 minutes |
| 9 am | Budget Overview/ Review of Day’s Agenda | 15 minutes |
| 9:15 am | Fire Department | 30 minutes |
| 9:45 am | Development Services | 30 minutes |
| 10:15 am | Break | 15 minutes |
| 10:30 am | Police Department | 1 hour 15 minutes |
| 11:45 am | Break to pick up lunch/working lunch | 15 minutes |
| 12 pm | City Attorney’s Office/City Clerk’s Office/City Manager’s Office/Office of the Mayor and City Council | 1 hour |
| 1 pm | Engineering & Transportation | 30 minutes |
| 1:30 pm | Utilities & Environmental Services | 30 minutes |
| 2 pm | Maintenance Services | 30 minutes |
| 2:30 pm | Break | 15 minutes |
| 2:45 pm | Library & Community Services | 30 minutes |
| 3:15 pm | Human Resources/Finance/IT | 1 hour |
| 4:15 pm | Conclude Day | |

- **Tuesday, May 26 – City Manager and Director of Finance to provide overview of City’s budget and General Fund Ten-Year Financial Forecast**
- **No CIP presentation will be given during this Council work session; a separate CIP work session is scheduled for Tuesday, June 2.**
- **Public hearings on the FY 2016 Operating Budget: June 16, 2015**
- **Council adoption of the FY2016 Operating Budget: June 23, 2015**