



CITY OF HAYWARD AGENDA REPORT

AGENDA DATE April 14, 1998

AGENDA ITEM _____

WORK SESSION ITEM WS# 3

To: Mayor and City Council
From: Fire Chief
Subject: EMERGENCY OPERATIONS CENTER ACTIVITY

Recommendation:

That the City Council review and comment on this report.

Background:

The City of Hayward's Emergency Plan is designed to assist in managing emergency response to extraordinary emergency situations. The plan identifies components of the city of Hayward Emergency Management Organization, and describes the overall responsibilities of the organization for protecting life, the environment, and property. The plan also identifies the sources of outside support which may be provided (through mutual aid and specific statutory authorities) by other jurisdictions, state and federal agencies, and the private sector.

The City of Hayward's response to a natural disaster or other incidents will be dictated by the type and magnitude of the emergency. The decision to activate the Emergency Operations Center (EOC) is made in accordance to the Management Operation Plan.

The Management Operation Plan recognizes three levels of EOC activation, as follows:

Level 1: A moderate to sever incident wherein local resources are adequate and available. Some or all off duty personnel may be called.

Level 2: A moderate to severe incident wherein local resources are not adequate and Mutual Aid may be required.

Level 3: A major disaster wherein resources in or near the impacted area are overwhelmed and extensive Mutual Aid is required. A State of Emergency or major disaster may also be requested.

Generally, the normal progression in response to an emergency will depend on the severity of the situation and the availability of Hayward's resources. It begins with the use of local resources and progresses from there to the Operational Area, the Region, the State, and up to the Federal level. This hierarchy of command is outlined in the Standardized Emergency Management System that was developed as a result of special legislation passed after the 1991 East Bay Hills fire storm in Oakland.

The County Operational Area encompasses the entire county including the unincorporated areas, school districts and special districts. Alameda County Operational Area EOC is located in Dublin, and is activated when two or more cities have activated their EOC's or one of the cities requests that they activate. Hayward, and other cities in the county, would request additional resources through the Operational Area.

Since Fire and Police have well-established mutual aid systems, they are usually able to handle most emergencies under their responsibilities. It is only when they need special resources not available through the regular Fire and Police mutual aid system that they need to go through the Operational Area.

The Mutual Aid Regions are the next level in the Standardized Emergency Management System, and are there to support the County Operational Areas. There are six mutual aid regions in the state and these resources are coordinated through three Administrative Regions, the Southern, Coastal and Inland. Alameda County belongs to the Coastal Region and its administrative office is located in Oakland.

The State Mutual Aid level manages state resources in response to the emergency needs of the other levels and coordinates mutual aid among the mutual aid regions, and between the regional level and state level, and serves as the coordination and communication link with the federal disaster response system.

The City of Hayward's Emergency Plan incorporates the Incident Command System which is designed to begin development from the time an incident occurs until the requirements for management and operations no longer exists. The structure of the Incident Command System can be established and expanded depending upon the changing conditions of an incident.

The Incident Command System has five major functional areas; Command, Operations, Planning, Logistics and Finance.

The **Command Section** is responsible for overall command and administration of the incident. Command also includes certain support staff functions required to support the command function.

The **Operations Section** is under the supervision of the Operations section and is dedicated to all field operations.

The **Planning Section** is responsible for gathering and analyzing all data regarding the incident and tracks the assigned resources.

The **Logistics Section** provides all of the support needs of the incident. The Logistics section orders all resources, provides facilities, transportation, supplies, equipment, fuel, food and other related needs as required.

The **Finance Section** provides for the tracking of the time worked by all emergency personnel involved in the incident, provides cost analysis and projections, and records any and all injury claims for compensation.

The Incident Command System can be utilized for any type or size of emergency ranging from a minor incident involving only a few members of the Emergency organization, to a major incident involving several agencies outside the Hayward area. Also, it is as much a planning tool as it is a management system since it provides for an ongoing projection of duration and intensity of the incident through the implementation of the various functions of the Emergency Operations Center.

February 3, 1998 Flooding Incident

An example of utilization of the Plan is the February 3, 1998 flooding incident. We activated the Emergency Operations Center because of the many problems that were being created by the storm. There were reports of widespread flooding, traffic problems, slides in the hill area above Faircliff Avenue, and citizens needing evacuation from flooded areas. After discussing the issues with the City Manager, we activated the EOC to a "Level 1" disaster status which is designed to manage moderate incidents of this nature.

There was considerable flooding at several of the mobile home parks, which included Spanish Ranch I, Pueblo Springs and the Eden Rock parks. There was also extensive flooding on the first floor at the Valle Verde Apartment complex at 1365 "D" Street. It was determined that approximately 400 people were displaced by the flooding, and in need of immediate shelter.

To accommodate the shelter needs, the American Red Cross made arrangements to have two shelters opened. One shelter was opened at Mt. Eden High School, and the other at Centennial Hall. Most of the displaced citizens were from the Spanish Ranch I Mobile Home Park, which made arrangements for shelter with friends, family or stayed at the Clubhouse. Approximately 50 citizens made use of the two Red Cross shelters. Special arrangements were made with AC Transit to provide transportation for the evacuees to the shelter sites.

Tennyson Road was closed in both directions due to flooding at an underpass between Dixon and Pacific Road, and was closed from 11:00 P.M. Monday night until 5:00 A.M. Wednesday morning. There were two homes on Faircliff that had their yards covered with mud as a result of mudslides at 30964 and 30972 Faircliff. New Dobble Street was also threatened when some of the slope and trees that line the creek slid into the creek that parallels the street.

A Local Emergency was declared at 03:45 A.M. through the County Operational Area to accommodate any cost recovery needs through the Federal Emergency Management Agency, and the Emergency Operations Center was demobilized at 6:00 A.M. The Emergency Services Coordinator staffed the EOC until 4:00 P.M. to answer questions concerning evacuee issues and information requests.

City staff conducted inspections and surveys of the damaged areas to determine an estimated dollar loss and the safety concerns of the returning evacuees.

Had heavy rain continued and conditions worsened, our next step would have been to expand the organizational structure in the Operations center and upgrade the EOC status to a "Level 2" or "Level 3".

Prepared and Recommended by:


John Boykin, Fire Chief

Approved by:


Jesús Armas, City Manager