



CITY OF
HAYWARD
HEART OF THE BAY

**Administrative Rule 3.9
Annual Report**

April 2, 2014

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Public Works Department - Utilities & Environmental Services



Administrative Rule 3.9- Background

2009

- The CSC received a report titled “*City-Wide Energy Efficiency and Emission Reduction Efforts*”
- City’s Climate Action Plan adopted

2010

- Administrative Rule 3.9 established

2013

- Administrative Rule 3.9 Annual Report

2014

- Administrative Rule 3.9 Annual Report



Code Enforcement

Paper Consumption

- 880 lb. reduction
- Gov't outreach database
- Electronic file storage

Vehicle Emissions

- Utilize software to schedule inspections
- Reduces excessive travel

Refuse Abatement

- 51 abatements in 2013
- Reduction of waste into landfills



Development Services

Office Supplies and Practices

- Staples “Sustainable Earth”
- Recycling of paper, glass, plastic, and organics
- Printing double-sided and reusing paper.
- Reducing driving emissions

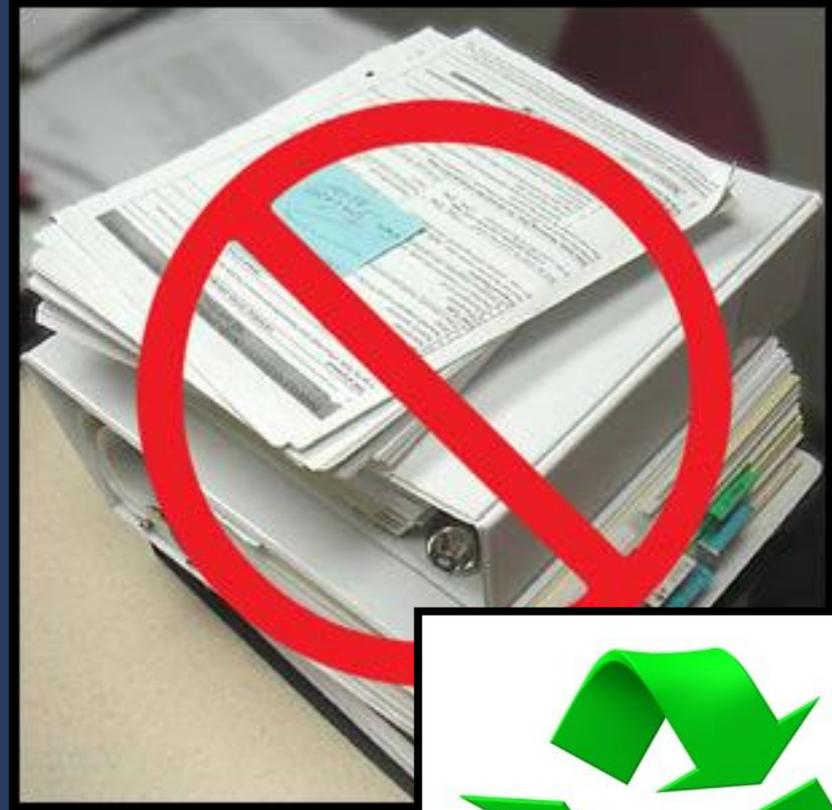
Ordinance Enforcement

- Green Building Ordinance
- Indoor Water Efficiency Ordinance

New 2013 Codes

- State’s new Green Building Code (CalGreen)

Electronic plan submittal and plan check pilot



Finance

Paper Usage

- 98% of all paper purchased was 100% post-consumer recycled content
- Going 100% paperless (scanning and online practices)

Green Practices in bidding process

- Include green language in request for bids including sustainable practices and environmental friendly considerations

Enterprise Resource Planning Software

- Supports 100% paperless processes



Fire Department

Office Sustainability

- Duplex printing
- Recycling

Reducing Emissions

- Minimizing engine idle
- Utilizing “Telepresence”
(meeting software)



Human Resources

E-Flex Transit

- Incentive to use public transportation
- Allows pre-tax wages to pay for some commuting expenses
- Employees can save money while reducing their carbon footprint



Office Sustainability

- Duplex printing
- Recycling
- Conserving energy



Library and Community Services

Paperless efforts

- Online library card application and notices
- Digital newsletters

Certified Green Business



The Friends of the Hayward Public Library proudly present...

AT YOUR LIBR@RY!

Issue # 4 Spring 2014



HAYWARD LISTENS

2014 Revenue Measure Feasibility Project
We want to hear from you!

The City of Hayward is reaching out to every neighborhood to ask Hayward residents what services and facilities are important to them. We need your help and feedback to inform some very important decisions about protecting Hayward's future! Visit www.haywardlistens.com and take a short survey today.

The City of Hayward has the responsibility to maintain critical public services and facilities that support public safety, streets and road maintenance, library services and other quality of life initiatives. The City has worked hard in recent years to reduce and contain costs and to be fiscally responsible while maintaining and improving these services.

Many City facilities are deteriorating badly after decades of constant use. The Great Recession has impacted the City budget, making it impossible to fund needed repairs and upgrades or replace aging facilities while still providing critical services to the community. Despite these challenges, many good things are happening in Hayward and we are eager to continue the progress.

To do that, the City needs increased revenue. After extensive study and analysis, a promising option has emerged to address our most critical City needs: asking Hayward voters to support a 1/2 cent sales tax that would establish a new and stable locally-controlled funding source.

All revenue generated by the measure would stay in Hayward to maintain city services and facilities for Hayward residents and businesses. No funds could be taken away by the state or used for other purposes. By law, a majority of Hayward voters must approve such a measure in order for it to take effect.

Your feedback is important to us. Over the next several weeks, you may be contacted as part of a series of residential mail and telephone surveys to solicit your perspective on the potential measure and to hear from you about your priorities for how the revenue might be spent.

You can also provide feedback online and learn more information about the potential revenue measure at the survey available at www.haywardlistens.com, or you can send your feedback via email to: citymanager@hayward-ca.gov.

Your input is critical in this process. Thank you for taking the time to tell us what you think!



FRIENDS OF THE HAYWARD PUBLIC LIBRARY

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Main Library
835 C St
Hayward, CA 94541
Phone: 510-293-8685

Weekes Branch Library
27300 Patrick Ave
Hayward, CA 94544
Phone: 510-782-2155

Library Hours

Monday, Tuesday, Wednesday	11 am - 8 pm
Thursday, Friday, Saturday	10 am - 5 pm

Website: <http://library.hayward-ca.gov> Email: library@hayward-ca.gov



Maintenance Services

Facility

- Energy efficiency
- Recycled content carpet
- Water conservation

Fleet

- 85% increase in green vehicles
- Emission reduction
- Recycling

Landscape

- Tree Plantings
- Bay-Friendly Landscaping

Street

- Trash Capture Device Maintenance
- Recycling
- Street Sweeping Signage



Police Department

- Recycles paper shreds
- Energy conservation
- Recycles excess evidence
- Using digital records
- Officers use Mobile data Computers



Public Works – E&T

LED

- Traffic signals (now the standard design)
- Reduce energy use by 80% (projected cost savings (\$300,000/year))

Pavement

- Full Depth Rehabilitation (FDR)
- Inspection staff enforce all recycling requirements
- Cold In-Place Recycling
- IPMA Certificate of Excellence Award

Airport

- Noise ordinance compliance
- SWPPP inspections/monitoring
- Waste oil recycled
- New administrative building will include green considerations



Public Works – U&ES

Water Conservation

- Water conservation program
- Response to leaks by Utilities O&M staff
- Irrigation efficiency

Solid Waste/Recycling

- Polystyrene and plastic bag bans
- WMAC contract

Utilities

- Energy conservation (LED)
- Recycling
- Remote monitoring eq.
- New Vactor truck

Source Control

- Energy conservation
- Recycling
- Pollution Prevention



Administrative Rule 3.9 – Next Steps

- Policy calls for the creation of a *standing committee*:
 - Draft guidelines that provide direction and clarity to carry out the policy
 - Facilitate necessary training or education to further implement the policy
 - Review policy language on a biannual basis



Questions

