

City of Hayward



Adopted
Operating
Budget

FY 2007-08



Adopted Operating Budget

FY 2007-08

City Of Hayward
Administrative Staff

Appointed by City Council

City Manager	Jesús Armas
City Attorney	Michael O'Toole
City Clerk	Angelina Reyes

Department Directors

Assistant City Manager	Fran David
Community and Economic Development Director	Susan Daluddung
Finance and Internal Services Director	Debra Auker
Fire Chief	Larry Arfsten
Human Resources Director	Holly Brock-Cohn
Library Director	Lisa Rosenblum
Police Chief	Lloyd Lowe
Public Works Director	Robert Bauman

City Of Hayward

Elected Officials

The Mayor and six Council members represent Hayward residents, review public policy, and adopt policies responsive to the community. The City Council meets the first four Tuesdays of each month at 8:00 p.m. in Council Chambers, 2nd Floor of 777 B Street, Hayward, CA 94541. The public is invited to attend Council meetings.



Michael Sweeney
Mayor
Term Expires 2010



Kevin Dowling
Council Member
Term Expires 2010



Bill Quirk
Council Member
Term Expires 2008



Barbara Halliday
Council Member
Term Expires 2008



Doris Rodriguez
Council Member
Term Expires 2008



Olden Henson
Council Member
Term Expires 2008



Bill Ward
Council Member
Term Expires 2008

S.E.R.V.I.C.E.

We, the employees of the City of Hayward, believe that providing superior service to the citizens of Hayward is our primary responsibility and that all of our work should be structured with that goal in mind. We further believe that in meeting this goal we should be responsive to decisions made by the City Council and the citizens of the community. In order to achieve and maintain superior standards in both our work product and our work performance, we are committed to the following values:

S*trong planning and decision making involving employee participation to the greatest extent possible.*

E*xcellence in delivery of service to the public.*

R*espect for the dignity of the employee and recognition of individual contributions and initiative.*

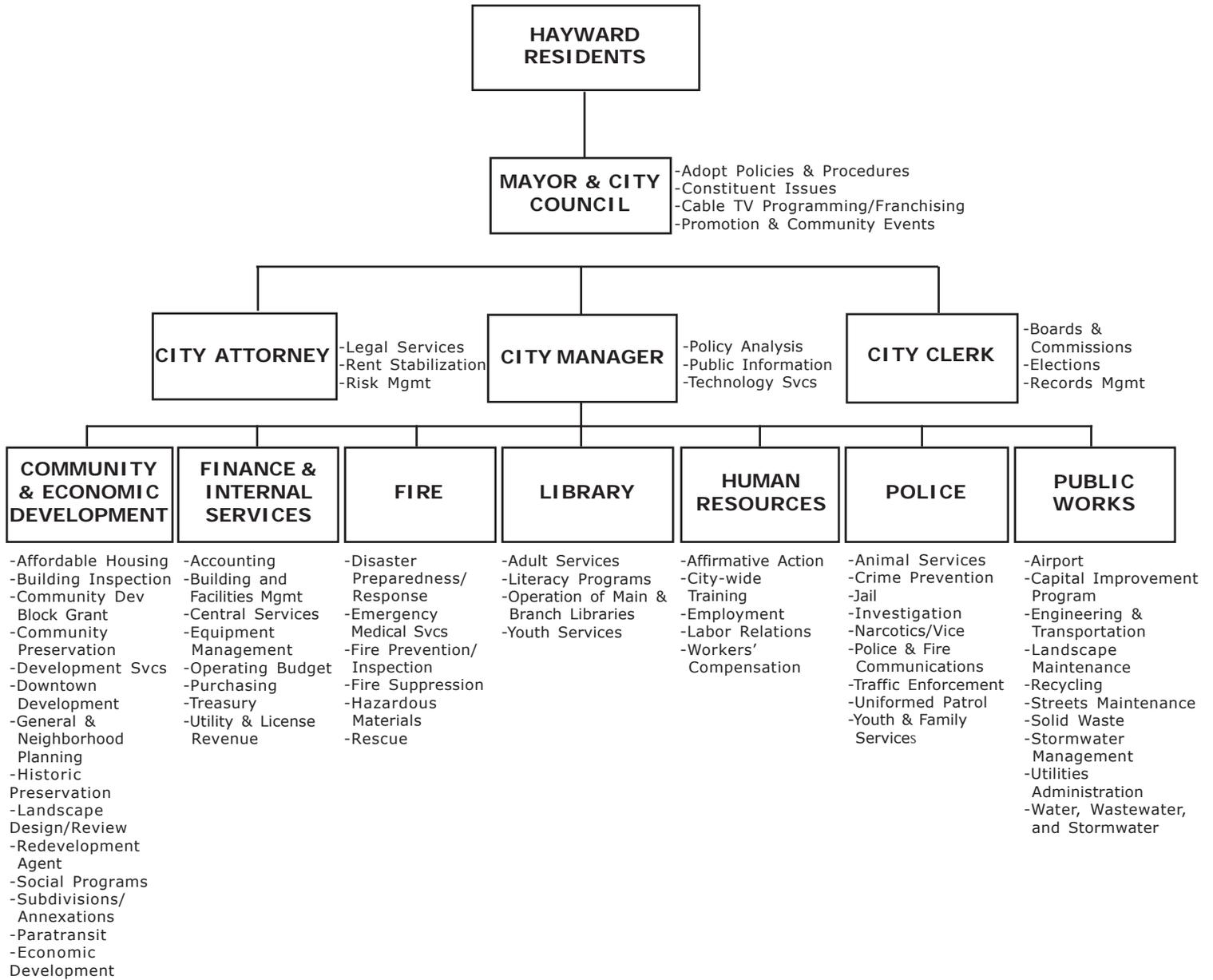
V*igorous pursuit of competency and responsibility in the performance of our work.*

I*ntegrity and honest in all aspects of service.*

C*ommunication achieved and information shared in a constructive, open and supportive manner.*

E*quitable treatment and opportunity for all employees.*

CITY OF HAYWARD ORGANIZATION

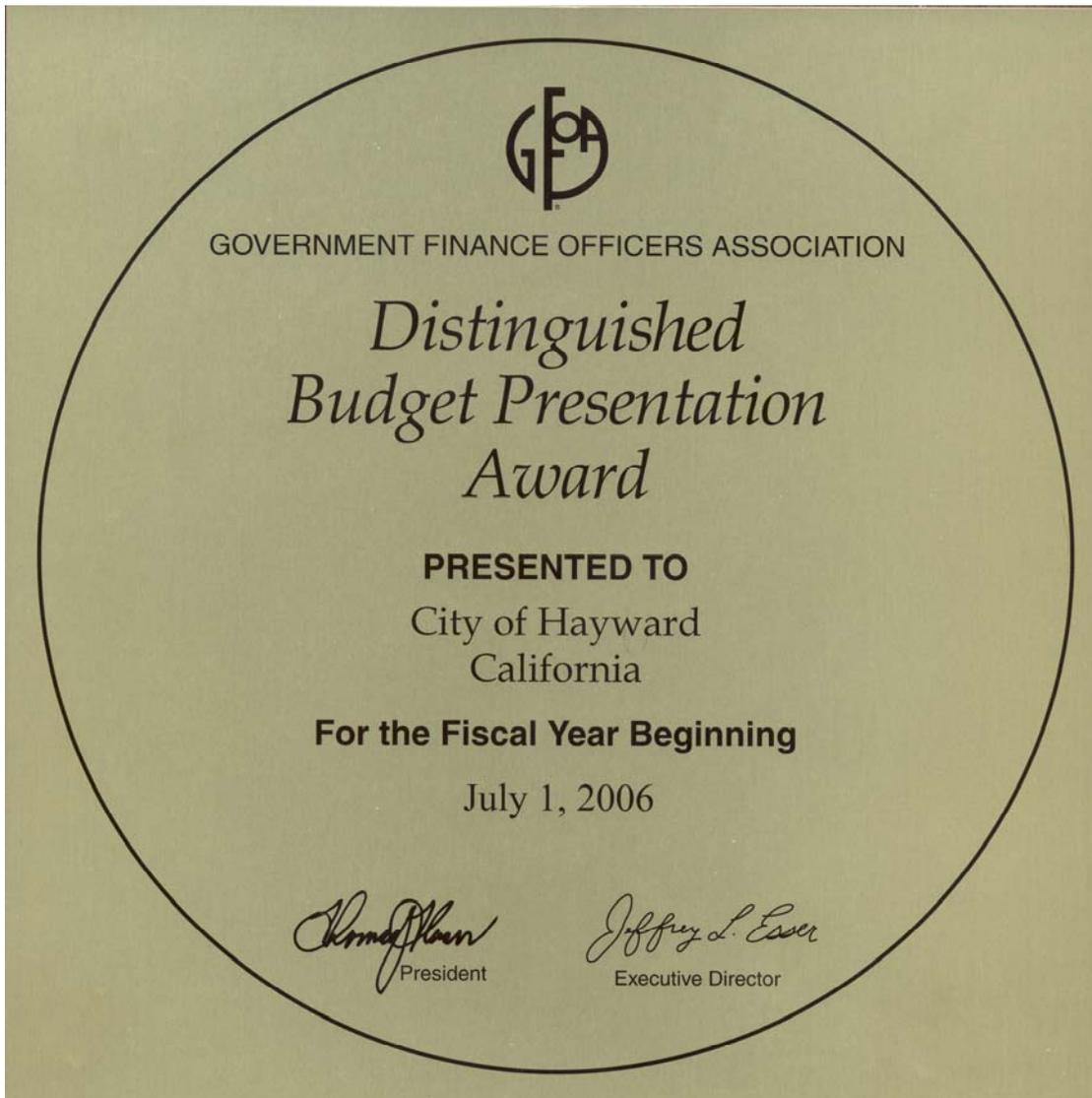


Budget Award

Government Finance Officers Association

The Government Finance Officers Association of the United States and Canada (GFOA) presented the City of Hayward with a *Distinguished Budget Presentation Award* for its annual budget for the fiscal year beginning July 1, 2006. This is the highest budget award presented by GFOA. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and will be submitting it to GFOA to determine its eligibility for another award.



Document Overview

Guide to the Budget Document

Overview

This section is designed to give the reader an overview of the budget document. The budget document is designed to enhance the reader's knowledge and understanding of the spending plan approved by the City Council.

The budget is a balanced spending plan (expenditures in line with revenues) and is prepared using established guidelines, standards, and requirements.

The budget is developed with the Mayor and City Council's priorities and direction in mind. Public input is considered throughout the process, with scheduled public work sessions and hearings at key Council decision points.

During the fiscal year, actual experience (revenues, expenditures, and expected performance) is periodically measured against the plan.

Document Layout

The following provides an overview of the budget layout.

Preface

Includes title page; administrative staff listing, Mayor and Council listing, City Organizational Chart, and budget awards.

Table of Contents

Sections are listed by subject, in page order.

Document Overview

Provides an overview of the budget document.

Budget Message

The primary goal of the Budget Message is to communicate to the reader the major issues facing the City and how those issues impact the City's financial plan.

The Message presents an overview of major policy issues and changes to City programs.

The Message accomplishes this task by outlining the City's fiscal status and summarizing the

actions being recommended to the City Council by the City Manager to meet legal requirements for a balanced budget. It describes program impacts and modifications, personnel changes, and addresses the City's financial outlook.

Financial Summary

An all-fund revenue and expenditure summary is presented here, summarized by fund type.

Personnel Summary

An all-fund summary of authorized personnel, by fund and by department, can be found here. Also included are all-fund departmental personnel listings and organizational charts. Personnel summaries list employee positions, by type and number. Positions shown in the frozen column are authorized, but not funded, and therefore, will not be filled.

General Fund

This section provides an overview of the General Fund's revenues, expenditures, and reserves. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. Included in this section are detailed descriptions of the top five General Fund revenues.

Beyond the summary section, General Fund departments are presented. The last department presented is Non-departmental. This department is used to present all city-wide expenditures that are not assigned to an individual department.

Redevelopment Agency

This section contains the Hayward Redevelopment Agency (HRA) budget. The HRA is a separate legal entity, which is governed by the Hayward City Council, who acts as the Agency's Board. The Low and Moderate Housing Fund is a part of the Redevelopment Agency.

Special Revenue Funds

This section contains special revenue funds that are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted. Examples of restricted revenues include grant funding,

Document Overview

Guide to the Budget Document

enabling legislation, or earmarking funds for a specific purpose.

Debt Service Funds

This section contains debt service funds that are used to account for the accumulation of resources for, and the payment of general long-term debt.

The City has various types of outstanding municipal bonds, including revenue, tax allocation, certificates of participation, assessment districts, and community facilities districts.

Enterprise Funds

This section contains Enterprise Funds that present City operations that are financed and operated like private business enterprises. This type of fund permits user charges to finance or recover the costs, including depreciation, of providing the services to the general public on a continuing basis.

Internal Service Funds

This section contains Internal Service Funds that are used to finance and account for goods and/or services provided by one City department to another, on a cost reimbursement basis.

Supplemental Information

This section provides additional information on the City, including a Community Profile, financial policies, appropriation limit, capital improvement program, and glossary.

Budget Resolutions

Adopted FY 2007-08 budget resolutions are located here.

Budget Financial Reports

Budget financial reports are presented throughout the document at various levels of detail. Each budget financial report presents four years of data. The four years include:

- (1) FY 2004-05 Actual Expenditures – includes final revenues and expenditures figures.
- (2) FY 2005-06 Actual Expenditures– includes

final revenues and expenditures figures.

- (3) FY 2006-07 Adjusted Budget - approved budget legally adopted by Council, along with any changes made throughout the year.
- (4) FY 2007-08 Adopted Budget - adopted budget approved by Council. The budget must be legally adopted by Council each year.

The best way to understand these reports is to understand the underlying levels of reporting used. The broadest reporting level is the fund, followed by more detailed reports (Department, Division, or Program).

The following descriptions are provided for each of the four reporting levels, beginning with the broadest summary level. Beyond the fund report, more detailed reports are presented as needed to show the appropriate level of detail required.

- (1) Fund - The broadest organizational reporting level. All government resources are allocated to and accounted for in individual funds, based upon the purpose(s) for which they are used. Funds may be used to account for programs or specific revenue and expenditures, such as the receipt and use of grant fund.
- (2) Department - The department report is the highest summary level of reporting within a fund. Department reports can either summarize one or more divisions or one or more programs. Department summaries are presented when there is one or more one departments located within a fund.
- (3) Division - The division report represents the next summary level after the department level. The division report is a summary of several programs. Division summaries are presented when there are one or more divisions within a department.
- (4) Program - The program (activity) level is the building block of the financial reporting system and is the smallest reporting level presented. Program reports are presented when a substantial level of detail is desired. An operation or project can have as many programs as it needs to properly account for use of its resources.

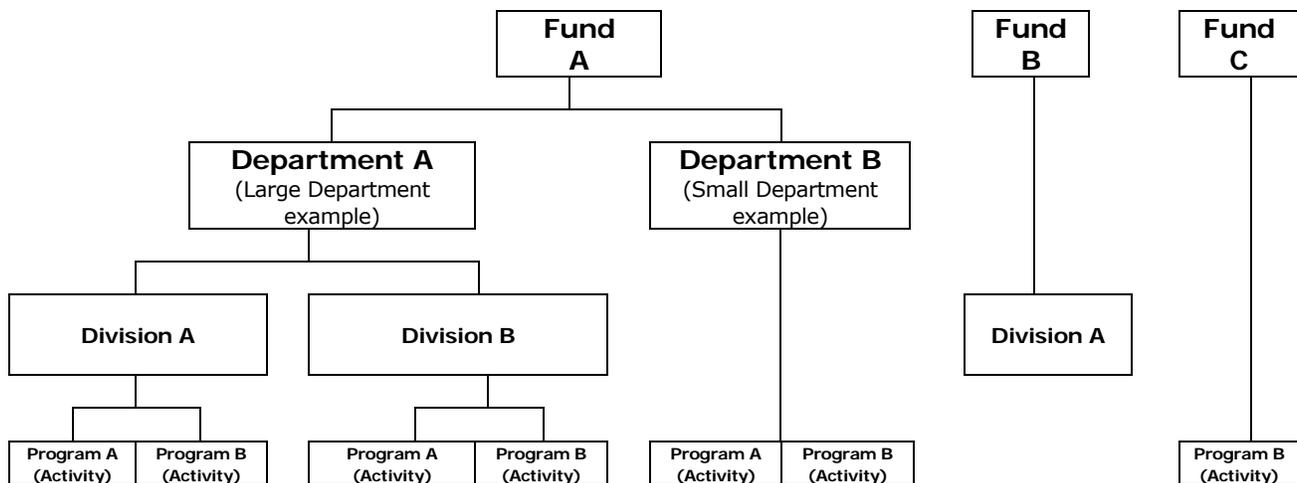
Document Overview

Guide to the Budget Document

Budget reporting levels

The following chart represents various levels of financial reporting. The highest summary level is the fund, followed by more detailed levels of department, division, or program.

The level of presentation depends on the size and complexity of the fund. A fund can stand alone, or can be made-up of various smaller components.



Expenditure categories

Five broad expenditure categories are listed for each reporting level.

- | | |
|--|---|
| 1. Employee Services | Direct pay and employee benefit expense. |
| 2. Maintenance and Utilities | Maintenance and repair costs not performed by City employees and utility expense. |
| 3. Supplies and Services | Purchased supplies and professional services expense. |
| 4. Capital expense | Durable goods purchased in excess of \$1,000. |
| 5. Interdepartmental charges and credits | Employee salary and benefit expense, charged from one activity to another. |

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May 15, 2007

Honorable Mayor and City Council:

In May 2006, staff presented to Council a two-year operating budget for the fiscal years of 2006-07 and 2007-08. This was the first two-year operating budget for some time and represented a positive step forward in the City's budgeting process.

A two-year operating budget yields a number of benefits, not the least of which is the ability to develop priorities over two years rather than a single-year period, which had been the norm in recent years. In addition, substantial staff time is saved with respect to the preparation of a budget in the second year. These two factors, alone, have made the two-year operating budget a success for Hayward

In keeping with the Charter provision for an annual budget, the budget ultimately approved by the Council in June 2006 applied only to FY 2006-07, with the second year considered a spending plan. Consistent with that second year spending plan, staff is now presenting Council with a recommended budget for the second year, FY 2007-08. As noted at the mid-year budget work session, Council is being asked to consider very few changes to the FY 2007-08 budget.

ECONOMIC CHANGES

Since Council considered the full two-year budget, the economy has softened, particularly in the areas of housing sales and construction. In addition, retail sales did not meet projections through the 2006 Holiday buying period. The price of gasoline held new car sales below expectations.

Despite these significant indicators, many economists believe that we will not see a major decline in the Bay Area economy over this next year. For the most part, the budget presented herewith is predicated on this assumption. City revenues are assumed to remain relatively

flat with some modest growth. This recommended budget continues to follow Council's policy of matching current year expenditures with current year income, but also relies on utilizing some part of contingency dollars in the following year.

As a result, I cannot recommend adding new positions even though it is clear that more staff and other resources would be helpful and are required to respond to the numerous priorities and program needs of the City.

OTHER FACTORS

Another major factor affecting this year's budget is that the City is involved in renewing or extending labor contracts for all bargaining units. These negotiations come on the heels of two years during which the City's bargaining units agreed to zero percent increases in order to assure that the City was able to sustain through leaner economic times.

In addition, 67 positions were frozen and remain frozen through this fiscal year. However, the demand for salary adjustments for the City's workforce cannot go unanswered if the City is to retain valued workers, compete for other qualified employees in the Bay Area marketplace, and honor agreements made with employee groups as part of holding salary costs steady over the last two years.

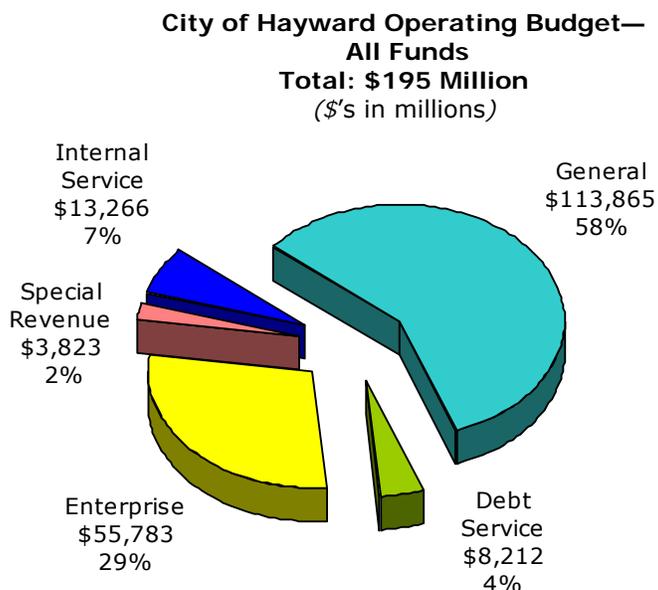
BUDGET OVERVIEW—2007-08

During this year's budget work session, the Council discussed the state of the City's financial condition and received input from staff and members of the community. At the conclusion of the work session, the Council provided direction to staff with regard to its priorities for the upcoming budget cycle.

A strong part of Council's discussion was the recognition that the City was in the second of a two-year budget, and is being challenged by a slowing economy. Therefore, it was important that the City move forward on the spending plan for this year as defined and approved by Council in the FY 2006-08 Two-Year budget; and that the City not consider

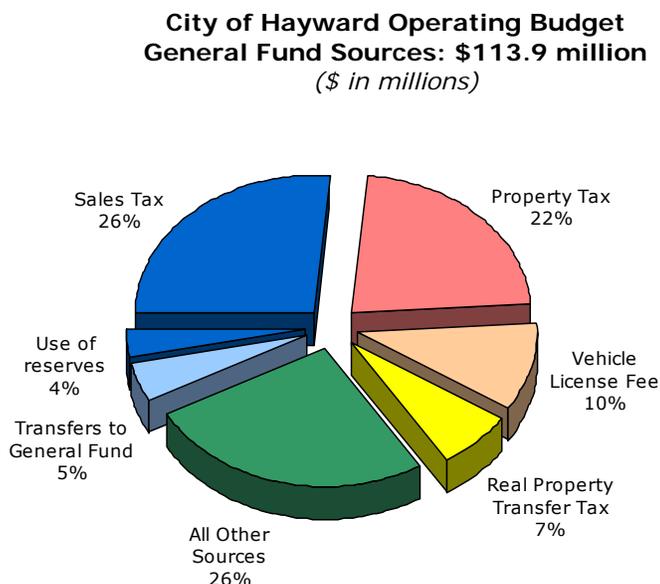
any new, major initiatives or recurring expenditures for the year.

The recommended 2007-08 operating budget is a balanced spending plan which totals \$194,949,000 for all funds. The following chart illustrates the composition of the City's operating budget by fund type.



This message focuses primarily on the General Fund, as this is where most City services are budgeted; and where Council has most discretion in setting priorities and spending levels.

**General Fund Revenue Estimates –
Sources of Funds**



As can be seen from the preceding chart, General Fund revenues come from several sources, the most significant of which are Sales Tax and Property Tax. However, there are other important revenue sources for the General Fund such as the Real Property Transfer Tax and Vehicle License Fees.

Sales Tax. Sales tax revenue is estimated at about \$30 million for 2007-08, which represents a modest increase of approximately 5%, or \$1.43 million, over the 2006-07 estimate of \$28.6 million. This growth rate is cautious, but reasonable given the City's growing sales tax base and the sustaining local economy. In addition, the overall growth rate for the State for FY 2007-08 is projected at 5%, which further supports the projected growth. However, it will be important, as it is in any year, to carefully monitor this revenue source to determine if there are any signs of weakening. Should that become the case, staff will return to Council with recommendations at the earliest appropriate time.

Property Tax. Property Tax revenue is estimated at about \$25.7 million for 2007-08, which represents a modest increase of approximately 7%, or \$1.68 million, over the 2006-07 estimate of \$24 million. This revenue source continues to reflect both a stable although softening real estate market in terms of the number of sales as well as a market where values outpace inflation. New homes continue to enter the Hayward market as various housing developments are completed

As we all know, the real estate market, particularly the housing market, can change rapidly. However, as long as inflation in general and mortgage rates in particular, remain under control, staff sees moderate continued revenue growth. Also, it is important to note that the assessed value of Alameda County and of Hayward has reached a significant size, with Hayward's assessed valuation exceeding \$14 billion. As a consequence, there is stability to property tax revenue that dampens short-term market activity, positive or negative. A final caveat of course is that the State does not tinker with the current property tax base.

There is one additional revenue source that deserves special attention:

Real Property Transfer Tax: Real Property Transfer Tax is estimated to remain flat for FY 2007-08 at \$8 million. Over the years this revenue has become a major contributor to the City's revenue base and has exceeded \$9.7 million in previous years. However, the Real Property Transfer Tax revenue for FY 2006-07 is estimated to be \$8 million (or even less at year's end), which is short of projections by \$755,000, or 9%.

This revenue source is volatile and is a function of the number of residential sales (or property transactions) and the price at which property sells. As noted above, both of these categories are showing signs of weakening: fewer residential units are on the market, those that are offered for sale remain unsold for longer periods of time, and those that sell are doing so at slightly lower prices.

While new housing units continue to come online as discussed earlier, it should be noted that Real Property Transfer Tax revenue from the resale of existing units far out paces that which is generated by the sales of new units. Further, with the softening of the market, new housing prices are dropping.

Another variable in this volatile tax is the sale and transfer of commercial property. While a large commercial sale can positively impact this revenue to the City, commercial sales are both unpredictable and few and far between.

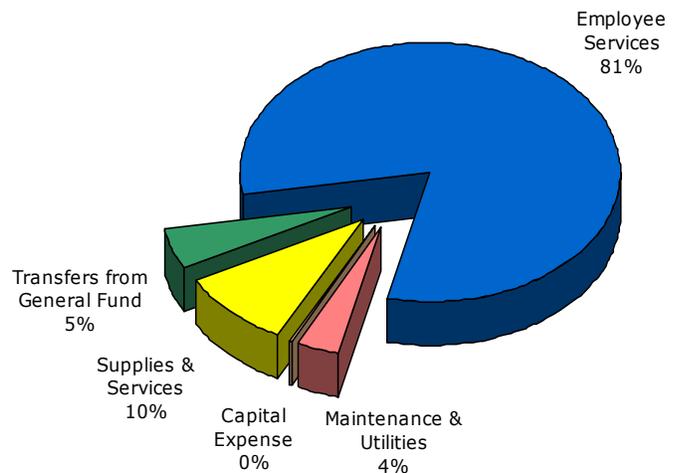
Expenditure Projections – Use of Funds

The overall effect of continued, sustained, flat-to-moderate revenue growth is that the City must use some contingency fund balance to fulfill contractual obligations with regard to salary adjustments and address other operating requirements. While this maintains designated reserves in FY 2007-08, it does result in a 40% or \$3.8 million decline in the General Fund

Contingency balance by the end of FY 2007-08.

The largest expenditure category for the General Fund is, of course, Employee Services. Given the fact that local government, including the City of Hayward, is a service provider, this is no surprise. Other expenditure categories include Maintenance and Utilities, Services and Supplies and Capital Expense. The relationship of these General Fund expenditure categories is as follows.

**City of Hayward Operating Budget
General Fund Operating Requirements:
\$113.9 million
(\$ in millions)**



Employee Related Costs. Personnel salary and benefit expenses comprise approximately 81% of the City's General Fund operating costs, as shown above. For 2007-08, all negotiated salary and benefit increases, as well as those projected into the year, are factored into the expenditure assumptions.

Non-Personnel Expenditures. The other primary expenditure categories, Maintenance and Utilities, Supplies and Services, and Capital have been increased where necessary to meet contractual, mandated, or otherwise unavoidable costs and where the maintenance of service levels requires the acquisition of specific goods or services. In addition, within limited resources, the budget provides funds in selected departments to support efforts

directed toward meeting the Council's programmatic priorities for the next year.

HIGHLIGHTS

As Council is aware, the past few years have been extremely active ones, with the City entering into, completing, and beginning design of major land use and other projects. This work continues with many existing projects moving toward completion, and new projects being developed or proposed. The following are highlights of work staff is currently engaged in or that is coming forward to Council in this fiscal year:

- ◆ Mt. Eden Annexation – Phase II
- ◆ 238 Corridor Improvement Project
- ◆ 238 Land Use Study
- ◆ New Burbank Elementary School and Cannery Park Expansion Projects
- ◆ City Center Campus
- ◆ Cinema Place
- ◆ Conversion of City's phone system to Voice over Internet Protocol (VoIP)

CLOSING REMARKS

I believe that 2007-08 will be a challenging period for the City, and that the budget as presented has the necessary flexibility to survive any slight downturn in the economy. It is also a budget that recognizes the objectives that Council has identified.

The City's Executive team is now fully staffed and moving forward, productively engaged in the work to be accomplished. The Assistant City Manager, Community Development Director, and Finance Director were appointed and assumed their positions in FY 2006-07, joining the Human Resources Director, Library Director, and Public Works Director, who were all appointed in the preceding fiscal year.

While this is a significant step in assuring that the City continues to move forward with strong committed management, it is also of great significance since the Council

will face additional executive recruitments of a new City Manager and a new City Attorney in the first quarter of FY 2007-08. With the operational executives in place and working together, the Council can continue to rely on a well-managed, high performance organization.

In addition to continuing the positive momentum of the planned projects, Council will need to address the long-term financial health of the City. While we have a spending plan in place for this year, it is imperative that the Council determine a financial path for the City that contains expenditures within the bounds of expected revenues, and which does not rely significantly or regularly on the use of contingency fund balance.

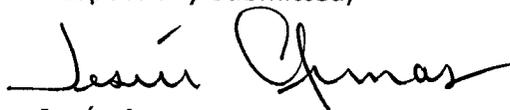
I strongly urge both Council and staff to enter into a constructive dialog with the City's residents and businesses to establish community priorities, define expected levels of service, and help assure that the City is delivering the services that matter most to the public. This may ultimately lead to a conversation about identifying new revenue sources for the community and its government.

ACKNOWLEDGEMENTS

I would be remiss if I did not acknowledge and thank all of the individuals who are instrumental in developing and producing this budget. The City of Hayward is fortunate to have a competent and dedicated staff and I extend my sincere thanks to those responsible for their efforts toward the completion of this budget.

As this constitutes the final budget that I will submit to the Council for its consideration, I close by stating that it was an honor to serve this organization and the residents of this community.

Respectfully submitted,



Jesús Armas
City Manager

Financial Summary

All Operating Funds

This section provides an overview of City of Hayward operating funds. The following is a brief summary of each type of fund.

Governmental Fund Types

These fund types are used to account for tax-supported governmental activities.

General Fund

The general operating fund of the City, used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

Special Revenue funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted. Examples of restricted revenues include grant funding, enabling legislation, or earmarking funds for a specific purpose. The following is a list of funds in this section.

- Community Development Block Grant Fund
- Downtown Business Improvement Fund
- Housing and Homeownership Funds
- Small Business Economic Development Loan Fund
- Citizen's Option for Public Safety Fund
- Local Law Enforcement Block Grant Fund
- Narcotics Asset Seizure Fund
- Recycling Fund

Debt Service Funds

Debt Service funds are used to account for the accumulation of resources and the payment of general long-term debt. The following is a list of funds in this section.

- Certificates of Participation
- Hayward Redevelopment Agency
- Special Assessments

Proprietary Fund Types

These fund types are used to account for a government's business-type activities (activities supported, at least in part, by fees or charges).

Enterprise Funds

Enterprise Funds present City operations that are financed and operated like private business enterprises. This type of fund permits user charges to finance or recover the costs, including depreciation, of providing the services to the general public on a continuing basis. The following is a list of funds in this section.

- Measure B – Paratransit Fund
- Centennial Hall Fund
- Airport Maintenance and Operation Fund
- Stormwater Maintenance and Operation Fund
- Wastewater Maintenance and Operation Fund
- Water Maintenance and Operation Fund

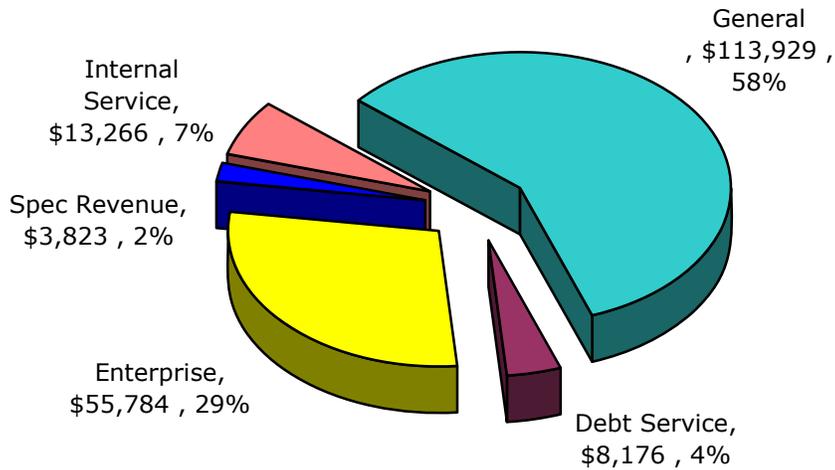
Internal Service Funds

Internal Service Funds are used to finance and account for goods and/or services provided by one City department to another, on a cost reimbursement basis. The following is a list of funds in this section.

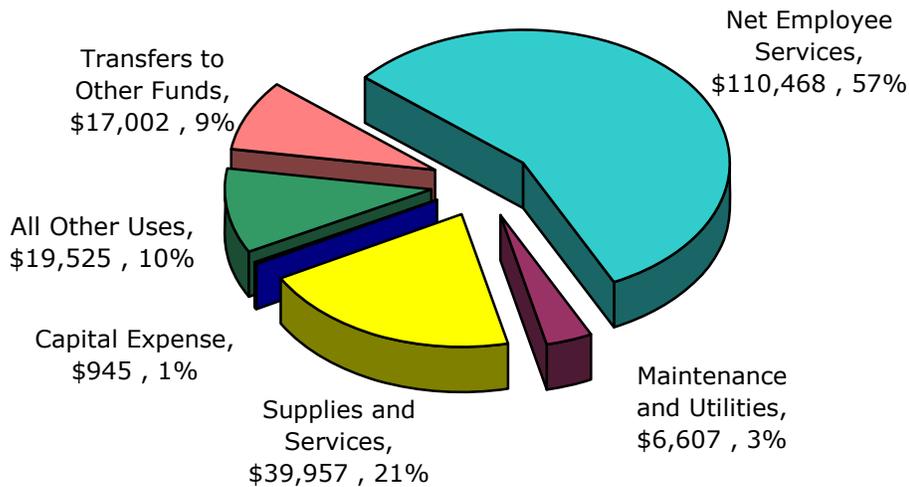
- Liability Insurance Fund
- Equipment Management Fund
- Worker's Compensation Fund

Financial Summary
All Operating Funds

FY 2007-08
Operating Resources
 All Operating Funds - \$195 million
(\$'s in millions)



FY 2007-08
Operating Requirements
 All Operating Funds - \$195 million
(\$'s in millions)



Financial Summary

All Operating Funds

Financial Summary - All Funds FY 2007-08 Adopted (\$ in 000's)

	Governmental Fund Type			Proprietary Fund Type		TOTAL
	General	Special Revenue	Debt Service	Enterprise	Internal Service	
Resources						
Sales Tax	30,030	0	0	0	0	30,030
Property Tax	25,680	0	0	162	0	25,842
All Other Sources	46,164	3,539	1,679	4,537	8,922	64,841
Charges for Services	3,080	0	0	43,798	0	46,878
Transfers from Other Funds	5,137	35	6,497	537	2,091	14,297
Use of Reserve Funds	3,838	249	0	6,750	2,253	13,090
<i>Total Resources Available</i>	<u>113,929</u>	<u>3,823</u>	<u>8,176</u>	<u>55,784</u>	<u>13,266</u>	<u>194,978</u>
Operating Requirements						
Employee Services	96,845	902	0	13,385	1,958	113,090
Maintenance and Utilities	4,138	5	0	2,251	213	6,607
Supplies and Services	11,060	1,978	7,671	11,595	7,653	39,957
Capital Expense	225	20	0	0	700	945
Net Interdepartmental	(4,064)	511	6	869	56	(2,622)
All Other Uses	0	0	0	17,525	2,000	19,525
Transfers to Other Funds	5,725	407	25	10,159	686	17,002
<i>Total Funds Required</i>	<u>113,929</u>	<u>3,823</u>	<u>7,702</u>	<u>55,784</u>	<u>13,266</u>	<u>194,504</u>
<i>Excess Revenue (Expenditures)</i>	<u>0</u>	<u>0</u>	<u>474</u>	<u>0</u>	<u>0</u>	<u>474</u>

Financial Summary

All Operating Funds

Financial Summary - All Funds
FY 2006-07 Adjusted
(\$ in 000's)

	Governmental Fund Type			Proprietary Fund Type		TOTAL
	General	Special Revenue	Debt Service	Enterprise	Internal Service	
Resources						
Sales Tax	28,600	0	0	0	0	28,600
Property Tax	24,000	0	0	160	0	24,160
All Other Sources	46,079	5,229	1,663	4,278	8,654	65,903
Charges for Services	3,370	0	0	37,632	0	41,002
Transfers from Other Funds	5,034	35	6,221	537	2,091	13,918
Use of Reserve Funds	0	452	0	10,080	2,249	12,781
<i>Total Resources Available</i>	<u>107,083</u>	<u>5,716</u>	<u>7,884</u>	<u>52,687</u>	<u>12,994</u>	<u>186,364</u>
Operating Requirements						
Employee Services	89,027	1,067	0	12,475	1,809	104,378
Maintenance and Utilities	4,215	5	0	2,207	188	6,615
Supplies and Services	10,973	1,435	7,812	11,105	7,733	39,058
Capital Expense	521	20	0	69	700	1,310
Net Interdepartmental	(3,958)	2,431	6	751	51	(719)
All Other Uses	0	321	0	16,324	1,842	18,487
Transfers to Other Funds	5,939	437	25	9,756	671	16,828
<i>Total Funds Required</i>	<u>106,717</u>	<u>5,716</u>	<u>7,843</u>	<u>52,687</u>	<u>12,994</u>	<u>185,957</u>
<i>Excess Revenue (Expenditures)</i>	<u>366</u>	<u>0</u>	<u>41</u>	<u>0</u>	<u>0</u>	<u>407</u>

Financial Summary

All Operating Funds

Financial Summary - All Funds

FY 2005-06 Actual

(\$ in 000's)

	Governmental Fund Type			Proprietary Fund Type		TOTAL
	General	Special Revenue	Debt Service	Enterprise	Internal Service	
Resources						
Sales Tax	26,686	0	0	0	0	26,686
Property Tax	21,446	0	0	424	0	21,870
All Other Sources	46,947	4,686	2,265	4,496	8,237	66,631
Charges for Services	3,132	55	0	37,705	0	40,892
Transfers from Other Funds	4,966	35	6,359	2,764	1,942	16,066
Use of Reserve Funds	520	0	1,504	4,370	1,132	7,526
<i>Total Resources Available</i>	<u>103,697</u>	<u>4,776</u>	<u>10,128</u>	<u>49,759</u>	<u>11,311</u>	<u>179,671</u>
 Operating Requirements						
Employee Services	85,334	878	0	12,367	1,831	100,410
Maintenance and Utilities	4,613	1	0	1,781	256	6,651
Supplies and Services	10,253	1,451	7,232	10,523	6,748	36,207
Capital Expense	506	67	675	41	426	1,715
Net Interdepartmental	(4,010)	1,148	6	(151)	(400)	(3,407)
All Other Uses	0	273	0	14,109	1,670	16,052
Transfers to Other Funds	7,001	273	2,215	11,089	780	21,358
<i>Total Funds Required</i>	<u>103,697</u>	<u>4,091</u>	<u>10,128</u>	<u>49,759</u>	<u>11,311</u>	<u>178,986</u>
<i>Excess Revenue (Expenditures)</i>	<u>0</u>	<u>685</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>685</u>

Financial Summary

All Operating Funds

Financial Summary - All Funds
FY 2004-05 Actual
(\$ in 000's)

	Governmental Fund Type			Proprietary Fund Type		TOTAL
	General	Special Revenue	Debt Service	Enterprise	Internal Service	
Resources						
Sales Tax	27,155	0	0	0	0	27,155
Property Tax	18,860	0	0	158	0	19,018
All Other Sources	43,355	4,343	2,560	4,144	7,404	61,806
Charges for Services	2,879	0	0	38,461	0	41,340
Transfers from Other Funds	5,246	38	3,969	2,479	1,880	13,612
Use of Reserve Funds	0	0	0	5,523	2,536	8,059
<i>Total Resources Available</i>	97,495	4,381	6,529	50,765	11,820	170,990
Operating Requirements						
Employee Services	80,631	979	0	11,385	1,810	94,805
Maintenance and Utilities	4,451	2	0	1,724	231	6,408
Supplies and Services	10,144	1,037	5,649	9,942	6,735	33,507
Capital Expense	299	14	0	26	488	827
Net Interdepartmental	(4,171)	1,137	5	2	(620)	(3,647)
All Other Uses	0	235	0	14,853	2,347	17,435
Transfers to Other Funds	5,144	518	25	12,833	829	19,349
<i>Total Funds Required</i>	96,498	3,922	5,679	50,765	11,820	168,684
<i>Excess Revenue (Expenditures)</i>	997	459	850	0	0	2,306

Personnel Summary

All Operating Funds

This section provides an overview of City of Hayward personnel and includes an all-fund summary of authorized personnel, along with department organizational charts.

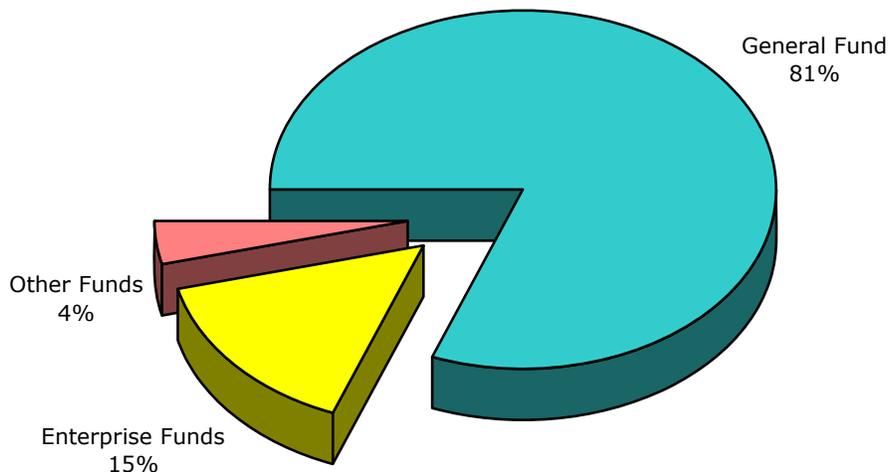
Each department summary provides an all-fund breakdown of authorized personnel according to positions recommended for funding and those frozen, or unfunded, in this budget period. A total of 946.30 full time equivalent (FTE) positions are shown authorized, composed of 879.40 funded and 66.90 frozen FTE.

A funded position is authorized, has received a budget allocation, and can be filled. A frozen position is also authorized, but has not received a budget allocation and cannot be filled. Positions are frozen as part of a budget management strategy.

Personnel Summary All Operating Funds

Personnel By Fund	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08
All Fund Summary	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>
General Fund				
General Fund	690.06	702.90	713.90	713.90
Special Revenue Funds				
Recycling Fund	3.00	3.00	3.00	3.00
Community Dev Blk Grant Fund	7.00	6.00	6.00	4.00
Sm Bus Econ Dev Rev Loan Prog	1.00	1.00	1.00	1.00
Housing Mort Bond Fund	1.00	1.00	1.00	1.00
Measure B II - Paratransit Fund	1.00	1.00	1.00	1.00
Redevelopment Funds				
Redevelopment Agency	4.00	4.00	4.00	4.00
Low & Mod Housing Fund	2.00	2.00	2.00	2.00
Enterprise Funds				
Stormwater Maint & Op Fund	12.00	12.00	12.00	12.00
Wastewater Maint & Op Fund	42.50	43.50	44.50	44.50
Water Maint & Op Fund	57.00	59.00	59.00	59.00
Airport Maint & Op Fund	10.50	10.50	10.50	10.50
Centennial Hall Maint & Op Fund	5.50	5.50	5.50	5.50
Internal Service Funds				
Worker's Compensation Fund	2.00	2.00	2.00	2.00
Liability Insurance Fund	3.00	3.00	3.00	3.00
Equipment Management Fund	13.00	13.00	13.00	13.00
Total FTE Funded	<u>854.56</u>	<u>869.40</u>	<u>881.40</u>	<u>879.40</u>

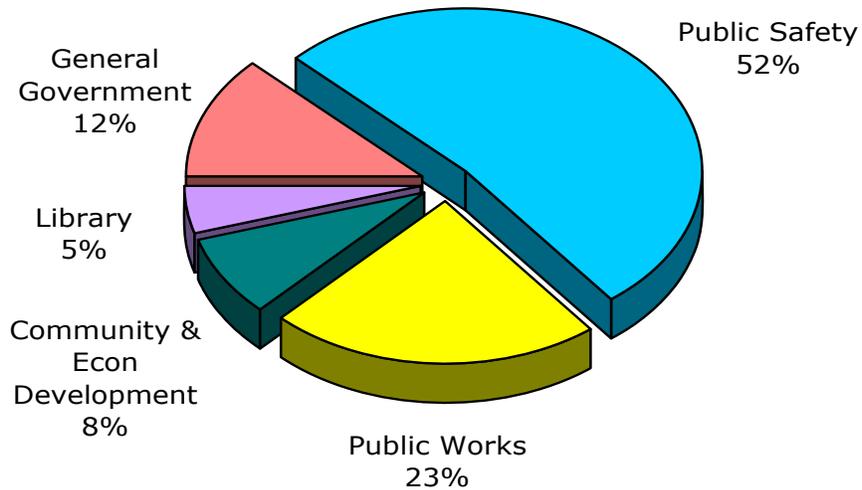
FY 2007-08
Personnel By Fund Type
(All Funds - 879.4 FTE budgeted)



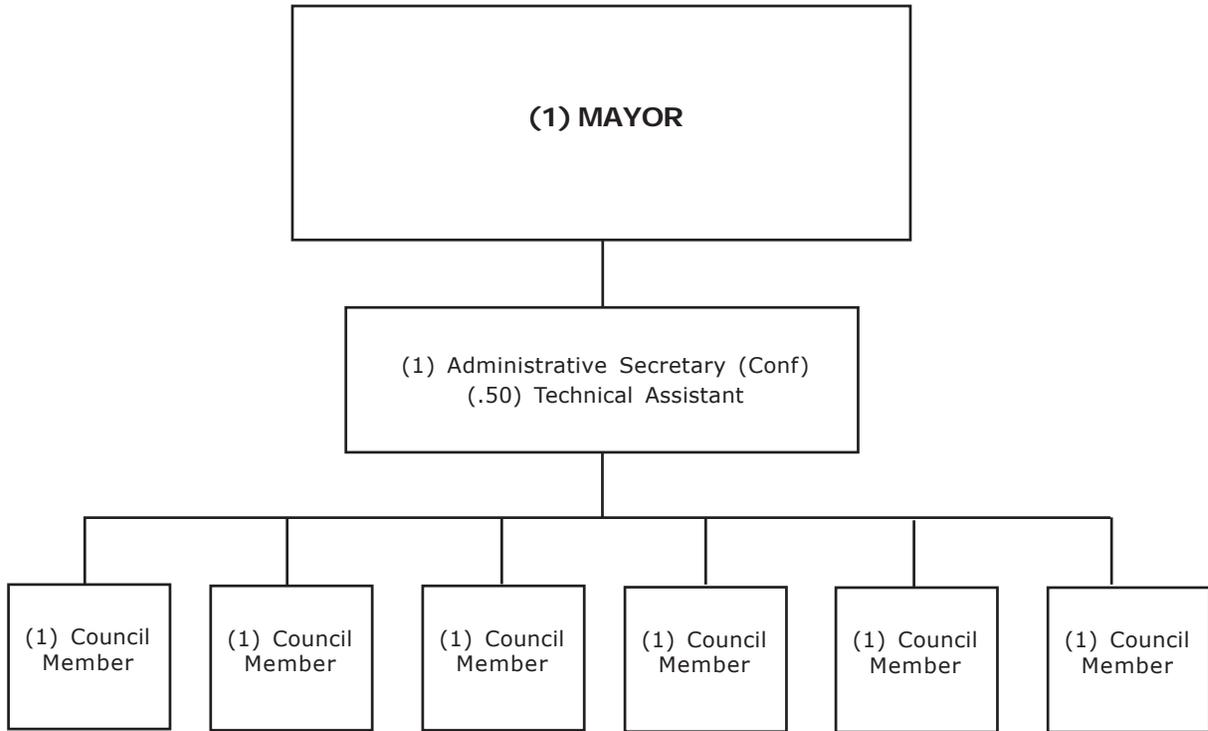
Personnel Summary
All Operating Funds

Personnel By Department	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08
All Fund Summary	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>
Mayor and Council	8.50	8.50	8.50	8.50
City Manager	20.66	21.00	21.00	21.00
City Attorney	9.00	9.00	9.00	9.00
City Clerk	4.00	4.00	4.00	4.00
Human Resources	8.00	9.00	9.00	9.00
Finance	57.00	58.00	57.00	57.00
Police	300.70	303.70	311.70	311.70
Fire	137.00	146.00	146.00	146.00
Public Works	196.25	199.25	201.25	201.25
Community & Econ Development	71.00	69.50	72.50	70.50
Library	41.45	41.45	41.45	41.45
Total FTE Funded	<u>853.56</u>	<u>869.40</u>	<u>881.40</u>	<u>879.40</u>

FY 2007-08
Personnel By Department
(All Funds - 879.4 FTE Budgeted)



MAYOR AND CITY COUNCIL

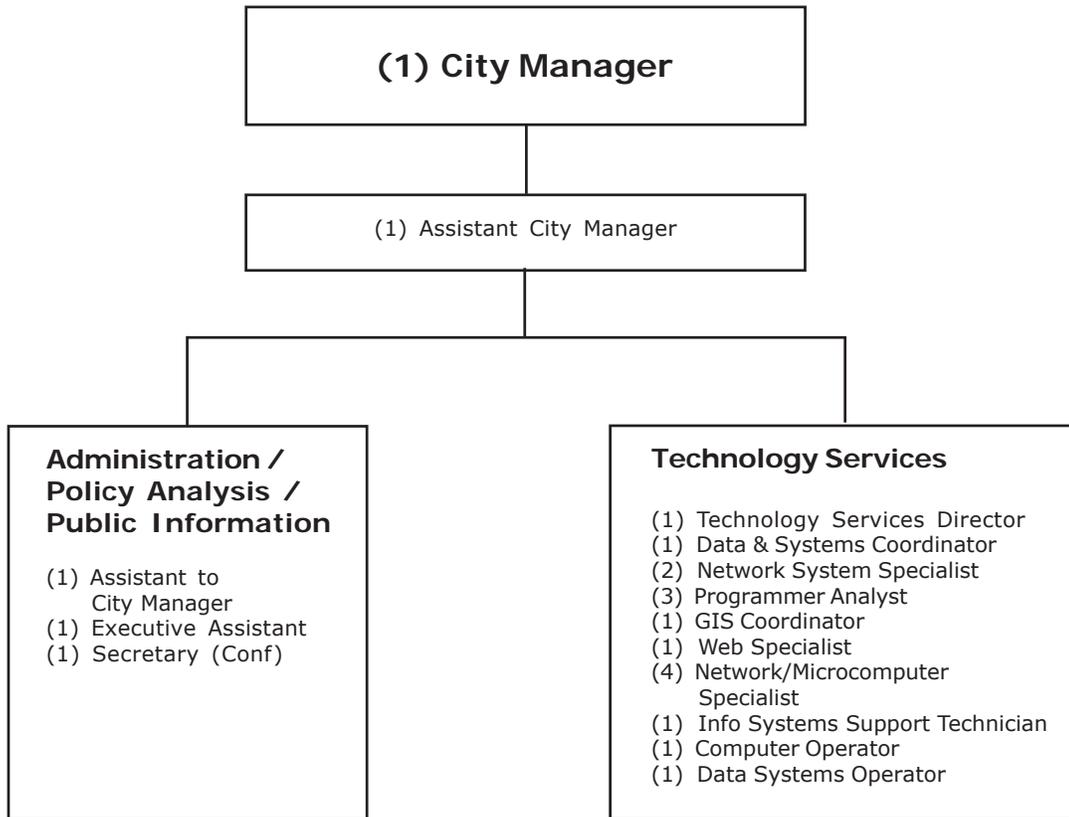


**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

*****-ALL FUNDS**

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1100-MAYOR AND COUNCIL DEPARTMENT						
MAYOR	1.00	1.00	1.00	0.00	1.00	0.00
CITY COUNCIL	6.00	6.00	6.00	0.00	6.00	0.00
ADMINISTRATIVE ANALYST II (UNCLASSIFIED)	0.00	0.00	0.00	1.00	0.00	1.00
ADMINISTRATIVE SECRETARY (CONF)	1.00	1.00	1.00	0.00	1.00	0.00
TECHNICAL ASSISTANT	0.50	0.50	0.50	0.00	0.50	0.00
Department Totals	8.50	8.50	8.50	1.00	8.50	1.00

OFFICE OF THE CITY MANAGER

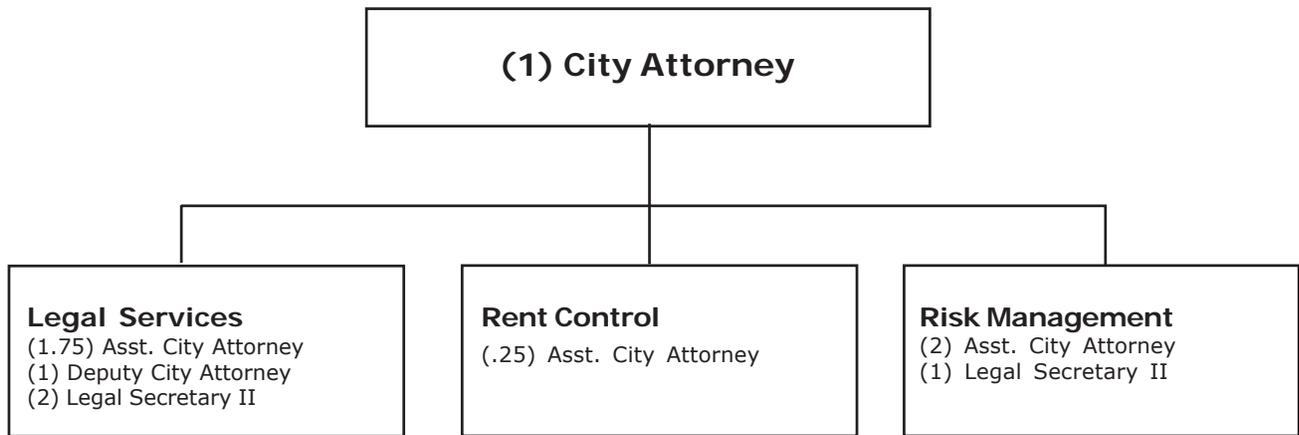


**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1200-CITY MANAGER DEPARTMENT						
CITY MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
ASSISTANT CITY MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
TECH SERVICES DIRECTOR/DEPUTY CITY MNGR	1.00	1.00	1.00	0.00	1.00	0.00
INFORMATION SYSTEMS MANAGER	0.00	0.00	0.00	1.00	0.00	1.00
DATA & SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
ASSISTANT TO THE CITY MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
PUBLIC SAFETY INFORMATION SYS. MGR.	1.00	0.00	0.00	0.00	0.00	0.00
NETWORK SYSTEMS SPECIALIST	2.00	2.00	2.00	0.00	2.00	0.00
PUBLIC INFORMATION OFFICER	1.00	0.00	0.00	1.00	0.00	1.00
PROGRAMMER ANALYST	2.00	3.00	3.00	1.00	3.00	1.00
WEB SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
GEOGRAPHIC INFO SYSTEMS COORDINATOR	0.00	1.00	1.00	0.00	1.00	0.00
NETWORK/MICROCOMPUTER SPECIALIST	4.00	4.00	4.00	0.00	4.00	0.00
EXECUTIVE ASSISTANT	1.00	1.00	1.00	0.00	1.00	0.00
COMPUTER OPERATOR-ANALYST	0.00	0.00	0.00	1.00	0.00	1.00
INFORMATION SYSTEMS SUPPORT TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
COMPUTER OPERATOR	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY (CONF)	1.00	1.00	1.00	1.00	1.00	1.00
DATA SYSTEMS OPERATOR	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE INTERN	0.00	0.00	0.00	0.50	0.00	0.50
Department Totals	21.00	21.00	21.00	5.50	21.00	5.50

OFFICE OF THE CITY ATTORNEY

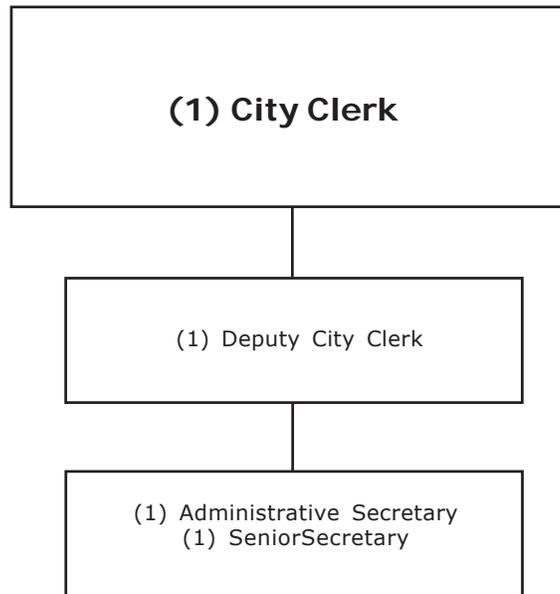


**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1300-CITY ATTORNEY DEPARTMENT						
CITY ATTORNEY	1.00	1.00	1.00	0.00	1.00	0.00
ASSISTANT CITY ATTORNEY	4.00	4.00	4.00	0.00	5.00	0.00
DEPUTY CITY ATTORNEY II	1.00	1.00	1.00	0.00	0.00	0.00
LEGAL SECRETARY II	3.00	3.00	3.00	0.00	3.00	0.00
Department Totals	9.00	9.00	9.00	0.00	9.00	0.00

OFFICE OF THE CITY CLERK

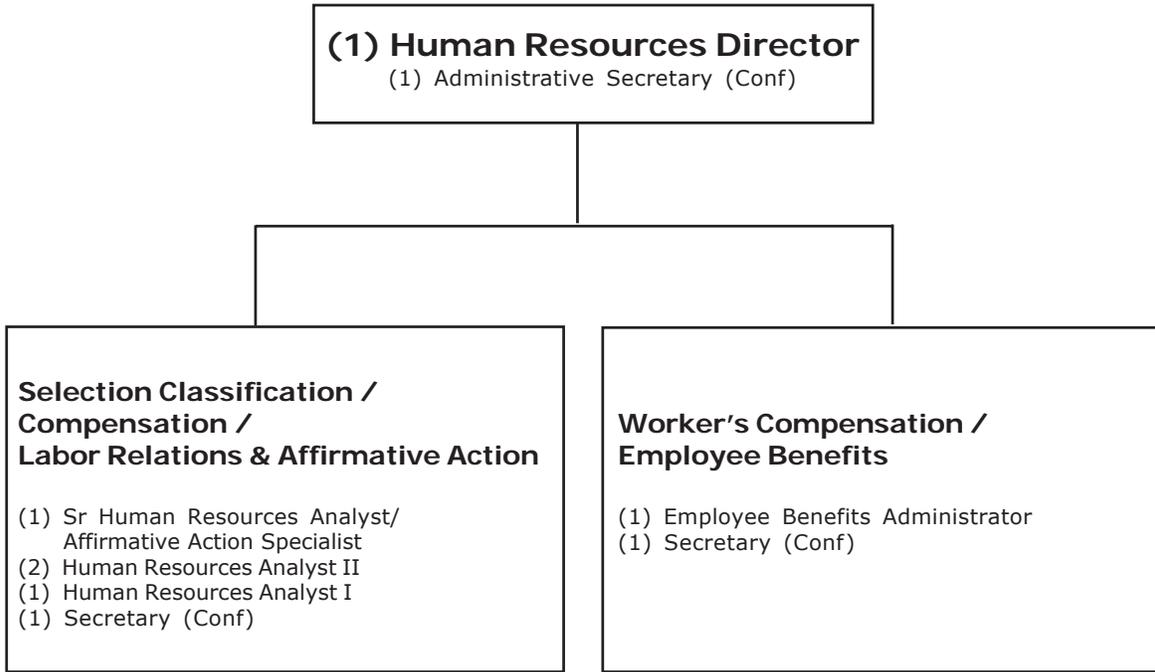


**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1400-CITY CLERK DEPARTMENT						
CITY CLERK	1.00	1.00	1.00	0.00	1.00	0.00
DEPUTY CITY CLERK	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY	0.00	0.00	1.00	0.00	1.00	0.00
SENIOR SECRETARY	1.50	1.50	1.00	0.50	1.00	0.50
ADMINISTRATIVE CLERK II	0.50	0.50	0.00	0.00	0.00	0.00
Department Totals	4.00	4.00	4.00	0.50	4.00	0.50

HUMAN RESOURCES DEPARTMENT

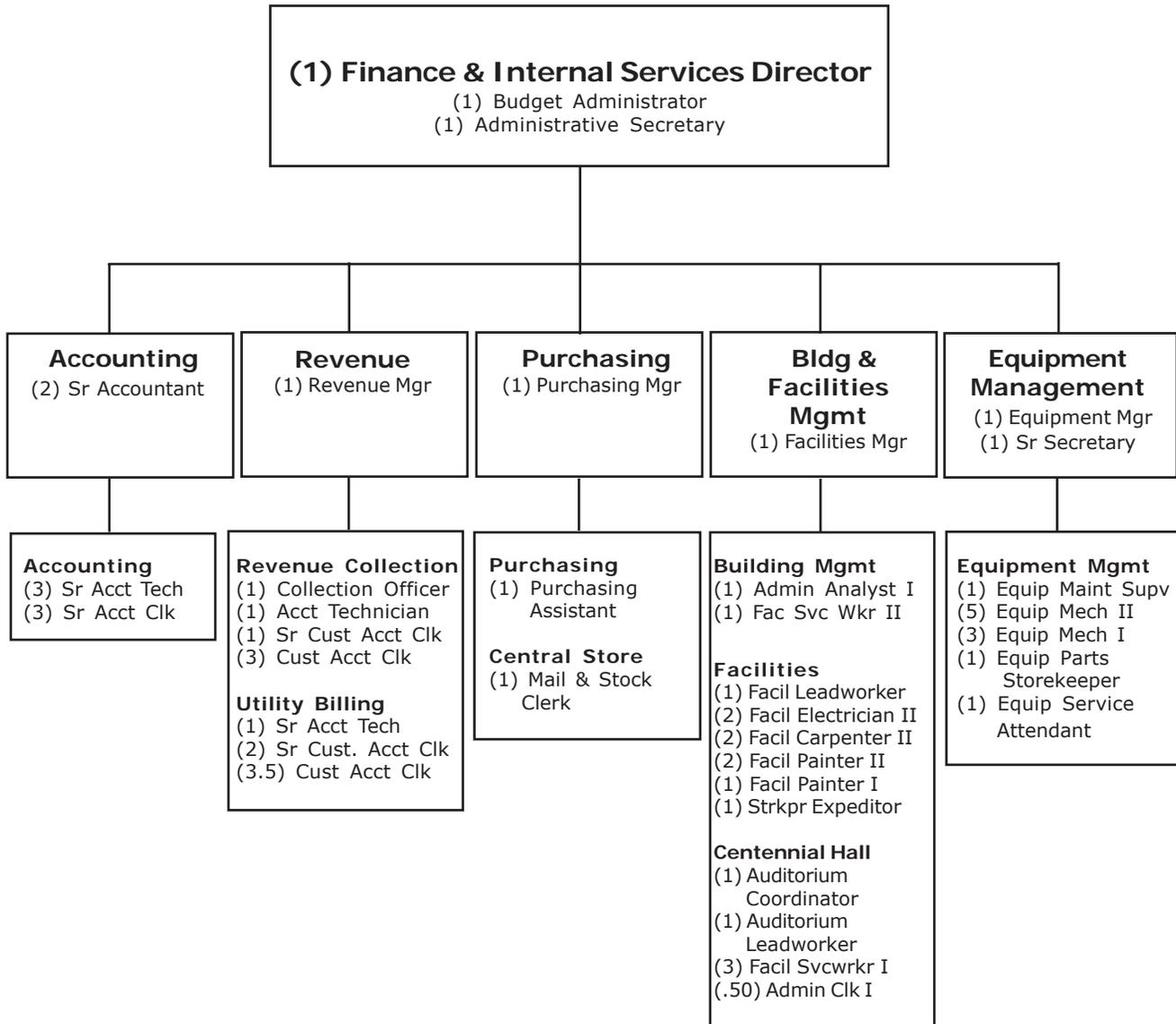


**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1600-HUMAN RESOURCES DEPARTMENT						
HUMAN RESOURCES DIRECTOR	0.00	1.00	1.00	0.00	1.00	0.00
EMPLOYEE BENEFITS ADMINISTRATOR	1.00	1.00	1.00	0.00	1.00	0.00
SR HUMAN RES ANAL/AFF. ACTION SPEC.	1.00	1.00	1.00	0.00	1.00	0.00
HUMAN RESOURCES ANALYST II	2.00	2.00	2.00	0.00	2.00	0.00
HUMAN RESOURCES ANALYST I	0.00	0.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY (CONF)	1.00	1.00	1.00	0.00	1.00	0.00
HUMAN RESOURCES TECHNICIAN	1.00	1.00	0.00	0.00	0.00	0.00
SECRETARY (CONF)	2.00	2.00	2.00	0.00	2.00	0.00
Department Totals	8.00	9.00	9.00	0.00	9.00	0.00

FINANCE AND INTERNAL SERVICES DEPARTMENT

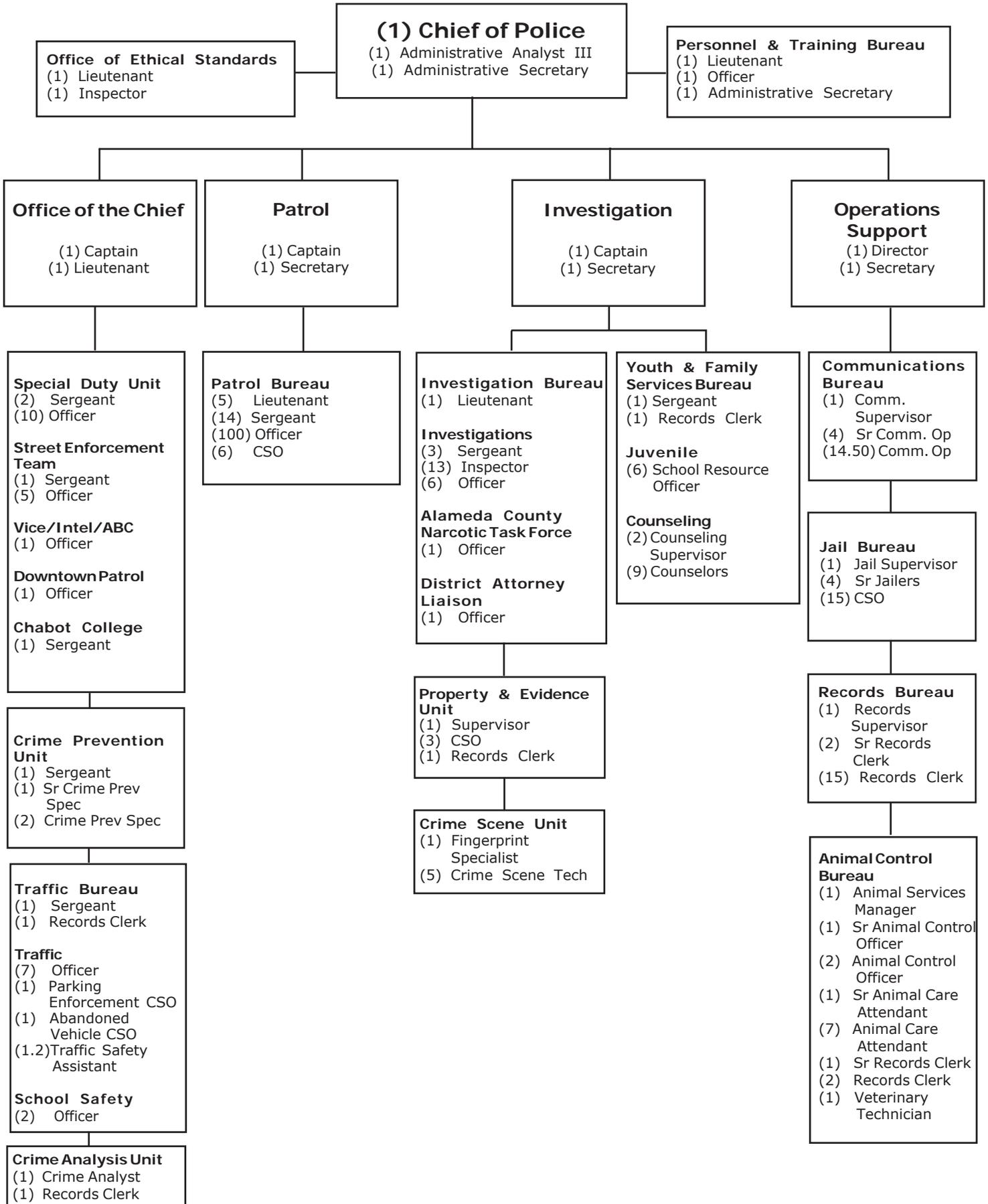


**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1700-FINANCE DEPARTMENT						
DIRECTOR OF FINANCE	1.00	1.00	1.00	0.00	1.00	0.00
ACCOUNTING MANAGER	0.00	0.00	0.00	1.00	0.00	1.00
FACILITIES & BUILDING MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
PURCHASING & SERVICES MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
AUDITOR	0.00	0.00	0.00	1.00	0.00	1.00
REVENUE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
BUDGET ADMINISTRATOR	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR ACCOUNTANT	2.00	2.00	2.00	0.00	2.00	0.00
FACILITIES MAINTENANCE SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00
EQUIP MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
FACILITIES LEADWORKER	0.00	1.00	1.00	0.00	1.00	0.00
ELECTRICIAN II	1.00	2.00	2.00	0.00	2.00	0.00
ADMINISTRATIVE ANALYST I	1.00	1.00	1.00	0.00	1.00	0.00
FACILITIES CARPENTER II	1.00	2.00	2.00	0.00	2.00	0.00
ELECTRICIAN I	1.00	0.00	0.00	0.00	0.00	0.00
SENIOR ACCOUNTING TECHNICIAN	4.00	4.00	4.00	0.00	4.00	0.00
AUDITORIUM COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT MECHANIC II	5.00	5.00	5.00	0.00	5.00	0.00
FACILITIES PAINTER II	2.00	2.00	2.00	0.00	2.00	0.00
COLLECTIONS OFFICER	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
FACILITIES MECHANIC II	1.00	0.00	0.00	0.00	0.00	0.00
FACILITIES CARPENTER I	1.00	0.00	0.00	0.00	0.00	0.00
ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
STOREKEEPER - EXPEDITER	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT MECHANIC I	3.00	3.00	3.00	0.00	3.00	0.00
SENIOR SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
AUDITORIUM LEADWORKER	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR CUSTOMER ACCOUNT CLERK	3.00	3.00	3.00	0.00	3.00	0.00
SENIOR ACCOUNT CLERK	3.00	3.00	3.00	1.00	3.00	1.00
EQUIPMENT PARTS STOREKEEPER	1.00	1.00	1.00	0.00	1.00	0.00
PURCHASING ASSISTANT	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT SERVICE ATTENDANT	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY	0.00	0.00	0.00	1.00	0.00	1.00
FACILITIES SERVICEMAN II	1.00	1.00	1.00	0.00	1.00	0.00
CUSTOMER ACCOUNT CLERK	6.50	6.50	6.50	0.00	6.50	0.00
FACILITIES SERVICEMAN I	3.00	3.00	3.00	0.00	3.00	0.00
ADMINISTRATIVE CLERK II	0.00	0.00	0.00	1.00	0.00	1.00
MAIL & STOCK CLERK	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE CLERK I	0.50	0.50	0.50	0.00	0.50	0.00
ADMINISTRATIVE INTERN	0.00	0.00	0.00	0.50	0.00	0.50
Department Totals	57.00	57.00	57.00	5.50	57.00	5.50

POLICE DEPARTMENT

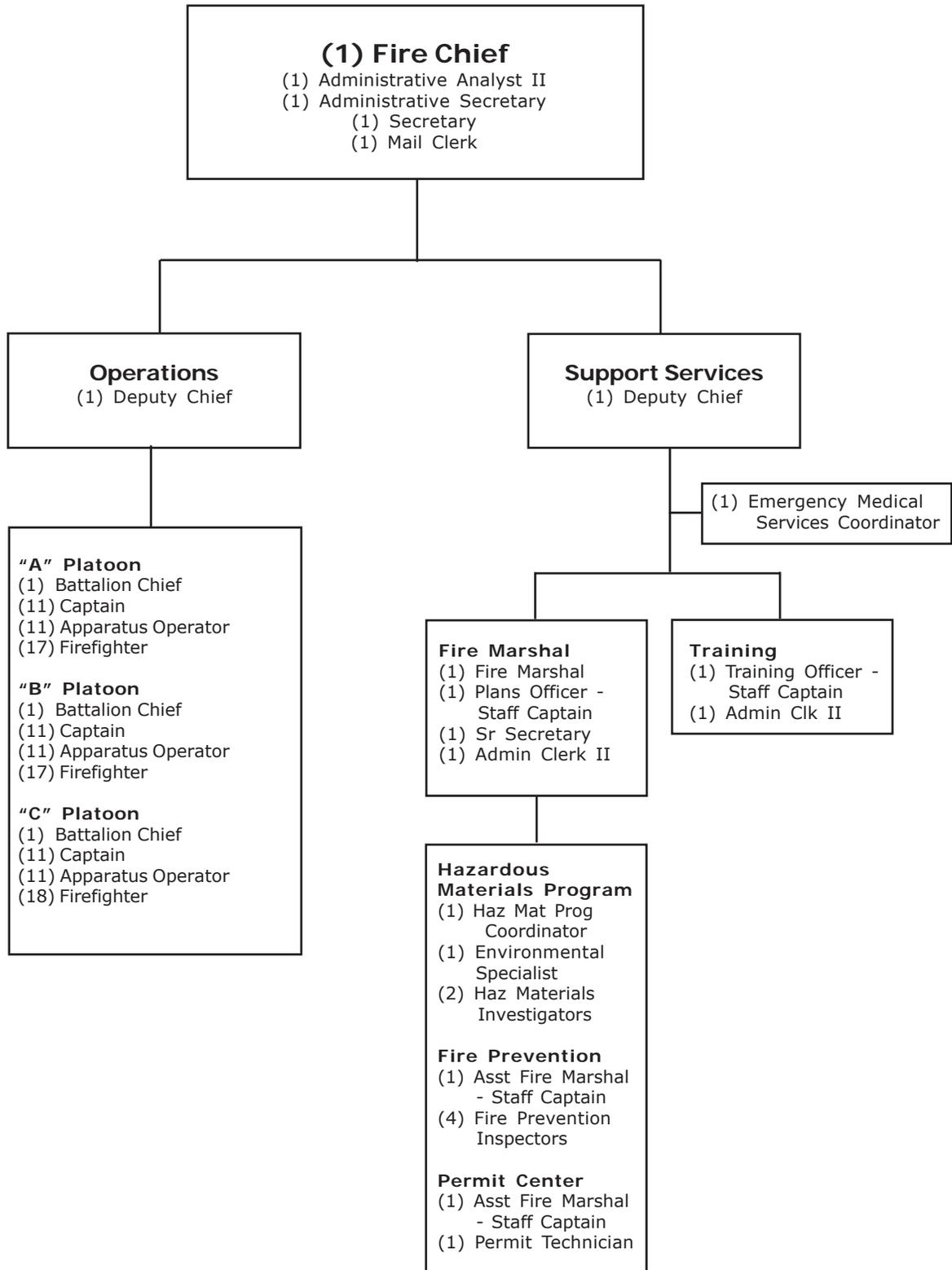


**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1800-POLICE DEPARTMENT						
CHIEF OF POLICE	1.00	1.00	1.00	0.00	1.00	0.00
DEPUTY CHIEF OF POLICE	0.00	0.00	0.00	0.00	0.00	0.00
POLICE CAPTAIN	3.00	3.00	3.00	0.00	3.00	0.00
POLICE LIEUTENANT	10.00	10.00	10.00	0.00	10.00	0.00
POLICE SERGEANT	23.00	23.00	23.00	1.00	23.00	1.00
INSPECTOR	14.00	14.00	14.00	0.00	14.00	0.00
POLICE OFFICER	137.00	137.00	142.00	11.00	142.00	11.00
OPERATIONS SUPPORT DIRECTOR	1.00	1.00	1.00	0.00	1.00	0.00
YOUTH & FAMILY SERVICES MANAGER	0.00	0.00	0.00	1.00	0.00	1.00
ADMINISTRATIVE ANALYST III	1.00	1.00	1.00	0.00	1.00	0.00
ANIMAL SERVICES MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
COUNSELING SUPERVISOR	1.00	2.00	2.00	0.00	2.00	0.00
ADMINISTRATIVE ANALYST II	0.00	0.00	1.00	2.00	1.00	2.00
COMMUNICATIONS SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
JAIL SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
PROPERTY & EVIDENCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR COMMUNICATIONS OPERATOR	4.00	4.00	4.00	0.00	4.00	0.00
POLICE RECORDS SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
FAMILY COUNSELOR I	10.00	9.00	9.00	0.00	9.00	0.00
POLICE IDENTIFICATION SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY	2.00	2.00	2.00	0.00	2.00	0.00
SENIOR JAILER	4.00	4.00	4.00	0.00	4.00	0.00
COMMUNICATIONS OPERATOR	13.50	13.50	14.50	0.00	14.50	0.00
SENIOR CRIME PREVENTION SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
CRIME SCENE TECHNICIAN	5.00	5.00	5.00	1.00	5.00	1.00
SENIOR SECRETARY	0.00	0.00	0.00	1.00	0.00	1.00
SENIOR ANIMAL CONTROL OFFICER	1.00	1.00	1.00	0.00	1.00	0.00
CRIME PREVENTION SPECIALIST	1.00	1.00	2.00	0.00	2.00	0.00
SENIOR POLICE RECORDS CLERK	3.00	3.00	3.00	0.00	3.00	0.00
COMMUNITY SERVICE OFFICER	26.00	26.00	26.00	5.00	26.00	5.00
ANIMAL CONTROL OFFICER	2.00	2.00	2.00	0.00	2.00	0.00
SECRETARY	3.00	3.00	3.00	0.00	3.00	0.00
POLICE RECORDS CLERK II	20.00	20.00	21.00	2.00	21.00	2.00
SENIOR ANIMAL CARE ATTENDANT	1.00	1.00	1.00	0.00	1.00	0.00
VETERINARY TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
ANIMAL CARE ATTENDANT	7.00	7.00	7.00	1.00	7.00	1.00
VOLUNTEER PROGRAM ASSISTANT	0.00	0.00	0.00	1.00	0.00	1.00
TRAFFIC SAFETY ASSISTANT	1.20	1.20	1.20	0.00	1.20	0.00
Department Totals	302.70	302.70	311.70	26.00	311.70	26.00

FIRE DEPARTMENT



**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

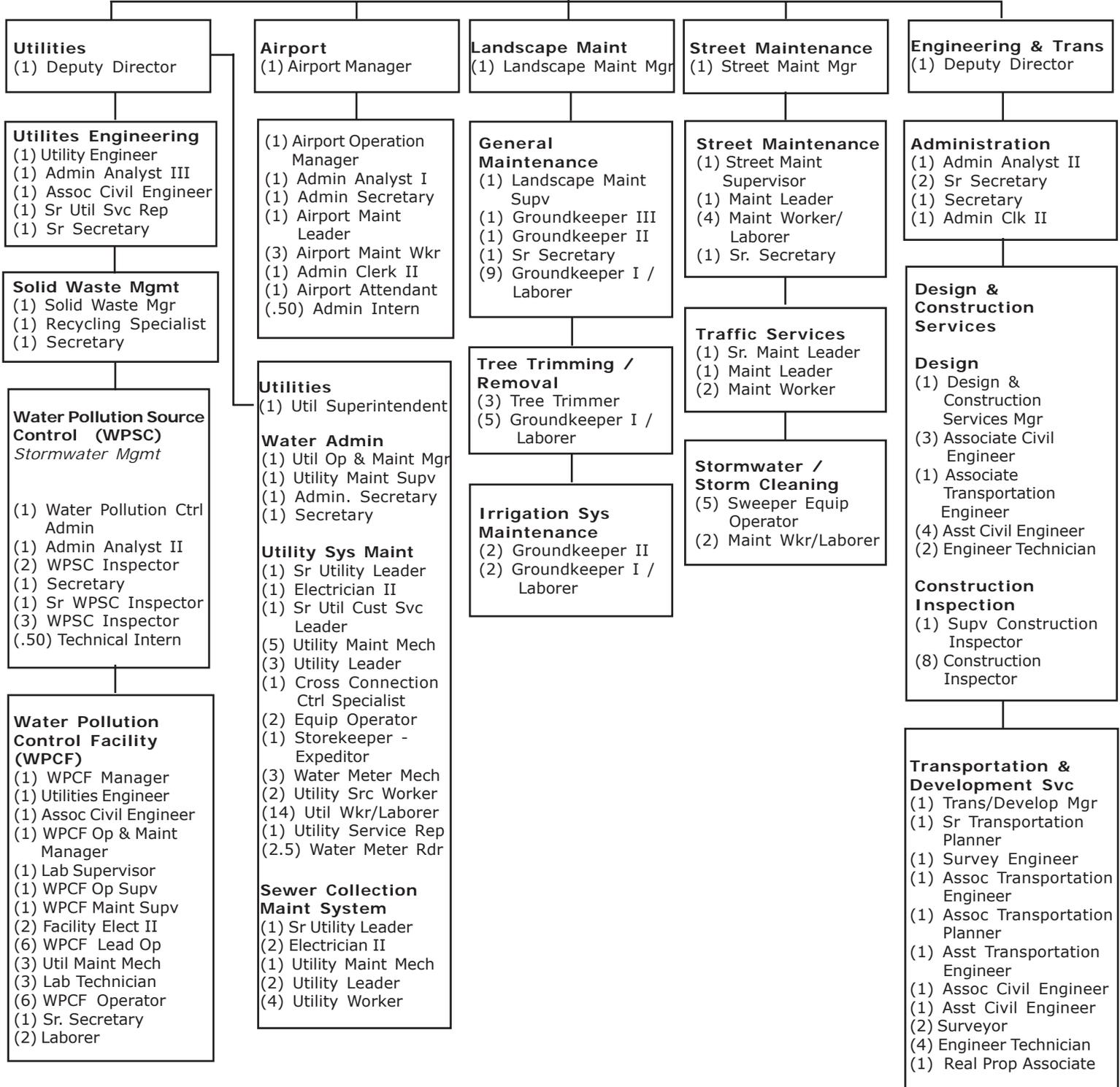
	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1900-FIRE DEPARTMENT						
FIRE CHIEF	1.00	1.00	1.00	0.00	1.00	0.00
DEPUTY FIRE CHIEF (40 HR)	2.00	2.00	2.00	0.00	2.00	0.00
FIRE MARSHAL (40 HR)	1.00	1.00	1.00	0.00	1.00	0.00
BATTALION CHIEF-SPECIAL ASSIGN (40 HR)	0.00	0.00	0.00	1.00	0.00	1.00
BATTALION CHIEF (56 HR)	3.00	3.00	3.00	0.00	3.00	0.00
STAFF FIRE CAPTAIN (40 HR)	4.00	4.00	4.00	0.00	4.00	0.00
FIRE CAPTAIN (56 HR)	31.00	33.00	33.00	0.00	33.00	0.00
APPARATUS OPERATOR (56 HR)	33.00	33.00	33.00	0.00	33.00	0.00
FIREFIGHTER (56 HR)	45.00	52.00	52.00	0.00	52.00	0.00
HAZARDOUS MATERIALS PROGRAM COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
FIRE PREVENTION INSP. (40 HR)	4.00	4.00	4.00	0.00	4.00	0.00
EMERGENCY MEDICAL SERVICES COORD.	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST II	1.00	1.00	1.00	0.00	1.00	0.00
ENVIRONMENTAL SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
HAZARDOUS MATERIALS INVESTIGATOR	2.00	2.00	2.00	0.00	2.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
PERMIT TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE CLERK II	2.00	2.00	2.00	0.00	2.00	0.00
MAIL CLERK	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	137.00	146.00	146.00	1.00	146.00	1.00

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PUBLIC WORKS DEPARTMENT

(1) Director of Public Works

(1) Administrative Analyst II
(1) Administrative Secretary
(.75) Admin Intern



**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

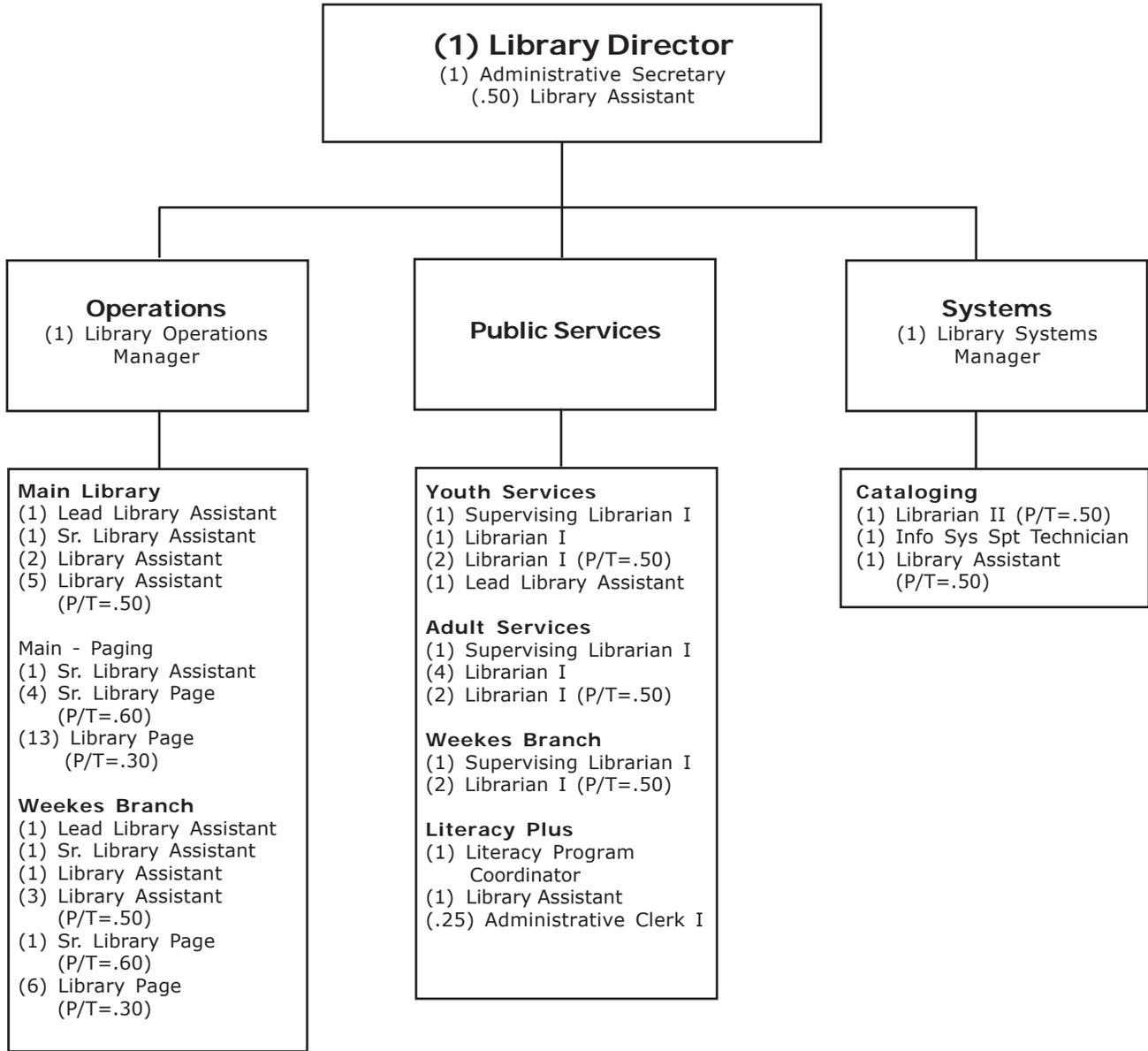
	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
2000-PUBLIC WORKS DEPARTMENT						
DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00	0.00	1.00	0.00
DEPUTY DIRECTOR OF PUBLIC WORKS	2.00	2.00	2.00	0.00	2.00	0.00
TRANSPORTATION/DEVELOPMENT MGR.	1.00	1.00	1.00	0.00	1.00	0.00
DESIGN & CONSTRUCTION SERVICES MGR	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES SUPERINTENDENT	1.00	1.00	1.00	0.00	1.00	0.00
WATER POLLUTION CONTROL FAC.MGR.	1.00	1.00	1.00	0.00	1.00	0.00
AIRPORT MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR CIVIL ENGINEER	0.00	0.00	0.00	1.00	0.00	1.00
UTILITIES ENGINEER	2.00	2.00	2.00	0.00	2.00	0.00
LANDSCAPE MAINTENANCE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
STREETS MAINTENANCE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
SOLID WASTE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES OPERATIONS & MAINTENANCE MGR.	1.00	1.00	1.00	0.00	1.00	0.00
WPCF OPERATIONS & MAINTENANCE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR TRANSPORTATION PLANNER	1.00	1.00	1.00	0.00	1.00	0.00
SUPERVISING CONSTRUCTION INSPECTOR	1.00	1.00	1.00	0.00	1.00	0.00
WATER POLLUTION CONTROL ADMIN	1.00	1.00	1.00	0.00	1.00	0.00
LAB SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
SURVEY ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST III	1.00	1.00	1.00	0.00	1.00	0.00
ASSOC CIVIL ENGINEER	5.00	6.00	6.00	1.00	6.00	1.00
ASSOC TRANSPORTATION ENGINEER	2.00	2.00	2.00	0.00	2.00	0.00
WPCF OPERATIONS SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
WPCF MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
AIRPORT OPERATIONS MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
ASSOCIATE TRANSPORTATION PLANNER	1.00	1.00	1.00	0.00	1.00	0.00
LANDSCAPE MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
STREETS MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST II	3.00	3.00	3.00	0.00	3.00	0.00
SR.WATER POLLUTION SOURCE CONT.INSP	1.00	1.00	1.00	0.00	1.00	0.00
SR.WATER POLLUTION CONT.FAC.OPER.	1.00	1.00	0.00	0.00	0.00	0.00
ASSIST CIVIL ENGINEER	5.00	5.00	5.00	0.00	5.00	0.00
ASSISTANT TRANSPORTATION ENGR	1.00	1.00	1.00	0.00	1.00	0.00
SR.UTILITIES MAINTENANCE MECHANIC	1.00	1.00	0.00	0.00	0.00	0.00
REAL PROPERTY ASSOCIATE	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR UTILITY LEADER	2.00	2.00	2.00	0.00	2.00	0.00
SENIOR UTILITY SERVICE REP.	1.00	1.00	1.00	0.00	1.00	0.00
ELECTRICIAN II	4.00	5.00	5.00	0.00	5.00	0.00
SURVEYOR	2.00	2.00	2.00	0.00	2.00	0.00
GROUNDSKEEPER III	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR UTILITY CUSTOMER SERVICE LEADER	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR MAINTENANCE LEADER	1.00	1.00	1.00	0.00	1.00	0.00
WATER POLLUTION SOURCE CONT.INSP.	5.00	5.00	5.00	0.00	5.00	0.00
CONSTRUCTION INSPECTOR	8.00	8.00	8.00	0.00	8.00	0.00
WPCF LEAD OPERATOR	5.00	5.00	6.00	0.00	6.00	0.00
ADMINISTRATIVE ANALYST I	1.00	1.00	1.00	0.00	1.00	0.00
RECYCLING SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES MAINTENANCE MECHANIC	6.00	7.00	9.00	0.00	9.00	0.00
LABORATORY TECHNICIAN	3.00	3.00	3.00	0.00	3.00	0.00
WPCF OPERATOR	6.00	6.00	6.00	0.00	6.00	0.00
ADMINISTRATIVE SECRETARY	3.00	3.00	3.00	0.00	3.00	0.00
AIRPORT MAINTENANCE LEADER	1.00	1.00	1.00	0.00	1.00	0.00
UTILITY LEADER	5.00	5.00	5.00	0.00	5.00	0.00
ENGINEERING TECHNICIAN	5.00	5.00	6.00	0.00	6.00	0.00
CROSS CONNECTION CONTROL SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT OPERATOR	2.00	2.00	2.00	0.00	2.00	0.00
TREE TRIMMER	3.00	3.00	3.00	1.00	3.00	1.00
GROUNDSKEEPER II	3.00	3.00	3.00	0.00	3.00	0.00
MAINTENANCE LEADER	2.00	2.00	2.00	1.00	2.00	1.00
SWEEPER EQUIPMENT OPERATOR	5.00	5.00	5.00	0.00	5.00	0.00
STOREKEEPER - EXPEDITER	1.00	1.00	1.00	0.00	1.00	0.00

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
2000-PUBLIC WORKS DEPARTMENT						
AIRPORT MAINTENANCEWORKER	3.00	3.00	3.00	0.00	3.00	0.00
WATER METER MECHANIC	3.00	3.00	3.00	0.00	3.00	0.00
UTILITIES SERVICE WORKER	2.00	2.00	2.00	0.00	2.00	0.00
UTILITY WORKER	18.00	18.00	18.00	0.00	18.00	0.00
SENIOR SECRETARY	6.00	6.00	6.00	0.00	6.00	0.00
GROUNDSKEEPER I	16.00	16.00	16.00	2.00	16.00	2.00
MAINTENANCE WORKER	9.00	9.00	10.00	3.00	10.00	3.00
UTILITY SERVICE REPRESENTATIVE	1.00	1.00	1.00	0.00	1.00	0.00
WATER METER READER	2.50	2.50	2.50	0.00	2.50	0.00
LABORER	1.00	1.00	0.00	0.00	0.00	0.00
SECRETARY	4.00	4.00	4.00	0.00	4.00	0.00
ADMINISTRATIVE CLERK II	2.00	2.00	2.00	0.00	2.00	0.00
AIRPORT ATTENDANT	1.00	1.00	1.00	0.00	1.00	0.00
TECHNICAL INTERN	0.50	0.50	0.50	0.00	0.50	0.00
ADMINISTRATIVE INTERN	1.25	1.25	1.25	0.00	1.25	0.00
Department Totals	196.25	199.25	201.25	9.00	201.25	9.00

LIBRARY DEPARTMENT

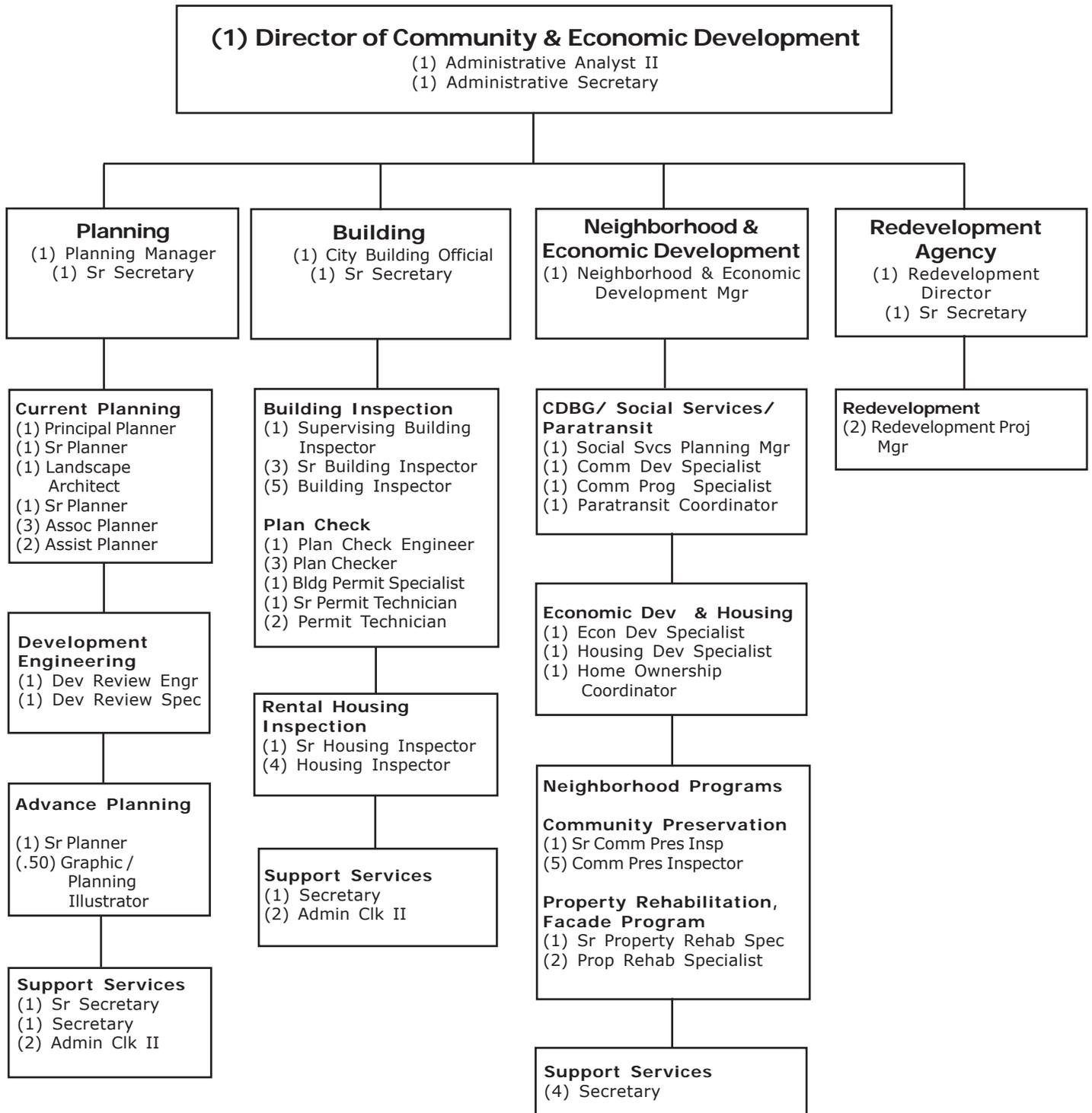


**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
3300-LIBRARY DEPARTMENT						
LIBRARY DIRECTOR	1.00	1.00	1.00	0.00	1.00	0.00
LIBRARY SYSTEMS MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
SUPERVISING LIBRARIAN I	3.00	3.00	3.00	0.00	3.00	0.00
LIBRARY OPERATIONS MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
LIBRARIAN II	0.50	0.50	0.50	1.00	0.50	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
INFORMATION SYSTEMS SUPPORT TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
LIBRARIAN I	8.00	8.00	8.00	1.50	8.00	1.50
LITERACY PROGRAM COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
LEAD LIBRARY ASSISTANT	3.00	3.00	3.00	0.00	3.00	0.00
DATA SYSTEMS OPERATOR	0.00	0.00	0.00	1.00	0.00	1.00
SENIOR LIBRARY ASSISTANT	3.00	3.00	3.00	0.00	3.00	0.00
LIBRARY ASSISTANT	8.00	9.00	9.00	2.50	9.00	2.50
ADMINISTRATIVE CLERK II	1.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE CLERK I	0.25	0.25	0.25	0.00	0.25	0.00
SENIOR LIBRARY PAGE	3.00	3.00	3.00	1.20	3.00	1.20
LIBRARY PAGE	5.70	5.70	5.70	1.20	5.70	1.20
Department Totals	41.45	41.45	41.45	8.40	41.45	8.40

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT



**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

***-ALL FUNDS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
4600-COMMUNITY&ECON.DEV.DEPARTMENT						
DIR.OF COMMUNITY & ECON. DEV.	1.00	1.00	1.00	0.00	1.00	0.00
CITY BUILDING OFFICIAL	1.00	1.00	1.00	0.00	1.00	0.00
PLANNING MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
NEIGHBORHOOD & ECONOMIC DEVELOPMENT MNGR	1.00	1.00	1.00	0.00	1.00	0.00
REDEVELOPMENT DIRECTOR	1.00	1.00	1.00	0.00	1.00	0.00
PRINCIPAL PLANNER	1.00	1.00	1.00	0.00	1.00	0.00
DEVELOPMENT REVIEW ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
SOCIAL SERVICES PLANNING MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
NEIGHBORHOOD PARTNERSHIP MANAGER	1.00	0.00	0.00	0.00	0.00	0.00
REDEVELOPMENT PROJECT MANAGER	1.00	1.00	2.00	0.00	2.00	0.00
LANDSCAPE ARCHITECT	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR PLANNER	1.00	1.00	2.00	0.00	2.00	0.00
PLAN CHECKING ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
SUPERVISING BUILDING INSPECTOR	1.00	1.00	1.00	0.00	1.00	0.00
ASSOC PLANNER	3.50	3.00	3.00	1.00	3.00	1.00
SENIOR PLAN CHECKER	0.00	0.00	0.00	1.00	0.00	1.00
SR. BUILDING INSPECTOR/ELECTRICAL	1.00	1.00	1.00	0.00	1.00	0.00
SR. BUILDING INSPECTOR/PLUM-MECH.	1.00	1.00	1.00	0.00	1.00	0.00
SR. BUILDING INSPECTOR/STRUCTURAL	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST II	0.00	1.00	1.00	0.00	1.00	0.00
COMMUNITY DEVELOPMENT SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
ECONOMIC DEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00	1.00	1.00
HOUSING DEVELOPMENT SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
REDEVELOPMENT SPECIALIST	1.00	1.00	0.00	1.00	0.00	1.00
PLAN CHECKER	3.00	3.00	3.00	0.00	3.00	0.00
SR.COMMUNITY PRESERVATION INSPECTOR	1.00	1.00	1.00	0.00	1.00	0.00
SR PROPERTY REHABILITATION SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
SR HOUSING INSPECTOR	1.00	1.00	1.00	0.00	1.00	0.00
BUILDING INSPECTOR	5.00	5.00	5.00	1.00	5.00	1.00
PROPERTY REHABILITATION SPECIALIST	2.00	2.00	2.00	0.00	1.00	1.00
ADMINISTRATIVE ANALYST I	1.00	0.00	0.00	0.00	0.00	0.00
DEVELOPMENT REVIEW SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
ASSISTANT PLANNER	2.00	2.00	2.00	0.00	2.00	0.00
HOME OWNERSHIP COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
PARATRANSIT COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
COMMUNITY PRESERVATION INSPECTOR	4.00	4.00	5.00	1.00	5.00	1.00
HOUSING INSPECTOR	4.00	4.00	4.00	0.00	4.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
COMMUNITY PROGRAMS SPECIALIST	2.00	2.00	2.00	0.00	1.00	1.00
GRAPHICS/PLANNING ILLUSTRATOR	0.50	0.50	0.50	0.50	0.50	0.50
SENIOR SECRETARY	4.00	4.00	4.00	0.00	4.00	0.00
SECRETARY	6.00	6.00	6.00	0.50	6.00	0.50
SENIOR PERMIT TECHNICIAN	0.00	0.00	1.00	0.00	1.00	0.00
PERMIT TECHNICIAN	2.00	2.00	2.00	0.00	2.00	0.00
ADMINISTRATIVE CLERK II	4.00	4.00	4.00	0.00	4.00	0.00
ADMINISTRATIVE INTERN	0.00	0.00	0.00	1.00	0.00	1.00
Department Totals	71.00	69.50	72.50	8.00	70.50	10.00

Personnel Summary

Alphabetical Listing of Positions (All Funds)

Position Name	Funded FTE	Frozen FTE	TOTAL FTE	Full Time	Part Time
Accounting Manager	0	1	1	1	0
Accounting Technician	1	0	1	1	0
Administrative Analyst I	2	0	2	2	0
Administrative Analyst II	6	2	8	8	0
Administrative Analyst II (Unclassified)	0	1	1	1	0
Administrative Analyst III	2	0	2	2	0
Administrative Clerk I	0.75	0	0.75	0	2
Administrative Clerk II	8	1	9	9	0
Administrative Intern	1.25	2	3.25	0	6
Administrative Secretary	10	0	10	10	0
Administrative Secretary (Conf)	2	0	2	2	0
Airport Attendant	1	0	1	1	0
Airport Maintenance Leader	1	0	1	1	0
Airport Maintenance Worker	3	0	3	3	0
Airport Manager	1	0	1	1	0
Airport Operations Manager	1	0	1	1	0
Animal Care Attendant	7	1	8	8	0
Animal Control Officer	2	0	2	2	0
Animal Services Manager	1	0	1	1	0
Apparatus Operator	33	0	33	33	0
Assist Civil Engineer	5	0	5	5	0
Assistant City Attorney	4	0	4	4	0
Assistant City Manager	1	0	1	1	0
Assistant Planner	2	0	2	2	0
Assistant To The City Manager	1	0	1	1	0
Assistant Transportation Engineer	1	0	1	1	0
Assoc Civil Engineer	6	1	7	7	0
Assoc Planner	3	1	4	4	0
Assoc Transportation Engineer	2	0	2	2	0
Associate Transportation Planner	1	0	1	1	0
Auditor	0	1	1	1	0
Auditorium Coordinator	1	0	1	1	0
Auditorium Lead Worker	1	0	1	1	0
Battalion Chief	3	0	3	3	0
Battalion Chief - Special Assignment	0	1	1	1	0
Budget Administrator	1	0	1	1	0
Building Inspector	5	1	6	6	0
Chief Of Police	1	0	1	1	0
City Attorney	1	0	1	1	0
City Building Official	1	0	1	1	0
City Clerk	1	0	1	1	0
City Council	6	0	6	6	0
City Manager	1	0	1	1	0
Collections Officer	1	0	1	1	0
Communications Operator	14.5	0	14.5	14	1
Communications Supervisor	1	0	1	1	0
Community Development Specialist	1	0	1	1	0
Community Preservation Inspector	5	1	6	6	0
Community Programs Specialist	1	1	2	2	0

Personnel Summary

Alphabetical Listing of Positions (All Funds)

Position Name	Funded FTE	Frozen FTE	TOTAL FTE	Full Time	Part Time
Computer Operator	1	0	1	1	0
Computer Operator - Analyst	0	1	1	1	0
Construction Inspector	8	0	8	8	0
Counseling Supervisor	2	0	2	2	0
Crime Prevention Specialist	2	0	2	2	0
Crime Scene Technician	5	1	6	6	0
Cross Connection Control Specialist	1	0	1	1	0
Customer Account Clerk	6.5	0	6.5	5	2
Data & Systems Coordinator	1	0	1	1	0
Data Systems Operator	1	1	2	2	0
Deputy City Attorney II	1	0	1	1	0
Deputy City Clerk	1	0	1	1	0
Deputy Director Of Public Works	2	0	2	2	0
Deputy Fire Chief	2	0	2	2	0
Design & Construction Services Mgr	1	0	1	1	0
Development Review Engineer	1	0	1	1	0
Development Review Specialist	1	0	1	1	0
Director Of Community & Econ Dev	1	0	1	1	0
Director Of Finance	1	0	1	1	0
Director Of Public Works	1	0	1	1	0
Economic Development Specialist	1	1	2	2	0
Electrician II	7	0	7	7	0
Emergency Medical Services Coor	1	0	1	1	0
Employee Benefits Administrator	1	0	1	1	0
Engineering Technician	6	0	6	6	0
Environmental Specialist	1	0	1	1	0
Equip Maintenance Supervisor	1	0	1	1	0
Equipment Manager	1	0	1	1	0
Equipment Mechanic I	3	0	3	3	0
Equipment Mechanic II	5	0	5	5	0
Equipment Operator	2	0	2	2	0
Equipment Parts Storekeeper	1	0	1	1	0
Equipment Service Attendant	1	0	1	1	0
Executive Assistant	1	0	1	1	0
Facilities & Building Manager	1	0	1	1	0
Facilities Carpenter II	2	0	2	2	0
Facilities Lead Worker	1	0	1	1	0
Facilities Painter II	2	0	2	2	0
Facilities Service Worker I	3	0	3	3	0
Facilities Service worker II	1	0	1	1	0
Family Counselor I	9	0	9	9	0
Fire Captain	33	0	33	33	0
Fire Chief	1	0	1	1	0
Fire Marshal	1	0	1	1	0
Fire Prevention Inspector	4	0	4	4	0
Firefighter	52	0	52	52	0
Geographic Info Sys Coordinator	1	0	1	1	0
Graphics/Planning Illustrator	0.5	0.5	1	0	2
Groundskeeper I	16	2	18	18	0
Groundskeeper II	3	0	3	3	0

Personnel Summary

Alphabetical Listing of Positions (All Funds)

Position Name	Funded FTE	Frozen FTE	TOTAL FTE	Full Time	Part Time
Hazardous Materials Investigator	2	0	2	2	0
Hazardous Materials Prog Coor	1	0	1	1	0
Home Ownership Coordinator	1	0	1	1	0
Housing Development Specialist	1	0	1	1	0
Housing Inspector	4	0	4	4	0
Human Resources Analyst I	1	0	1	1	0
Human Resources Analyst II	2	0	2	2	0
Human Resources Director	1	0	1	1	0
Information Sys Spt Technician	2	0	2	2	0
Information Systems Manager	0	1	1	1	0
Inspector	14	0	14	14	0
Jail Supervisor	1	0	1	1	0
Lab Supervisor	1	0	1	1	0
Laboratory Technician	3	0	3	3	0
Landscape Architect	1	0	1	1	0
Landscape Maintenance Manager	1	0	1	1	0
Landscape Maintenance Supervisor	1	0	1	1	0
Lead Library Assistant	3	0	3	3	0
Legal Secretary II	3	0	3	3	0
Librarian I	8	1.5	9.5	6	7
Librarian II	0.5	1	1.5	1	1
Library Assistant	9	2.5	11.5	5	13
Library Director	1	0	1	1	0
Library Operations Manager	1	0	1	1	0
Library Page	5.7	1.2	6.9	0	23
Library Systems Manager	1	0	1	1	0
Literacy Program Coordinator	1	0	1	1	0
Mail & Stock Clerk	1	0	1	1	0
Mail Clerk	1	0	1	1	0
Maintenance Leader	2	1	3	3	0
Maintenance Worker	10	3	13	13	0
Mayor	1	0	1	1	0
Neighborhood & Economic Development Manager	1	0	1	1	0
Network Systems Specialist	2	0	2	2	0
Network/Microcomputer Specialist	4	0	4	4	0
Operations Support Director	1	0	1	1	0
Paratransit Coordinator	1	0	1	1	0
Permit Technician	3	0	3	3	0
Plan Checker	3	0	3	3	0
Plan Checking Engineer	1	0	1	1	0
Planning Manager	1	0	1	1	0
Police Captain	3	0	3	3	0
Police Identification Specialist	1	0	1	1	0
Police Lieutenant	10	0	10	10	0
Police Officer	142	11	153	153	0
Police Records Clerk II	21	2	23	23	0
Police Records Supervisor	1	0	1	1	0
Police Sergeant	23	1	24	24	0
Principal Planner	1	0	1	1	0

Personnel Summary

Alphabetical Listing of Positions (All Funds)

Position Name	Funded FTE	Frozen FTE	TOTAL FTE	Full Time	Part Time
Programmer Analyst	3	1	4	4	0
Property Rehabilitation Specialist	1	1	2	2	0
Public Information Officer	0	1	1	1	0
Purchasing & Services Manager	1	0	1	1	0
Purchasing Assistant	1	0	1	1	0
Real Property Associate	1	0	1	1	0
Recycling Specialist	1	0	1	1	0
Redevelopment Director	1	0	1	1	0
Redevelopment Project Manager	2	0	2	2	0
Redevelopment Specialist	0	1	1	1	0
Revenue Manager	1	0	1	1	0
Secretary	14	1.5	15.5	15	1
Secretary (Conf)	3	1	4	4	0
Senior Account Clerk	3	1	4	4	0
Senior Accountant	2	0	2	2	0
Senior Accounting Technician	4	0	4	4	0
Senior Animal Care Attendant	1	0	1	1	0
Senior Animal Control Officer	1	0	1	1	0
Senior Civil Engineer	0	1	1	1	0
Senior Communications Operator	4	0	4	4	0
Senior Crime Prevention Specialist	1	0	1	1	0
Senior Customer Account Clerk	3	0	3	3	0
Senior Jailer	4	0	4	4	0
Senior Library Assistant	3	0	3	3	0
Senior Library Page	3	1.2	4.2	0	7
Senior Maintenance Leader	1	0	1	1	0
Senior Permit Technician	1	0	1	1	0
Senior Plan Checker	0	1	1	1	0
Senior Planner	2	0	2	2	0
Senior Police Records Clerk	3	0	3	3	0
Senior Secretary	13	1.5	14.5	14	1
Senior Transportation Planner	1	0	1	1	0
Sr. Utility Customer Service Leader	1	0	1	1	0
Senior Utility Leader	2	0	2	2	0
Senior Utility Service Rep	1	0	1	1	0
Social Services Planning Manager	1	0	1	1	0
Solid Waste Manager	1	0	1	1	0
Sr. Building Inspector - Electrical	1	0	1	1	0
Sr. Building Inspector - Plum/Mech	1	0	1	1	0
Sr. Building Inspector - Structural	1	0	1	1	0
Sr. Community Preservation Inspector	1	0	1	1	0
Sr. Housing Inspector	1	0	1	1	0
Sr. HR Analyst / AA Specialist	1	0	1	1	0
Sr. Property Rehab Specialist	1	0	1	1	0
Sr. WPSC Inspector	1	0	1	1	0
Staff Fire Captain	4	0	4	4	0
Storekeeper - Expediter	2	0	2	2	0
Streets Maintenance Manager	1	0	1	1	0
Streets Maintenance Supervisor	1	0	1	1	0
Supervising Building Inspector	1	0	1	1	0

Personnel Summary

Alphabetical Listing of Positions (All Funds)

Position Name	Funded FTE	Frozen FTE	TOTAL FTE	Full Time	Part Time
Supervising Construction Inspector	1	0	1	1	0
Survey Engineer	1	0	1	1	0
Surveyor	2	0	2	2	0
Sweeper Equipment Operator	5	0	5	5	0
Tech Svc Director / Deputy City Mgr	1	0	1	1	0
Technical Assistant	0.5	0	0.5	0	1
Technical Intern	0.5	0	0.5	0	1
Traffic Safety Assistant	1.2	0	1.2	0	2
Transportation / Development Mgr	1	0	1	1	0
Tree Trimmer	3	1	4	4	0
Utilities Engineer	2	0	2	2	0
Utilities Maintenance Mechanic	9	0	9	9	0
Utilities Maintenance Supervisor	1	0	1	1	0
Utilities Operations & Maintenance	1	0	1	1	0
Utilities Service Worker	2	0	2	2	0
Utilities Superintendent	1	0	1	1	0
Utility Leader	5	0	5	5	0
Utility Service Representative	1	0	1	1	0
Utility Worker	18	0	18	18	0
Veterinary Technician	1	0	1	1	0
Volunteer Program Assistant	0	1	1	1	0
Water Meter Mechanic	3	0	3	3	0
Water Meter Reader	2.5	0	2.5	2	1
Water Pollution Control Administrator	1	0	1	1	0
Web Specialist	1	0	1	1	0
WPCF Lead Operator	6	0	6	6	0
WPCF Maintenance Supervisor	1	0	1	1	0
WPCF Manager	1	0	1	1	0
WPCF Operations & Maintenance Mgr	1	0	1	1	0
WPCF Operations Supervisor	1	0	1	1	0
WPCF Operator	6	0	6	6	0
WPSC Inspector	5	0	5	5	0
Youth & Family Services Manager	0	1	1	1	0
	879.4	66.9	946.3	914	71

General Fund

Overview

This section provides an overview of the General fund.

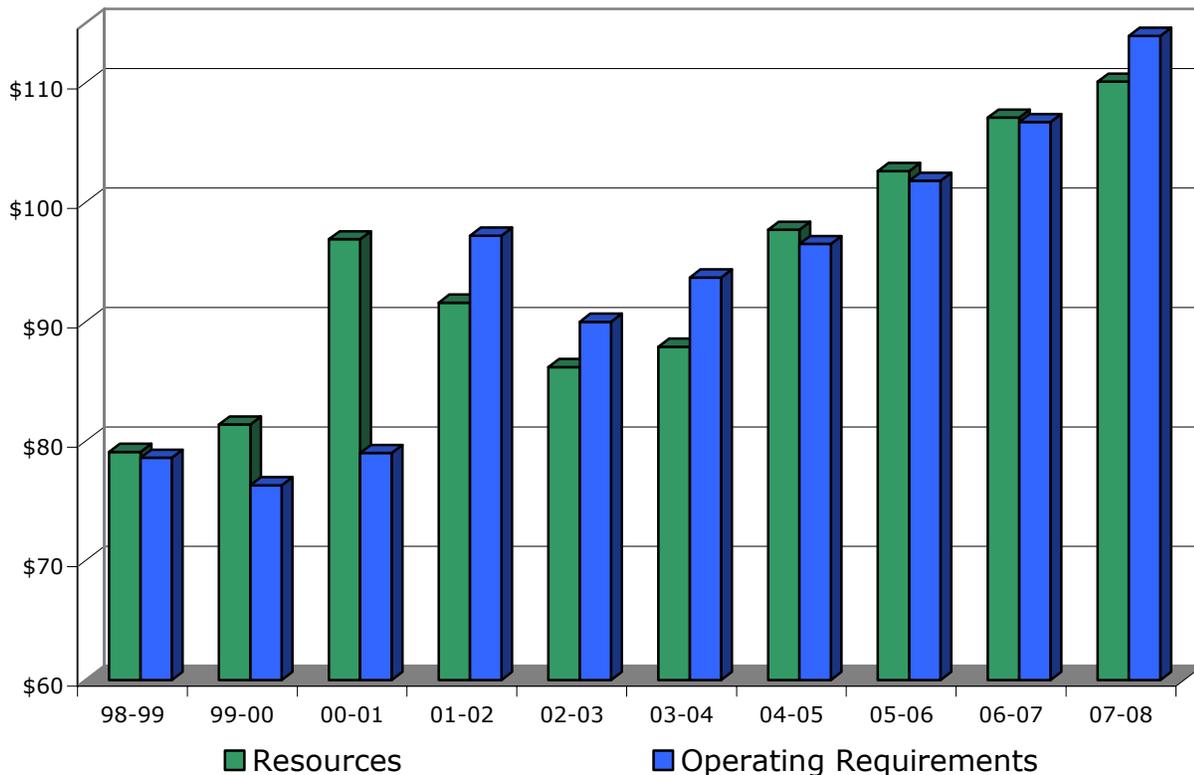
The General Fund is used to account for all revenues and expenditures necessary to carry out the basic governmental activities of the City that are not accounted for in other funds.

Hayward is a full service City that provides a wide range of municipal services including law enforcement, fire prevention and protection,

housing and economic development, land use and development services and regulations, community planning, a library system, street construction and maintenance, landscape maintenance services, transportation planning, and general administrative services provided by the City Manager, City Clerk, City Attorney, Human Resources, and Finance Departments.

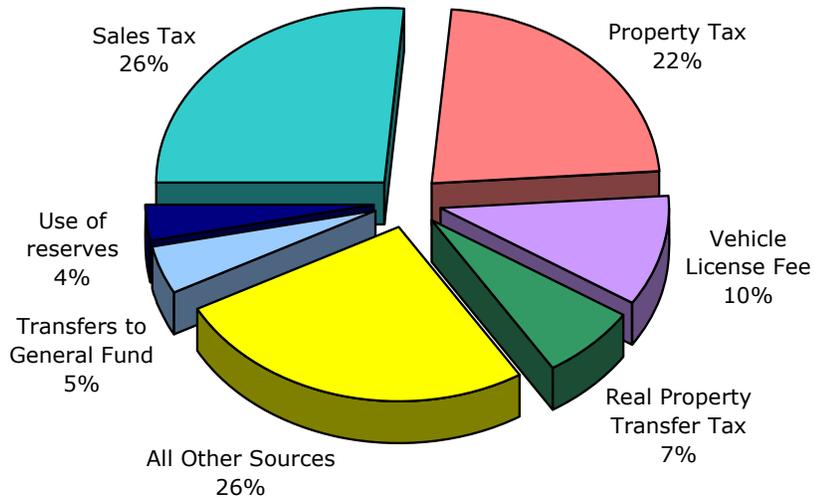
The following pages provide General Fund personnel, revenue, and expenditures summaries.

General Fund Resources and Operating Requirements (*\$ in millions*)

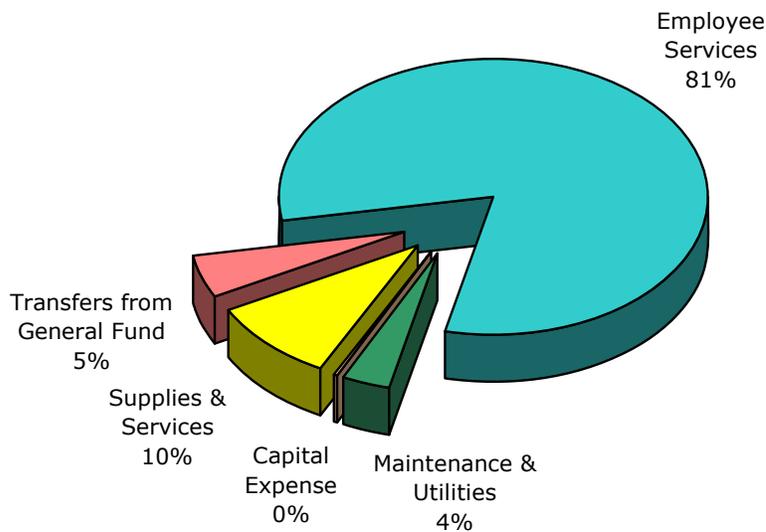


General Fund
Overview

FY 2007-08
General Fund Resources
\$114 million



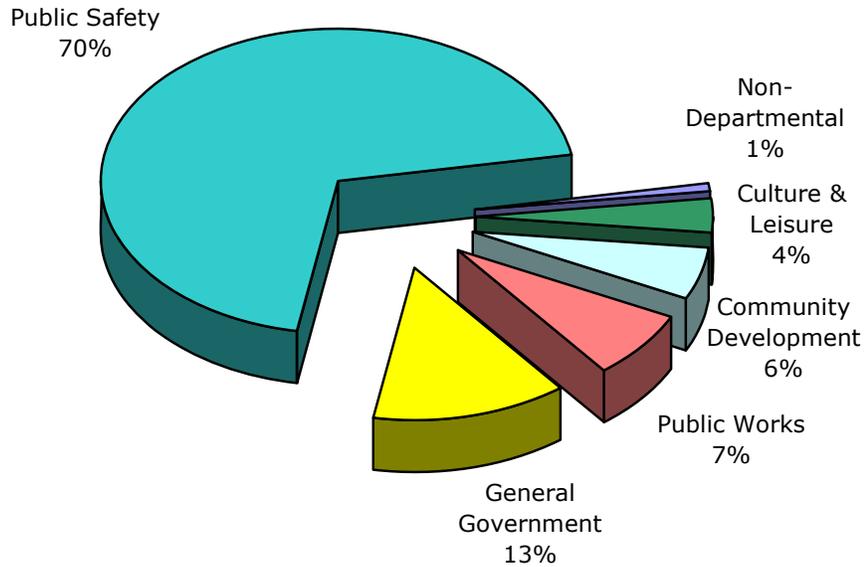
FY 2007-08
General Fund Operating Requirements
\$114 million



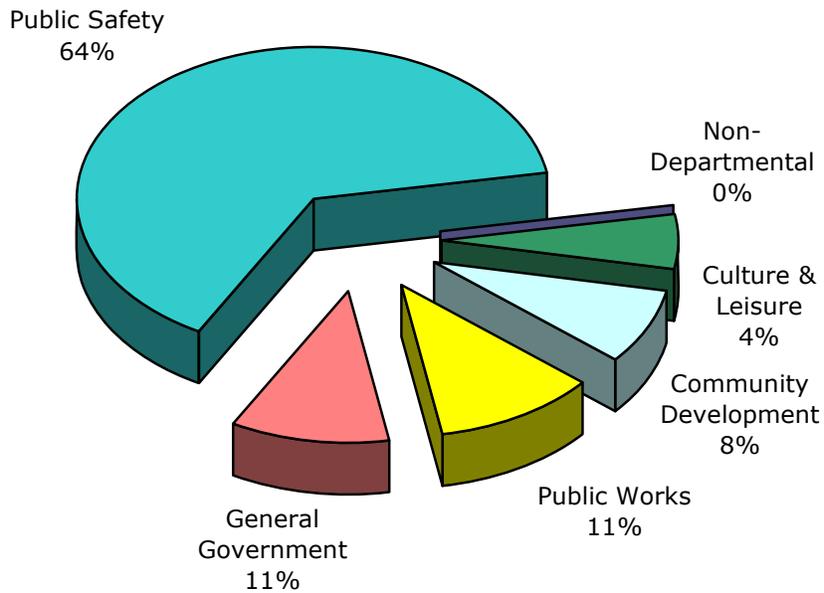
General Fund

Overview

**FY 2007-08
General Fund Expenditure
by Service Area**



**FY 2007-08
General Fund Personnel
by Service Area**



General Fund

Overview

General Fund Summary (1 of 2)
FY 2004-05 thru FY 2007-08
(\$ in 000's)

	<u>Actual FY 2004-05</u>	<u>Actual FY 2005-06</u>	<u>Estimated Year-End FY 2006-07</u>	<u>Adopted FY 2007-08</u>
Resources				
Sales Tax	27,155	26,686	28,600	30,030
Property Tax	18,860	21,446	24,000	25,680
Vehicle License Fee	9,337	12,886	11,002	11,662
Real Property Transfer Tax	9,726	9,708	8,000	8,000
All Other Sources	27,171	27,485	30,447	29,582
	<u>92,249</u>	<u>98,211</u>	<u>102,049</u>	<u>104,954</u>
Transfers to General Fund	<u>5,246</u>	<u>4,966</u>	<u>5,034</u>	<u>5,137</u>
Total Resources	<u>97,495</u>	<u>103,177</u>	<u>107,083</u>	<u>110,091</u>
Operating Requirements				
Employee Services	80,631	85,334	89,027	96,845
Maintenance & Utilities	4,451	4,613	4,215	4,138
Supplies & Services	10,144	10,253	10,973	11,060
Capital Expense	299	506	521	225
Net Interdepartmental	(4,171)	(4,010)	(3,958)	(4,064)
	<u>91,354</u>	<u>96,696</u>	<u>100,778</u>	<u>108,204</u>
Transfers from General Fund	<u>5,144</u>	<u>7,001</u>	<u>5,939</u>	<u>5,725</u>
Total Expenditures	<u>96,498</u>	<u>103,697</u>	<u>106,717</u>	<u>113,929</u>
Excess Revenue (Expenditure)	997	(520)	366	(3,838)
Use of contingency funds	(997)	520	(366)	3,838

General Fund

Overview

General Fund Summary (2 of 2)
FY 2004-05 thru FY 2007-08
(\$ in 000's)

	<u>Actual FY 2004-05</u>	<u>Actual FY 2005-06</u>	<u>Estimated Year-End FY 2006-07</u>	<u>Adopted FY 2007-08</u>
Transfers to General Fund				
Cost Allocation	3,324	3,324	3,312	3,404
Trsfr from Special Gas Tax	1,264	1,277	1,374	1,391
Trsfr from Liability Fund	200	150	0	0
Trsfr from Redevelopment Agency	0	0	25	0
Citizen's Option Grant	213	212	285	285
Law Enforcement Block Grant	245	3	0	0
Byrnes Justice Assistance Grant	0	0	38	57
<i>Total</i>	<u>5,246</u>	<u>4,966</u>	<u>5,034</u>	<u>5,137</u>
Transfers from General Fund				
Debt Service Transfer	2,875	2,998	2,944	3,110
Liability Insurance	1,388	1,442	1,554	1,554
Transfer to Centennial Hall	391	391	391	391
Transfer to Street Lighting Fund	20	320	320	320
Transfer to Trans Sys Improvement Fund	200	250	350	350
Public Safety Radio System Reserve	270	1,600	380	0
<i>Total</i>	<u>5,144</u>	<u>7,001</u>	<u>5,939</u>	<u>5,725</u>

General Fund

Overview

General Fund Revenue (1 of 2)
FY 2004-05 thru FY 2007-08
Detail (\$ in 000's)

	<u>Actual FY 2004-05</u>	<u>Actual FY 2005-06</u>	<u>Estimated Year-End FY 2006-07</u>	<u>Adopted FY 2007-08</u>
Top Revenues				
Sales Tax	27,155	26,686	28,600	30,030
Property Tax	18,860	21,446	24,000	25,680
Vehicle License Fee (VLF)	9,337	10,432	11,002	11,662
VLF Advance Payment	0	2,454	0	0
Real Property Transfer Tax	9,726	9,708	8,000	8,000
<i>Subtotal</i>	65,078	70,726	71,602	75,372
Other Taxes				
Business Tax	2,245	2,331	2,250	2,250
Transient Occupancy Tax	1,292	1,363	1,375	1,400
Supplemental Improvement Tax	843	942	1,000	1,000
Emergency Facilities Tax	1,682	1,943	1,875	1,880
<i>Subtotal</i>	6,062	6,579	6,500	6,530
Franchises				
Waste Management	2,739	2,889	2,800	3,700
Water & Sewer Franchise	2,051	2,329	2,385	2,708
Cable TV Franchise	900	911	920	940
PG & E	934	973	985	1,000
<i>Subtotal</i>	6,624	7,102	7,090	8,348
Licenses and Permits				
Construction Permits	2,162	1,976	2,511	2,646
Hazardous Permits	438	405	410	410
Other	599	678	650	697
<i>Subtotal</i>	3,199	3,059	3,571	3,753
Fines and Forfeitures				
Library Fines	109	112	90	100
Parking Citations	900	547	300	300
Vehicle Fines	661	503	425	438
Criminal Fines	108	181	110	110
<i>Subtotal</i>	1,778	1,343	925	948

General Fund

Overview

General Fund Revenue (2 of 2)
FY 2004-05 thru FY 2007-08
Detail (\$ in 000's)

	<u>Actual FY 2004-05</u>	<u>Actual FY 2005-06</u>	<u>Estimated Year-End FY 2006-07</u>	<u>Adopted FY 2007-08</u>
Interest and Rents				
Interest Earned	352	342	675	700
Building & Parking Rental	78	89	55	57
<i>Subtotal</i>	430	431	730	757
From Other Agencies				
Police Grants & Reimbursement	1,773	1,523	1,484	1,240
Sales Tax - Public Safety Allocation	687	729	740	750
Fire EMS Reimbursement	405	437	431	443
Reimbursement for State Mandates	92	191	2,181	0
Other	217	251	175	250
<i>Subtotal</i>	3,174	3,131	5,011	2,683
Fees and Service Charges				
Plan Checking Fees	1,319	1,467	1,600	1,358
Police Services	710	807	1,010	964
Residential Rental Inspections	327	352	310	310
Other Fees and Charges	523	506	450	448
<i>Subtotal</i>	2,879	3,132	3,370	3,080
Other Revenue				
Fairview Fire Protection District	1,520	1,736	1,800	2,000
Worker's Comp Salary Reimbursement	1,249	764	1,200	1,200
Other	256	208	250	284
<i>Subtotal</i>	3,025	2,708	3,250	3,484
<i>Total Revenue</i>	92,249	98,211	102,049	104,954

General Fund

Description of Significant Revenues

General Fund Revenues

The General Fund is supported by a variety of resources. For FY 2007-08, resources total \$113.9 million and include revenues, fund transfers, and reserves. The top five revenues make-up 73 percent of all General Fund resources. The following provides a description of the City's five largest revenue sources.

Sales and Use Tax

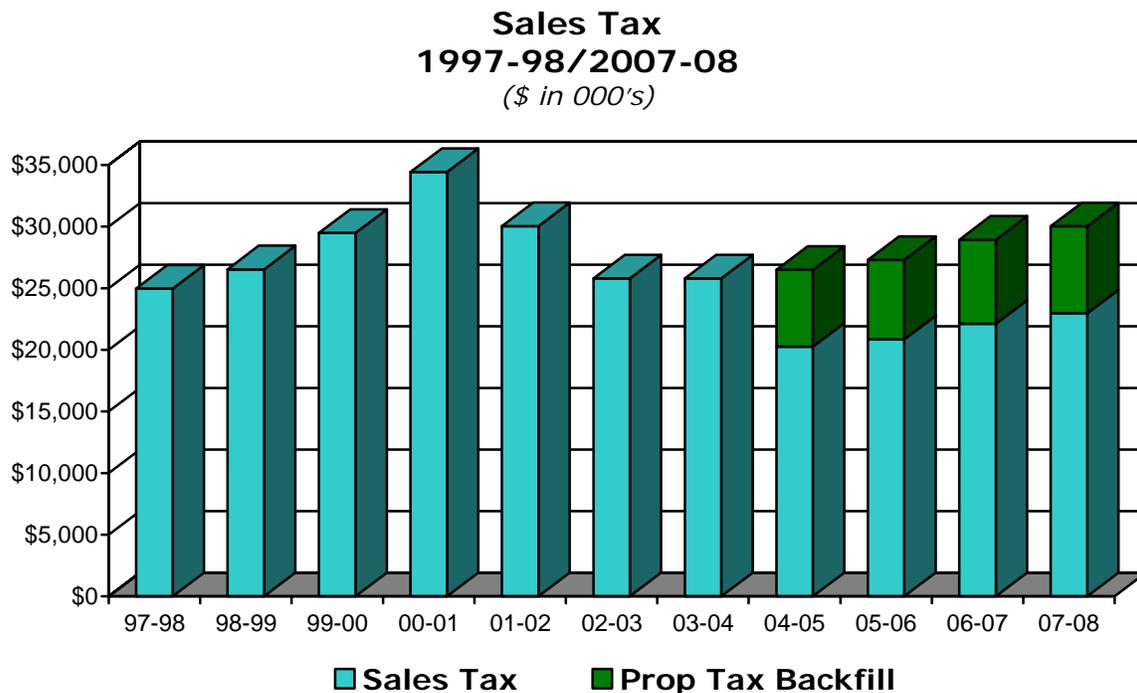
Sales tax is the largest General Fund revenue, estimated at \$30 million (26 percent of General Fund resources). The FY 2007-08 adopted budget includes a five percent growth rate over the FY 2006-07 estimated amount of \$28.6 million. This growth rate is optimistic,

but reasonable given the City's diverse sales tax base and the continuing strong local and national economies.

Revenue Description

This revenue category is comprised of sales and use tax. Sales Tax is an excise tax imposed on retailers for the privilege of selling tangible personal property. Use Tax is an excise tax imposed on a person for the storage, use, or other consumption of tangible personal property purchased from any retailer.

The chart below represents the City's Sales Tax revenue over the past decade. Since FY 2004-05, property tax has been used to backfill 25 percent of the City's Sales Tax revenue (labeled in red).



General Fund

Description of Significant Revenues

Property Tax

The second largest General Fund revenue is Property Tax, estimated at \$25.7 million (23 percent of General Fund resources). The FY 2007-08 adopted budget includes a seven percent growth rate over the FY 2006-07 estimated amount of \$24 million.

Property Tax revenue continues to reflect both an active real estate market in terms of the number of sales and a market where values outpace inflation. In addition, new homes continue to enter the Hayward market as various housing developments are completed.

It is important to note that the assessed value of Hayward has reached a significant size, with Hayward's FY 2006-07 net assessed values at \$14.2 billion. As a consequence, there is stability to property tax revenue that dampens short-term market activity, positive or negative.

Unfortunately, the State budget continues to raid the City's property tax base; with a permanent "educational revenue allocation fund" (ERAF) takeaway of \$5 million per year.

Revenue Description

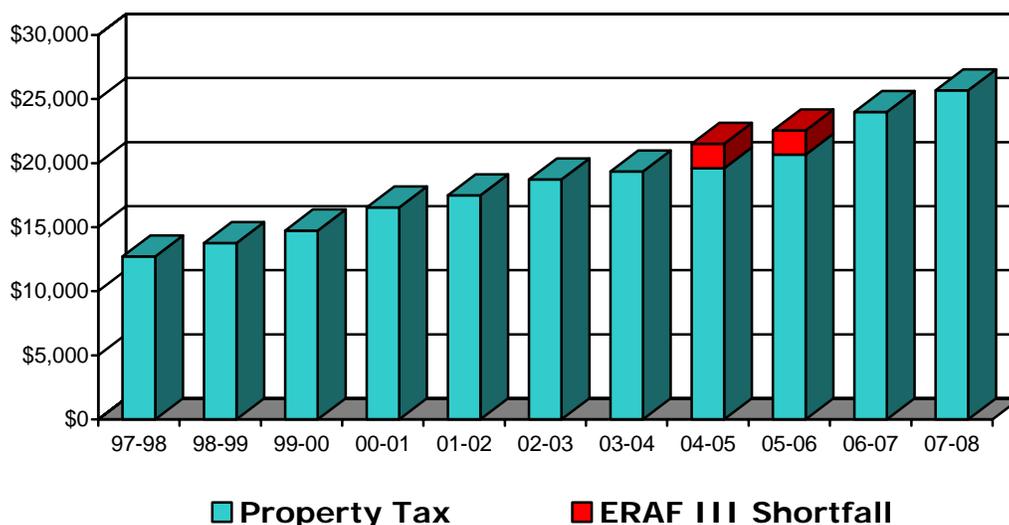
Property tax is an ad valorem (value-based) tax imposed on real property and tangible personal property within the City's jurisdiction.

The largest element of property tax includes secured or real property. For most of us, real property is our house and the land on which the house was built. Property Tax is determined by two factors: the assessed value of the property and the tax rate for the area in which the property is located. The two factors are controlled through the provisions of Proposition 13.

The other element of property tax includes non-secured (or personal property), which is tangible property, such as machinery. Business owners who have a taxable personal property cost of \$100,000 or more are required to submit a Business Property Statement annually. Similarly, owners of aircraft and boats are required to file a Vessel Property Statement.

The chart below represents the City's Property Tax revenue over the past decade.

**Property Tax
1997-98/2007-08**
(*\$ in 000's*)



General Fund

Description of Significant Revenues

Vehicle License Fee

The third largest General Fund revenue is Vehicle License Fee (VLF), estimated at \$11.7 million (10% of General Fund resources). The FY 2007-08 adopted budget includes a six percent growth rate over the FY 2006-07 estimated amount of \$11 million. The estimate was made using the "true" VLF component and the assessed valuation of the City. In addition, information from the County regarding current year payments was taken into account.

Revenue Description

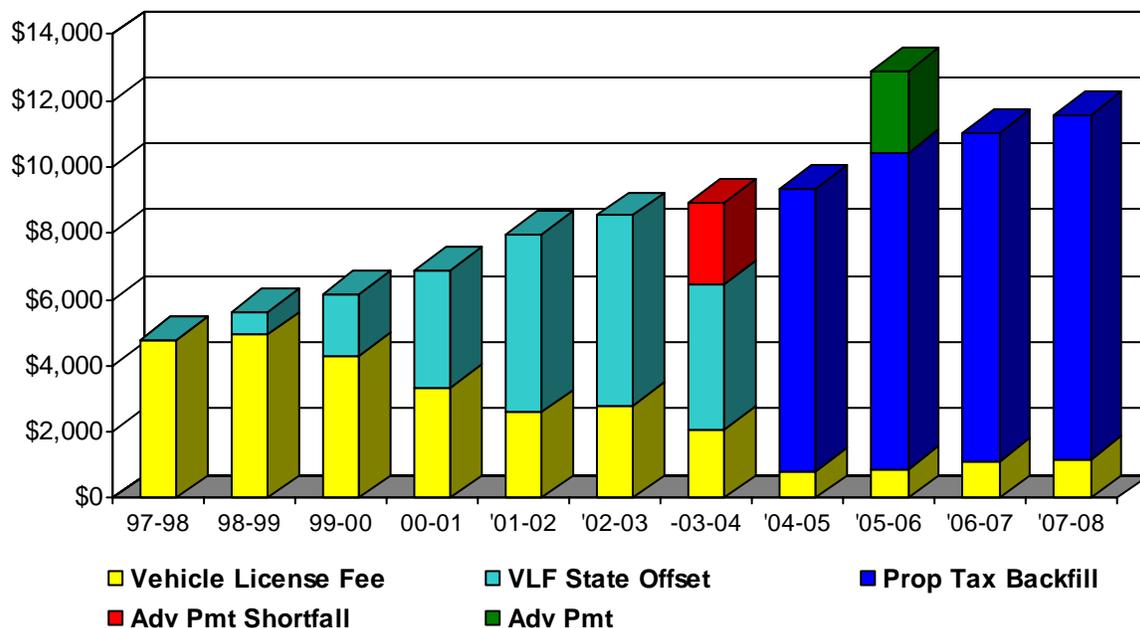
The "true" VLF component is a tax on the ownership of a registered vehicle in place of

taxing vehicles as personal property. The in-lieu tax is calculated based on individual vehicles' market value and depreciation rate.

As a result of actions and additional legislation at the State level, the VLF revenue which goes to cities and counties is now comprised, for the most part, of backfill payments. The backfill payments are funded by property taxes and are dependent on assessed valuation.

The chart below represents the City's Vehicle License Fee revenue over the past decade.

**Vehicle License + Backfill
1997-98/2007-08**
(*\$ in 000's*)



General Fund

Description of Significant Revenues

Real Property Transfer Tax

The fourth largest General Fund revenue is Real Property Transfer Tax (RPTT), estimated at \$8 million (7% of General Fund resources). The FY 2007-08 adopted budget includes a zero percent growth rate over the FY 2006-07 estimated amount of \$8 million. In the past few years, this revenue has become a major contributor to the City's revenue base.

Staff is recommending caution with respect to this revenue source. As opposed to property tax, which reacts slowly to real estate market changes, changes to RPTT revenue are reflected in the City's revenue in a period of months. A slow down in the real estate market could have a dramatic effect on this revenue.

Revenue Description

RPTT is levied when real property is sold, based on the sale price. It is typically paid by

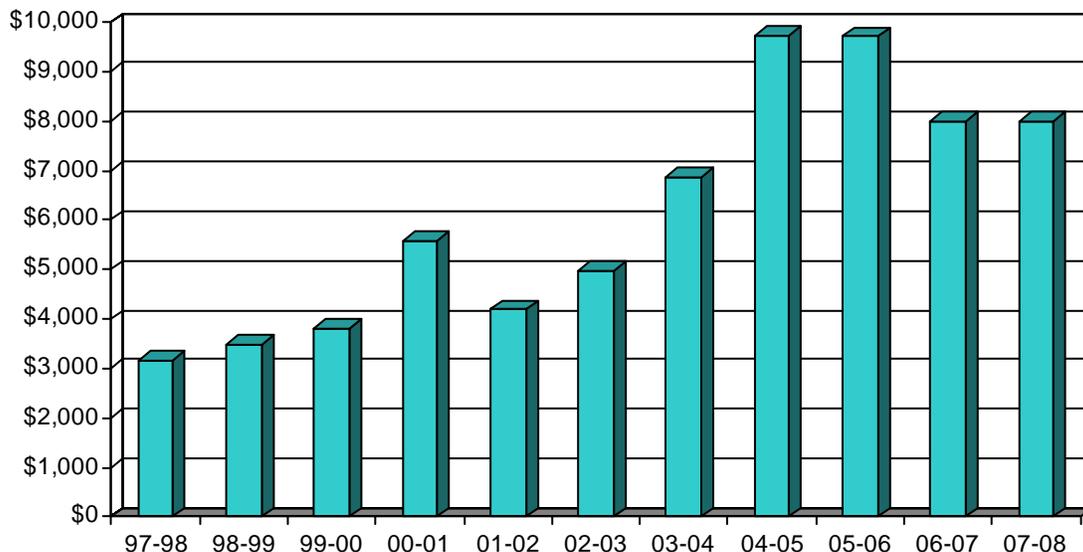
the buyer, but can be paid by the seller or a combination of the two. The City Council has the authority to set a real property transfer tax as a general tax. In FY 1992-93, the City increased its real property transfer tax to \$4.50 per thousand dollars, based on the full purchase price of residential, commercial, and industrial property transfers.

When combined with the \$1.10 documentary stamp tax levied by Alameda County, the total rate applied to property sales in Hayward is \$5.60 per thousand dollars.

Real Property Transfer Tax is a volatile revenue source; based solely on the frequency and magnitude of local real estate transactions. As real estate transactions increase, so does this revenue source, assuming sales prices remain stable or increase.

The chart below represents the City's Real Property Transfer Tax revenue over the past decade.

**Real Property Transfer Tax
1997-98/2007-08**
(*\$ in 000's*)



General Fund

Description of Significant Revenues

Franchise Fees

The fifth largest General Fund revenue is Franchise Fee revenue, estimated to be \$8.3 million for FY 2007-08 (7% of the General Fund resources).

An updated Waste Management of Alameda County franchise agreement was approved by the City Council in January 2007, with rate increases taking effect in July 2007.

Revenue Description

State statutes provide cities with the authority to impose fees on privately owned utility and other companies for the privilege of using city

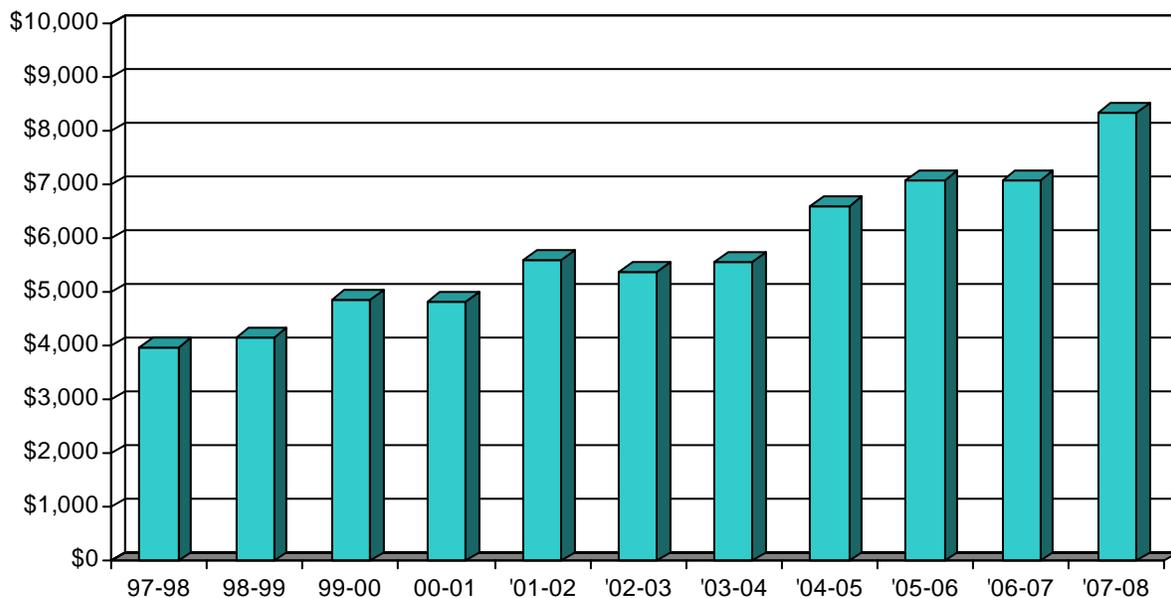
owned rights-of-way. The franchise fee is negotiated between the City and the utility.

For the City of Hayward, franchise fees are charged to the following: Waste Management of Alameda County (WMAC) (collection and disposal of residential and commercial waste), Pacific Gas & Electric Company (PG&E) (distribution of electric power and natural gas), and Comcast Cable (cable television provider).

The City Of Hayward owns and operates its own water distribution and wastewater collection and treatment systems, in which it charges a franchise fee to the utility funds, as authorized by State law.

The chart below represents the City's Franchise Fee revenue over the past decade.

**Franchise Fees
1997-98/2007-08**
(*\$ in 000's*)



General Fund Overview

General Fund Reserve and Designation Schedule FY 2004-05 thru FY 2007-08 (\$ in 000's)

Reserved for:	Actual FY 2004-05	Actual FY 2005-06	Estimated Year-End FY 2006-07	Adopted FY 2007-08
Encumbrances	968	874	874	874
Advances	29	20	20	20
Inventory	67	31	31	31
<i>Total Reserved Fund Balance</i>	1,064	925	925	925
Designated for:				
Economic Uncertainty	7,000	7,000	7,000	7,000
Liquidity	3,500	3,500	3,500	3,500
Redevelopment Agency Loan	1,336	1,336	1,336	1,336
Public Safety Radio System	1,980	380	0	0
Hotel Conference Center	1,250	1,250	1,250	1,250
Police Staffing	0	0	0	1,000
Contingencies	6,955	8,677	9,423	4,585
<i>Total Designated Fund Balance</i>	22,021	22,143	22,509	18,671
Total Reserved and Designated	23,085	23,068	23,434	19,596

General Fund

Overview

**General Fund Department
Budget and Personnel Summary
FY 2004-05 thru FY 2007-08
(\$ in 000's)**

Budget	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Adjusted	FY 2007-08 Adopted
Mayor and Council	437	452	487	487
City Manager	3,775	4,079	3,798	3,911
City Attorney	795	860	997	1,071
City Clerk	389	520	444	516
Human Resources	2,502	2,360	2,513	2,623
Finance & Internal Services	5,232	5,599	5,435	5,701
Police	40,885	43,109	44,605	48,421
Fire	21,837	23,542	23,685	26,770
Public Works	6,275	6,659	7,169	7,812
Community & Economic Development	5,332	5,550	5,783	6,172
Library	3,422	3,521	3,751	3,781
Non-Departmental	523	535	775	939
Total	<u>91,404</u>	<u>96,786</u>	<u>99,442</u>	<u>108,204</u>

Personnel	FY 2004-05 Actual	FY 2005-06 Actual	FY 2006-07 Adjusted	FY 2007-08 Adopted
Mayor and Council	8.50	8.50	8.50	8.50
City Manager	20.66	21.00	21.00	21.00
City Attorney	6.00	6.00	6.00	6.00
City Clerk	4.00	4.00	4.00	4.00
Human Resources	6.00	7.00	7.00	7.00
Finance & Internal Services	33.00	33.00	32.00	32.00
Police	300.70	303.70	311.70	311.70
Fire	137.00	146.00	146.00	146.00
Public Works	77.75	77.75	78.75	78.75
Library	41.45	41.45	41.45	41.45
Community & Economic Development	55.00	54.50	57.50	57.50
Non-Departmental	0.00	0.00	0.00	0.00
Total FTE Funded	<u>690.06</u>	<u>702.90</u>	<u>713.90</u>	<u>713.90</u>

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General Fund
Mayor and City Council Department

MAYOR AND COUNCIL DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Continue to provide policy direction for the Route 238 Corridor Improvement Project.

Land Use Study to commence July 2007.

2. Continue to provide policy direction regarding the Cannery Project.

Done. Project underway.

3. Provide policy direction regarding overall fiscal management issues.

Ongoing.

4. Provide leadership regarding planning for a new main library.

Council authorized issuance of RFP for architectural services. Contract to be awarded by June 2007.

FY 2007-08

Department Objectives

1. Continue to provide policy direction for the Route 238 Corridor Improvement Project.

2. Provide policy direction regarding fiscal management issues for the next two-year budget cycle, FY 2008-09 and 2009-10.

3. Complete recruitment of City Manager.

4. Conduct recruitment for City Attorney.

5. Provide policy direction to City Manager regarding developing stable funding sources, including consideration of increases in existing sources, for City services and developing fiscal policies for the next two-year budget cycle.

6. Promote disaster preparedness in the community.

7. Consider steps to improve efforts to engage the community.

Budget Overview

No significant changes.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

MAYOR AND COUNCIL DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	391,280	410,615	414,860	422,214
MAINTENANCE & UTILITIES	1,972	1,820	2,823	2,823
SUPPLIES & SERVICES	45,317	35,157	65,831	61,696
CAPITAL EXPENSE	0	0	3,281	0
	-----	-----	-----	-----
SUBTOTAL	438,569	447,592	486,795	486,733
NET INTERDEPARTMENTAL	1,614-	4,037	0	0
	-----	-----	-----	-----
TOTAL	436,955	451,629	486,795	486,733
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1100-MAYOR AND COUNCIL DEPARTMENT						
MAYOR	1.00	1.00	1.00	0.00	1.00	0.00
CITY COUNCIL	6.00	6.00	6.00	0.00	6.00	0.00
ADMINISTRATIVE ANALYST II (UNCLASSIFIED)	0.00	0.00	0.00	1.00	0.00	1.00
ADMINISTRATIVE SECRETARY (CONF)	1.00	1.00	1.00	0.00	1.00	0.00
TECHNICAL ASSISTANT	0.50	0.50	0.50	0.00	0.50	0.00
Department Totals	8.50	8.50	8.50	1.00	8.50	1.00

General Fund

City Manager Department

CITY MANAGER DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Continue to provide oversight of the Cinema Place Project and Mt. Eden Annexation.

Ongoing.

2. Continue development of the new Technology Strategic Plan.

Completed upgrade of the document imaging system. Formed Technology Governance Group (TGG) to assist Technology Services in setting priorities and maximizing resources. TGG will assist organization in drafting new Technology Plan.

3. Complete Wireless Infrastructure Connectivity Project.

Complete.

4. Complete a review of proposal to provide free Wi-Fi service city-wide and provide a recommendation to Council.

Council Technology Advisory Committee concurred with staff's assessment that economic conditions did not warrant pursuing at this time.

FY 2007-08

Department Objectives

1. Address long-term objectives of Public Safety Radio Replacement Project.

2. Identify, with guidance from Council, fiscal management and budget issues for upcoming two-year budget cycle (FY 2008-10).

3. Finalize next Two-Year Technology Plan.

4. Identify, with guidance from Council, opportunities to develop stable funding sources, including consideration of increases in existing sources, for vital City services, and develop fiscal policies for the next two-year budget cycle.

5. Support the objectives of the Keep Hayward Clean and Green Task Force.

Budget Overview

For 2007-08, the majority (94%) of the maintenance and utility and supplies and services budgets fund the Technology Services Program.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

CITY MANAGER DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	2,615,271	2,539,297	2,506,805	2,622,607
MAINTENANCE & UTILITIES	403,256	484,685	541,041	541,041
SUPPLIES & SERVICES	677,081	685,857	743,941	746,949
CAPITAL EXPENSE	130,562	290,257	5,835	0
SUBTOTAL	3,826,170	4,000,096	3,797,622	3,910,597
NET INTERDEPARTMENTAL	51,062-	78,897	0	0
TOTAL	3,775,108	4,078,993	3,797,622	3,910,597

**AUTHORIZED PERSONNEL
 BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1200-CITY MANAGER DEPARTMENT						
CITY MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
ASSISTANT CITY MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
TECH SERVICES DIRECTOR/DEPUTY CITY MNGR	1.00	1.00	1.00	0.00	1.00	0.00
INFORMATION SYSTEMS MANAGER	0.00	0.00	0.00	1.00	0.00	1.00
DATA & SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
ASSISTANT TO THE CITY MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
PUBLIC SAFETY INFORMATION SYS. MGR.	1.00	0.00	0.00	0.00	0.00	0.00
NETWORK SYSTEMS SPECIALIST	2.00	2.00	2.00	0.00	2.00	0.00
PUBLIC INFORMATION OFFICER	1.00	0.00	0.00	1.00	0.00	1.00
PROGRAMMER ANALYST	2.00	3.00	3.00	1.00	3.00	1.00
WEB SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
GEOGRAPHIC INFO SYSTEMS COORDINATOR	0.00	1.00	1.00	0.00	1.00	0.00
NETWORK/MICROCOMPUTER SPECIALIST	4.00	4.00	4.00	0.00	4.00	0.00
EXECUTIVE ASSISTANT	1.00	1.00	1.00	0.00	1.00	0.00
COMPUTER OPERATOR-ANALYST	0.00	0.00	0.00	1.00	0.00	1.00
INFORMATION SYSTEMS SUPPORT TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
COMPUTER OPERATOR	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY (CONF)	1.00	1.00	1.00	1.00	1.00	1.00
DATA SYSTEMS OPERATOR	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE INTERN	0.00	0.00	0.00	0.50	0.00	0.50
Department Totals	21.00	21.00	21.00	5.50	21.00	5.50

General Fund

City Attorney Department

CITY ATTORNEY DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Continue in-house litigation efforts.
Continued in-house litigation efforts.
2. Actively assist the Community and Economic Development Department in Code Enforcement.
Actively assisted Community and Economic Development in Code Enforcement.
3. Continue to monitor the City's rent stabilization ordinances and ensure consistency with state law.
Continued to monitor the City's rent stabilization ordinances and ensure consistency with state law.
4. Continue to monitor and apprise our clients of any changes in state law regarding public meetings and conflicts of interest.
Continued to monitor and apprise our clients of any changes in state law regarding public meetings and conflicts of interest.
5. Provide liability training for the Police Department on legal issues as needed and provide training on equal employment principles for the Fire Department management by June 2007.
Training provided to the Police Department in March 2005 and Fire Department in May 2006.

FY 2007-08

Department Objectives

1. Continue in-house litigation efforts.
2. Actively assist the Community and Economic Development Department in Code Enforcement.
3. Continue to monitor the City's rent stabilization ordinances and ensure consistency with state law.
4. Continue to monitor and apprise our clients of any changes in state law regarding public meetings and conflicts of interest.
5. Continue general liability and EEO training efforts.
6. Assist the City Clerk with the 2008 elections.
7. Reproduce and distribute updated versions of the Mobile Home Rent Stabilization Ordinance to all mobile home residents.
8. Develop a plan for handling employee liability practices.
9. Assist with the transition of the new City Attorney.
10. Reevaluate the City's general liability insurance position.

Budget Overview

No significant changes.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

CITY ATTORNEY DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	813,186	860,763	866,087	940,298
MAINTENANCE & UTILITIES	2,282	1,563	942	942
SUPPLIES & SERVICES	45,765	64,722	129,662	129,757
CAPITAL EXPENSE	0	0	0	0
	-----	-----	-----	-----
SUBTOTAL	861,233	927,048	996,691	1,070,997
NET INTERDEPARTMENTAL	66,577-	66,577-	0	0
	-----	-----	-----	-----
TOTAL	794,656	860,471	996,691	1,070,997
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

1300-CITY ATTORNEY DEPARTMENT

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
CITY ATTORNEY	1.00	1.00	1.00	0.00	1.00	0.00
ASSISTANT CITY ATTORNEY	2.00	2.00	2.00	0.00	3.00	0.00
DEPUTY CITY ATTORNEY II	1.00	1.00	1.00	0.00	0.00	0.00
LEGAL SECRETARY II	2.00	2.00	2.00	0.00	2.00	0.00
Department Totals	6.00	6.00	6.00	0.00	6.00	0.00

General Fund
City Clerk Department

CITY CLERK DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Continue to process agendas and packets for City Council, City Boards, Commissions, and Committees for website.

Ongoing.

2. Continue ongoing registration drive efforts with local voter outreach groups, including Alameda County Registrar, League of Women Voters, and high school seniors throughout the Hayward Unified School District.

Continued ongoing registration drive efforts with local voter outreach groups, including Alameda County Registrar, League of Women Voters, and high school seniors throughout the Hayward Unified School District.

3. Complete a feasibility study and provide a recommendation regarding issuing passports.

Feasibility study results presented to the City Council.

FY 2007-08

Department Objectives

1. Conduct municipal election in June 2008 in conjunction with the state primary election and assist the County Clerk in providing early voting and preparation of the election canvass report for July 2008.
2. Continue to provide access to public records by upgrading the imaging system.
3. Provide organizational and staff development training.
4. Coordinate the recruitment, interviewing, and appointment of citizens to City boards and commissions, and advisory committees.
5. Conduct a workshop for declared council candidates regarding the rules and regulations pertaining to the June 2008 Municipal Election.

Budget Overview

For 2007-08, a one-time appropriation of \$45,000 is included in the supplies and services budget for the 2008 election.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

CITY CLERK DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	360,323	391,323	391,648	419,266
MAINTENANCE & UTILITIES	1,001	647	1,613	1,613
SUPPLIES & SERVICES	27,473	127,605	50,533	95,570
CAPITAL EXPENSE	0	0	0	0
	-----	-----	-----	-----
SUBTOTAL	388,797	519,575	443,794	516,449
NET INTERDEPARTMENTAL	0	422	0	0
	-----	-----	-----	-----
TOTAL	388,797	519,997	443,794	516,449
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1400-CITY CLERK DEPARTMENT						
CITY CLERK	1.00	1.00	1.00	0.00	1.00	0.00
DEPUTY CITY CLERK	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY	0.00	0.00	1.00	0.00	1.00	0.00
SENIOR SECRETARY	1.50	1.50	1.00	0.50	1.00	0.50
ADMINISTRATIVE CLERK II	0.50	0.50	0.00	0.00	0.00	0.00
Department Totals	4.00	4.00	4.00	0.50	4.00	0.50

General Fund

Human Resources Department

HUMAN RESOURCES DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Continue to work with Technology Services to explore the feasibility of developing an on-line program for processing personnel and payroll actions.

Implementation is planned for July, 2007.

2. Develop and begin implementation of a succession planning strategy city-wide.

Staff has begun implementing succession strategy in coordination with CSUEB on two fronts: (1) Strengthening the leadership capability of existing employees by developing a Certificate in Leadership targeted at current employees; and (2) Developing an internship program to encourage new entrants into public service as a career.

3. Develop a recruitment strategy with an emphasis on outreach to under-represented groups.

Staff is working to broaden the diversity of the City's workforce and better align the composition of the workforce with the community by 1) identifying under-represented groups in the City's workforce, 2) identifying organizations and entities that traditionally represent or advocate for the identified groups, and 3) conducting targeted recruitment outreach to these identified organizations.

4. Negotiate new labor agreements with five labor organizations.

Negotiated new labor agreements for all labor organizations with agreements expiring on or before June 2007.

5. Continue to develop and provide organizational and staff development training.

Ongoing.

6. Work with Technology Services to develop and implement an on-line employee training program.

To be initiated by June 2007.

7. Implement a computerized training record system for all City employees.

Completed.

FY 2007-08

Department Objectives

1. Negotiate new labor agreements for all labor organizations with agreements expiring on or before June 2008.
2. Continue to develop and provide organizational and staff development training.

Budget Overview

For 2007-08, the supplies and services budget includes \$1.5 million for retiree medical benefits.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

HUMAN RESOURCES DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	652,720	696,907	790,688	836,688
MAINTENANCE & UTILITIES	1,496	1,834	2,985	2,985
SUPPLIES & SERVICES	1,882,584	1,703,943	1,763,649	1,839,390
CAPITAL EXPENSE	0	3,243	6,000	0
	-----	-----	-----	-----
SUBTOTAL	2,536,800	2,405,927	2,563,322	2,679,063
NET INTERDEPARTMENTAL	34,409-	45,790-	50,506-	55,811-
	-----	-----	-----	-----
TOTAL	2,502,391	2,360,137	2,512,816	2,623,252
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1600-HUMAN RESOURCES DEPARTMENT						
HUMAN RESOURCES DIRECTOR	0.00	1.00	1.00	0.00	1.00	0.00
SR HUMAN RES ANAL/AFF. ACTION SPEC.	1.00	1.00	1.00	0.00	1.00	0.00
HUMAN RESOURCES ANALYST II	2.00	2.00	2.00	0.00	2.00	0.00
HUMAN RESOURCES ANALYST I	0.00	0.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY (CONF)	1.00	1.00	1.00	0.00	1.00	0.00
HUMAN RESOURCES TECHNICIAN	1.00	1.00	0.00	0.00	0.00	0.00
SECRETARY (CONF)	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	6.00	7.00	7.00	0.00	7.00	0.00

General Fund

Finance and Internal Services Department

FINANCE DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Explore providing on-line business tax information, such as new business rosters.

City website provides on-line business tax information titled "Starting a Business."

2. Coordinate and manage building management projects approved in the FY 2006-07 Capital Budget, to include building repainting, installation of HVAC units, and flooring replacement.

All projects completed by June 2007.

3. Automate the sale of old and/or obsolete surplus City equipment by using an on-line public auction service.

On-line auction firm selected to automate sale of old and/or obsolete surplus property. Implementation expected in FY 2007-08.

4. Work with the external auditors to implement the new statistical section of the Comprehensive Annual Financial Annual Report (CAFR).

Implemented new statistical section with the completion of FY 2005-2006 CAFR.

5. Consider and present recommendation to the City Council regarding new conference facility.

Continue to FY 2007-08.

FY 2007-08

Department Objectives

1. Expand use of on-line vendor system to reduce collection costs, decrease write offs, and Increase recovery of uncollectible debts.

2. Explore electronic bank processing of Emergency Services Facilities Tax payments.

3. Coordinate and manage building management projects approved in the FY 2007-08 Capital Budget, to include building repainting, installation of HVAC units, and flooring replacement.

4. Establish an annual purchasing calendar by obtaining input from departments in order to more effectively schedule City bids and contracts.

5. Develop Request for Proposal and Bid templates.

6. Update Purchasing Division information on the City's internal website.

7. Plan for the new GASB 45 accounting rules, which require public agencies to report their costs and obligations for post-employment health care and other post employment benefits (OPEB).

8. Consider and present recommendation to the City Council regarding new conference facility.

9. Improve the ability for City customers to make electronic payment related to City fees, utilities, and taxes.

10. Implement the automated sale of old and/or obsolete surplus City equipment by using an on-line public auction service.

Budget Overview

For 2007-08, the maintenance and utility budget includes \$1 million for phone and electricity expense for City facilities.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

FINANCE DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	3,055,664	3,197,086	3,169,674	3,316,677
MAINTENANCE & UTILITIES	1,712,789	1,862,705	1,500,051	1,601,299
SUPPLIES & SERVICES	708,299	705,448	783,694	801,964
CAPITAL EXPENSE	9,689	4,580	10,881	0
	-----	-----	-----	-----
SUBTOTAL	5,486,441	5,769,819	5,464,300	5,719,940
NET INTERDEPARTMENTAL	254,720-	171,140-	29,219-	19,394-
	-----	-----	-----	-----
TOTAL	5,231,721	5,598,679	5,435,081	5,700,546
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
 BUDGET YEAR 2007/2008**

100-GENERAL FUND

1700-FINANCE DEPARTMENT

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
DIRECTOR OF FINANCE	1.00	1.00	1.00	0.00	1.00	0.00
ACCOUNTING MANAGER	0.00	0.00	0.00	1.00	0.00	1.00
FACILITIES & BUILDING MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
PURCHASING & SERVICES MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
AUDITOR	0.00	0.00	0.00	1.00	0.00	1.00
REVENUE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
BUDGET ADMINISTRATOR	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR ACCOUNTANT	2.00	2.00	2.00	0.00	2.00	0.00
FACILITIES MAINTENANCE SUPERVISOR	0.00	0.00	0.00	0.00	0.00	0.00
FACILITIES LEADWORKER	0.00	1.00	1.00	0.00	1.00	0.00
ELECTRICIAN II	1.00	2.00	2.00	0.00	2.00	0.00
ADMINISTRATIVE ANALYST I	1.00	1.00	1.00	0.00	1.00	0.00
FACILITIES CARPENTER II	1.00	2.00	2.00	0.00	2.00	0.00
ELECTRICIAN I	1.00	0.00	0.00	0.00	0.00	0.00
SENIOR ACCOUNTING TECHNICIAN	3.00	3.00	3.00	0.00	3.00	0.00
FACILITIES PAINTER II	2.00	2.00	2.00	0.00	2.00	0.00
COLLECTIONS OFFICER	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
FACILITIES MECHANIC II	1.00	0.00	0.00	0.00	0.00	0.00
FACILITIES CARPENTER I	1.00	0.00	0.00	0.00	0.00	0.00
ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
STOREKEEPER - EXPEDITER	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR CUSTOMER ACCOUNT CLERK	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR ACCOUNT CLERK	3.00	3.00	3.00	1.00	3.00	1.00
PURCHASING ASSISTANT	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY	0.00	0.00	0.00	1.00	0.00	1.00
FACILITIES SERVICEWORKER II	1.00	1.00	1.00	0.00	1.00	0.00
CUSTOMER ACCOUNT CLERK	3.00	3.00	3.00	0.00	3.00	0.00
ADMINISTRATIVE CLERK II	0.00	0.00	0.00	1.00	0.00	1.00
MAIL & STOCK CLERK	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE INTERN	0.00	0.00	0.00	0.50	0.00	0.50
Department Totals	32.00	32.00	32.00	5.50	32.00	5.50

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General Fund

Police Department

POLICE DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Conduct study regarding long-term space needs and present recommendation to the City Council by June 2007.

Due to staffing shortages and competing priorities, this project has been delayed. Staff will begin to assess space needs and identify possible options to address them in early FY 2007-08. Once preliminary space needs and draft options are identified, a Planning Consultant will be needed to assist in moving forward on this project. No money has been identified in the FY 2007-08 budget.

2. Conduct an audit of the Department's Property and Evidence functions.

Completed. Addressing the audit recommendations will be part of the Department's FY 2007-08 work program.

3. Evaluate the feasibility of implementing a Photo Red Light Enforcement System by June 2007.

Completed.

4. Administratively implement the new Municipal Alarm Ordinance.

Completed.

5. Evaluate the feasibility of implementing a Vicious Dog Ordinance.

Presented Ordinance to City Council. Ordinance was adopted January 2007.

FY 2007-08

Department Objectives

1. Develop a Police Department Strategic Plan by June 2008.
2. Implement the recommendations of the Property and Evidence Audit.
3. Implement the Photo Red Light System by September 2007.
4. Conduct an audit of calls-for-service and other police activity; use results to optimize officer deployment.
5. Evaluate the financial feasibility of implementing a Spay and Neuter Clinic at the Animal Shelter by September 2007.
6. Conduct an informal study regarding long-term space needs and possible ways to address them. Present recommendations to Council by October 2007.
7. Submit staffing plan by October 2007.
8. Improve the City's level of disaster preparedness; complete a comprehensive disaster drill in Spring 2008.

Budget Overview

For 2007-08, the supplies and services budget includes \$1.6 million for police vehicle maintenance and replacement.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

POLICE DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	37,276,830	39,580,856	41,328,089	45,199,054
MAINTENANCE & UTILITIES	760,054	616,336	336,147	336,147
SUPPLIES & SERVICES	2,845,040	2,746,049	2,785,035	2,874,998
CAPITAL EXPENSE	8,556	157,311	146,648	0
	-----	-----	-----	-----
SUBTOTAL	40,890,480	43,100,552	44,595,919	48,410,199
NET INTERDEPARTMENTAL	5,140	8,679	9,037	10,555
	-----	-----	-----	-----
TOTAL	40,885,340	43,109,231	44,604,956	48,420,754
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1800-POLICE DEPARTMENT						
CHIEF OF POLICE	1.00	1.00	1.00	0.00	1.00	0.00
DEPUTY CHIEF OF POLICE	0.00	0.00	0.00	0.00	0.00	0.00
POLICE CAPTAIN	3.00	3.00	3.00	0.00	3.00	0.00
POLICE LIEUTENANT	10.00	10.00	10.00	0.00	10.00	0.00
POLICE SERGEANT	23.00	23.00	23.00	1.00	23.00	1.00
INSPECTOR	14.00	14.00	14.00	0.00	14.00	0.00
POLICE OFFICER	137.00	137.00	142.00	11.00	142.00	11.00
OPERATIONS SUPPORT DIRECTOR	1.00	1.00	1.00	0.00	1.00	0.00
YOUTH & FAMILY SERVICES MANAGER	0.00	0.00	0.00	1.00	0.00	1.00
ADMINISTRATIVE ANALYST III	1.00	1.00	1.00	0.00	1.00	0.00
ANIMAL SERVICES MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
COUNSELING SUPERVISOR	1.00	2.00	2.00	0.00	2.00	0.00
ADMINISTRATIVE ANALYST II	0.00	0.00	1.00	2.00	1.00	2.00
COMMUNICATIONS SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
JAIL SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
PROPERTY & EVIDENCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR COMMUNICATIONS OPERATOR	4.00	4.00	4.00	0.00	4.00	0.00
POLICE RECORDS SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
FAMILY COUNSELOR I	10.00	9.00	9.00	0.00	9.00	0.00
POLICE IDENTIFICATION SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY	2.00	2.00	2.00	0.00	2.00	0.00
SENIOR JAILER	4.00	4.00	4.00	0.00	4.00	0.00
COMMUNICATIONS OPERATOR	13.50	13.50	14.50	0.00	14.50	0.00
SENIOR CRIME PREVENTION SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
CRIME SCENE TECHNICIAN	5.00	5.00	5.00	1.00	5.00	1.00
SENIOR SECRETARY	0.00	0.00	0.00	1.00	0.00	1.00
SENIOR ANIMAL CONTROL OFFICER	1.00	1.00	1.00	0.00	1.00	0.00
CRIME PREVENTION SPECIALIST	1.00	1.00	2.00	0.00	2.00	0.00
SENIOR POLICE RECORDS CLERK	3.00	3.00	3.00	0.00	3.00	0.00
COMMUNITY SERVICE OFFICER	26.00	26.00	26.00	5.00	26.00	5.00
ANIMAL CONTROL OFFICER	2.00	2.00	2.00	0.00	2.00	0.00
SECRETARY	3.00	3.00	3.00	0.00	3.00	0.00
POLICE RECORDS CLERK II	20.00	20.00	21.00	2.00	21.00	2.00
SENIOR ANIMAL CARE ATTENDANT	1.00	1.00	1.00	0.00	1.00	0.00
VETERINARY TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
ANIMAL CARE ATTENDANT	7.00	7.00	7.00	1.00	7.00	1.00
VOLUNTEER PROGRAM ASSISTANT	0.00	0.00	0.00	1.00	0.00	1.00
TRAFFIC SAFETY ASSISTANT	1.20	1.20	1.20	0.00	1.20	0.00
Department Totals	302.70	302.70	311.70	26.00	311.70	26.00

General Fund

Fire Department

FIRE DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Conduct a recruit academy by December, 2006.

Completed.

2. Conduct training for City staff on the FEMA National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS).

Completed.

3. Reestablish the Community Emergency Response Team (CERT) program.

Completed two classes.

4. Undertake a study and present a recommendation regarding development of new permanent Fire Station No. 7.

Report is being finalized, and will be completed July 2007.

FY 2007-08

Department Objectives

1. Conduct a recruit academy by June 30, 2008.

2. Expand the number of classes in the Community Emergency Response Team (CERT) program.

3. Improve the City's level of disaster preparedness; complete a comprehensive disaster drill in Spring 2008.

Budget Overview

For 2007-08, the supplies and services budget includes \$700,000 for fire vehicle maintenance and replacement.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

FIRE DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	20,306,273	21,995,011	22,423,152	25,378,178
MAINTENANCE & UTILITIES	134,789	162,919	105,199	105,199
SUPPLIES & SERVICES	1,274,746	1,299,560	1,145,452	1,255,476
CAPITAL EXPENSE	85,146	31,563	0	0
SUBTOTAL	21,800,954	23,489,053	23,673,803	26,738,853
NET INTERDEPARTMENTAL	35,804	53,267	11,671	31,409
TOTAL	21,836,758	23,542,320	23,685,474	26,770,262

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1900-FIRE DEPARTMENT						
FIRE CHIEF	1.00	1.00	1.00	0.00	1.00	0.00
DEPUTY FIRE CHIEF (40 HR)	2.00	2.00	2.00	0.00	2.00	0.00
FIRE MARSHAL (40 HR)	1.00	1.00	1.00	0.00	1.00	0.00
BATTALION CHIEF-SPECIAL ASSIGN (40 HR)	0.00	0.00	0.00	1.00	0.00	1.00
BATTALION CHIEF (56 HR)	3.00	3.00	3.00	0.00	3.00	0.00
STAFF FIRE CAPTAIN (40 HR)	4.00	4.00	4.00	0.00	4.00	0.00
FIRE CAPTAIN (56 HR)	31.00	33.00	33.00	0.00	33.00	0.00
APPARATUS OPERATOR (56 HR)	33.00	33.00	33.00	0.00	33.00	0.00
FIREFIGHTER (56 HR)	45.00	52.00	52.00	0.00	52.00	0.00
HAZARDOUS MATERIALS PROGRAM COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
FIRE PREVENTION INSP. (40 HR)	4.00	4.00	4.00	0.00	4.00	0.00
EMERGENCY MEDICAL SERVICES COORD.	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST II	1.00	1.00	1.00	0.00	1.00	0.00
ENVIRONMENTAL SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
HAZARDOUS MATERIALS INVESTIGATOR	2.00	2.00	2.00	0.00	2.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
PERMIT TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE CLERK II	2.00	2.00	2.00	0.00	2.00	0.00
MAIL CLERK	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	137.00	146.00	146.00	1.00	146.00	1.00

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General Fund

Public Works Department

PUBLIC WORKS DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Provide staff support during completion of the environmental review process for the Route 238 Corridor Improvement Project.

Draft EIR developed and circulated for public review.

2. Complete the next phase of public improvements associated with the Cannery development.

Completed this phase of public improvements for the Cannery development on schedule in January 2007.

3. Oversee construction and completion of the West A Street Realignment project from Hesperian Boulevard to Golf Course Road.

Completed the West A Realignment project on schedule in December 2006.

4. Oversee construction of the Burbank Elementary School in the Cannery Area.

Construction contract awarded February 2007.

5. Conduct the 22nd Annual Arbor Day Celebration in spring 2007. Successfully apply for the 21st Annual Tree City USA recognition in December 2006.

Completed.

6. Plant 175 new street trees in residential neighborhoods.

Planted over 175 new street trees in residential neighborhoods.

7. Increase striping on main thoroughfares.

Placed emphasis on striping of major intersections on main thoroughfares such as A St, Hayward Blvd, Tennyson Road, Carlos Bee Blvd and Clawiter Road, resulting in improved overall visibility of pavement markings.

8. Evaluate a new enhanced asphalt roller for purchase to create efficiencies and enhance service levels.

Completed evaluation and received funding for the roller, which should be available for summer patching work.

FY 2007-08

Department Objectives

1. Continue to manage construction of the Water Pollution Control Facility Phase I Improvement Project (scheduled for completion in winter of 2008).

2. Oversee completion of the Burbank Elementary School in the Cannery Area.

3. Design and construct improvements, which include traffic signal modifications and additional lanes, at the intersection of Winton Avenue and Santa Clara Street.

4. Conduct the 23rd Annual Arbor Day Celebration in spring 2008. Successfully apply for the 22nd Annual Tree City USA recognition in December 2007.

5. Plant 200 new street trees in residential neighborhoods.

6. Continue to evaluate the ability to deliver street maintenance services to new developments and annexations without interrupting or otherwise impacting the level of services in other areas.

7. Continue emphasis of striping on main thoroughfares.

8. Manage design of Route 238 Corridor Improvement Project.

Budget Overview

For 2007-08, the maintenance and utility budget includes \$690,000 for City street light utility expense, along with \$220,000 for traffic signal maintenance.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

PUBLIC WORKS DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	7,192,070	7,365,467	7,827,368	8,475,655
MAINTENANCE & UTILITIES	1,264,706	1,302,779	1,343,540	1,363,710
SUPPLIES & SERVICES	812,521	821,100	868,483	969,930
CAPITAL EXPENSE	8,800	6,305	16,000	0
	-----	-----	-----	-----
SUBTOTAL	9,278,097	9,495,651	10,055,391	10,809,295
NET INTERDEPARTMENTAL	3,003,277-	2,836,485-	2,886,591-	2,997,396-
	-----	-----	-----	-----
TOTAL	6,274,820	6,659,166	7,168,800	7,811,899
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
2000-PUBLIC WORKS DEPARTMENT						
DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00	0.00	1.00	0.00
DEPUTY DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00	0.00	1.00	0.00
TRANSPORTATION/DEVELOPMENT MGR.	1.00	1.00	1.00	0.00	1.00	0.00
DESIGN & CONSTRUCTION SERVICES MGR	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR CIVIL ENGINEER	0.00	0.00	0.00	1.00	0.00	1.00
LANDSCAPE MAINTENANCE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
STREETS MAINTENANCE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR TRANSPORTATION PLANNER	1.00	1.00	1.00	0.00	1.00	0.00
SUPERVISING CONSTRUCTION INSPECTOR	1.00	1.00	1.00	0.00	1.00	0.00
SURVEY ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
ASSOC CIVIL ENGINEER	4.00	4.00	4.00	1.00	4.00	1.00
ASSOC TRANSPORTATION ENGINEER	2.00	2.00	2.00	0.00	2.00	0.00
ASSOCIATE TRANSPORTATION PLANNER	1.00	1.00	1.00	0.00	1.00	0.00
LANDSCAPE MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
STREETS MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST II	2.00	2.00	2.00	0.00	2.00	0.00
ASSIST CIVIL ENGINEER	5.00	5.00	5.00	0.00	5.00	0.00
ASSISTANT TRANSPORTATION ENGR	1.00	1.00	1.00	0.00	1.00	0.00
REAL PROPERTY ASSOCIATE	1.00	1.00	1.00	0.00	1.00	0.00
SURVEYOR	2.00	2.00	2.00	0.00	2.00	0.00
GROUNDSKEEPER III	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR MAINTENANCE LEADER	1.00	1.00	1.00	0.00	1.00	0.00
CONSTRUCTION INSPECTOR	8.00	8.00	8.00	0.00	8.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
ENGINEERING TECHNICIAN	5.00	5.00	6.00	0.00	6.00	0.00
TREE TRIMMER	3.00	3.00	3.00	1.00	3.00	1.00
GROUNDSKEEPER II	1.00	1.00	1.00	0.00	1.00	0.00
MAINTENANCE LEADER	2.00	2.00	2.00	1.00	2.00	1.00
SENIOR SECRETARY	4.00	4.00	4.00	0.00	4.00	0.00
GROUNDSKEEPER I	14.00	14.00	14.00	2.00	14.00	2.00
MAINTENANCE WORKER	6.00	6.00	6.00	3.00	6.00	3.00
SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE CLERK II	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE INTERN	0.75	0.75	0.75	0.00	0.75	0.00
Department Totals	77.75	77.75	78.75	9.00	78.75	9.00

General Fund

Library Department

LIBRARY DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Lead effort regarding planning for new main library.

RFP for architectural services presented to City Council.

2. Working with Technology Services and Facilities, reconfigure existing space to create a "Technology Center" within the Main Library offering access to the Internet and basic software programs.

Completed.

3. Install self-check machines at both the Main Library and Weekes Branch. Implement new procedures and policies to facilitate ease of use. Achieve a 50% self checkout rate by June 2007.

Completed.

4. Purchase software that notifies customers by telephone and/or email of both overdue items and items on hold.

Completed.

5. Partnering with San Jose Public Library, and with federal funding from LSTA, participate in a national case study that analyzes qualitative and quantitative information regarding library customer experience.

Completed. "Customer Experience Analysis" was conducted by Enviroset, a leading research and consulting agency for commercial environments, to understand and resolve specific on-location marketing and management issues experienced by two public library systems. San Jose Public Library provided two libraries to serve as a case study for an innovative library system with a diverse ethnic representation; and Hayward Public Library provided a library to serve as a case study of a more

traditional library system with a large Latino representation.

6. Increase programming and outreach to children, teens and adults by 25%. Offer innovative programming that serves and supports Hayward's diverse community.

Increased programming and outreach to children, teens and adults by 55.4%. Offered innovative programming that serves and supports Hayward's diverse community.

FY 2007-08

Department Objectives

1. Create a Technology Center at the Weekes Library.

2. Achieve a 75% self checkout rate by June 2008.

3. Using FY 2006-07 data collected from the LSTA funded Customer Experience Analysis as a guideline, reorganize both the Main Library and Weekes Branch so that collections are displayed attractively, are customer oriented, and are modeled from successful retail practices.

4. Working with Technology services, explore the feasibility of providing on-line payments of library fines and fees.

5. Lead effort regarding planning for new main library.

6. Participate with three other library systems in an LSTA funded pilot project to offer library materials by mail to Hayward residents.

7. In partnership with Hayward Area Historical Society, participate in and implement the "California of the Past" state grant pilot program.

Budget Overview

For 2007-08, the supply and services budget includes \$386,000 for books and publications.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

LIBRARY DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	2,744,112	2,881,242	2,932,616	3,056,576
MAINTENANCE & UTILITIES	153,956	164,105	166,929	168,718
SUPPLIES & SERVICES	517,803	469,781	603,236	555,839
CAPITAL EXPENSE	8,501	7,406	48,168	0
	-----	-----	-----	-----
SUBTOTAL	3,424,372	3,522,534	3,750,949	3,781,133
NET INTERDEPARTMENTAL	2,549-	1,680-	0	0
	-----	-----	-----	-----
TOTAL	3,421,823	3,520,854	3,750,949	3,781,133
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
3300-LIBRARY DEPARTMENT						
LIBRARY DIRECTOR	1.00	1.00	1.00	0.00	1.00	0.00
LIBRARY SYSTEMS MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
SUPERVISING LIBRARIAN I	3.00	3.00	3.00	0.00	3.00	0.00
LIBRARY OPERATIONS MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
LIBRARIAN II	0.50	0.50	0.50	1.00	0.50	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
INFORMATION SYSTEMS SUPPORT TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
LIBRARIAN I	8.00	8.00	8.00	1.50	8.00	1.50
LITERACY PROGRAM COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
LEAD LIBRARY ASSISTANT	3.00	3.00	3.00	0.00	3.00	0.00
DATA SYSTEMS OPERATOR	0.00	0.00	0.00	1.00	0.00	1.00
SENIOR LIBRARY ASSISTANT	3.00	3.00	3.00	0.00	3.00	0.00
LIBRARY ASSISTANT	8.00	9.00	9.00	2.50	9.00	2.50
ADMINISTRATIVE CLERK II	1.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE CLERK I	0.25	0.25	0.25	0.00	0.25	0.00
SENIOR LIBRARY PAGE	3.00	3.00	3.00	1.20	3.00	1.20
LIBRARY PAGE	5.70	5.70	5.70	1.20	5.70	1.20
Department Totals	41.45	41.45	41.45	8.40	41.45	8.40

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General Fund

Community and Economic Development Department

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

FY 2006-07

Department Objectives/Accomplishments

1. Complete development of municipal parking structure associated with Cinema Place.

Completed. Garage scheduled to open June 2007.

2. Continue implementation of Cannery Area Plan, including infrastructure, school/park construction and development of remaining residential sites. Initiate school construction in March 2007.

Construction has commenced on school/park and is on schedule. RFP prepared for development of former school site.

3. Initiate implementation of South Hayward BART Concept Plan in conjunction with BART, AC Transit and the private development community in third quarter of 2006.

Two applications for mixed use projects are being processed.

4. Expand Community Preservation cases addressed in proportion to staffing increase (15-20% per Inspector).

New Community Preservation Inspector hired December 2006. Overall cases have increased by 20%.

5. Develop strategy for reuse of Caltrans Route 238 surplus properties by June 2007.

Land Use Study initiated July 2007.

6. Revise Historic Preservation Ordinance and list of historic properties by June 2007.

Objective continued to FY 2007-08.

7. Translate Planning and Building handouts into Spanish and incorporate Green Building information into handouts by June 2007.

Completed.

FY 2007-08

Department Objectives

1. Develop guidelines for additions and remodels to single-family homes in older neighborhoods addressing setback, parking and design standards by December 2007.

2. Continue refinancing of affordable housing developments for rehabilitation and extension of affordability term through the use of mortgage revenue bonds, HOME and Low and Moderate Income Housing funds.

3. Prepare General Plan Amendments and Rezoning recommendation to the City Council for Caltrans Route 238 properties by June 2008.

4. Initiate Mt. Eden Annexation Application for remaining two islands (Phase II).

5. Initiate rezoning of Bodega Properties.

6. Revise Historic Preservation Ordinance and list of historic properties by June 2008.

7. Present report which addresses the issue of the homeless in Hayward by January 2008.

Budget Overview

For 2007-08, the supply and services budget includes \$450,000 for the Social Services Program, along with a one-time appropriation of \$86,000 for the Day Worker Program.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

COMMUNITY&ECON.DEV.DEPARTMENT

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	5,316,380	5,530,173	5,849,228	6,177,920
MAINTENANCE & UTILITIES	15,449	14,015	13,725	13,725
SUPPLIES & SERVICES	784,245	1,061,888	1,048,943	1,013,833
CAPITAL EXPENSE	19,002	5,423	33,089	0
	-----	-----	-----	-----
SUBTOTAL	6,135,076	6,611,499	6,944,985	7,205,478
NET INTERDEPARTMENTAL	802,740-	1,061,864-	1,012,095-	1,033,668-
	-----	-----	-----	-----
TOTAL	5,332,336 =====	5,549,635 =====	5,932,890 =====	6,171,810 =====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

100-GENERAL FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
4600-COMMUNITY&ECON.DEV.DEPARTMENT						
DIR.OF COMMUNITY & ECON. DEV.	1.00	1.00	1.00	0.00	1.00	0.00
CITY BUILDING OFFICIAL	1.00	1.00	1.00	0.00	1.00	0.00
PLANNING MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
NEIGHBORHOOD & ECONOMIC DEVELOPMENT MNGR	1.00	1.00	1.00	0.00	1.00	0.00
PRINCIPAL PLANNER	1.00	1.00	1.00	0.00	1.00	0.00
DEVELOPMENT REVIEW ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
SOCIAL SERVICES PLANNING MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
LANDSCAPE ARCHITECT	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR PLANNER	1.00	1.00	2.00	0.00	2.00	0.00
PLAN CHECKING ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
SUPERVISING BUILDING INSPECTOR	1.00	1.00	1.00	0.00	1.00	0.00
ASSOC PLANNER	3.50	3.00	3.00	1.00	3.00	1.00
SENIOR PLAN CHECKER	0.00	0.00	0.00	1.00	0.00	1.00
SR. BUILDING INSPECTOR/ELECTRICAL	1.00	1.00	1.00	0.00	1.00	0.00
SR. BUILDING INSPECTOR/PLUM-MECH.	1.00	1.00	1.00	0.00	1.00	0.00
SR. BUILDING INSPECTOR/STRUCTURAL	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST II	0.00	1.00	1.00	0.00	1.00	0.00
ECONOMIC DEVELOPMENT SPECIALIST	0.00	0.00	0.00	1.00	0.00	1.00
PLAN CHECKER	3.00	3.00	3.00	0.00	3.00	0.00
SR.COMMUNITY PRESERVATION INSPECTOR	1.00	1.00	1.00	0.00	1.00	0.00
SR HOUSING INSPECTOR	1.00	1.00	1.00	0.00	1.00	0.00
BUILDING INSPECTOR	5.00	5.00	5.00	1.00	5.00	1.00
ADMINISTRATIVE ANALYST I	1.00	0.00	0.00	0.00	0.00	0.00
DEVELOPMENT REVIEW SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
ASSISTANT PLANNER	2.00	2.00	2.00	0.00	2.00	0.00
COMMUNITY PRESERVATION INSPECTOR	4.00	4.00	5.00	1.00	5.00	1.00
HOUSING INSPECTOR	4.00	4.00	4.00	0.00	4.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
COMMUNITY PROGRAMS SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
GRAPHICS/PLANNING ILLUSTRATOR	0.50	0.50	0.50	0.50	0.50	0.50
SENIOR SECRETARY	3.00	3.00	3.00	0.00	3.00	0.00
SECRETARY	4.00	4.00	4.00	0.50	4.00	0.50
SENIOR PERMIT TECHNICIAN	0.00	0.00	1.00	0.00	1.00	0.00
PERMIT TECHNICIAN	2.00	2.00	2.00	0.00	2.00	0.00
ADMINISTRATIVE CLERK II	4.00	4.00	4.00	0.00	4.00	0.00
ADMINISTRATIVE INTERN	0.00	0.00	0.00	0.50	0.00	0.50
Department Totals	55.00	54.50	57.50	6.50	57.50	6.50

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General Fund

Non-Departmental

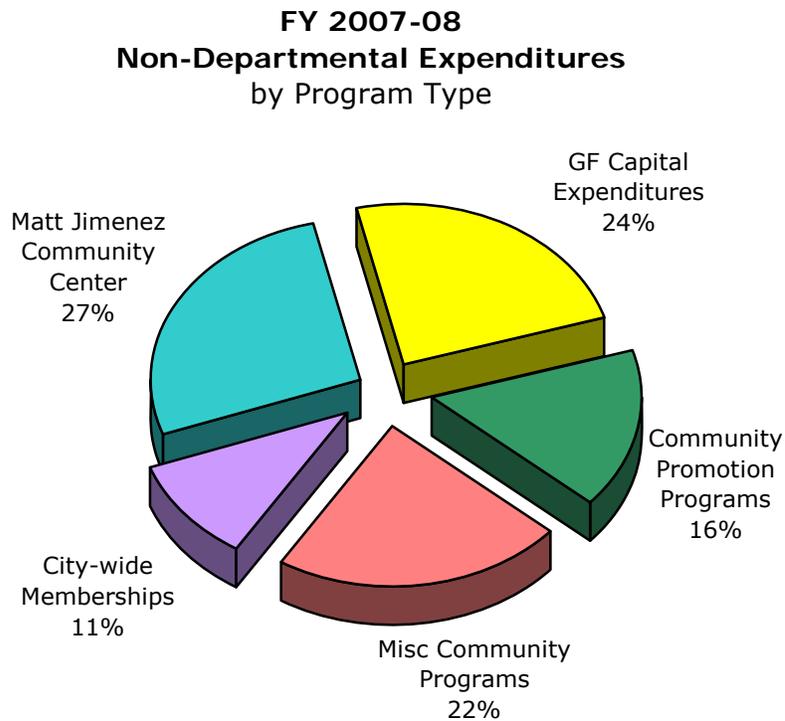
The Non-departmental Program contains General Fund expenditures that are not allocated to a specific department.

These expenditures include dues to organizations in which the City Council and the City as a whole participate, contributions to various community based organizations for special community promotion activities, and other programs that have a citywide purpose.

Budget Overview

For FY 2007-08, the 2-1-1 budget was confirmed, predicated on Eden I & R securing full program funding by June 30, 2007. In addition, a one-time appropriation of \$50,000 was included for the Keep Hayward Clean & Green Task Force, subject to the submittal of a detailed work plan.

The following chart provides a summary of budgeted items.



General Fund
Non-Departmental

Citywide Expenditures	Adopted FY 2006-07	Adopted FY 2007-08
Program / Organization:		
HARD - MJCC	241,400	253,400
General fund capital expenditures	225,000	225,000
Community Promotion Program	151,000	151,000
HUSD - Volunteer Coordinator/Youth Enrichment Program	60,592	60,592
Keep Hayward Clean & Green Task Force	0	50,000
2-1-1 (Eden I & R)	30,000	30,000
Community Access Programming	28,000	28,000
Neighborhood Improvement Initiative Program	25,000	25,000
LAFCo	10,500	10,500
HARD – Sunset Swim Center	5,600	5,600
	777,092	839,092
City Membership in Organizations:		
League of California Cities	26,000	27,000
Economic Development Alliance for Business	24,000	24,000
Association of Bay Area Governments	20,000	21,000
US Conference of Mayors	11,500	12,000
National League of Cities	8,600	8,600
Alameda County Mayors' Conference	2,700	2,700
Hayward Chamber of Commerce	1,900	1,900
ICLEI – Local Governments for Sustainability	1,750	1,750
Sister Cities International	850	850
East Bay Division of League of California Cities	400	400
	97,700	100,200
Total	874,792	939,292

General Fund

Non-Departmental

Citywide Department Expenditure Descriptions

- HARD – Matt Jimenez Community Center (formerly the Boys and Girl's Club) – Provides recreational and academic services to youth in the South Hayward area. The club is a joint venture between the City and the Hayward Area Recreation Department (HARD). The Hayward Area Recreation Department administers the program while the City provides operational funding.
- General fund capital expenditures – these funds will be allocated to General Fund departments for use in one-time capital expenditures.
- Community Promotion Program - Grant funds provided to local community groups to assist with special programs and promotions that benefit Hayward residents.
- HUSD - Volunteer Coordinator / Youth Enrichment Program - City's share of Coordinator salary. The City's share supports the after-school programs at Ruus Elementary School and Chavez Middle School.
- Keep Hayward Clean & Green (KHCG) Task Force - The KHCG Task Force was formed by the City Council to assist the Council and City staff in addressing issues that impact community appearance. The Task Force has 30 members, 29 chosen by City Council, and one from the Hayward Youth Commission. Members will get involved with clean-up efforts, encourage involvement by other community members, and assist the City in improving policies and procedures to support the overall KHCG effort.
- 2-1-1 – In Alameda County, Eden I&R, Inc. has been designated by the CPUC to be the county's 2-1-1 provider. Funding is being solicited from Alameda County, cities within Alameda County, and local foundations. Once all funding is secured, 2-1-1 will be an easy to remember telephone number that, where available, connects people with important community services and volunteer opportunities.
- Community Access Programming - The City underwrites the management fee charged by COMCAST for public access programming. Local community groups receive training, studio time, and production assistance services from COMCAST.
- Neighborhood Improvement Initiative Program - Provides small grants up to \$5,000 to community groups to beautify the public areas in their neighborhoods.
- Local Agency Formation Commission (LAFCo) - An independent quasi-legislative agency composed of representatives from Alameda County, its cities and special districts, and the general public. State law mandates that each county establish a LAFCo and also sets forth its powers and duties. LAFCo's primary duty is to review and approve all changes in government structure and boundaries (e.g., incorporations, annexations, detachments, urban service agreements). LAFCo is funded by contributions from Alameda County, its cities and special districts.
- HARD Contract – Sunset Swim Center – provide one third of the operational maintenance expense for the Sunset Swim Center. HARD administers the program.
- City Membership in organizations - These expenditures are determined according to the organizations' dues or contribution schedules.

General Fund

Non-Departmental – Community Promotion Program

Community Promotion Program

Grant funds are provided to local community groups to assist with special programs and promotions that benefit Hayward residents. The community organizations that have received funding for 2005-06 are listed below. A brief description of each group follows this page.

Community Organization/Activity	Adopted FY 2006-07	Adopted FY 2007-08
Hayward Forum of the Arts / Sun Gallery – Art Education and Exhibition Facility	\$37,000	\$37,000
Bay Area Blues Society – Hayward-Russell City Blues Festival	\$30,000	\$30,000
Hayward Arts Council – Arts Promotion	\$23,848	\$23,848
Hayward Municipal Band – Hayward Concert Series	\$18,509	\$18,509
Pacific Chamber Symphony – Music Education	\$10,191	\$10,191
Hayward Honor Band / Hayward Arts Council – Chabot Concert	\$7,830	\$7,830
South Hayward Lions Club – Fourth of July Celebration Independence Program	\$6,464	\$6,464
Youth Orchestra of Southern Alameda County – Music Program	\$5,901	\$5,901
La Alianza de Hayward – Cinco de Mayo / Mexican	\$3,111	\$3,111
Hayward Volunteer Recognition and Awards Dinner Committee	\$3,000	\$3,000
Dr. Martin Luther King, Jr. Birthday Celebration	\$2,000	\$2,000
Hayward Zucchini Festival	\$1,846	\$1,846
Memorial Day Committee – Memorial Day Service	\$800	\$800
Veterans Day Parade Committee	\$300	\$300
Admission Day Celebration Committee	<u>\$200</u>	<u>\$200</u>
Total	<u>\$151,000</u>	<u>\$151,000</u>

General Fund

Non-Departmental

Community Promotions Program - Program Descriptions

- Hayward Forum of the Arts / Sun Gallery – Art Education and Exhibition Facility. Arts programming including art exhibitions, hands-on art experiences (field trips) for children, after-school art classes, workshops, lectures, and special presentations.
- Bay Area Blues Society – Hayward-Russell City Blues Festival. Event celebrating local blues music and musicians, which recognizes this music's contribution to the history and culture of Hayward and the East Bay.
- Hayward Arts Council – Arts Promotion. Provides arts programs and events including local artist's exhibits, community programs in cooperation with the City such as Light-Up the Season, poetry readings, scholarship awards for youth, and a calendar of arts activities.
- Hayward Municipal Band – Hayward Concert Series. Summer concert series at Hayward Memorial Park on Sunday afternoons.
- Pacific Chamber Symphony – Music Education. Classical music education programs for Hayward elementary school students and a "Solo Star Showdown" competition.
- Hayward Honor Band / Hayward Arts Council - Chabot Concert. Provides instrumental students in the City Of Hayward the opportunity to perform in public with a distinguished guest conductor.
- South Hayward Lions Club – Fourth of July Celebration. Sponsorship of annual Independence Day Celebration held at Weekes Park.
- Youth Orchestra of Southern Alameda County – Music Program. Provides a comprehensive music program for students (age 6 to 18) with orchestral experience of different levels.
- La Alianza de Hayward – Cinco de Mayo/Mexican Independence Program. Sponsorship of annual Cinco de Mayo and Mexican Independence Day celebrations.
- Hayward Volunteer Recognition and Awards Dinner. Recognition of outstanding volunteers who contribute their time to benefit local human services, non-profit and other programs at an annual dinner.
- Dr. Martin Luther King Jr. Birthday Celebration Committee - Dr. Martin Luther King Jr. Birthday Celebration. Annual art and essay contest for students and Citywide event to promote peaceful solutions to problems, including a fund raising and recruitment program for community participation.
- Hayward Zucchini Festival. A family oriented event which allows non-profit organizations the opportunity to raise funds.
- Memorial Day Committee – Memorial Day Service. Sponsorship of the annual Memorial Day Observance at Lone Tree Cemetery, including participation by the Hayward Municipal Band.
- Veterans Day Parade Committee – Veterans Day Parade. Sponsorship of the annual Veterans Day Observance and Parade.
- Admission Day Celebration Committee – Admission Day Celebration. Activities in observance of the anniversary of California's admission to the Union on September 9, 1850.

DEPARTMENT SUMMARY BY EXPENDITURE CATEGORY

NON DEPARTMENTAL DIVISION

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	0	0
SUPPLIES & SERVICES	522,853	534,608	649,792	714,292
CAPITAL EXPENSE	0	0	125,682	225,000
	-----	-----	-----	-----
SUBTOTAL	522,853	534,608	775,474	939,292
NET INTERDEPARTMENTAL	0	0	0	0
	-----	-----	-----	-----
TOTAL	522,853	534,608	775,474	939,292
	=====	=====	=====	=====

Redevelopment Agency Fund

Community And Economic Development Department

Redevelopment Agency

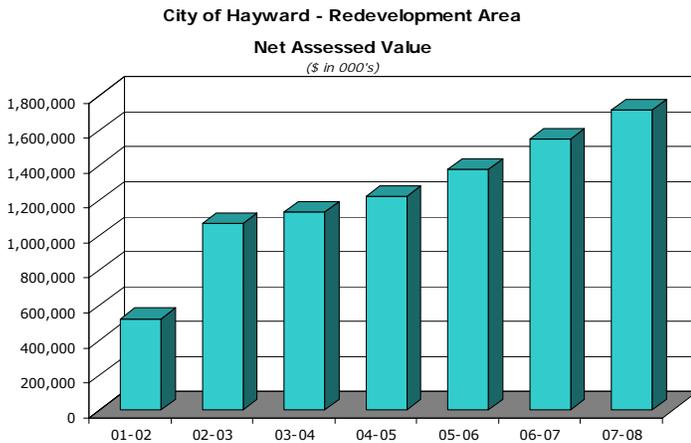
Fund Overview

The Redevelopment Agency Fund accounts for the revenues and expenditures associated with development and implementation of redevelopment projects by the Hayward Redevelopment Agency.

Revenue Overview

This fund is comprised of revenues based on the incremental growth of property taxes generated by new development and rising property values within the Hayward Redevelopment Project Area.

The following chart displays the increase in assessed value in the redevelopment area.



The Agency is required to pass thru 20 percent of its tax increment revenue to taxing entities that receive property tax. For FY 2007-08, a budget allocation of \$1,490,000 is included for the pass through payment to these entities. The amount increases as the tax increment revenues increase.

For FY 2007-08, a budget allocation of \$745,000 is included for the Educational Revenue Augmentation Fund (ERAF) payment.

Agency Description

Redevelopment Agency

The Redevelopment Agency is an independent body responsible for developing and implementing redevelopment projects in the Hayward Redevelopment area. The Agency Board is comprised of the City Council. The fund supports expenditures related to the development and implementation of redevelopment projects in Hayward.

The Redevelopment Project Area was significantly expanded in 1998 to include the Burbank area and in 2001 to include the Mission-Foothill Boulevard corridor.

Goals for the Burbank/Cannery area include preserving established residential areas and promoting the re-use or redevelopment of obsolete buildings. Goals for the Mission-Foothill area include improving the existing auto row area, supporting transit-oriented development in the South Hayward Bart Station, and developing attractive gateway areas.

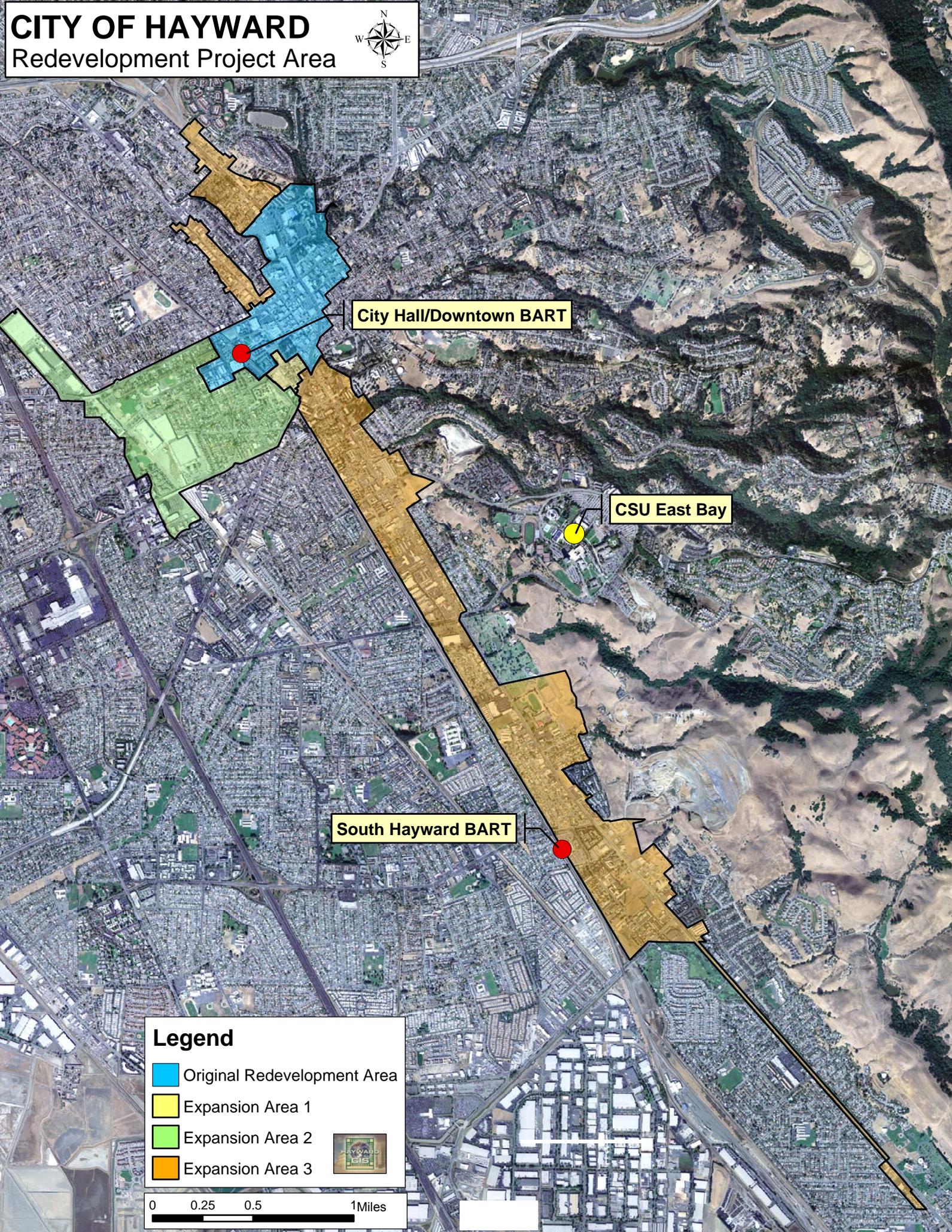
Low and Moderate Housing Program

The Low and Moderate Housing Fund provides housing assistance within and outside of the Redevelopment Area. Eligible activities include: assistance to first-time homebuyers; rehabilitation of single family and multifamily residences; gap financing for affordable housing; and acquisition, demolition, and new construction of rental or ownership housing.

Twenty percent of property tax revenues allocated to the Redevelopment Agency are required to be set aside into a special fund for housing activities that assist low and moderate income households. Revenue from the Redevelopment Agency Fund is transferred to the Low and Moderate Housing Fund for this purpose.

CITY OF HAYWARD

Redevelopment Project Area



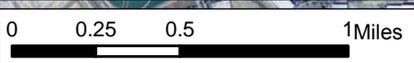
City Hall/Downtown BART

CSU East Bay

South Hayward BART

Legend

-  Original Redevelopment Area
-  Expansion Area 1
-  Expansion Area 2
-  Expansion Area 3



Redevelopment Agency Fund

Community And Economic Development Department

REDEVELOPMENT AGENCY

FY 2006-07

Department Objectives/Accomplishments

1. Participate in oversight of construction of new municipal parking structure associated with Hayward Cinema Place.

Garage scheduled to open June 2007.

2. Continue to pursue acquisition and seismic retrofit of 913 B Street. Issue a request for proposals to purchase and rehabilitate the building.

Property owner completed seismic retrofit of building making Agency acquisition unnecessary.

3. Implement a Downtown Retail Attraction Initiative.

Marketing materials have been prepared and distributed.

FY 2007-08

Department Objectives

1. Complete construction of Cannery Area park and school improvements by August 2008. Continue housing development at Cannery Area. Pursue funding for railway pedestrian bridge.

2. Pursue funding opportunities for design/construction of bike-pedestrian access routes in Mission Boulevard/South Hayward BART Station study area – such as Mission to Dixon pedestrian route and Tennyson Boulevard crossing.

3. Enter into negotiations with Developer for redevelopment of the City Center site by January 2008.

Budget Overview

For FY 2007-08, a \$559,000 fund transfer is included for the 2006 TABS debt service payment. In addition, the Sewer Loan debt service payment (previously shown as a fund transfer) will be paid from the supplies and service budget of this fund, rather than the HRA Debt Service Fund (per accounting procedures).

HAYWARD REDEVELOPMENT AGENCY FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
PROPERTY TAXES	5,628,547	9,154,816	9,925,000	10,917,000
INTEREST INCOME	101,481	165,750	100,000	100,000
BUILDING RENTAL	168,226	0	0	0
SALE OF LAND	0	0	0	0
OTHER REVENUE	2,935,260	25,025	5,000,000	50,000
	-----	-----	-----	-----
TOTAL REVENUE	8,833,514	9,345,591	15,025,000	11,067,000
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	3,900	3,900
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	8,833,514	9,345,591	15,028,900	11,070,900
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	422,693	405,256	473,487	508,179
MAINTENANCE & UTILITIES	190,017	935	800	800
SUPPLIES & SERVICES	1,916,391	1,879,447	2,729,148	2,909,833
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	50,682	7,718-	0	0
CAPITAL PROJECTS	181,555	38,741	1,642,000	0
	-----	-----	-----	-----
SUBTOTAL	2,761,338	2,316,661	4,845,435	3,418,812
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	2,116,957	5,108,081	14,803,891	6,656,294
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	4,878,295	7,424,742	19,649,326	10,075,106
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURES>	3,955,219	1,920,849	< 4,620,426>	995,794
	-----	-----	-----	-----
BEGINNING FUND BALANCE	155,016	4,110,235	6,031,084	1,410,658
	-----	-----	-----	-----
ENDING FUND BALANCE	4,110,235	6,031,084	1,410,658	2,406,452
	=====	=====	=====	=====

HAYWARD REDEVELOPMENT AGENCY FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
D/S - TABS FROM HRA	0	0	3,900	3,900
	-----	-----	-----	-----
TOTAL	0	0	3,900	3,900
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
COST ALLOC TO GENERAL FUND	425,000	425,000	483,685	498,196
LIABILITY INSURANCE ALLOC	6,181	6,429	6,926	6,926
D/S - TABS TO HRA DEBT SVC	1,643,576	2,794,329	3,181,716	3,373,432
TRANSF TO LOW AND MOD FUND	0	1,830,963	1,985,000	2,183,400
TRANSF TO DOWNTOWN BUS IMPROV	35,000	35,000	35,000	35,000
D/S - 06TABS TO HRA DEBT SVC	0	0	0	559,340
TRANSFER TO GENERAL FUND	0	0	25,000	0
D/S -SIDEWALK/STREETSCAPE	0	0	520,657	0
MISC TRANSF - D/S TABS	1,600	8,700	9,300	0
MISC TRANSF - TABS	0	0	8,556,607	0
MISC TRSFR TO WTR IMPRVMT FD	3,360	4,596	0	0
MISC TRSFR TO WTR REPLCMT FD	2,240	3,064	0	0
	-----	-----	-----	-----
TOTAL	2,116,957	5,108,081	14,803,891	6,656,294
	=====	=====	=====	=====

AUTHORIZED PERSONNEL BUDGET YEAR 2007/2008

451-HAYWARD REDEVELOPMENT AGENCY

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
4600-COMMUNITY&ECON.DEV.DEPARTMENT						
REDEVELOPMENT DIRECTOR	1.00	1.00	1.00	0.00	1.00	0.00
REDEVELOPMENT PROJECT MANAGER	1.00	1.00	2.00	0.00	2.00	0.00
REDEVELOPMENT SPECIALIST	1.00	1.00	0.00	1.00	0.00	1.00
SENIOR SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	4.00	4.00	4.00	1.00	4.00	1.00

Redevelopment Agency Fund

Debt Service

Source of Repayment Funds

Funding for loan principal and interest payments comes from the Redevelopment Agency's share of tax increment revenues.

The following are budgeted HRA debt service issues; either paid directly from the HRA Fund, or the HRA Debt Service Fund.

FY 2007-08 – Hayward Redevelopment Agency Debt						
Types of Obligation	Date of Issue	Date of Maturity	Interest Rates	Authorized and Issued	Outstanding at June 30, 2007	FY 2007-08 Prin. & Int. Requirement
1996 – HPFA Revenue Bonds – Water Fund ¹	2/1/96	6/1/2014	3.0 – 5.2%	\$5,946,333	\$1,768,196	\$546,690
2003 – Loan from Sewer Fund ¹	2/7/2003	3/31/2011	2.25-3%	\$2,350,000	\$1,762,500	\$509,992
2004 HRA Tax Allocation Bond ²	6/4/2004	3/1/2034	3.00-5.23%	\$44,790,000	\$43,585,000	\$3,373,432
2006 HRA Tax Allocation Bond ²	6/1/2006	3/1/2036	3.75-4.30%	\$11,800,000	\$11,800,000	\$559,340
Total				\$64,886,333	\$58,915,696	\$4,989,454

Note:

1. The principle and interest payments are paid directly from the HRA fund.
2. The principle and interest payments are paid directly from the HRA Debt Service fund (see page 152).

Redevelopment Agency Fund

Community And Economic Development Department

Low and Moderate Housing Fund

FY 2006-07

Program Objectives/Accomplishments

1. Review homeownership procedures and parameters, including loan amounts, maximum purchase price, and home-buyer education curriculum and marketing activities to reflect the changing real estate market.

Staff to review First Time Homebuyer Program in Spring 2007.

2. Evaluate and implement various methods for delivering cost-effective first-time homebuyer education and services.

Staff to review First Time Homebuyer Program in Spring 2007.

1. Continue to assist first-time home-buyers with direct financial assistance and coordination and leveraging of other public funds for down payment and closing costs.

Staff to review First Time Homebuyer Program in Spring 2007.

FY 2007-08

Program Objectives

1. Revise homeownership procedures and parameters, including loan amounts, maximum purchase price, and home-buyer education curriculum and marketing activities to reflect the changing real estate market.
2. Deliver cost-effective first time homebuyer education and services.
3. Continue to assist first-time home-buyers with direct financial assistance and coordination and leveraging of other public funds for down payment and closing costs.

Budget Overview

No significant changes.

LOW AND MODERATE HOUSING FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
PROPERTY TAX	1,407,137	0	0	0
INTEREST EARNED	72,524	147,709	47,500	47,500
OTHER REVENUE	1,385,108	866,033	53,000	53,000
	-----	-----	-----	-----
TOTAL REVENUE	2,864,769	1,013,742	100,500	100,500
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	1,830,963	1,985,000	2,183,400
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	2,864,769	2,844,705	2,085,500	2,283,900
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	63,105	63,106	157,520	165,937
MAINTENANCE & UTILITIES	0	148	50	50
SUPPLIES & SERVICES	1,768,572	212,805	1,016,307	226,353
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	27,862	43,022	42,935	5,662
	-----	-----	-----	-----
SUBTOTAL	1,859,539	319,081	1,216,812	398,002
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	60,000	60,000	67,109	69,122
CAPITAL PROJECTS	299,367-	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	1,620,172	379,081	1,283,921	467,124
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURE>	1,244,597	2,465,624	801,579	1,816,776
BEGINNING FUND BALANCE	2,149,783	3,394,380	5,860,004	6,661,583
	-----	-----	-----	-----
ENDING FUND BALANCE	3,394,380	5,860,004	6,661,583	8,478,359
	=====	=====	=====	=====

LOW AND MODERATE HOUSING FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
TRANSF FROM REDEVELOP AGENCY	0	1,830,963	1,985,000	2,183,400
	-----	-----	-----	-----
TOTAL	0	1,830,963	1,985,000	2,183,400
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
COST ALLOC TO GENERAL FUND	60,000	60,000	67,109	69,122
	-----	-----	-----	-----
TOTAL	60,000	60,000	67,109	69,122
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

452-LOW & MODERATE HOUSING FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
4600-COMMUNITY&ECON.DEV.DEPARTMENT						
HOME OWNERSHIP COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	2.00	2.00	2.00	0.00	2.00	0.00

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Special Revenue Funds Overview

Special Revenue funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted. Examples of restricted revenues include grant funding, enabling legislation, or earmarking funds for a specific purpose. The following is a list of funds in this section.

The following provides a short description of each special revenue fund, listed by department.

Community and Economic Development Department

- **Community Development Block Grant Fund**
Funds received from the U.S. Department of Housing and Urban Development. Activities include providing housing, neighborhood facilities, and economic development serving low and moderate-income residents and downtown commercial building facade improvements.
- **Downtown Business Improvement Fund**
Funds received through assessments levied on businesses in the Downtown Hayward Business Improvement Area for implementation of programs and activities to enhance the district as a shopping and business center. The fund is administered by Redevelopment staff with oversight provided by the BIA Advisory Board.
- **Housing and Homeownership Funds**
Funds consolidated to address the City's housing effort. This group of funds includes 1) the Housing Mortgage Revenue Bond Fund for the Affordable Housing Program, 2) the Redevelopment Agency Low and Moderate Housing Fund, 3) HOME Investment Partnership Fund, and 4) Community Development Block Grant Housing Conservation programs.
- **Small Business Economic Development Loan Fund**
Funds received through the Community Development Block Grant used for loans to assist small businesses that generate new employment for low and moderate-income residents.

Police Department

- **Byrne Memorial Justice Assistance Grant Fund**
This fund accounts for revenue received from the Federal government, which is allocated to support law enforcement activities.
- **Citizen's Option For Public Safety Fund**
Funds received through state legislation, which provides resources to fight crime and protect public safety at the local level, utilizing front line law enforcement services.
- **Narcotic Asset Seizure Fund**
Funds received pursuant to narcotic and seizure law that are restricted to support identified law enforcement activities.

Public Works Department

- **Recycling Fund**
Funds received from County Measure D funds, curbside recycling and multi-family recycling service fees, and grants, which are used for the City's recycling programs.

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Special Revenue Fund

Community and Economic Development Department

COMMUNITY DEVELOPMENT BLOCK GRANT

FY 2006-07

Program Objectives/Accomplishments

1. Provide technical assistance and grants to non-profit organizations for the construction of affordable housing and housing rehabilitation, neighborhood facilities and improvements, public services and economic development activities.

Completed.

2. Develop long-term plan to diminish reliance on CDBG funds for acquisition of the Matt Jimenez Community Center.

To be addressed in conjunction with next two-year budget cycle.

3. Review future of Eden Youth and Family Center site.

Recommendations to be presented to City Council by November 2007.

FY 2007-08

Program Objectives

1. Provide technical assistance and grants to non-profit organizations for the construction of affordable housing and housing rehabilitation, neighborhood facilities and improvements, public services and economic development activities.

2. Develop long-term plan to diminish reliance on CDBG funds for acquisition of the Matt Jimenez Community Center.

3. Review future of Eden Youth and Family Center site.

Budget Overview

FY 2007-08, grant funds have been shifted from employee services to supplies and services, to increase funds available for grants and loans; resulting in the freezing of two positions. For FY 2007-08, the supplies and services budget includes \$1.36 million for grants and loans.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
GRANTS	1,972,769	2,235,481	1,766,614	1,758,420
DELAYED LOAN PAYMENTS	475,580	496,677	415,858	368,000
INTEREST EARNED	0	0	0	0
OTHER REVENUE	28	671	1,504,119	0
	-----	-----	-----	-----
TOTAL REVENUE	2,448,377	2,732,829	3,686,591	2,126,420
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	2,448,377	2,732,829	3,686,591	2,126,420
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	536,432	402,177	569,953	397,301
MAINTENANCE & UTILITIES	1,025	517	570	570
SUPPLIES & SERVICES	486,696	502,502	492,283	1,356,701
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	1,073,548	1,079,887	2,290,770	359,886
DELAYED LOANS-RENTAL REHAB	235,230	273,460	321,053	0
DELAYED LOANS-CDBG	0	0	0	0
CAPITAL PROJECTS	0	0	0	0
	-----	-----	-----	-----
SUBTOTAL	2,332,931	2,258,543	3,674,629	2,114,458
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	10,817	11,104	11,962	11,962
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	2,343,748	2,269,647	3,686,591	2,126,420
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURES>	104,629	463,182	0	0
BEGINNING FUND BALANCE	0	104,629	567,811	567,811
	-----	-----	-----	-----
ENDING FUND BALANCE	104,629	567,811	567,811	567,811
	=====	=====	=====	=====

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
TOTAL	0	0	0	0
TRANSFERS TO OTHER FUNDS				
LIABILITY INSURANCE ALLOC	10,817	11,104	11,962	11,962
TOTAL	10,817	11,104	11,962	11,962

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

225-COMMUNITY DEV.BLOCK GRANT FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
4600-COMMUNITY&ECON.DEV.DEPARTMENT						
NEIGHBORHOOD PARTNERSHIP MANAGER	1.00	0.00	0.00	0.00	0.00	0.00
COMMUNITY DEVELOPMENT SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
SR PROPERTY REHABILITATION SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
PROPERTY REHABILITATION SPECIALIST	2.00	2.00	2.00	0.00	1.00	1.00
COMMUNITY PROGRAMS SPECIALIST	1.00	1.00	1.00	0.00	0.00	1.00
SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE INTERN	0.00	0.00	0.00	0.50	0.00	0.50
Department Totals	7.00	6.00	6.00	0.50	4.00	2.50

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Special Revenue FundCommunity and Economic Development Department

**DOWNTOWN BUSINESS
IMPROVEMENT DISTRICT****FY 2006-07****Program Objectives/Accomplishments**

1. Continue to build on success of Light Up the Season and other downtown events.

Held four summer street party events and the holiday Light-Up the Season event.

FY 2007-08**Program Objectives**

1. Continue to build on success of Light-Up the Season and other downtown events.

Budget Overview

No significant changes.

DOWNTOWN BUSINESS IMPROVEMENT FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
B.I.A. ASSESSMENT	60,819	54,766	55,000	60,000
INTEREST EARNED	2,746	3,587	3,500	3,500
OTHER REVENUE	0	0	0	0
	-----	-----	-----	-----
TOTAL REVENUE	63,565	58,353	58,500	63,500
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	35,000	35,000	35,000	35,000
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	98,565	93,353	93,500	98,500
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	0	0
SUPPLIES & SERVICES	75,083	132,483	92,286	98,500
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	0	0	0	0
	-----	-----	-----	-----
SUBTOTAL	75,083	132,483	92,286	98,500
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
CAPITAL PROJECTS	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	75,083	132,483	92,286	98,500
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURES>	23,482	< 39,130 >	1,214	0
BEGINNING FUND BALANCE	108,811	132,293	93,163	94,377
	-----	-----	-----	-----
ENDING FUND BALANCE	132,293	93,163	94,377	94,377
	=====	=====	=====	=====

DOWNTOWN BUSINESS IMPROVEMENT FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
TRANSF FROM REDEVELOP AGENCY	35,000	35,000	35,000	35,000
	-----	-----	-----	-----
TOTAL	35,000	35,000	35,000	35,000
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

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Special Revenue Fund

Community and Economic Development Department

HOUSING AND HOME OWNERSHIP FUNDS

FY 2006-07

Program Objectives/Accomplishments

1. Issue two tax-exempt bonds to assist non-profits in the acquisition and rehabilitation of existing low-income housing developments.

MRB bond issued for Saklan Family Housing (78 units) and C and Grand Senior Housing (60 units).

2. Make 10 first time homebuyer loans.

Made two first time homebuyer loans. Major program obstacle has been that the cost of housing compared to the amount the City can loan is too high.

FY 2007-08

Program Objectives

1. Issue two tax-exempt bonds to assist non-profits in the acquisition and rehabilitation of existing low-income housing developments.

Budget Overview

No significant changes.

Housing Mortgage Revenue Bond Fund

FY 2006-07

Program Objectives/Accomplishments

1. Work with developers of residential properties with 20 or more units to satisfy the requirements of the Inclusionary Housing Ordinance.

A total of 186 new inclusionary units approved, including Garden Walk (8), Eden Shores (40), Saklan (78) and Grand Senior Housing (60).

2. Managed the rental rehab of Huntwood Commons, an affordable rental housing development, 40 new units.

FY 2007-08

Program Objectives

1. Work with developers of residential properties with 20 or more units to satisfy the requirements of the Inclusionary Housing Ordinance.

Budget Overview

This program is estimated to end the year with revenue in excess of expenditures. The additional \$13,500 will be added to fund balance.

Community Development Block Grant

FY 2006-07

Program Objectives/Accomplishments

1. Complete at least 20 conventional and/or mobile home major rehabilitation projects.

20 rehab loans were completed or are underway.

2. Provide at least 50 minor home and/or accessibility grants for health and safety repairs and modifications.

50 minor home repair projects were either completed or are underway.

FY 2007-08

Program Objectives

1. Complete at least 20 conventional and/or mobile home major rehabilitation projects.

2. Provide at least 50 minor home and/or accessibility grants for health and safety repairs and modifications.

Budget Overview

No significant changes.

HOUSING MORTGAGE REVENUE BOND FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
INTEREST EARNED	29,193	42,961	22,535	22,761
OTHER REVENUE	382,173	285,543	130,562	130,562
	-----	-----	-----	-----
TOTAL REVENUE	411,366	328,504	153,097	153,323
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	411,366	328,504	153,097	153,323
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	99,826	91,249	103,272	100,993
MAINTENANCE & UTILITIES	0	0	50	50
SUPPLIES & SERVICES	9,385	6,928	34,483	17,975
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	28,412-	10,770-	26,872	19,127
	-----	-----	-----	-----
SUBTOTAL	80,799	87,407	164,677	138,145
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	1,545	1,558	1,678	1,678
CAPITAL PROJECTS	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	82,344	88,965	166,355	139,823
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURE>	329,022	239,539 <	13,258>	13,500
BEGINNING FUND BALANCE	1,050,839	1,379,861	1,619,400	1,606,142
	-----	-----	-----	-----
ENDING FUND BALANCE	1,379,861	1,619,400	1,606,142	1,619,642
	=====	=====	=====	=====

HOUSING MORTGAGE REVENUE BOND FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
TOTAL	0	0	0	0
TRANSFERS TO OTHER FUNDS				
LIABILITY INSURANCE ALLOC	1,545	1,558	1,678	1,678
TOTAL	1,545	1,558	1,678	1,678

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

245-HOUSING MORTGAGE BOND FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
4600-COMMUNITY&ECON.DEV.DEPARTMENT						
HOUSING DEVELOPMENT SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	1.00	1.00	1.00	0.00	1.00	0.00

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Special Revenue Fund

Community and Economic Development Department

SMALL BUSINESS ECONOMIC DEVELOPMENT LOAN FUND

FY 2006-07

Program Objectives/Accomplishments

1. Loan at least \$100,000 for small business expansion, leveraging at least \$200,000 in private sector funding.

Loaned \$100,000 for one small business expansion, leveraging \$1,300,000 in private sector funds. The business was closed and the funds were repaid.

2. Establish three low to moderate income jobs as a result of the use of small business revolving loan funds.

One loan made, however the business was closed and no jobs were created.

FY 2007-08

Program Objectives

1. Loan at least \$100,000 for small business expansion, leveraging at least \$200,000 in private sector funding.

2. Establish three low to moderate income jobs as a result of the use of small business revolving loan funds.

Budget Overview

This program is estimated to end the year with expenditures in excess of revenues. An amount of \$220,973 is estimated to be spent from fund balance; leaving a fund balance total of \$183,189.

SMALL BUSINESS ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
INTEREST EARNED	9,269	11,065-	24,000	12,000
OTHER REVENUE	100,621	431,531	115,000	115,000
	-----	-----	-----	-----
TOTAL REVENUE	109,890	420,466	139,000	127,000
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	109,890	420,466	139,000	127,000
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	103,063	108,724	109,599	113,631
MAINTENANCE & UTILITIES	0	0	50	50
SUPPLIES & SERVICES	104,013	33,068	218,444	218,700
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	13,056	12,690	14,023	15,592
	-----	-----	-----	-----
SUBTOTAL	220,132	154,482	342,116	347,973
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
CAPITAL PROJECTS	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	220,132	154,482	342,116	347,973
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURES>	< 110,242>	265,984	< 203,116><	220,973>
BEGINNING FUND BALANCE	451,536	341,294	607,278	404,162
	-----	-----	-----	-----
ENDING FUND BALANCE	341,294	607,278	404,162	183,189
	=====	=====	=====	=====

SMALL BUSINESS ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

227-SMALL BUSINESS LOAN DELIVERY

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
4600-COMMUNITY&ECON.DEV.DEPARTMENT						
ECONOMIC DEVELOPMENT SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	1.00	1.00	1.00	0.00	1.00	0.00

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Special Revenue Fund

Police Grants

BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FUND

Fund Overview

This fund accounts for revenue received from the Federal government, which is allocated to support law enforcement activities. As a condition of funding, the allocation must be accounted for in a separate fund.

Revenue Overview

Congress approves this federal allocation from the U.S. Department of Justice, Bureau of Justice Assistance on an annual basis. Future funding is uncertain.

Budget Overview

For FY 2007-08, no federal grant revenue is anticipated. The remaining cash balance for this fund will be transferred to the general fund for reimbursement of grant expenses.

CITIZEN'S OPTION FOR PUBLIC SAFETY FUND

Fund Overview

This fund accounts for the revenues received from the State, which are allocated to support front line law enforcement services. As a condition of funding, the allocation must be accounted for in a separate fund.

Revenue Overview

This state allocation is approved by the State legislature on an annual basis. For FY 2007-08, an allocation of \$284,944 is anticipated.

Budget Overview

No significant changes.

NARCOTIC ASSET SEIZURE FUND

Fund Overview

This fund accounts for the assets acquired as a result of narcotics enforcement operations.

Revenue Overview

Funds deposited into this account vary.

Budget Overview

No significant changes.

BYRNES JUSTICE ASSISTANCE GRANT SUMMARY

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
GRANTS	6,327	0	0	0
INTEREST EARNED	1,693	148-	0	0
OTHER REVENUE	56,946	56,946	38,431	0
	-----	-----	-----	-----
TOTAL REVENUE	64,966	56,798	38,431	0
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	64,966	56,798	38,431	0
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	0	0
SUPPLIES & SERVICES	0	0	0	0
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	0	0	0	0
	-----	-----	-----	-----
SUBTOTAL	0	0	0	0
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	244,691	3,207	38,431	57,764
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	244,691	3,207	38,431	57,764
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURES>	< 179,725>	53,591	0	< 57,764>
BEGINNING FUND BALANCE	183,898	4,173	57,764	57,764
	-----	-----	-----	-----
ENDING FUND BALANCE	4,173	57,764	57,764	0
	=====	=====	=====	=====

BYRNES JUSTICE ASSISTANCE GRANT SUMMARY

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
TRANSF-BYRNES JUSTICE ASSIST G	75	0	38,431	57,764
TRANSF TO GEN'L FR LLEBG 8	26,958	0	0	0
TRANSF TO GEN'L FR LLEBG 8	157,112	0	0	0
TRANSF-LOC LAW ENF BLK GRANT-9	60,546	3,207	0	0
	-----	-----	-----	-----
TOTAL	244,691	3,207	38,431	57,764
	=====	=====	=====	=====

CITIZEN'S OPTION FOR PUBLIC SAFETY FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
GRANTS	212,311	210,700	334,910	284,944
INTEREST EARNED	850	1,269	0	0
OTHER REVENUE	0	0	0	0
	-----	-----	-----	-----
TOTAL REVENUE	213,161	211,969	334,910	284,944
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	213,161	211,969	334,910	284,944
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	0	0
SUPPLIES & SERVICES	0	0	0	0
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	0	0	0	0
	-----	-----	-----	-----
SUBTOTAL	0	0	0	0
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	213,081	211,867	334,914	284,944
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	213,081	211,867	334,914	284,944
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURES>	80	102 <	4>	0
BEGINNING FUND BALANCE	76-	4	106	102
	-----	-----	-----	-----
ENDING FUND BALANCE	4	106	102	102
	=====	=====	=====	=====

CITIZEN'S OPTION FOR PUBLIC SAFETY FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
TRANF TO GEN'L FR CITIZENS OPT	213,081	211,867	334,914	284,944
	-----	-----	-----	-----
TOTAL	213,081	211,867	334,914	284,944
	=====	=====	=====	=====

NARCOTICS ASSET SEIZURE FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
NARCOTICS ASSET SEIZURES	29,441	26,314	20,000	20,000
INTEREST INCOME	609	3,154	0	0
OTHER REVENUE	118,432	0	0	0
	-----	-----	-----	-----
SUBTOTAL	148,482	29,468	20,000	20,000
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	148,482	29,468	20,000	20,000
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	0	0
SUPPLIES & SERVICES	0	2,775	0	0
CAPITAL EXPENSE	14,125	66,659	20,000	20,000
NET EXPENSE TRANSFERS	0	0	0	0
	-----	-----	-----	-----
SUBTOTAL	14,125	69,434	20,000	20,000
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
CAPITAL PROJECTS	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	14,125	69,434	20,000	20,000
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURES>	134,357 <	39,966>	0	0
BEGINNING FUND BALANCE	8,964	143,321	103,355	103,355
	-----	-----	-----	-----
ENDING FUND BALANCE	143,321	103,355	103,355	103,355
	=====	=====	=====	=====

NARCOTICS ASSET SEIZURE FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

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Special Revenue Fund
Public Works Department

RECYCLING FUND

FY 2006-07

Program Objectives/Accomplishments

1. Initiate implementation of new and expanded solid waste and recycling services if agreement with WMAC to extend the solid waste and recycling services franchise is achieved, or if agreement cannot be reached, issue a request for proposals and pursue a new contract.

Approved a new agreement with WMAC January, 2007, which included new and expanded solid waste and recycling services. The new services are scheduled to be implemented on June 1, 2007.

FY 2007-08

Program Objectives

1. Implement new and expanded solid waste and recycling services based on a new contract negotiated with WMAC.

Budget Overview

The Alameda County Waste Management Authority discontinued providing incentive grants, reducing the program's funding and spending by \$80,000. In addition, although it appears that the supplies and services budget has been reduced, the base budget is similar to the previous year. The difference from the previous year is because the adjusted budget included unspent encumbrances from the previous year.

RECYCLING FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
MEASURE D FUNDING	546,681	601,345	500,000	550,000
CURBSIDE RECYCLING FEES	97	0	0	0
MULTI-FAMILY RECYCLING FEES	0	0	0	0
USED OIL GRANT	38,490	6,550	4,000	9,000
INTEREST INCOME	92,829	108,567	55,428	55,982
OTHER REVENUE	204,835	185,787	238,600	148,600
	-----	-----	-----	-----
SUBTOTAL	882,932	902,249	798,028	763,582
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	3,287	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT INCOME	886,219	902,249	798,028	763,582
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	239,229	276,211	283,686	289,656
MAINTENANCE & UTILITIES	832	283	4,048	4,048
SUPPLIES & SERVICES	361,650	773,407	597,530	285,716
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	78,893	66,309	99,775	103,434
	-----	-----	-----	-----
SUBTOTAL	680,604	1,116,210	985,039	682,854
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	47,923	44,870	50,246	51,596
	-----	-----	-----	-----
CAPITAL PROJECTS	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	728,527	1,161,080	1,035,285	734,450
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURES>	157,692 <	258,831><	237,257>	29,132
BEGINNING FUND BALANCE	3,976,640	4,134,332	3,875,501	3,638,244
	-----	-----	-----	-----
ENDING FUND BALANCE	4,134,332	3,875,501	3,638,244	3,667,376
	=====	=====	=====	=====

RECYCLING FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
MISC TRSFR FR RECYCLING GRANTS	868	0	0	0
MISC TRSFR FR MEASURE D ACC IN	2,419	0	0	0
	-----	-----	-----	-----
TOTAL	3,287	0	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
MISC TRSFR TO RECYCLING .	868	0	0	0
COST ALLOC TO GENERAL FUND	40,000	40,000	45,000	46,350
LIABILITY INSURANCE ALLOC	4,636	4,870	5,246	5,246
MISC TRSFR TO RECYCLING .	2,419	0	0	0
	-----	-----	-----	-----
TOTAL	47,923	44,870	50,246	51,596
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

215-RECYCLING FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
2000-PUBLIC WORKS DEPARTMENT						
SOLID WASTE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
RECYCLING SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	3.00	3.00	3.00	0.00	3.00	0.00

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Debt Service Funds

Overview

Debt Service funds are used to account for the accumulation of resources for, and the payment of general long-term debt. The following is a list of funds in this section.

The City has various types of outstanding municipal bonds, including revenue, tax allocation, certificates of participation, assessment districts, and community facilities districts.

The Finance Department administers the debt service funds; while an outside agency administers the assessment districts bonds.

The following provides a short description of each debt service fund.

- **Certificates of Participation**

Transfers of revenue from the General Fund for payment of interest and principal on certificates of participation issued on the City's behalf.

- **Hayward Redevelopment Agency**

Tax Allocation Bond, also known as a tax increment bonds, are bonds payable from the incremental increase in tax revenues realized from any increase in property value resulting from capital improvements benefiting the properties that are financed with bond proceeds. Tax increment bonds are used to finance the redevelopment of blighted areas.

- **Special Assessments**

Revenues received from special assessments against benefited property for payment of interest and principal on special assessment bonds.

Debt Service Fund

Certificates of Participation

CERTIFICATES OF PARTICIPATION AND LEASE PURCHASE AGREEMENTS

Certificates of Participation (COP) are issued for the purpose of financing the construction or acquisition of projects defined in each leasing arrangement. Projects are leased to the City for lease payments which, together with unspent proceeds of the leasing arrangement, will be sufficient to meet the debt service obligations of the leasing arrangement. At termination of the leasing arrangement, title of the project will pass to the City.

Lease purchase arrangements are similar to debt; they allow investors to participate in a share of guaranteed payments which are made by the City. Because they are similar to debt, the present value of the total of the payments to be made by the City is recorded as long-term debt.

Use of Proceeds

1996 Civic Center

Provided funding to enable the City to finance the acquisition of its new Civic Center, which includes a parking project, and the acquisition of land to be used for a housing project.

2002 ABAG

Refinance of a) 1992 Lease, which financed certain capital improvements within the geographic boundaries of the City, b) 1994 Lease, which financed certain capital improvements within the geographic boundaries of the City, and c) Lease-purchase of fire apparatus and other vehicles; and finance certain new capital equipment ("2001 Project").

2005 Solar Power Electrical Generating System

Provided funding to enable the City to enter into a lease purchase agreement to purchase solar power electrical generating system for the City's Barnes Court warehouse, which will provide "green energy" to that facility. The total cost of this project is \$1.8 million, with \$900,000 being paid by Pacific Gas and Electric (PG&E) under the Self Generation Incentive Program authorized by the California Public Utilities Commission (CPUC).

2006 Unisys Computer Lease

Provided funding to enable the City to finance the upgrade of its computer server.

2007 Motorola Radios

Provided funding to purchase police radios.

Source of Repayment Funds

Transfers of revenue from the General Fund are the source for payment of interest and principal on certificates of participation issued on the City's behalf. General Fund transfers provide payments for all COPs.

Debt Service Fund

Certificates of Participation

The following page lists all Certificates of Participation and Lease Purchase agreements paid from this fund.

FY 2007-08 - Certificate of Participation and Lease Purchase Agreements						
Types of Obligation	Date of Issue	Date of Maturity	Interest Rates	Authorized and Issued	Outstanding at June 30, 2005	FY 2007-08 Prin. & Int. Requirement
1996 Civic Center ¹	10/01/96	08/01/26	4.45-5.5%	\$32,595,000	\$27,525,000	\$2,231,303
2002 ABAG Refunding ¹	12/01/01	12/01/20	3.0-5.0%	\$1,309,835	\$1,104,710	\$88,338
2005 Solar Power Electrical Generating System ²	03/01/05	03/01/30	6.0%	\$1,035,000	\$1,000,000	\$72,488
2006 Unisys Computer Lease ²	03/30/06	03/30/11	4.0-5.0%	\$491,602	\$378,650	\$109,979
2007 Motorola Radios ²	01/01/07	01/01/12	5.48%	\$257,512	\$257,512	\$60,271
Total				\$35,688,949	\$30,144,752	\$2,562,379

Note: 1. Certificate of Participation, 2. Lease Purchase Agreement

CERTIFICATES OF PARTICIPATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
PROPERTY TAXES	0	0	0	0
INTEREST INCOME	0	1,546	0	0
PROCEEDS OF FINANCING	1,035,000	0	0	0
OTHER REVENUE	15,180	26,209	0	0
	-----	-----	-----	-----
TOTAL REVENUE	1,050,180	27,755	0	0
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	2,323,909	2,449,051	2,509,024	2,564,348
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	3,374,089	2,476,806	2,509,024	2,564,348
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	0	0
SUPPLIES & SERVICES	112,242	2,368	4,919	138,248
CAPITAL EXPENSE	224,868	674,603	0	0
NET EXPENSE TRANSFERS	0	0	0	0
INTEREST	1,591,333	1,609,739	1,583,710	1,549,968
PRINCIPAL RETIREMENT	730,360	800,527	923,345	1,012,411
	-----	-----	-----	-----
SUBTOTAL	2,658,803	3,087,237	2,511,974	2,700,627
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	2,658,803	3,087,237	2,511,974	2,700,627
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURE>	715,286 <	610,431><	2,950><	136,279>
BEGINNING FUND BALANCE	470,079	1,185,365	574,934	571,984
	-----	-----	-----	-----
ENDING FUND BALANCE	1,185,365	574,934	571,984	435,705
	=====	=====	=====	=====

CERTIFICATES OF PARTICIPATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
D/S ABAG 2001-02 (ABAG 33)	89,779	90,913	92,753	88,338
D/S CITY HALL DEBT SERVICE	2,231,914	2,232,458	2,230,710	2,231,303
MISC TRANSF FROM GENERAL FUND	2,216	2,249	1,969	1,969
D/S SOLAR PANEL SYS FRM GEN FD	0	107,424	73,613	72,488
D/S MAINFRAME COMPUTER LEASE	0	16,007	109,979	109,979
D/S MOTOTROLA PD RADIOS LEASE	0	0	0	60,271
	-----	-----	-----	-----
TOTAL	2,323,909	2,449,051	2,509,024	2,564,348
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

Debt Service Fund

Hayward Redevelopment Agency

HAYWARD REDEVELOPMENT AGENCY (HRA) DEBT SERVICE

Tax Allocation Bond, also known as a tax increment bonds, are bonds payable from the incremental increase in tax revenues realized from any increase in property value resulting from capital improvements benefiting the properties that are financed with bond proceeds. Tax increment bonds are used to finance the redevelopment of blighted areas.

Use of Proceeds

2004 HRA Tax Allocation Bond

Provided financing for a variety of public projects as well as to retire the remaining balance on the 1996 Agency bonds. Proposed projects include various improvements to public parking in the downtown, as well as public improvements associated with construction of the new Burbank School and expanded Cannery Park.

2006 HRA Tax Allocation Bond

Provided financing associated with increased costs for a variety of public improvement including the Cinema Place parking structure in the downtown, as well as public improvements associated with construction of the new Burbank School and expanded Cannery Park.

Source of Repayment Funds

Transfers of revenue from the Hayward Redevelopment Fund are the source for payment of interest and principal.

Budget Overview

The Sewer Fund loan previously shown here is now paid directly from the Redevelopment Fund.

Debt Service Fund

Hayward Redevelopment Agency

Source of Repayment Funds

Funding for loan principal and interest payments comes from the Redevelopment Agency's share of tax increment revenues.

The following are the HRA debt service issues paid from this debt service fund.

FY 2007-08 – Hayward Redevelopment Agency Debt						
Types of Obligation	Date of Issue	Date of Maturity	Interest Rates	Authorized and Issued	Outstanding at June 30, 2007	FY 2007-08 Prin. & Int. Requirement
2004 HRA Tax Allocation Bond	06/04/04	03/01/34	3.00-5.23%	\$44,790,000	\$43,585,000	\$3,373,432
2006 HRA Tax Allocation Bond	06/01/06	03/01/36	3.75-4.30%	\$11,800,000	\$11,800,000	\$559,340
Total				\$56,590,000	\$55,385,000	\$3,932,772

HAYWARD REDEVELOPMENT AGENCY DEBT SERVICE FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
PROPERTY TAXES	0	0	0	0
INTEREST INCOME	0	0	0	0
PROCEEDS OF FINANCING	0	0	0	0
OTHER REVENUE	127,743	90,345	0	0
	-----	-----	-----	-----
TOTAL REVENUE	127,743	90,345	0	0
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	1,645,176	3,909,771	3,711,673	3,932,772
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	1,772,919	4,000,116	3,711,673	3,932,772
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	0	0
SUPPLIES & SERVICES	33,900	447,792	9,300	3,900
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	0	0	0	0
INTEREST	1,643,576	2,199,582	2,622,373	2,722,772
PRINCIPAL RETIREMENT	0	595,000	1,080,000	1,210,000
	-----	-----	-----	-----
SUBTOTAL	1,677,476	3,242,374	3,711,673	3,936,672
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	1,677,476	3,242,374	3,711,673	3,936,672
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURE>	95,443	757,742	0 <	3,900>
BEGINNING FUND BALANCE	3,994,663	4,090,106	4,847,848	4,847,848
	-----	-----	-----	-----
ENDING FUND BALANCE	4,090,106	4,847,848	4,847,848	4,843,948
	=====	=====	=====	=====

HAYWARD REDEVELOPMENT AGENCY DEBT SERVICE FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
D/S - TABS FROM HRA	1,643,576	2,794,329	3,181,716	3,373,432
D/S - 06TABS FROM HRA	0	0	0	559,340
D/S -SIDEWALK/STREETSCAPE	0	0	520,657	0
MISC TRSFR FROM HRA	1,600	8,700	9,300	0
MISC TRSFR FROM HRA-TABS	0	1,106,742	0	0
	-----	-----	-----	-----
TOTAL	1,645,176	3,909,771	3,711,673	3,932,772
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

Debt Service Fund

Special Assessments

SPECIAL ASSESSMENTS

The City has sponsored special assessment debt issues under which it has no legal or moral liability with respect to repayment of the debt. The funds are used for infrastructure improvements in distinct "benefit" districts, whereas the "benefited" property owners pay a tax to fund the principle and interest of the bond used to fund the improvements. Repayment services are handled by outside firms.

A special assessment is a charge imposed against a property in a particular locality because that property receives a special benefit by virtue of some public improvement, separate and apart from the general benefit accruing to the public at large. Special assessments may be apportioned according to the value of the benefit received, rather than the cost of the improvement.

Use of Proceeds

Limited Obligation Improvement Bond – Local Improvement District (LID)

1987 - LID 14

Bay Center Place and Whitesell Street off-site and utility improvements.

1989 - LID 15

Zone 1: Stratford Road and Addison Way public street improvements; water, sewer, and lighting improvements.

Zone 2: Van Count and Vagabond Lane construction of domestic sanitary sewer and water mains.

1994 - LID 16

Garin Avenue water storage and distribution facilities.

1997 - LID 16A

Garin Avenue water system improvements.

1999 - LID 17

Twin Bridges community park.

Mello-Roos Special Tax Bond - Community Facility District (CFD)

2002 - CFD 1

Eden Shores public street improvements, including traffic signals, and various sanitary sewer and storm facilities.

Debt Service Fund

Special Assessments

Source of Repayment Funds

Special assessment taxes against benefited property are used to fund payment of interest and principal on special assessment bonds.

The following page lists all Certificate of Participation and Lease Purchase agreements paid from this fund.

FY 2007-08 – Special Assessment Debt Service						
Types of Obligation	Date of Issue	Date of Maturity	Interest Rates	Authorized and Issued	Outstanding at June 30, 2007	FY 2007-08 Prin. & Int. Requirement
1987 - LID 14	12/15/87	09/02/08	6.0-8.625%	\$1,330,000	\$170,000	\$91,213
1989 - LID 15	03/14/89	09/02/09	6.6-7.8%	\$6,214,297	\$1,390,000	\$521,650
1994 - LID 16	06/02/94	09/02/19	6.75-7.1%	\$3,000,000	\$2,015,000	\$239,028
1997 - LID 16-A	08/14/97	09/02/10	6.75-7.0%	\$50,952	\$20,500	\$5,773
1999 - LID 17	08/05/99	09/02/24	4.5-6.125%	\$396,014	\$330,000	\$29,455
2002 - CFD 1	07/01/02	09/01/32	3.75-6.5%	\$9,965,000	\$9,840,000	\$691,771
Total				\$20,956,263	\$13,765,500	\$1,578,890

Note: The City contracts with MuniFinancial for administration of the LIDs listed above.
The City contracts with Goodwin Consulting Group for administration of the CFD listed above.

SPECIAL ASSESSMENT DISTRICT DEBT SERVICE FUNDS

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
SPECIAL ASSESSMENT REVENUE	1,333,852	1,949,861	1,642,000	1,657,500
PREPAID SPECIAL ASSESSMENTS	0	0	0	0
INTEREST INCOME	37,887	64,748	20,800	20,800
OTHER REVENUE	10,123	132,071	0	0
	-----	-----	-----	-----
TOTAL REVENUE	1,381,862	2,146,680	1,662,800	1,678,300
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL FUNDS AVAILABLE	1,381,862	2,146,680	1,662,800	1,678,300
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	0	0
SUPPLIES & SERVICES	27,281	57,687	14,283	14,283
CAPITAL EXPENSE	0	0	0	0
NET EXPENSE TRANSFERS	5,320	5,624	5,624	5,624
INTEREST	1,006,051	965,206	919,727	869,390
PRINCIPAL RETIREMENT	504,000	554,000	654,500	709,500
	-----	-----	-----	-----
SUBTOTAL	1,542,652	1,582,517	1,594,134	1,598,797
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	25,000	2,215,000	25,000	25,000
	-----	-----	-----	-----
TOTAL FUNDS REQUIRED	1,567,652	3,797,517	1,619,134	1,623,797
	-----	-----	-----	-----
EXCESS REVENUE<EXPENDITURE>	< 185,790>	< 1,650,837>	43,666	54,503
BEGINNING FUND BALANCE	2,276,360	2,090,570	439,733	483,399
	-----	-----	-----	-----
ENDING FUND BALANCE	2,090,570	439,733	483,399	537,902
	=====	=====	=====	=====

SPECIAL ASSESSMENT DISTRICT DEBT SERVICE FUNDS

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
MISC TRSFR TO SEWER	0	1,690,000	0	0
MISC TRSFR TO WATER MAINT	0	500,000	0	0
MISC TRSFR TO CFD#1 ADM FD	25,000	25,000	25,000	25,000
	-----	-----	-----	-----
TOTAL	25,000	2,215,000	25,000	25,000
	=====	=====	=====	=====

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Enterprise Funds

Overview

Enterprise Funds present City operations that are financed and operated like private business enterprises. This type of fund permits user charges to finance or recover the costs, including depreciation, of providing the services to the general public on a continuing basis. The following is a list of funds in this section.

The following provides a short description of each enterprise fund, listed by department.

Community and Economic Development

- **Measure B - Paratransit Fund**
Provision of door-to-door transportation for older adults and persons with disabilities.

Finance Department

- **Centennial Hall Fund**
Rental of the public facilities at Centennial Hall and the use of rental revenue to support Centennial Hall operations and maintenance.

Public Works Department

- **Airport Maintenance and Operations Fund**
Operation, development, and maintenance of the Hayward Executive Airport, a general aviation airport.
- **Stormwater Maintenance and Operations Fund**
Activities associated with U.S. Environmental Protection Agency mandated cleaning of stormwater and urban runoff.
- **Wastewater Maintenance and Operations Fund**
Activities associated with wastewater collection and treatment.
- **Water Maintenance and Operations Fund**
Activities associated with potable water distribution and transmission.

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Enterprise Fund

Community and Economic Development Department

PARATRANSIT PROGRAM

FY 2006-07

Program Objectives/Accomplishments

1. Provide paratransit services to a minimum of 1,200 unduplicated paratransit program participants.

Provided paratransit services to a minimum of 1,330 unduplicated paratransit program participants.

2. Provide, as a Measure B GAP funded service, Dial-A-Ride (or same day demand-response) service.

Provided 2,164 for the following paratransit gap services: same-day medical trips, pre-scheduled non-medical trips, and recreation and non-medical group trips.

3. Provide, in partnership with ACTIA and other local jurisdictions, hospital discharge and group trip services to Hayward Paratransit Program participants.

The Hospital Transportation Program was successfully transferred to ACTIA. Hayward Paratransit provided 14 group trips to 125 passengers.

FY 2007-08

Program Objectives

1. Provide paratransit services to a minimum of 1,200 unduplicated paratransit program participants.

2. Provide, as a Measure B GAP funded service, Dial-A-Ride (or same day demand-response) service.

3. Provide group trip services to Hayward Paratransit Program participants.

Budget Overview

No significant changes.

MEASURE B - PARATRANSIT FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
MEASURE B - PARATRANSIT	692,588	800,467	889,973	899,236
INTEREST INCOME	1,327	253	647	1,000
OTHER REVENUE	1,050	0	95,106	108,000
	-----	-----	-----	-----
SUBTOTAL	694,965	800,720	985,726	1,008,236
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT INCOME	694,965	800,720	985,726	1,008,236
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	87,958	95,731	97,874	102,972
MAINTENANCE & UTILITIES	0	0	50	50
SUPPLIES & SERVICES	519,617	627,382	799,931	790,483
DEPRECIATION	0	0	0	0
NET EXPENSE TRANSFERS	58,197	65,165	87,871	114,731
	-----	-----	-----	-----
SUBTOTAL	665,772	788,278	985,726	1,008,236
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	665,772	788,278	985,726	1,008,236
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	29,193	12,442	0	0
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	0	0	0	0
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

MEASURE B - PARATRANSIT FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

246-MEASURE B II - PARATRANSIT FD

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
4600-COMMUNITY&ECON.DEV.DEPARTMENT						
PARATRANSIT COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	1.00	1.00	1.00	0.00	1.00	0.00

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Enterprise Fund

Finance and Internal Services Department

CENTENNIAL HALL FUND

FY 2006-07

Program Objectives/Accomplishments

1. Consider and present recommendation to the City Council regarding new conference facility.

Continued to FY 2007-08.

2. Attend IAAM meetings and Chamber of Commerce meetings to promote the Hall.

Attended eight IAAM meetings and Chamber of Commerce meetings to promote the Hall.

3. Install a new security camera system.

Completed.

FY 2007-08

Program Objectives

1. Attend IAAM meetings and Chamber of Commerce meetings to promote the Hall to commercial client base.
2. Update the list of approved caterers.
3. Develop an on-line rental request form.
4. Consider and present recommendation to the City Council regarding new conference facility.

Budget Overview

No significant changes.

CENTENNIAL HALL MAINTENANCE & OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
RENTAL INCOME	324,527	331,591	363,483	395,413
INTEREST INCOME	0	0	0	0
FEE INCREASE RECOVERY	0	0	0	0
OTHER INCOME	1,079	3,490	0	0
	-----	-----	-----	-----
SUBTOTAL	325,606	335,081	363,483	395,413
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	391,136	391,136	391,136	391,136
	-----	-----	-----	-----
TOTAL CURRENT INCOME	716,742	726,217	754,619	786,549
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	422,024	420,753	410,058	441,988
MAINTENANCE & UTILITIES	117,265	92,133	101,709	101,709
SUPPLIES & SERVICES	78,724	83,223	89,863	89,863
DEPRECIATION	39,928	40,190	40,188	40,188
NET EXPENSE TRANSFERS	0	1,767	0	0
	-----	-----	-----	-----
SUBTOTAL	657,941	638,066	641,818	673,748
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	111,573	111,883	112,801	112,801
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	769,514	749,949	754,619	786,549
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	< 52,772>	< 23,732>	0	0
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	0	0	0	0
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

CENTENNIAL HALL MAINTENANCE & OPERATION FUND

		2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS					
660	9814100-TRANSF FROM GENERAL FU	391,136	391,136	391,136	391,136
		-----	-----	-----	-----
	TOTAL	391,136	391,136	391,136	391,136
		=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS					
660	9901100-COST ALLOC TO GENERAL	100,000	100,000	100,000	100,000
660	9909711-LIABILITY INSURANCE AL	11,573	11,883	12,801	12,801
		-----	-----	-----	-----
	TOTAL	111,573	111,883	112,801	112,801
		=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

660-CENTENNIAL HALL MAINT. & OPER.

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1700-FINANCE DEPARTMENT						
AUDITORIUM COORDINATOR	1.00	1.00	1.00	0.00	1.00	0.00
AUDITORIUM LEADWORKER	1.00	1.00	1.00	0.00	1.00	0.00
FACILITIES SERVICEMAN I	3.00	3.00	3.00	0.00	3.00	0.00
ADMINISTRATIVE CLERK I	0.50	0.50	0.50	0.00	0.50	0.00
Department Totals	5.50	5.50	5.50	0.00	5.50	0.00

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Enterprise Fund
Public Works Department

AIRPORT FUND

FY 2006-07

Program Objectives/Accomplishments

1. Continue to implement projects recommended in the Airport Master Plan.

Continued to implement projects recommended in the Airport Master Plan, including completion of the design phase of the Zulu Taxiway Relocation Project.

2. Install new security fencing along the perimeter of the Airport to be completed by June 2007.

Awarded the bid for Phase I construction, on schedule for completion in June 2007.

3. Begin construction of the Skywest T-Hangar Project, to be completed by June 2008.

Project not being pursued as it is not financially feasible for City to build at this time.

4. Begin construction of north-side transient helipad, to be completed by November 2006.

Scope has changed from a Helicopter Landing Pad to a Helicopter Parking Apron for environmental reasons, specifically NEPA requirements as interpreted by the FAA. Project has received environmental and design approval. RFP process to begin June 2007.

FY 2007-08

Program Objectives

1. Continue to implement projects recommended in the Airport Master Plan.

Budget Overview

For FY 2007-08, a reduction in the capital transfer is shown because completion of major short term capital projects over the past few years have resulted in less capital funds being needed for the upcoming year.

Budgeted Airport Operation Fund debt service includes:

FY 2007-08 – Airport Operation Fund Debt Service						
<i>Type of Obligation</i>	Date of Issue	Date of Maturity	Interest Rates	Authorized and Issued	Outstanding at June 30, 2007	FY 2007-08 Prin. & Int. Requirement
2001 Loan from Water Fund	11/1/2001	10/1/2026	3.00-4.75%	\$2,890,000	\$2,470,000	\$192,636
Total				\$2,890,000	\$2,470,000	\$192,636

AIRPORT OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
BUILDING RENT	58,294	58,249	55,182	56,286
LAND RENT	1,362,872	1,362,474	1,343,941	1,386,692
TIEDOWN RENT	52,529	57,829	55,500	57,090
HANGAR RENT	831,567	857,111	862,920	888,808
FEES AND PERMITS	3,735	3,933	3,800	3,800
INTEREST	47,869	51,516	25,029	25,279
PROPERTY TAX	158,239	424,298	159,782	161,380
OTHER INCOME	24,222	32,105	1,500	1,500
	-----	-----	-----	-----
SUBTOTAL	2,539,327	2,847,515	2,507,654	2,580,835
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	288,731	146,000	146,000
	-----	-----	-----	-----
TOTAL CURRENT INCOME	2,539,327	3,136,246	2,653,654	2,726,835
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	899,147	908,880	913,986	976,794
MAINTENANCE & UTILITIES	163,382	161,288	189,677	193,047
SUPPLIES & SERVICES	410,291	435,674	423,448	436,325
DEPRECIATION	640,514	657,202	797,710	877,710
NET EXPENSE TRANSFERS	82,473	69,508	87,264	98,710
	-----	-----	-----	-----
SUBTOTAL	2,195,807	2,232,552	2,412,085	2,582,586
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	1,417,568	1,528,702	1,037,864	1,036,062
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	3,613,375	3,761,254	3,449,949	3,618,648
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	< 1,074,048>	< 625,008>	< 796,295>	< 891,813>
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	5,489	0	1,257	0
	-----	-----	-----	-----
TOTAL	5,489	0	1,257	0
	=====	=====	=====	=====

AIRPORT OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
TRANSF FRM AIRPORT REAL ESTATE	0	0	146,000	146,000
MISC TRSFR FR AIRPORT IMPV TRT	0	288,731	0	0
	-----	-----	-----	-----
TOTAL	0	288,731	146,000	146,000
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
COST ALLOC TO GENERAL FUND	180,000	180,000	185,400	190,962
LIABILITY INSURANCE ALLOC	37,568	48,702	52,464	52,464
CAP RESERVES TO AIRPORT CAPIT	1,200,000	1,300,000	800,000	600,000
MISC TRSFR TO WATER MAINT	0	0	0	192,636
	-----	-----	-----	-----
TOTAL	1,417,568	1,528,702	1,037,864	1,036,062
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

631-AIRPORT OPERATIONS FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
2000-PUBLIC WORKS DEPARTMENT						
AIRPORT MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
AIRPORT OPERATIONS MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST I	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
AIRPORT MAINTENANCE LEADER	1.00	1.00	1.00	0.00	1.00	0.00
AIRPORT MAINTENANCEWORKER	3.00	3.00	3.00	0.00	3.00	0.00
ADMINISTRATIVE CLERK II	1.00	1.00	1.00	0.00	1.00	0.00
AIRPORT ATTENDANT	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE INTERN	0.50	0.50	0.50	0.00	0.50	0.00
	-----	-----	-----	-----	-----	-----
Department Totals	10.50	10.50	10.50	0.00	10.50	0.00

Enterprise Fund
Public Works Department

**STORMWATER MAINTENANCE AND
OPERATION FUND**

Stormwater Management Program

FY 2006-07

Program Objectives/Accomplishments

1. Meet performance standards in the Public Information/Participation, Illicit Discharge Controls, and Industrial and Commercial Discharge Controls components as required by the Alameda Countywide Clean Water Program National Pollutant Discharge Elimination System (NPDES) Stormwater permit.

Standards are being met and outreach being conducted.

FY 2007-08

Program Objectives

1. Meet performance standards in the Public Information/Participation, Illicit Discharge Controls, and Industrial and Commercial Discharge Controls components as required by the Alameda Countywide Clean Water Program National Pollutant Discharge Elimination System (NPDES) Stormwater permit.

Budget Overview

For FY 2007-08, \$750,000 is anticipated from street cleaning fees, which were approved as part of the new franchise agreement with Waste Management of Alameda County for garbage and recyclables collection.

In addition, two budgeted expenditures make up the majority of the supplies and services budget. They include 1) vehicle maintenance and replacement expense for street sweepers, \$272,000; and 2) the City's portion of the Alameda Countywide Clean Water Program, \$286,000.

**Stormwater Management and Urban
Runoff Control Program**

FY 2006-07

Program Objectives/Accomplishments

1. Continue to deliver services to new developments and annexations, without impacting the existing levels of service in other areas.

Continued to deliver services to all new developments without any change to our normal schedule or impact to service levels.

2. Place 500 "No Dumping - Drains to Bay" stencils on storm water inlets.

Completed.

3. Clean 100% of storm water inlets.

Cleaned all 3,000 storm drains.

FY 2007-08

Program Objectives

1. Continue to deliver services to new developments and annexations, without impacting the existing levels of service in other areas.
2. Place 500 "No Dumping - Drains to Bay stencils on storm water inlets."

Budget Overview

No significant changes.

Enterprise Fund
Public Works Department

**Stormwater Pump Station Maintenance
Program**

FY 2006-07

Program Objectives/Accomplishments

1. Replace a total of six pumps at three of five grade separation stations.

Inspected all grade separation pumps to determine if they should be replaced or rebuilt. Replacement and rebuilding is scheduled to be completed in September 2007.

FY 2007-08

Program Objectives

1. Conduct closed circuit television inspection of major stormwater pipelines.

Budget Overview

No significant changes.

STORMWATER MAINTENANCE & OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
STORMWATER FEES	1,869,523	1,882,605	1,830,000	1,830,000
STREET CLEANING FEES	0	0	0	750,000
INTEREST EARNED	18,359	21,699	4,662	4,708
OTHER REVENUE	6,355	10,156	1,000	17,000
	-----	-----	-----	-----
TOTAL REVENUE	1,894,237	1,914,460	1,835,662	2,601,708
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	2,088,182	2,083,786	0	0
	-----	-----	-----	-----
TOTAL CURRENT INCOME	3,982,419	3,998,246	1,835,662	2,601,708
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	1,070,180	1,168,145	1,095,386	1,175,745
MAINTENANCE & UTILITIES	10,195	21,299	37,046	37,088
SUPPLIES & SERVICES	658,504	638,895	750,756	788,952
DEPRECIATION	3,026	3,026	3,024	3,024
NET EXPENSE TRANSFERS	156,485	95,000	237,263	281,662
	-----	-----	-----	-----
SUBTOTAL	1,898,390	1,926,365	2,123,475	2,286,471
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	2,286,771	2,282,877	181,004	235,817
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	4,185,161	4,209,242	2,304,479	2,522,288
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	< 202,742>	< 210,996>	< 468,817>	79,420
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	0	0	0	0
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

STORMWATER MAINTENANCE & OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
MISC TRSFR FR STORMWTER REV FD	2,088,182	2,083,786	0	0
	-----	-----	-----	-----
TOTAL	2,088,182	2,083,786	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
CAPITAL TRSF TO ST SYS IMPROVE	0	0	0	50,000
MISC TRSFR TO STORMWTER M&O FD	2,088,182	2,083,786	0	0
COST ALLOC TO GENERAL FUND	180,000	180,000	160,438	165,251
LIABILITY INSURANCE ALLOC	18,589	19,091	20,566	20,566
	-----	-----	-----	-----
TOTAL	2,286,771	2,282,877	181,004	235,817
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

602-STORMWATER MAINT. & OPERATIONS

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
2000-PUBLIC WORKS DEPARTMENT						
WATER POLLUTION CONTROL ADMIN	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST II	1.00	1.00	1.00	0.00	1.00	0.00
WATER POLLUTION SOURCE CONT. INSP.	2.00	2.00	2.00	0.00	2.00	0.00
SWEEPER EQUIPMENT OPERATOR	5.00	5.00	5.00	0.00	5.00	0.00
MAINTENANCE WORKER	2.00	2.00	2.00	0.00	2.00	0.00
SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	12.00	12.00	12.00	0.00	12.00	0.00

Enterprise Fund
Public Works Department

WASTEWATER MAINTENANCE AND OPERATIONS FUND

Wastewater System Administration Program

FY 2006-07

Program Objectives/Accomplishments

1. Continue to manage construction of the Water Pollution Control Facility Phase I Improvement Project.

Managed construction of the Water Pollution Control Facility Phase I, scheduled for completion in winter 2008.

2. Design and implement sewer system improvements in the Dixon Street area.

Completed design of sewer system improvements in the Dixon Street Area. Construction planned for FY 2008.

FY 2007-08

Program Objectives

1. Manage construction of sewer system improvements in the Dixon Street area.

Budget Overview

FY 2007-08 revenue includes an increase to sewer service charges.

For 2007-08, the maintenance and utility budget includes \$855,000 for utilities. For 2007-08, the supplies and services budget includes \$1.8 million for franchise fees and in-lieu taxes and \$1.5 million for debt service.

Water Pollution Control Facility Program

FY 2006-07

Program Objectives/Accomplishments

1. Modify treatment processes as needed to accommodate construction of the Water Pollution Control Facility Phase I Improvements.

Modified treatment processes as needed in order to plan around construction activities.

FY 2007-08

Program Objectives

1. Inspect and rehabilitate No. 1 anaerobic digester.

Budget Overview

No significant changes.

Enterprise Fund
Public Works Department

**Collection System and Utilities
Maintenance Programs**

FY 2006-07

Program Objectives/Accomplishments

1. Prepare and submit to the Regional Water Quality Control Board the State mandated Sewer System Management Plan for the Collection System.

Completed the City's Sewer System Management Plan (SSMP), with the exception of one chapter. Final submission is due in August 2008.

2. Select and implement new maintenance tracking software.

Identified qualified service providers and issued an RFP in April 2007.

FY 2007-08

Program Objectives

1. Conduct field exercise of portable sewer pipeline system.

Budget Overview

No significant changes.

Industrial Pretreatment Program

FY 2006-07

Program Objectives/Accomplishments

1. Perform industrial inspections, wastewater discharge sampling and permit processing to meet requirements contained in the East Bay Dischargers Authority National Pollutant Discharge Elimination System (NPDES) Permit.

Completed.

FY 2007-08

Program Objectives

1. Perform industrial inspections, wastewater discharge sampling and permit processing to meet requirements contained in the East Bay Dischargers Authority National Pollutant Discharge Elimination System (NPDES) Permit.

Budget Overview

No significant changes.

Budgeted debt service for the Wastewater Operation Fund includes:

FY 2007-08 – Wastewater Operation Fund Debt Service						
Types of Obligation	Date of Issue	Date of Maturity	Interest Rates	Authorized and Issued	Outstanding at June 30, 2007	FY 2007-08 Prin. & Int. Requirement
1996 Certificates of Participation	08/27/96	02/01/16	3.7-5.625%	\$10,665,000	\$6,190,000	\$893,926
1998 Certificates of Participation	01/07/98	02/01/18	4.0-5.0%	\$7,300,000	\$4,835,000	\$576,748
2002 ABAG Series 01-02 Refunding	12/01/01	12/01/20	3.0-5.0%	\$702,582	\$393,205	\$84,934
2006 State Water Resources Control Board	06/30/06	09/30/28	0%	\$54,550.018	\$35,992,310	\$0
Total				\$73,217,600	\$47,410,515	\$1,555,608

WASTEWATER REVENUE AND MAINTENANCE AND OPERATION FUNDS

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
SEWER SERVICE CHARGE	12,264,512	12,787,957	13,200,000	15,100,000
SEWER CONNECTION FEES	2,792,084	1,963,303	1,500,000	1,800,000
INTEREST EARNED	197,861	182,007	127,332	128,605
OTHER REVENUES	63,592	99,439	96,000	96,000
	-----	-----	-----	-----
SUBTOTAL	15,318,049	15,032,706	14,923,332	17,124,605
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT INCOME	15,318,049	15,032,706	14,923,332	17,124,605
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	4,079,669	4,511,488	4,643,875	4,932,986
MAINTENANCE & UTILITIES	822,867	832,831	973,232	997,668
SUPPLIES & SERVICES	4,675,234	4,956,652	4,783,588	5,000,686
DEPRECIATION	2,540,395	2,625,693	2,954,217	3,134,217
NET EXPENSE TRANSFERS	389,515	400,386	714,325	906,933
BAD DEBT EXPENSE	60,128	36,259	23,750	23,750
	-----	-----	-----	-----
SUBTOTAL	12,567,808	13,363,309	14,092,987	14,996,240
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	6,205,030	3,681,136	5,880,556	6,202,349
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	18,772,838	17,044,445	19,973,543	21,198,589
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	< 3,454,789>	< 2,011,739>	< 5,050,211>	< 4,073,984>
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	20,898	21,119	27,500	0
	-----	-----	-----	-----
TOTAL	20,898	21,119	27,500	0
	=====	=====	=====	=====

WASTEWATER REVENUE AND MAINTENANCE AND OPERATION FUNDS

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
TOTAL	0	0	0	0
TRANSFERS TO OTHER FUNDS				
D/S ABAG 2001-02(ABAG XXIV)	84,989-	86,422-	86,889-	84,934-
D/S 96 SEWER REFUNDING/REPLACE	458,970-	457,286-	457,286-	458,942-
MISC TRSFR FR WWTP REPLACEMENT	2,194-	2,628-	1,601-	1,601-
MISC TRANSF FROM CDF#1 TRUSTEE	0	1,690,000-	0	0
COST ALLOC TO GENERAL FUND	750,000	750,000	716,475	737,969
CAPITAL RESERVES TO SEWER	1,000,000	1,000,000	1,000,000	1,000,000
CAPITAL RESERVES TO WWTP	2,000,000	2,000,000	3,000,000	3,000,000
CONNECT. FEE TRAN TO SEWER IMP	2,812,952	1,972,665	1,500,000	1,800,000
MISC TRSFR TO WASTEWTR REV/EX.	7,099,377	7,596,330	0	0
MISC TRSFR FR SEWER REVENUE FD	7,099,377-	7,596,330-	0	0
LIABILITY INSURANCE ALLOC	188,231	194,807	209,857	209,857
TOTAL	6,205,030	3,681,136	5,880,556	6,202,349

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

612-WASTEWATER REVENUE & OPER.FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
2000-PUBLIC WORKS DEPARTMENT						
WATER POLLUTION CONTROL FAC.MGR.	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
WPCF OPERATIONS & MAINTENANCE MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
LAB SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
ASSOC CIVIL ENGINEER	0.00	1.00	1.00	0.00	1.00	0.00
WPCF OPERATIONS SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
WPCF MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
SR.WATER POLLUTION SOURCE CONT.INSP	1.00	1.00	1.00	0.00	1.00	0.00
SR.WATER POLLUTION CONT.FAC.OPER.	1.00	1.00	0.00	0.00	0.00	0.00
SR.UTILITIES MAINTENANCE MECHANIC	1.00	1.00	0.00	0.00	0.00	0.00
SENIOR UTILITY LEADER	1.00	1.00	1.00	0.00	1.00	0.00
ELECTRICIAN II	3.00	3.00	4.00	0.00	4.00	0.00
WATER POLLUTION SOURCE CONT.INSP.	3.00	3.00	3.00	0.00	3.00	0.00
WPCF LEAD OPERATOR	5.00	5.00	6.00	0.00	6.00	0.00
UTILITIES MAINTENANCE MECHANIC	3.00	3.00	4.00	0.00	4.00	0.00
LABORATORY TECHNICIAN	3.00	3.00	3.00	0.00	3.00	0.00
WPCF OPERATOR	6.00	6.00	6.00	0.00	6.00	0.00
UTILITY LEADER	2.00	2.00	2.00	0.00	2.00	0.00
UTILITY WORKER	4.00	4.00	4.00	0.00	4.00	0.00
SENIOR SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
MAINTENANCE WORKER	1.00	1.00	2.00	0.00	2.00	0.00
LABORER	1.00	1.00	0.00	0.00	0.00	0.00
TECHNICAL INTERN	0.50	0.50	0.50	0.00	0.50	0.00
Department Totals	42.50	43.50	44.50	0.00	44.50	0.00

Enterprise Fund
Public Works Department

**WATER MAINTENANCE AND
OPERATION FUND**

Water System Administration Program

FY 2006-07

Program Objectives/Accomplishments

1. Manage design of Highland 250 and Highland 1000 reservoirs.

Initiated feasibility study to determine overall scope of new reservoir projects.

FY 2007-08

Program Objectives

1. Manage design of new reservoirs based on results of feasibility study.

Budget Overview

FY 2007-08 revenue includes an increase to water charges.

For 2007-08, the maintenance and utility budget includes \$842,000 for utilities. For 2007-08, the supplies and services budget includes \$1.6 million for franchise fees.

Water Distribution Program

FY 2006-07

Program Objectives/Accomplishments

1. Place into service the 1530 Reservoir and 1285 Pump Station.

Placed into service one of the two 1530 ft Reservoirs, and the 1285 Pump Station.

2. Conduct staff field training on the proper use of the Emergency Hose Water Distribution System.

Completed training of all Water and Utilities Maintenance staff.

FY 2007-08

Program Objectives

1. Place into service the new Garin Reservoir and enlarged Garin Pump Station.

Budget Overview

For FY 2007-08, water sales and water service charges have been increased, along with the water purchase budget.

Landscape Water Conservation Program

FY 2006-07

Program Objectives/Accomplishments

1. Install standardized centralized water-conserving irrigation controllers at various locations as funds become available.

Installed new centralized water-conserving irrigation controllers, all on new projects.

2. Renovate old, leaking, inefficient irrigation systems with modern, efficient components as funds become available.

Installed four new efficient irrigation systems.

3. Monitor the effect of modernizing systems on water and labor costs.

Monitored effect of modernization throughout the year.

FY 2007-08

Program Objectives

1. Monitor the effect of modernizing systems on water and labor costs by evaluating the cost savings associated with the ability to more quickly identify, locate, and repair water leaks in irrigation systems.

Budget Overview

No significant changes.

Enterprise Fund
Public Works Department

Utility Billing Program

FY 2006-07

Program Objectives/Accomplishments

1. Evaluate impact of on-line services on customer billing.

A total of 4% of customers signed up for on-line payment of their utility bills. Over 2,700 e-payments have been made, totaling just over \$500,000.

4. Evaluate electronic storage of utility billing registers, statements, and payments.

Utility billing registers and statement data are currently stored electronically with minimum needed access. Improvements will be made in FY 2007-08.

FY 2007-08

Program Objectives

1. Evaluate alternatives to in-house printing and mailing of utility statements.
2. Continue improvements in electronic storage and access to utility billing registers and statement data.

Budget Overview

No significant changes.

Budget debt service for the Water Operation Fund includes:

FY 2007-08 – Water Operation Fund Debt Service						
Types of Obligation	Date of Issue	Date of Maturity	Interest Rates	Authorized and Issued	Outstanding at June 30, 2007	FY 2007-08 Prin. & Int. Requirement
1996 HPFA Revenue bonds	1996	06/01/14	3.0-5.2%	\$6,440,000	\$3,240,000	\$546,690
2001 Certificates of Participation	11/08/01	10/01/26	3.0-4.75%	\$5,030,000	\$3,615,000	\$448,168
2002 ABAG Series 01-02 Refunding	12/01/01	12/01/20	3.0-5.0%	\$702,582	\$393,205	\$84,934
2004 Certificates of Participation	02/05/04	10/01/24	2.0-4.375%	\$6,845,000	\$6,605,000	\$344,924
Total				\$19,017,852	\$13,853,205	\$1,424,716

WATER MAINTENANCE & OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
WATER SALES	18,539,107	18,276,146	18,600,000	21,000,000
WATER SERVICE CHARGES	2,258,195	2,255,144	2,000,000	2,800,000
INSTALLATION FEES	365,186	226,871	200,000	200,000
INTEREST INCOME	355,328	508,571	254,108	256,649
OTHER REVENUE	472,608	427,744	200,000	200,000
	-----	-----	-----	-----
SUBTOTAL	21,990,424	21,694,476	21,254,108	24,456,649
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT INCOME	21,990,424	21,694,476	21,254,108	24,456,649
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	4,826,390	5,261,863	5,314,239	5,754,790
MAINTENANCE & UTILITIES	609,775	673,573	890,879	911,277
SUPPLIES & SERVICES	3,599,372	3,780,883	4,223,478	4,481,122
DEPRECIATION	1,153,742	1,293,418	1,481,855	1,621,855
NET EXPENSE TRANSFERS	684,501-	782,632-	480,091-	582,990-
WATER PURCHASES	10,252,121	9,367,704	11,000,000	11,800,000
BAD DEBT EXPENSE	162,968	85,090	23,750	23,750
	-----	-----	-----	-----
SUBTOTAL	19,919,867	19,679,899	22,454,110	24,009,804
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	2,811,978	3,484,301	2,543,402	2,571,670
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	22,731,845	23,164,200	24,997,512	26,581,474
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	< 741,421>	< 1,469,724>	< 3,743,404>	< 2,124,825>
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	0	19,718	1	0
	-----	-----	-----	-----
TOTAL	0	19,718	1	0
	=====	=====	=====	=====

WATER MAINTENANCE & OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
TOTAL	0	0	0	0
TRANSFERS TO OTHER FUNDS				
D/S ABAG 2001-02(ABAG XXIV)	84,989-	86,422-	86,889-	84,934-
D/S 01 WATER SYS TRANSFER	285,864-	283,088-	285,184-	89,436-
D/S 04 WATER SYS TRANSFER	169,913-	169,113-	168,313-	172,463-
1.8 PYMT WTR MAINT TO OPER	180,000	180,000-	0	0
MISC TRSFR FR AIRPORT	0	0	0	192,636-
MISC TRANSF FROM CDF#1 TRUSTEE	0	500,000-	0	0
COST ALLOC TO GENERAL FUND	1,000,000	1,000,000	911,705	939,056
LIABILITY INSURANCE ALLOC	172,744	159,742	172,083	172,083
CAPITAL RESERVES TO WATER	2,000,000	2,000,000	2,000,000	2,000,000
MISC TRSFR TO WTR IMPRVMT FD	0	1,543,182	0	0
TOTAL	2,811,978	3,484,301	2,543,402	2,571,670

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

621-WATER MAINTENANCE & OPER. FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
2000-PUBLIC WORKS DEPARTMENT						
DEPUTY DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES SUPERINTENDENT	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES OPERATIONS & MAINTENANCE MGR.	1.00	1.00	1.00	0.00	1.00	0.00
ADMINISTRATIVE ANALYST III	1.00	1.00	1.00	0.00	1.00	0.00
ASSOC CIVIL ENGINEER	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR UTILITY LEADER	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR UTILITY SERVICE REP.	1.00	1.00	1.00	0.00	1.00	0.00
ELECTRICIAN II	1.00	2.00	1.00	0.00	1.00	0.00
SENIOR UTILITY CUSTOMER SERVICE LEADER	1.00	1.00	1.00	0.00	1.00	0.00
UTILITIES MAINTENANCE MECHANIC	3.00	4.00	5.00	0.00	5.00	0.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
UTILITY LEADER	3.00	3.00	3.00	0.00	3.00	0.00
CROSS CONNECTION CONTROL SPECIALIST	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT OPERATOR	2.00	2.00	2.00	0.00	2.00	0.00
GROUNDSKEEPER II	2.00	2.00	2.00	0.00	2.00	0.00
STOREKEEPER - EXPEDITER	1.00	1.00	1.00	0.00	1.00	0.00
WATER METER MECHANIC	3.00	3.00	3.00	0.00	3.00	0.00
UTILITIES SERVICE WORKER	2.00	2.00	2.00	0.00	2.00	0.00
UTILITY WORKER	14.00	14.00	14.00	0.00	14.00	0.00
SENIOR SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
GROUNDSKEEPER I	2.00	2.00	2.00	0.00	2.00	0.00
UTILITY SERVICE REPRESENTATIVE	1.00	1.00	1.00	0.00	1.00	0.00
WATER METER READER	2.50	2.50	2.50	0.00	2.50	0.00
SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	50.50	52.50	52.50	0.00	52.50	0.00

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

621-WATER MAINTENANCE & OPER. FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1700-FINANCE DEPARTMENT						
SENIOR ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00	1.00	0.00
SENIOR CUSTOMER ACCOUNT CLERK	2.00	2.00	2.00	0.00	2.00	0.00
CUSTOMER ACCOUNT CLERK	3.50	3.50	3.50	0.00	3.50	0.00
Department Totals	6.50	6.50	6.50	0.00	6.50	0.00

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REGIONAL WATER INTERTIE MAINTENANCE & OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
SFPUC/EBMUD REIMBURSEMENTS	0	0	200,000	70,000
INTEREST INCOME	0	0	0	0
OTHER REVENUE	0	0	0	0
	-----	-----	-----	-----
SUBTOTAL	0	0	200,000	70,000
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT INCOME	0	0	200,000	70,000
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	0	0	0	0
MAINTENANCE & UTILITIES	0	0	14,040	10,000
SUPPLIES & SERVICES	0	0	33,647	7,750
DEPRECIATION	0	0	0	0
NET EXPENSE TRANSFERS	0	0	104,637	50,072
	-----	-----	-----	-----
SUBTOTAL	0	0	152,324	67,822
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	0	0	152,324	67,822
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	0	0	47,676	2,178
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	0	0	40,000	0
	-----	-----	-----	-----
TOTAL	0	0	40,000	0
	=====	=====	=====	=====

REGIONAL WATER INTERTIE MAINTENANCE & OPERATION FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====

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Internal Service Funds

Overview

Internal Service Funds are used to finance and account for goods and/or services provided by one City department to another, on a cost reimbursement basis. The following is a list of funds in this section.

The following provides a short description of each internal service fund.

City Attorney Department

- **Liability Insurance Fund**

Risk management expenses and self-insurance costs.

Finance Department

- **Equipment Management Fund**

Operation, maintenance, and replacement of vehicles and mobile radio units.

Human Resources Department

- **Workers' Compensation Fund**

Workers' compensation expenses and self-insurance costs.

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Internal Service Fund
City Attorney Department

LIABILITY INSURANCE FUND

FY 2006-07

Department Objectives/Accomplishments

1. Maintain in-house defense of litigation.

Maintained in-house defense of litigation.

2. Review and maintain policies and procedures for Exclusive Risk Management Association of California (ERMAC) Insurance Authority.

Reviewed and maintained policies and procedures for Exclusive Risk Management Association of California (ERMAC) Insurance Authority.

3. Re-assess property insurance coverage and retain limits in an effort to lower property insurance premiums.

Re-evaluated property insurance carriers to lower insurance premiums.

FY 2007-08

Department Objectives

1. Maintain in-house defense of litigation.

2. Review and maintain policies and procedures for Exclusive Risk Management Association of California (ERMAC) Insurance Authority.

3. Re-assess property insurance coverage and retain deductible limits in an effort to lower property insurance premiums.

Budget Overview

No significant changes.

LIABILITY SELF-INSURANCE FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
INTEREST EARNED	83,543	94,244	88,465	140,397
OTHER REVENUE	8,207	279,877	0	0
	-----	-----	-----	-----
SUBTOTAL	91,750	374,121	88,465	140,397
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	1,880,067	1,941,640	2,091,641	2,091,641
	-----	-----	-----	-----
TOTAL CURRENT INCOME	1,971,817	2,315,761	2,180,106	2,232,038
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	436,976	425,194	426,911	443,491
MAINTENANCE & UTILITIES	901	228	901	901
SUPPLIES & SERVICES	392,092	515,951	319,744	319,744
DEPRECIATION	0	0	0	0
NET EXPENSE TRANSFERS	66,577	66,532	0	0
INSURANCE	900,397	826,444	850,000	875,000
PUBLIC LIABILITY CLAIMS PAID	431,736	309,552	237,500	237,500
	-----	-----	-----	-----
SUBTOTAL	2,228,679	2,143,901	1,835,056	1,876,636
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	535,000	485,000	345,050	355,402
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	2,763,679	2,628,901	2,180,106	2,232,038
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	< 791,862>	< 313,140>	0	0
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	2,206	0	0	0
	-----	-----	-----	-----
TOTAL	2,206	0	0	0
	=====	=====	=====	=====

LIABILITY SELF-INSURANCE FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
LIAB INS ALLOC - GEN'L FUND	1,388,300	1,442,350	1,553,778	1,553,778
LIAB INS ALLOC - RECYCLING	4,636	4,870	5,246	5,246
LIAB INS ALLOC - BLOCK GRANT	10,817	11,104	11,962	11,962
LIAB INS ALLOC - HOUSING MORTG	1,545	1,558	1,678	1,678
LIAB INS ALLOC - REDEV AGENCY	6,181	6,429	6,926	6,926
LIAB INS ALLOC - STORMWATER	18,589	19,091	20,566	20,566
LIAB INS ALLOC - WWTP M & O	188,231	194,807	209,857	209,857
LIAB INS ALLOC - WATER M & O	172,744	159,742	172,083	172,083
LIAB INS ALLOC - AIRPORT	37,568	48,702	52,464	52,464
LIAB INS ALLOC - CENT HALL	11,573	11,883	12,801	12,801
LIAB INS ALLOC - WORKERS COMP	3,091	3,117	3,358	3,358
LIAB INS ALLOC - EQUIP MGMT	36,792	37,987	40,922	40,922
	-----	-----	-----	-----
TOTAL	1,880,067	1,941,640	2,091,641	2,091,641
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
COST ALLOC TO GENERAL FUND	335,000	335,000	345,050	355,402
TRANSFER TO GENERAL FUND	200,000	150,000	0	0
	-----	-----	-----	-----
TOTAL	535,000	485,000	345,050	355,402
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

711-LIABILITY INSURANCE FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1300-CITY ATTORNEY DEPARTMENT						
ASSISTANT CITY ATTORNEY	2.00	2.00	2.00	0.00	2.00	0.00
LEGAL SECRETARY II	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	3.00	3.00	3.00	0.00	3.00	0.00

Internal Service Fund

Finance and Internal Services Department

EQUIPMENT MANAGEMENT

FY 2006-07

Program Objectives/Accomplishments

1. Link all departments with the Fleet Anywhere Database via internet to allow users to check vehicle repair.

Database has been installed.

2. Form a working group with all City Departments to develop a standard for vehicle operator inspection procedures.

Developed vehicle inspection procedures.

3. Extend Equipment Management facility to allow the maintenance of Fire Equipment (ladder trucks) indoors out of the rain and elements.

Due to funding constraints, this project is on-hold.

FY 2007-08

Program Objectives

1. Form a working group with all City Departments to develop a standardized training plan for vehicle operators.
2. Develop a recognition program for vehicle operators/departments that take extra care of their assigned vehicles and equipment.
3. Develop "Top Technician Award" for mechanics based on performance, knowledge, and level of customer service.
4. Set up on-line access to the Equipment Management fleet database to allow departments to check status of vehicles in for maintenance.

Budget Overview

For FY 2007-08, department vehicle rental rates were increased, to account for increases in fuel, auto parts, and debt service (whose supply and services budgets were increased accordingly).

For 2007-08, the supplies and services budget includes \$1.1 million for fuel and auto parts, and \$1 million for debt service.

Internal Service Fund
Finance Department

EQUIPMENT MANAGEMENT

The following table lists all Purchase Lease agreements.

FY 2007-08 – Equipment Management Debt Service						
Types of Obligation	Date of Issue	Date of Maturity	Interest Rates	Authorized and Issued	Outstanding at June 30, 2007	FY 2007-08 Prin. & Int. Requirement
2002 ABAG Revenue Bonds	12/01/01	12/01/20	3%-5%	\$2,480,000	\$1,160,000	\$374,050
2003 Purchase Lease	12/18/03	12/18/08	3.03%	\$763,565	\$241,241	\$165,725
2004 Purchase Lease	10/28/04	10/28/09	3.19%	\$508,094	\$264,092	\$110,745
2005 Purchase Lease	01/30/06	01/30/11	3.92%	\$1,656,763	\$1,350,625	\$368,112
Total				\$5,408,422	\$3,015,958	\$1,018,632

EQUIPMENT MANAGEMENT FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
VEHICLE RENTAL-M&O	3,468,336	3,414,812	3,578,361	4,211,149
VEHICLE RENTAL-REPLACEMENT	0	0	0	0
RADIO RENTAL-M&O	0	0	0	0
RADIO RENTAL-REPLACEMENT	0	0	0	0
SALE OF EQUIPMENT	58,184	23,854	0	0
DAMAGE TO CITY PROPERTY	16,297	8,064	0	0
FROM OTHER AGENCIES	0	0	0	0
INTEREST INCOME	15,836	49,581	11,473	11,588
OTHER INCOME	13,574	33,475	0	0
	-----	-----	-----	-----
SUBTOTAL	3,572,227	3,529,786	3,589,834	4,222,737
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT INCOME	3,572,227	3,529,786	3,589,834	4,222,737
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	1,166,281	1,255,970	1,200,270	1,318,731
MAINTENANCE & UTILITIES	230,582	255,432	186,943	211,943
SUPPLIES & SERVICES	1,530,276	1,763,358	1,970,773	2,305,543
DEPRECIATION	1,915,320	1,360,605	1,604,616	1,762,616
NET EXPENSE TRANSFERS	1,055	361	0	0
	-----	-----	-----	-----
SUBTOTAL	4,843,514	4,635,726	4,962,602	5,598,833
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	171,792	172,987	175,922	175,922
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	5,015,306	4,808,713	5,138,524	5,774,755
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	< 1,443,079>	< 1,278,927>	< 1,548,690>	< 1,552,018>
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	722,071-	513,063-	0	0
VEHICLES AND EQUIPMENT	485,416	425,470	700,000	700,000
OTHER CAPITAL EXPENSE	0	0	0	0
	-----	-----	-----	-----
TOTAL	236,655-	87,593-	700,000	700,000
	=====	=====	=====	=====

EQUIPMENT MANAGEMENT FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
TOTAL	0	0	0	0
TRANSFERS TO OTHER FUNDS				
COST ALLOC TO GENERAL FUND	135,000	135,000	135,000	135,000
LIABILITY INSURANCE ALLOC	36,792	37,987	40,922	40,922
TOTAL	171,792	172,987	175,922	175,922

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

730-EQUIPMENT MANAGEMENT FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1700-FINANCE DEPARTMENT						
EQUIPMENT MANAGER	1.00	1.00	1.00	0.00	1.00	0.00
EQUIP MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT MECHANIC II	5.00	5.00	5.00	0.00	5.00	0.00
EQUIPMENT MECHANIC I	3.00	3.00	3.00	0.00	3.00	0.00
SENIOR SECRETARY	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT PARTS STOREKEEPER	1.00	1.00	1.00	0.00	1.00	0.00
EQUIPMENT SERVICE ATTENDANT	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	13.00	13.00	13.00	0.00	13.00	0.00

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Internal Service Fund

Human Resources Department

WORKER'S COMPENSATION FUND

FY 2006-07

Program Objectives/Accomplishments

1. Review workers' compensation program and develop strategies to prevent workers' compensation injuries.

Implemented an informal Ergonomic Evaluations Program in an effort to reduce the number of future claims and control existing claims.

2. Begin development of a city-wide safety program.

Reviewed and updated the Injury and Illness Prevention Program (IIPP). Staff is developing safety training in support of the IIPP and reviewing the feasibility of implementing a city-wide safety committee.

3. Review workers' compensation insurance options.

Reviewed workers' compensation insurance options.

Excess loss coverage does not make economic sense at this time. Staff will review this annually. Staff will research whether there is any benefit for the City to join a Risk Pool for Worker's Compensation coverage.

FY 2007-08

Program Objectives

1. Implement a city-wide safety program.
2. Provide city-wide training on the Injury and Illness Prevention Plan by June 2008.
3. Continue to implement strategies to reduce the number and severity of workers' compensation injuries.

Budget Overview

For FY 2007-08, the worker's compensation expense budget shows a reduction, based on historical averages.

WORKERS COMPENSATION SELF-INSURANCE FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
ESTIMATED REVENUES				
PAYROLL INSURANCE PREMIUM	3,699,456	4,291,809	4,927,731	4,508,957
INTEREST EARNED	33,966	39,784	48,125	49,794
OTHER REVENUE	6,957	1,544	0	0
	-----	-----	-----	-----
SUBTOTAL	3,740,379	4,333,137	4,975,856	4,558,751
TRANSFERS FROM OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	0	0	0	0
	-----	-----	-----	-----
TOTAL CURRENT INCOME	3,740,379	4,333,137	4,975,856	4,558,751
	-----	-----	-----	-----
OPERATING REQUIREMENTS				
EMPLOYEE SERVICES	206,599	149,548	181,526	195,446
MAINTENANCE & UTILITIES	0	0	587	0
SUPPLIES & SERVICES	359,070	398,249	399,765	416,765
DEPRECIATION	0	0	0	0
NET EXPENSE TRANSFERS	34,409	45,790	50,506	55,811
INSURANCE	0	0	0	0
WORKERS COMPENSATION EXPENSE	3,553,225	3,244,155	4,193,298	3,736,151
	-----	-----	-----	-----
SUBTOTAL	4,153,303	3,837,742	4,825,682	4,404,173
TRANSFERS TO OTHER FUNDS				
TOTAL-DETAIL ON NEXT PAGE	122,091	122,117	150,174	154,578
	-----	-----	-----	-----
TOTAL CURRENT REQUIREMENT	4,275,394	3,959,859	4,975,856	4,558,751
	-----	-----	-----	-----
NET CURRENT INCOME<LOSS>	< 535,015>	373,278	0	0
	=====	=====	=====	=====
CAPITAL ACQUISITIONS				
CAPITAL PROJECTS	0	0	0	0
OTHER CAPITAL EXPENSE	0	1,000	0	0
	-----	-----	-----	-----
TOTAL	0	1,000	0	0
	=====	=====	=====	=====

WORKERS COMPENSATION SELF-INSURANCE FUND

	2004/2005 ACTUAL	2005/2006 ACTUAL	2006/2007 ADJUSTED BUDGET	2007/2008 ADOPTED BUDGET
TRANSFERS FROM OTHER FUNDS				
	-----	-----	-----	-----
TOTAL	0	0	0	0
	=====	=====	=====	=====
TRANSFERS TO OTHER FUNDS				
COST ALLOC TO GENERAL FUND	119,000	119,000	146,816	151,220
LIABILITY INSURANCE ALLOC	3,091	3,117	3,358	3,358
	-----	-----	-----	-----
TOTAL	122,091	122,117	150,174	154,578
	=====	=====	=====	=====

**AUTHORIZED PERSONNEL
BUDGET YEAR 2007/2008**

710-WORKERS' COMPENSATION FUND

	Adopted 2004/ 2005	Adopted 2005/ 2006	Adopted 2006/ 2007	Frozen 2006/ 2007	Adopted 2007/ 2008	Frozen 2007/ 2008
1600-HUMAN RESOURCES DEPARTMENT						
EMPLOYEE BENEFITS ADMINISTRATOR	1.00	1.00	1.00	0.00	1.00	0.00
SECRETARY (CONF)	1.00	1.00	1.00	0.00	1.00	0.00
Department Totals	2.00	2.00	2.00	0.00	2.00	0.00

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Supplemental Information

Community Profile

History

Hayward was founded in 1852 by William Hayward, who purchased 40 acres of land encompassing what is now Downtown Hayward. The early Hayward community, with its location at the crossroads of commerce, its temperate climate, and its fertile soil, consisted of a stage coach stop, post office, general trading store, a dairy farm, and one of the area's finest hotel resorts. Hayward experienced tremendous growth during the post-war years and since the 1960's has grown at a steady and managed pace. Hayward was incorporated in 1876, with the City Charter being adopted in 1956.



Location

Hayward is located in Alameda County, on the eastern shore of the San Francisco Bay, 25 miles southeast of San Francisco, 14 miles south of Oakland, 26 miles north of San Jose, and 10 miles west of the Livermore Valley.

The City of Hayward encompasses 61 square miles ranging from the shore of the Bay eastward to the southern Oakland-Berkeley hills. The City of Hayward is known as the "Heart of the Bay," not only for its central location but also for its accepting and caring environment.

About the Area

The community is comprised of residences of all types and at a range of costs, major retail and commercial establishments, a California State University campus, a community college, two major hospitals, and state and county offices.

Largely due to its central Bay Area location and its direct access to interstate highways, rail lines, a trans-bay bridge, and public transit routes, Hayward serves as a major transportation hub and a center of commercial and industrial activity.

Hayward is home to a California State University campus (Cal State East Bay) and Chabot Community College. The Hayward Unified School District operates 25 elementary schools, five middle schools, and three high schools, an Alternative High School, English Language

Center, Adult Education Center and a Child Care Center for pre-school children. Local technical and business colleges provide training programs designed to equip students with practical job skills. The vast educational and research resources of University of California campuses in Berkeley and San Francisco, and Stanford University, are located nearby.

From the hills to the shore, the Hayward terrain is as diverse as its community members. Green in the winter and spring, golden brown in the summer and fall, the ridgelines afford a view of the bay and the surrounding areas. On Hayward's western border, a large protected portion of wetlands is a refuge for wildlife.

Scattered between the hills and shores are many neighborhood parks and greenbelts along the public utility right-of-way. Parks include the Japanese Gardens near downtown Hayward, and the Garin and Dry Creek Regional Parks, encompassing over 3,000 acres and 20 miles of hiking trails. Local parks are maintained by the Hayward Area Recreation and Park District. The district offers a full range of classes in recreation and art, and it manages community facilities such as the prize winning Japanese Tea Garden, Sulphur Creek Nature Center, and the Shoreline Interpretive Center.

Hayward visitors enjoy cultural finds such as the Hayward Arts Council's Green Shutter Gallery and the Sun Gallery (a museum and art education center); a Historical Museum; theatrical presentations and entertainment at Chabot College's Performing Arts Center, Cal State Hayward's University Theatre, or the City's conference and meeting facility, which hosts such diverse functions as community crab feeds and computer trade shows.

Hayward has two golf courses: an 18-hole professionally rated course, Skywest, located near the local airport, and Mission Hills, an executive course adjacent to a housing development along Mission Boulevard, one of the main thoroughfares bisecting the City.

Hayward enjoys a mild California climate, with an average temperature ranges between 67-47 degrees.

Local Economy

Hayward is located at the crossroads of transportation, with four freeways serving Hayward, along with the transbay Hayward-San Mateo Bridge, two Bay Area Rapid Transit (BART) stations, and

Supplemental Information

Community Profile

several Alameda County (AC) Transit bus routes. There are three international airports (Oakland, San Francisco, San Jose) located close by. In addition, Hayward has its own general aviation airport.

Hayward benefits from having a broad economic base from which sales tax is generated. Sales Tax is the City's General Fund largest resources and is heavily relied upon to fund critical government services such as public safety.

Hayward at a Glance

Web site: www.hayward-ca.gov

Date of incorporation: 1876

Type of City: Charter City (Adopted 1956)

Form of government: Council-Manager

Number of employees: 879 FTE

Area in square miles: 61 square miles

Libraries: 2

Fire protection: 9 stations, 129 firefighters

Police protection: 1 station, 193 officers

Population (as of 01/2007): 147,845
3rd largest city in Alameda County, 33rd largest in CA.

Races in Hayward:

- Hispanic (34.2%)
- White Non-Hispanic (29.2%)
- Other race (16.8%)
- Black (11.0%)
- Filipino (9.1%)
- Two or more races (7.5%)
- Asian Indian (2.9%)
- Chinese (2.9%)
- Vietnamese (2.0%)
- Native Hawaiian and Other Pacific Islander (1.9%)
- American Indian (1.9%)
- Other Asian (0.8%)
- Japanese (0.7%)
- Korean (0.6%)

Number of registered voters
(as of 02/2007): 46,428

Median Household Income (as of 2005):
\$55,649

Housing (as of 1/2006):

Total units: 47,861
Average Household Size: 3.09
% of Single Family Homes: 57%
% of Multi-Family / Mobile Homes: 43%

Single Family Home (as of 05/2007):

Average Price: \$661,802

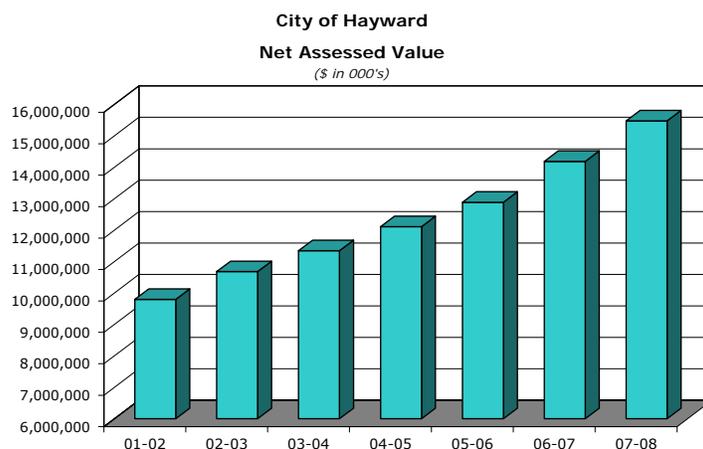
Condominium (as of 05/2007):

Average Price: \$398,386

Property Values –

Net Assessed Value of Land and Improvements:

FY 2007-08 – City, \$15.5 Billion



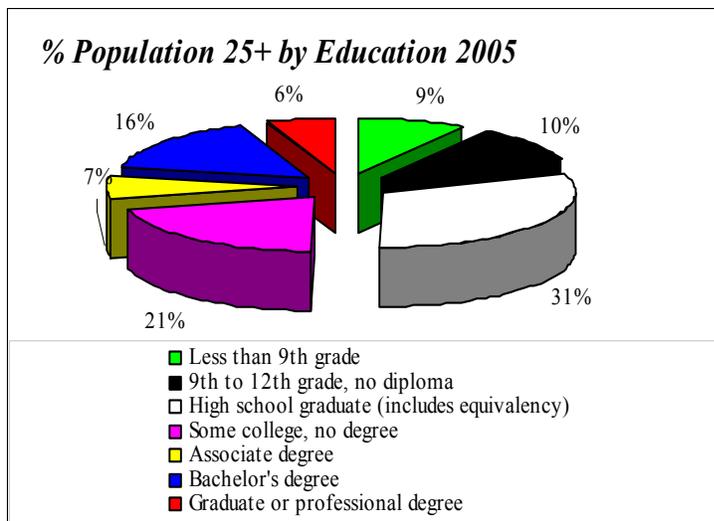
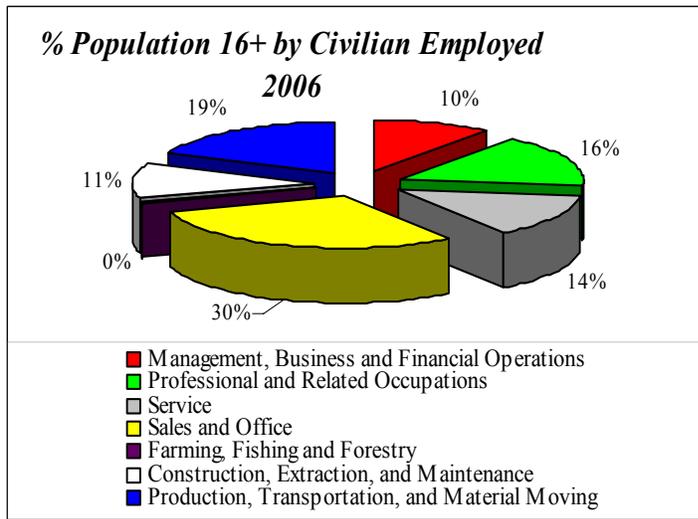
Transportation: Serviced by an extensive network of freeways and bus lines, Hayward has two BART stations (Hayward and South Hayward), an Amtrak station, and the Hayward Executive Airport, with easy access to San Francisco, Oakland, and San Jose airports. The following distances are from City Hall to:

Oakland International Airport: 10 miles
San Francisco International Airport: 23 miles
San Jose International Airport: 27 miles
Hayward Executive Airport: 2 miles

Supplemental Information

Community Profile

Occupation and Education (Source: H.I.R.E Center., Cal State East Bay)



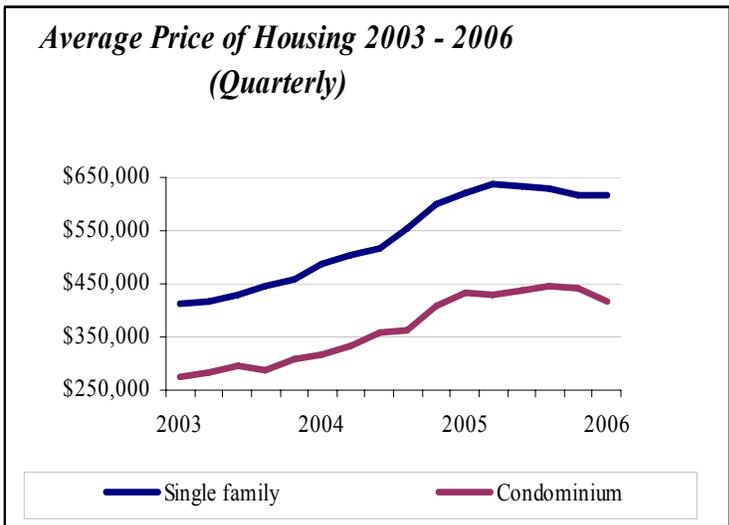
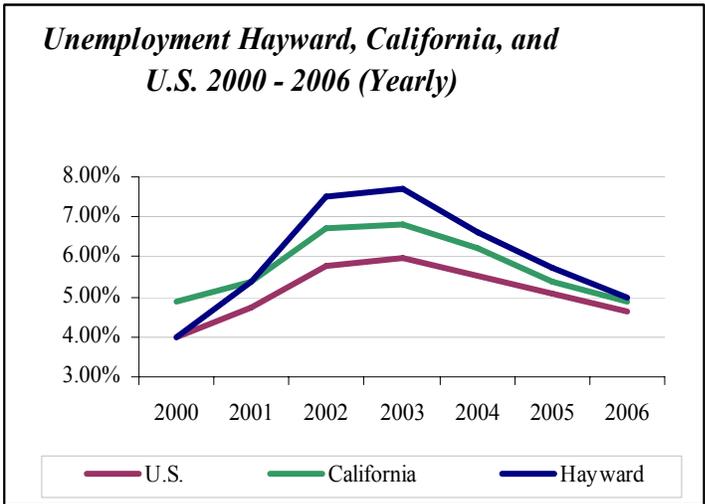
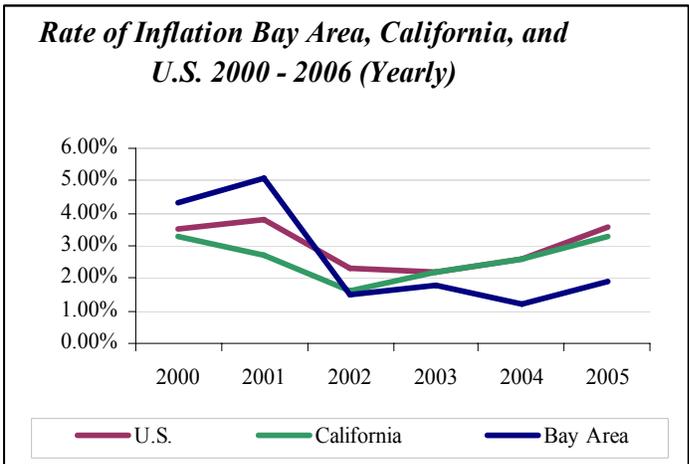
Hayward's Top Employers (Source: Hayward Chamber of Commerce, CA EDD)

Company	Number of employees
AC Transit	2,302
Hayward Unified School District	2,317
Kaiser Permanente	2,266
Mervyn's	2,037
California State University, Hayward	1,481
Pacific Bell	940
City of Hayward	879
American General Finance Management	789
Chabot College	763
St. Rose Hospital	660
Berkeley Farms	640

Supplemental Information

Community Profile

Inflation, Unemployment, and Housing Prices (Source: H.I.R.E Center., Cal State East Bay)



Supplemental Information

Community Profile

Internet Links

Demographics

Bay Area Information, ABAG

<http://census.abag.ca.gov/cities/Hayward.htm>

California Department of Finance

<http://www.dof.ca.gov/HTML/DEMOGRAP/repndat.htm>

U.S. Census Bureau

<http://www.census.gov/>
<http://quickfacts.census.gov/qfd/states/06000.html>

H.U.D. State of Cities Report

<http://socds.huduser.org/index.html>

Economy

Association of Bay Area Governments

<http://www.abag.ca.gov/>

Bay Area Economic Forum

<http://www.bayeconfor.org/baefresources.html>

California Department of Finance

http://www.dof.ca.gov/HTML/FS_DATA/Fs_home.htm

U.S. Department of Labor, Bureau of Labor Statistics

<http://www.bls.gov/>

U.S. Department of Commerce, Bureau of Economic Analysis

<http://www.bea.gov/>

U.S. Federal Reserve Bank, Beige Book

<http://www.federalreserve.gov/fomc/beigebook/2004/>

Education

California Department of Education

<http://goldmine.cde.ca.gov/>

California State University, East Bay

<http://www.csueastbay.edu/>

Chabot Community College

<http://chabotweb.clpccd.cc.ca.us/>

Hayward Unified School District

<http://www.husd.k12.ca.us/>

Employment

State of California, Employment

Development Department

<http://www.calmis.cahwnet.gov/>

Governmental Reporting

California State Controller's Office,

Local Governmental Reporting

<http://www.sco.ca.gov/pubs/index.shtml>

Public Finance Trade Organizations

Government Finance Officer Association

<http://www.gfoa.org/>

CA Society of Municipal Finance Officers

<http://csmfo.org/>

Municipal Management Assoc of N CA

<http://www.mmanc.org/>

Recreation

Hayward Area Recreation and Park District

<http://hard.dst.ca.us/>

Transportation

Alameda County Transit

<http://www.actransit.org/>

Alameda County Transportation

Improvement Authority (ACTI)

<http://www.acta2002.com/flashed.html>

Amtrak

<http://www.amtrak.com/>

Bay Area Rapid Transit (BART)

<http://www.bart.gov/index.asp>

Supplemental Information

Financial Policies and Practices

Budget Control

Appropriations of fiscal resources are the responsibility of the City Council and City Manager.

Appropriations requiring Council action include:

- Expenditures from Reserves or Designated Fund Balances.
- New appropriations, not approved in the adopted budget.
- Any contract for professional service included in the annual budget that will cost more than \$25,000 shall be executed by the City Manager only upon approval of the contract by the City Council given at a meeting of the City Council.

Appropriations requiring City Manager action include:

- Transfers between funds.
- Any monies received during fiscal year 2007-08 as a consequence of a grant application approved by the City Council are hereby appropriated for the purposes for which the grant has been approved. Such appropriation include authorization for the City Manager to expend such monies and for the Finance Director to make payments therefore in accordance with the terms and conditions and for the purposes of the grant.

City Departments perform the following budgetary control functions.

- Review purchase transactions and payment requests for compliance with City rules, regulations, and budgetary limits.
- Administer the City's payment system to review, process, and pay purchasing transactions and expense claims.
- Receive and deposit all City receipts, which are invested by the Finance Director.
- Maintain records for all these transactions and their effect on cash balances.
- Maintain a position control system, based on the budget, to control City staffing in conjunction with the City Manager Department.

- Administer the City's payroll system to process personnel transactions and to review and pay personnel expenses.

Monthly financial reports on budget performance are reviewed by department managers, with a summary report forwarded to the City Council. Department staff are responsible for reviewing financial reports and recognizing apparent budget problems and recommending corrections.

Legal control of the budget is at the fund level, while supervisory control is maintained at the department level. Grant funds are reviewed by their project managers at the project level.

All City purchase orders are centrally reviewed by Finance staff prior to issuance to determine if funds are available.

Supplemental Information

Financial Policies and Practices

General Fund Reserve Policy

The Hayward City Council has established a policy regarding the maintenance of financial reserves in the General Fund, as memorialized in Council Resolution No. 89-180, adopted on June 13, 1989.

The General Fund reserved and designated fund balance for the past ten years is presented below.

Reserve Appropriation

The FY 2007-08 budget for the City of Hayward includes designated reserves of \$7.0 million for Economic Uncertainty and \$3.5 million for General Fund Liquidity.

Basis for Reserve Policy

The reserve policy resolution enumerates the Council's concerns based on the City becoming increasingly dependent on revenues from sales taxes, user fees, and service charges to support general government services. Because these revenue sources are more sensitive to economic cycles than previously relied upon revenue sources, they generally grow during favorable economic periods and decline during economic downturns. However, the need for general governmental services does not always match economic cycles; indeed, demand for services may increase during periods of economic decline. The Council thus determined that prudent fiscal management requires that adequate levels of financial reserves be maintained during periods of

financial growth to allow for continuation of services during periods of economic decline and to prevent disruption of essential services to the public.

In addition, there is typically a variation between the relatively predictable pattern of City expenditures and the uneven pattern of revenue collections. Prior to 1986, this variation was addressed by utilizing short-term borrowing through issuance of Tax and Revenue Anticipation Notes. However, the federal Tax Reform Act of 1986 limited the use of these traditional means of short-term cash management practices to cover the annual fluctuations in cash receipts and disbursements. This increased the need for adequate reserves to meet the City's normal

cash flow requirements.

Statement of Reserve Policy

In response to these concerns, the Council adopted the following statement of policy:

"It is the policy of the City of Hayward to establish and maintain adequate financial reserves in order to avoid the negative effects of economic cycles upon essential services to the public and to assure that annual fluctuations in revenue receipts do not impede the City's ability to meet its expenditure obligations. The City shall maintain a General Fund Reserve for Economic Uncertainty and a General Fund Liquidity reserve for these purposes. "During periods of economic sufficiency, these reserves shall be used as a source of supplemental revenue through prudent investments and earnings under policies of the City Council and for meeting short-term cash flow deficiencies. During periods of economic downturns, when revenues fail to meet the normal operating requirements of essential public services, or when need for disbursements temporarily exceeds receipts, these reserves may, upon the recommendation of the City Manager and the authorization of the City Council, be used in accordance with the standards set forth herein."

Designated Reserve Amounts and Spending Priorities

The reserve resolution states that, to the extent it is practical and feasible, the City shall maintain the Reserve for Economic Uncertainty in the amount of \$5 million or 10% of the operating budget, whichever is greater. The budget presented by the City Manager is required to include a recommendation for the amount to be appropriated to this Reserve.

In times of economic downturn, if revenues are insufficient to meet the normal operating requirements of essential services, funds contained in the Reserve for Economic Uncertainty may be used if authorized by the City Council, based on the following priorities:

- 1) Staffing levels in essential services shall be maintained, in order to avoid or reduce the necessity for lay-offs;
- 2) A hiring freeze shall be implemented for designated positions as appropriate to maintain essential services to the public;
- 3) User fees and services charges shall be

Supplemental Information

Financial Policies and Practices

utilized as fully as possible for those services for which they are appropriate;

- 4) The level of the Reserve shall be restored in a timely manner as economic recovery occurs, consistent with the maintenance of essential services;
- 5) Essential services and appropriate levels of such services shall be determined from time to time by the City Council upon the recommendation of the City Manager.

The General Fund Liquidity Reserve is to be maintained, when practical and feasible, at the level of \$2.5 million or 5% of the operating budget, whichever is greater, in order to provide for cash liquidity during periods of seasonal imbalance between receipts and disbursements. The budget presented by the City Manager is required to include a recommendation for the amount to be appropriated to this Reserve. Expenditures from the Liquidity Reserve may, upon the authorization of the City Council, be used in accordance with the priorities established for the Reserve for Economic Uncertainty.

Supplemental Information

Financial Policies and Practices

Debt Management Practice

The City of Hayward has been prudent in its use of debt to finance projects and major purchases. The Council has not set a policy establishing a debt ratio for the City; however, prior to the issuance of any debt, the funding source for the debt service is identified and designated. The level of debt to which the City obligates itself is managed within available resources and represents a minimal cost to general taxpayers. To the extent possible, the City plans the issuance of new debt to occur when resources are made available by the retirement of an existing obligation. By managing the timing of new debt, current City operations are not affected.

The City has allocated funds for long-term obligations for certificates of participation, special assessments levied on property owners in assessment districts, and tax allocation bonds.

- **Certificates of Participation (COP).**

The City enters into a lease agreement with another party to lease an asset over a specific period of time at a predetermined annual payment. Lease payments are made primarily from general fund revenues. Current law requires the lessee to make lease payments only if the facility has beneficial use. The City Council has to appropriate annual debt service payments. For the security of the bondholders, a reserve fund is usually established and held by a trustee until all bonds are paid. Interest during project construction must be capitalized.

- **Special Assessment Bonds (SAB).**

Bonds are issued to develop facilities and basic infrastructure for the benefit of properties within the assessment district. Assessments are levied on properties benefited by the project. The issuer's recourse for non-payment is foreclosure.

- **Tax Allocation Bonds (TAB).**

Bonds are secured by property tax increment (property taxes generated on assessed value in excess of the frozen property tax base) in a redevelopment project area. These bonds are issued to promote economic development.

Complete schedules showing the individual debt obligations, date of debt issuance and maturity, the amount issued, interest rates,

outstanding obligations, and 2006-07 debt requirements for debt incurred in the general governmental funds are contained in the "Debt Service Funds" section of the budget.

Legal Debt Limit

The City is bound by a provision in state law limiting indebtedness for California cities to 15% of the assessed value of all real and personal property of the city. Based on a FY 2006-07 net assessed value of \$14.2 billion, Hayward's legal debt limit for FY 2007-08 is \$2.13 billion. This statutory limitation applies to bonded indebtedness of the City payable from the proceeds of taxes levied on property. The City of Hayward currently has no outstanding general obligation bonded debt.

Proprietary / Enterprise Fund Debt

Proprietary or enterprise fund debt is accounted for in each individual fund. Financial information is contained in the revenue and expense fund summaries in each fund section. The City's Comprehensive Annual Financial Report has extensive and detailed information regarding enterprise fund debt and refunding and so this information is not duplicated here.

Supplemental Information

Financial Policies and Practices

Investment Policy

The City's investment related activities include good cash management, which involve accurate cash projection, the expeditious collection of revenue, the control of disbursements, cost-effective banking relations, and a short-term borrowing program which coordinates working capital requirements and investment opportunity. In concert with these requirements are the many facets of an appropriate and secure short-term investment program.

Investment Policy

The City Of Hayward incorporates a prudent and systematic investment process. Investment related activities are formalized in the form of written policies and procedures. The primary objective of the investment policy is safety, liquidity and yield. City policy requires diversification of the investment portfolio, in order to reduce the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities.

An Investment Advisory Committee is appointed by the City Manager for the purpose of overseeing the implementation of the City's investment program and assuring it is consistent with the investment policy as approved by the Council. The investment advisory committee meets quarterly to determine general strategies and to monitor results. The City's investment policy is formally reviewed and approved by the Investment Advisory Committee annually. The policy is then reviewed and approved by the City Council at a public meeting.

Oversight

A system of internal controls has been implemented by the Director of Finance to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.

Controls deemed most important include: control of collusion, separation of duties, separating transaction authority from accounting and recordkeeping, custodial safekeeping, clear delegation of authority,

specific limitations regarding securities losses and remedial action, written confirmation of telephone transactions, minimizing the number of authorized investment officials, documentation of transactions and strategies, and ethical standards.

Reporting

Monthly and annual investment reports are distributed to the City Manager, City Council, and Investment Advisory Committee. The reports provide information regarding all investment activity that transpired over the period of the report, and include current economic conditions which affect the portfolio.

Supplemental Information

Gann Appropriation Limit

Gann Appropriation Limit

State Proposition 4, commonly known as the Gann Initiative, was approved by California voters in November 1979. Proposition 4 created Article XIII B of the State Constitution, which places limits on the amount of revenue that can be spent by government agencies. This is referred to as the Gann Appropriation Limit, or Gann Limit.

A subsequent related State initiative, Proposition 111, was approved by the voters in June 1990 and provided new adjustment formulas to make the Gann Limit more responsive to local growth issues and to address concerns regarding the accountability of local governments in adopting their limits. Prior to each fiscal year, city councils must adopt by resolution the Gann Appropriation Limit for the city for the upcoming year. In addition, cities are required to conduct a review of their limits during annual financial audits.

The appropriations limitation imposed by Propositions 4 and 111 creates a restriction on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using population and inflation growth factors. Only revenues that are classified as "proceeds of taxes" are subject to the limit. The use of "non-tax proceeds" (user fees, rental income, franchise fees, Gas Tax revenue) is not restricted.

During any fiscal year, a city may not appropriate any proceeds of taxes it receives in excess of its established limit. Excess funds received in any year may be carried into the subsequent year for use if the city is below its limit for that year. Any excess funds remaining after the second year would be required to be returned to local taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the city's appropriation limit.

The Gann Limit's appropriation restriction had little impact in the early 1980's as a result of the high rate of inflation during that period. Because the appropriation limit for most cities increased faster than actual revenue grew,

cities were generally below their limits. This trend changed during the mid 1980s, as exemplified by the State of California's \$1.1 billion refund to taxpayers in 1987 when it collected revenues in excess of its limit.

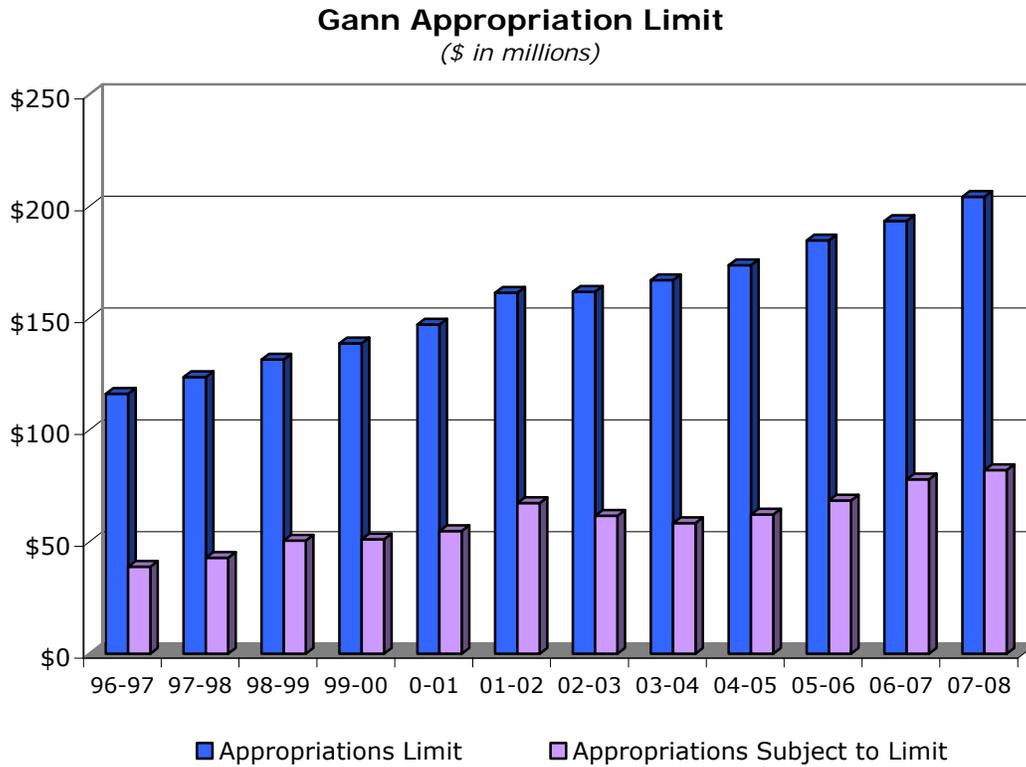
The Limit also served as the major barrier to increasing taxes on gasoline in the late 1980s. In recent years, the trend has reversed again for most cities. As the rate of revenue growth slows and the growth factors, especially population, increase at a steady rate, cities are experiencing comfortable gaps between their appropriation limits and their actual appropriations.

The City of Hayward's FY 2007-08 Gann Appropriation Limit, as adopted by the City Council, is \$204,242,163. The Council resolution establishing the City's Appropriation Limit for 2007-08 is provided in the "Budget Resolutions" section of the budget.

Hayward's appropriation limit far exceeds our actual appropriations, which is represented on the following chart.

Supplemental Information

Gann Appropriation Limit



Gann Appropriation Limit

Fiscal Year	Inflation Factor	Population Factor	Total Adjustment Factor	Appropriations Limit	% Change	Appropriations Subject to Limit	% of Limit Appropriated
96-97	5.2100	0.8500	1.0610	\$116,146,075	6.1%	\$38,846,796	33.4%
97-98	4.6700	1.7400	1.0649	\$123,685,417	6.5%	\$42,832,296	34.6%
98-99	4.1500	2.1500	1.0639	\$131,587,956	6.4%	\$50,521,398	38.4%
99-00	4.5300	1.4000	1.0599	\$138,758,159	5.9%	\$51,091,619	36.8%
00-01	4.9100	1.1100	1.0607	\$147,187,717	6.1%	\$54,866,298	37.3%
01-02	7.8200	1.7100	1.0966	\$161,411,938	9.7%	\$67,280,611	41.7%
02-03	-1.2700	1.4900	1.0020	\$161,736,376	0.2%	\$61,637,910	38.1%
03-04	2.3100	0.8200	1.0315	\$167,042,568	3.2%	\$58,400,562	35.0%
04-05	3.2800	0.7200	1.0402	\$173,764,360	4.0%	\$62,165,120	35.8%
05-06	5.2600	1.0300	1.0634	\$184,787,972	6.3%	\$68,399,894	37.0%
06-07	3.9600	0.7400	1.0473	\$193,526,595	11.4%	\$78,021,824	40.3%
07-08	4.4200	1.0700	1.0554	\$204,242,163	10.5%	\$82,136,688	40.2%



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 05/22/07
AGENDA ITEM _____
WORK SESSION ITEM WS#2

TO: Mayor and City Council
FROM: City Manager
SUBJECT: Fiscal Year 2007-08 Budget

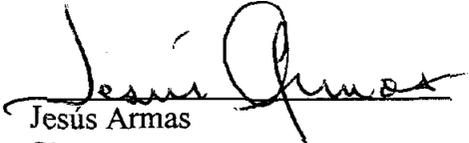
As noted in the budget message, it is necessary to utilize a portion of the contingency funds to assure that the budget is balanced for next year. Because recurring expenses are greater than recurring revenue for next year, staff cannot recommend incurring any new, on-going financial obligations. While there clearly is justification to provide additional staffing to respond to various community needs, there is insufficient income to enter into such obligations at this time. Additional staffing necessarily means incurring on-going financial obligations. While we would welcome the opportunity to recommend augmenting current staffing levels, fiscal realities indicate otherwise. Should the Council determine that additional staffing must be provided, it is left with a couple of choices: To reduce expenses elsewhere or incur the obligation with the knowledge that additional contingency funds must be earmarked to offset the increased costs.

It has been suggested that additional sworn police personnel are needed. While there is no dispute with this general assertion, adding a police officer requires an appropriation of \$150,000 per officer. Another area that has been mentioned as needing attention involves enforcement of various City regulations. Because this involves various code enforcement duties, this would be accomplished through the addition of personnel in our community preservation staffing. Each community preservation inspector results in an added cost of \$97,000 per year.

With the recent formation of the Keep Hayward Clean and Green Task Force, there will be a need to provide some level of funding to allow some of the initiatives that emerge from the work of the Task Force to be implemented. Since the Task Force has only been in existence a short period of time, it is still developing a complete list of activities it proposes to undertake in the upcoming fiscal year. Still, it would seem prudent to set aside a certain amount of funds for this purpose in FY 2007-08. To this end, it is recommended that the Council set aside \$50,000 to carry out the activities of the Task Force. At the same time, it is recommended that authorization to expend the funds be contingent on the presentation of a work program from the task force delineating how the funds will be utilized.

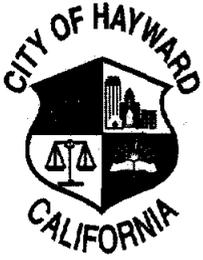
Another area that will need attention concerns the allocation of funds to support the City's participation in the 2-1-1 program. As of this writing, it remains unclear if the necessary funding will be provided by the County and the 14 cities in Alameda County to support this service. Because of the City's financial condition, staff cannot recommend earmarking funds for this purpose. Should the Council conclude otherwise, staff once again recommends allocating the

funds subject to the service provider being able to demonstrate that sufficient funding has been secured from private, public, or philanthropic sources to support this service. A deadline of January 1, 2008 is recommended.



Jesús Armas
City Manager

Attachment



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 05/29/07

AGENDA ITEM _____

WORK SESSION ITEM WS #2

TO: Mayor and City Council
FROM: Director of Finance and Internal Services
SUBJECT: Master Fee Schedule for 2007-2008

RECOMMENDATION:

It is recommended that City Council review and comment on this report.

DISCUSSION:

Each year, staff reviews the Master Fee Schedule to ensure that the various fees and service charges are appropriate and within State Guidelines. A review was conducted for the fiscal year 2007-2008 and staff is suggesting only limited changes to the schedule. These changes have been developed pursuant to applicable Government Codes, and the City's principle of full cost reimbursement. The summary tables in Exhibit A give a brief description of the current fee, proposed fee and a reason for the increase. The current fees represent the amounts previously adopted by Council. The proposed fee is staff's recommendation.

A complete copy of the current Master Fee Schedule is on file in the City Clerk's Office and on the City Website (www.hayward-ca.gov/municipal.shtm). The current Master Fee Schedule includes all changes adopted by the Council during the current fiscal year.

Proposed Changes to Master Fee Schedule

Library Fees - The Library proposes to update fees that are no longer relevant, such as those related to cassette tapes and cameras. A new fee is proposed for the mailing of library materials. This fee will be determined based on the cost of the service provided.

Assessment Districts - There are three fees charged to assessment districts for the administration services performed by the City. The Master Fee Schedule provides for an annual adjustment of those fees to reflect changes in the San Francisco Bay Area Consumer Price Index. The December 2006 change is 3.4 percent. The summary of proposed changes, in Exhibit A, indicates the recommended changes.

Animal Services - The City's Animal Services program plays a vital role in the health and safety of our community overall. During FY 2006-2007 the City Council amended the Animal Control ordinance to clarify the City's role with respect to dangerous or potentially dangerous dogs. The Master Fee Schedule has been modified to accommodate these changes to the ordinance.

Police Fees - The Police Department provides services ranging from the provision of public documents, to traffic control and security services (fingerprinting), to abandoned vehicle abatement and more. The fingerprinting fees have been modified to account for new technology.

Building Inspection and Plan Check Services - The Building Division has proposed clarification for building permit renewal fees by including them in the master fee schedule.

Low Income Refuse Service Rates - Corrections to the Low Income Refuse rates have been made to be consistent with present procedures and to incorporate the new discount of \$6.04 per month effective June 1, 2007.

Document Storage and Duplication - City-wide changes have been made related to photocopying due to the frequent request for color copies and information provided in digital format. These fees are based on the cost of the service. Improvements in technology require changing from out-of-date microfilming of documents to digital and electronic storage processes for permits and related documents. Due to these improvements, staff will be exploring a digital storage/technology fee. Staff will present our recommendations to the Council Technology Application Committee in the Fall.

Recommended by:



Debra C. Auken, Director of Finance and Internal Services

Approved by:



Jesús Armas, City Manager

Attachment: Exhibit A - Schedule of Master Fee Recommended Changes

**EXHIBIT A
SCHEDULE OF MASTER FEE RECOMMENDED CHANGES**

Library Fees	Current Fee	Proposed Fee	Reason for Change
Overdue fines : Audio cassette tapes	\$0.25/day (maximum cost of item)	No fee	no longer relevant
Teacher Loan Box	\$3.00	\$8.00	actual cost of each is \$8.11

Finance	Current Fee	Proposed Fee	Reason for Increase
Assessment District Fees			
Establishment Fee	\$2,907.00	\$3,006.00	per bond terms
Annual Administration Fee	\$2,766.00	\$2,860.00	per bond terms
Bond Call Fee	\$ 284.00	\$ 294.00	per bond terms

Police Fees	Current Fee	Proposed Fee	Reason for Increase
ANIMAL CONTROL			
IMPOUNDING			
- for each dog			
4th impoundment of dangerous/potentially dangerous animal	\$200	\$200	modified language per ordinance
HEARING FEE: Hearing and inspection of property of owners of animals declared dangerous or potentially dangerous.	\$100	\$100	modified language per ordinance
POLICE ADMINISTRATION			
FINGER PRINTING	\$10 for first and \$5 for each additional	\$20 each	upgraded technology

Building Inspection and Plan Check Services	Current Fee	Proposed Fee	Reason for Changes
Permit Renewal Fee	none	\$50 per permit	Establish fee

Low Income Refuse Service Rates	Current Reduced Rate	Proposed Reduced Rate	Reason for Changes
Low Income Single Family Dwelling 32-gallon Cart Service	\$4.27	\$6.04	New Franchise Agreement - Effective June 1, 2007



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 06/05/07
AGENDA ITEM 11
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: City Manager
SUBJECT: Operating Budget for the City of Hayward and Redevelopment Agency for Fiscal Year 2007-08, the FY 2007-08 Capital Improvement Program Budget, FY 2007-08 Master Fee Schedule, and the FY 2007-08 Gann Appropriation Limit

RECOMMENDATION:

It is recommended that, following public testimony, the City Council provide direction to staff concerning the preparation of the necessary resolutions to implement Council budget decisions, for action on June 12, 2007.

BACKGROUND:

For FY 2007-08, the operating budget represents expenditures of \$195 million for all City funds. Of this total, \$114 million is in the General Fund; \$56 million is in the Enterprise Funds; with the balance distributed between the City's Special Revenue, Debt Service, and Internal Service funds.

The FY 2007-08 operating budget, which includes the Redevelopment Agency, was provided to the City Council in early May and has been available for public review since that time. By way of providing a summary of the overall recommended operating budget, the budget message presented to you in the budget document is attached for reference (Attachment A). Attachment A also includes the May 22 agenda report which contained information about the cost associated with providing additional police personnel.

For FY 2007-08, the capital improvement budget represents expenditures of \$66.3 million. Of this total, \$46.5 million is for utility projects; \$15.2 million is for street and sidewalk projects; with the balance distributed between airport, facilities, and miscellaneous projects.

Operating Budget: The Council held work sessions on May 22 and 29, to review and discuss the operating budget. As a result of comments voiced at the work sessions, certain editorial revisions will be made to the budget document for clarity. Recommended objective narrative changes made to the budget document are presented for your reference (Attachment B).

During the budget work sessions, the Council expressed interest in providing \$30,000 in support of implementation a county-wide 2-1-1 system, predicated on full funding being secured by June 30, 2007. Formal direction is needed to include this appropriation in the budget. The Council is also requested to provide direction regarding staff's suggestion that \$50,000 be provided in support of the Keep Hayward Clean and Green Task Force, subject to submittal of a detailed work program.

An issue raised during the worksession centered on the upkeep of the landscape medians along the major thoroughfares. As a result of staff reductions in recent years, staff is limited in what it can do in this regard. I indicated that, subject to confirmation, it is my understanding that gas tax funds can be used to address this issue, although use of gas tax funds for this purpose means that less funds are available to repair streets. I have been able to confirm my understanding. Should the Council care to pursue this further, additional direction should be provided.

Five Year Capital Improvement Program: In addition to the Operating Budget, Council reviewed the Five Year Capital Improvement Program (CIP) Budget on May 29. The Planning Commission also reviewed the CIP and confirmed that it is consistent with the general plan. The CIP message presented to you in the budget document is attached for your reference (Attachment C).

Master Fee Schedule: At the May 29 work session, Council reviewed the Recommended Master Fee Schedule and expressed concurrence with staff recommendations. For reference, the staff report presented at the work session appears as Attachment D. Any changes that Council may wish to make as a result of the public hearing will be incorporated into the Master Fee Schedule and reflected in the June 12 agenda report.

Gann Limit: As the Council will recall, the Gann Limit, or State Proposition 4 approved by California voters in November 1979, places limits on the amount of revenue that can be spent by government agencies. The limit is based on actual appropriations during the 1978-79 fiscal year (the "base" year) and is increased each year using population and inflation growth factors. The limit for FY 2007-08 is \$204 million. The City's recommended annual budget has been far below the limit each year, which is the case again for FY 2007-08. The Gann Limit is attached for your reference (Attachment E).

Public Hearing and Adoption of Budget: The purpose of the June 5 public hearing is to provide an opportunity for the Council to receive testimony from the public on the FY 2007-08 Operating Budget for the City of Hayward and Redevelopment Agency, the FY 2007-08 Capital Improvement Project Budget, the FY 2007-08 Master Fee Schedule, and the FY 2007-08 Gann Appropriation Limit.

Following public testimony, the Council is requested to provide direction to staff so that the necessary budget resolutions can be prepared and presented for formal action on June 12, 2007.


Jesús Armas, City Manager

Attachments: A – May 22 Worksession Report and Budget Message
 B – FY 2007-08 Operating Budget - Narrative and Budget Changes
 C – CIP Message
 D – Master Fee Schedule
 E – Gann Limit Information

NARRATIVE MODIFICATIONS TO FY 2007-08 BUDGET OBJECTIVES**Mayor and City Council:**

1. Provide policy direction to City Manager regarding developing stable funding sources, including consideration of increases in existing sources, for City services and developing fiscal policies for the next two-year budget cycle.
2. Promote disaster preparedness in the community.
3. Consider steps to improve efforts to engage the community.

City Manager:

1. Identify, with guidance from Council, opportunities to develop stable funding sources, including consideration of increases in existing sources, for vital City services, and develop fiscal policies for the next two-year budget cycle.
2. Support the objectives of the Keep Hayward Clean and Green Task Force.

City Attorney:

1. Continue general liability and EEO training efforts.
2. Assist the City Clerk with the 2008 elections.
3. Reproduce and distribute updated versions of the Mobile Home Rent Stabilization Ordinance to all mobile home residents.
4. Develop a plan for handling employee liability practices.
5. Assist with the transition of the new City Attorney.
6. Reevaluate the City's general liability insurance position.

Finance Department:

1. Improve the ability for City customers to make electronic payment related to City fees, utilities, and taxes.

Police:

1. Evaluate the financial feasibility of implementing a Spay and Neuter Clinic at the Animal Shelter by September 2007.
2. Submit staffing plan by October 2007.

Fire:

1. Improve the City's level of disaster preparedness; complete a comprehensive disaster drill in Spring 2008.

Community and Economic Development:

1. Present report which addresses the issue of the homeless in Hayward by January 2008.

Redevelopment Agency:

1. Work with BART to pursue appropriate development at both stations.

Community Development Block Grant:

1. Develop long-term plan to diminish reliance on CDBG funds for acquisition of Matt Jimenez Community Center.
2. Present report regarding the future of Eden Youth and Family Center site by November 2007.



CITY OF
HAYWARD
 HEART OF THE BAY

May 10, 2007

Honorable Mayor and City Council:

The Capital Improvement Program (CIP) budget presented to you last year was structured so as to align with the City's two-year operating budget. Although last year's CIP was a comprehensive document addressing a five-year period, this document only includes summary fund sheets and highlights a few significant project changes.

With a few exceptions described below, this document reflects only projects previously presented to and reviewed with the City Council, although where appropriate costs have been updated. As a result, consideration of new requests was limited to the few projects with major changed circumstances, such as obtaining grant funding for the project. Since no new projects are added in year five of the budget (i.e. 2011-12), this document covers only the next four years. In general, projects scheduled for the future years have not been re-scoped or re-estimated in order to allow staff resources to be concentrated on refining projects for the currently approved and upcoming year.

Nonetheless, year two of the budget must formally be adopted, as required by the City Charter and in order to comply with certain grant requirements. The following discussion highlights the limited number of new, critical projects contained herein, as well as important modifications to a couple of existing projects.

A project for the installation of new sidewalk along Civic Avenue has been added in the Gas Tax Fund. Currently scheduled for completion during 2007-08 at an estimated cost of \$130,000, this project will install new sidewalk near the intersection of Civic Avenue and New Dobbel Avenue. This will install the remaining section of sidewalk following completion of development-funded work, thereby providing a continuous pedestrian pathway.

The Foothill Gateway Landscaping Plan was added to the Capital Improvement Fund for next fiscal year. Funds for this \$50,000 project are intended to yield a design for landscape improvements along Foothill Boulevard (near the I-580 off-ramps), a critical and highly visible gateway into the City. Since the project encompasses areas that are in both the City and County Redevelopment Areas, Alameda County Redevelopment Agency will be contributing \$25,000 towards the project, and the other half will be provided through a transfer from the City's Redevelopment Fund.

A second project added to the Capital Improvement Fund is the Underground Storage Tank Remediation Study. This study is expected to cost \$40,000, and it is necessary in order to receive closure from the Regional Water Quality Control Board at six City-owned sites where underground storage tanks were previously removed. The sites to be included in the study are Fire Stations #1, 2, 5 and 6, the Marathon Sewer Lift Station, and the Waste Water Treatment Plant. A portion of the project costs in the amount of \$25,000 will be funded through a transfer from the Sewer Collection System Replacement Fund.

OFFICE OF THE CITY MANAGER

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Page 1

Lastly, a final new project was added in the Street System Improvement fund to address infrastructure improvement costs associated with the second phase of the Mount Eden annexation process. As Council is aware, the estimated \$5 million needed to bring the West-Mohr and Mohr-Depot Islands up to City standards is to be financed partially by \$3.6 million from Dutra Enterprises and the remaining \$1.4 million by \$700,000 each from the City and County. Since this commitment was made as part of the Phase I annexation, the City's contribution has been budgeted in the Street System Improvement Fund in 2009-10.

In addition to the new projects, two projects funded by the Alameda County Transportation Improvement Authority (ACTIA) and the Alameda County Transportation Authority (ACTA) respectively have been modified to include anticipated funding and scheduled work plan. The so-called 880/92 Reliever Route Project - Phase I was moved from the Capital Improvement Fund to the Street System Improvement Fund, since that fund is more appropriate for projects funded from sources outside the City. Phase I of the project includes the West A Street and Whitesell Street extensions and is fully funded with the \$25.3 million presently allocated by ACTIA. Not all of this funding is shown, because the schedule goes beyond 2010-11. It is anticipated that by the end of next year, preliminary design and environmental review will be completed, so that final design, right-of-way acquisition, and construction may begin in the later years of this CIP. Funding for the Clawiter/Whitesell Interchange, which represents Phase II of the project, is still being pursued. Costs associated with the preliminary design and environmental review for the project will mostly be reimbursed through ACTIA, while the City will be fully reimbursed for its portion of expenditures associated with the construction of the reliever route.

The ACTA-funded project is, of course, the Route 238 Corridor Improvement Project. Assuming certification of the Final Environmental Impact Report and approval of the project later this year, \$6 million in ACTA funding is included in 2007-08 to continue design and begin the process of right-of-way acquisition.

Finally, it should be noted that two significant projects totaling \$8.2 million in the Water Pollution Control Replacement Fund have been moved up a year. Together these two projects, Enclose Effluent Channel and Enclose Effluent Contact Channel, represent the next major phase of improvements to the plant. The first project increases the size of our existing 48" effluent pipeline and encloses the existing open channel through which our treated effluent flows prior to the Contact Channel and the EBDA pump station. However these improvements are located directly next to the site for the Russell City Energy Center (RCEC). Moving ahead with design and construction of this project is critical to not impacting planned construction schedules for the RCEC. It also makes sense to proceed with the related project to enclose the Contact Channel. Staff has been pursuing various methods to expedite this work as well as ensuring adequate cash flow. Of course, if the RCEC is delayed, expediting the work is not as critical and can revert to the previous schedule.

Except for the new or modified projects highlighted above, the proposed 2007-08 Capital Improvement Program Update remains relatively unchanged from the spending plan previously reviewed by Council. The staff and I look forward to reviewing the material with you and to respond to your questions.

Respectfully submitted,


 Jesús Armas
 City Manager



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 06/12/07
AGENDA ITEM 4
WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: City Manager

SUBJECT: Approval and Appropriation of the Operating and Capital Budgets for the Fiscal Year 2007-2008; Approval and Appropriation of the FY 2007-2008 Redevelopment Agency Budget; Approval of the FY 2007-2008 Master Fee Schedule; and Approval of the FY 2007-2008 Gann Appropriation Limit

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolutions:

1. Approving the FY 2007-2008 Operating and Hayward Redevelopment Agency budgets; and
2. Amending the Master Fee Schedule to include modifications reflected in the FY 2007-2008 Operating Budget; and
3. Approving the FY 2007-2008 Capital Improvement Program; and
4. Establishing the FY 2007-2008 Gann Appropriation Limit

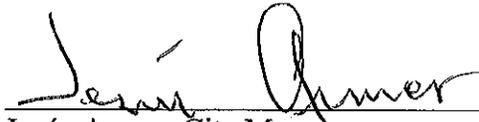
DISCUSSION:

At its meeting on June 5, 2007, the City Council held a public hearing on the FY 2007-2008 operating budget for the City and the Redevelopment Agency, the FY 2007-2008 Master Fee Schedule, the FY 2007-2008 Gann Appropriation Limit, and the five-year Capital Improvement Program FY 2007-2008 through FY 2010-2011.

Following public testimony and Council deliberations, Council directed staff to prepare the necessary budget resolutions in accordance with the information presented to Council, with three additional changes to the FY 2007-2008 budget: 1) confirm \$30,000 for the 2-1-1 program, 2) augmentation of \$50,000 to the Keep Hayward Clean and Green Task Force, and 3) include a \$1 million reserve designation for police staffing. The accompanying resolutions reflect and incorporate these modifications.

With regard to the 2-1-1 system, funding is contingent on Eden I & R achieving full funding by June 30, 2008. The appropriation for the Task Force is contingent on presentation of a work program to the Council. Finally, the specific use of the \$1 million designation will be determined following presentation of a staffing plan to you in October.

Approval of the accompanying resolutions is therefore recommended.



Jesús Armas, City Manager

Attachments: Resolutions

HAYWARD CITY COUNCIL

RESOLUTION NO. 07-079

Introduced by Council Member Henson

RESOLUTION APPROVING THE BUDGET OF THE CITY OF
HAYWARD FOR FISCAL YEAR 2007-2008; ADOPTING
APPROPRIATIONS FOR FISCAL YEAR 2007-2008

WHEREAS, the City Manager has submitted to the City Council of the City of Hayward estimates of revenues from all sources and estimates of expenditures required for the proper conduct of the activities of the City of Hayward for fiscal year 2007-2008 contained in those documents entitled "City of Hayward 2007-2008 Recommended Budget," with adjustments to the Recommended Budget as approved at the June 5, 2007 Public Hearing Council Meeting, and 2007-2008 Capital Improvement Program; and

WHEREAS, a public hearing was held by the City Council of the City of Hayward, at which time all interested persons were afforded an opportunity to be heard on matters pertaining to the budget recommended by the City Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward as follows:

1. That the budget for fiscal year 2007-2008 presented by the City Manager in the documents entitled "City of Hayward 2007-2008 Recommended Budget," with adjustments to the Recommended Budget as outlined in the June 5 and June 12, 2007 Public Hearing Budget Report are hereby approved and adopted as the budget of the City of Hayward for fiscal year 2007-2008. Copies of the budget documents and the staff reports presented by the City Manager are on file in the office of the City Clerk and are hereby referred to, incorporated herein, and made a part of this resolution as though set forth in full.
2. That except as may be otherwise provided, any and all expenditures relating to the objectives described in the budget are hereby approved and authorized and payments therefore may be made by the Director of Finance without further action of Council.
3. That for the purposes of determining whether the City Manager is authorized to execute a contract for a commodity or service pursuant to City Charter section 701 subsection 8, the City Manager shall have the authority to expend such funds and enter into and execute any and all contracts and documents necessary to carry out the objectives of the Council's appropriations as set forth in this budget.

4. The City Attorney shall have the authority to bind and prepay all coverage, negotiate and execute all documents necessary to obtain the insurance, third party administration services, loss fund stabilization and defense of claims budgeted for in the Liability Insurance Fund and serve as the City's representative on ERMAC Insurance Pool.
5. The City Manager is also authorized to enter into an Amended Repayment Agreement with the Redevelopment Agency in substantially the same form as the Amended Repayment Agreement on file in the office of the City Clerk, together with such additional changes approved by the City Manager and the City Attorney. Such Amended Repayment Agreement consolidates the provisions of the Repayment Agreement executed on September 23, 1975, as amended through the eleventh amendment thereto, and also provides for the repayment of additional expenses incurred by the City of Hayward from tax increment revenues, based on the findings and provisions contained in the Amended Repayment Agreement.
6. The following amounts are hereby appropriated for expenditure:

I. OPERATING EXPENDITURE APPROPRIATIONS

GENERAL FUND:

Mayor and Council Department	486,733
City Manager Department	3,910,597
City Attorney Department	1,070,997
City Clerk Department	516,449
Human Resources Department	2,623,252
Finance Department	5,700,546
Police Department	48,420,754
Fire Department	26,770,262
Public Works Department	7,811,899
Library Department	3,781,133
Community and Economic Development Department	6,158,310
Non-Departmental	<u>939,292</u>
	108,190,224

OTHER FUNDS:

Recycling Funds	682,854
Community Development Block Grant	1,981,128
Small Business Econ Dev Rev Loan Program	163,999
Home Loan Fund	30,000
Measure B – Paratransit Fund	1,008,236
Housing Mortgage Bond Fund	151,645
Downtown Business Improvement	98,500
Narcotic Asset Seizure	20,000
Certificates of Participation	2,324,560
Site Acquisition – MJCC	133,329
Solar Panel Electric Generator Acquisition	72,488
Unisys Computer Lease	109,979
Motorola Police Radio Lease	60,271
Street Lighting Fund	254,800
Low and Moderate Housing Fund	198,002
Low and Moderate Homeownership Loans	200,000
Special Assessment Districts	907,026
Stormwater Maintenance and Operation Fund	2,286,471
Wasterwater Maintenance and Operation Fund	14,996,240
Water Maintenance and Operation Fund	24,009,804
HPFA Water Revenue Bonds	552,290
HPFA Retrofit COPs	546,199
Regional Water Intertie Maintenance and Operation Fund	67,822
Airport Operations Fund	2,582,586
Centennial Hall Maintenance and Operation Fund	673,748
Worker’s Compensation Fund	4,404,173
Liability Insurance Fund	1,876,636
Equipment Management Fund	6,298,833
Consolidated LLD 96-1, Zone 1	7,975
Consolidated LLD 96-1, Zone 2	8,150
Consolidated LLD 96-1, Zone 3	140,300
Consolidated LLD 96-1, Zone 4	21,786
Consolidated LLD 96-1, Zone 5	5,175
Consolidated LLD 96-1, Zone 6	10,700
Consolidated LLD 96-1, Zone 7	167,750
Consolidated LLD 96-1, Zone 8	7,850
Consolidated LLD 96-1, Zone 9	4,450
Consolidated LLD 96-1, Zone 10	218,500
Community Facility District #1	691,771
Community Facility District #1 Admin Fund	<u>9,000</u>
	68,383,709

TOTAL ALL FUNDS: 176,573,933

7. The Director of Finance is hereby authorized to transfer the following amounts from one fund to another as indicated below at such time as he/she may determine, giving consideration to the intended purposes for which the transfers are made and available balances in each of the funds.

II. FUND TRANSFERS

FROM GENERAL FUND TO:

Liability Fund - Liability Insurance Allocation	1,553,778
Centennial Hall Maintenance and Operation Fund	391,136
Solar Panel Electric Generator Acquisition	72,488
Transportation System Improvements Capital Transfer	350,000
Street Lighting Fund Capital Transfer	320,000
HPFA Retrofit COPs – 97 Refund CIP	544,284
Certificates of Participation – D/S Abag 2001-02 (Abag 33)	88,338
Certificates of Participation – D/S City Hall	2,231,303
Unisys Computer Lease	109,979
Motorola Police Radio Lease	60,271
Certificates of Participation – D/S City Hall	1,969
HPFA Retrofit COP's	1,915

FROM SPECIAL GAS TAX TO:

General Fund – Street & Signal Maintenance	1,391,492
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FROM RECYCLING FUND TO:

General Fund - Cost Allocation	46,350
Liability Insurance Fund - Liability Insurance Allocation	5,246

FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUND TO:

Liability Insurance Fund - Liability Insurance Allocation	11,962
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FROM HOUSING MORTGAGE BOND FUND TO:

Liability Insurance Fund - Liability Insurance Allocation	1,678
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FROM BYRNES JUSTICE ASSISTANCE GRANT TO:

General Fund – Byrnes Justice Assistance Expenditures	57,764
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FROM CITIZEN'S OPTION FOR PUBLIC SAFETY FUND TO:

General Fund – Citizen's Option for Public Safety Expenditures 284,944

FROM LOW & MODERATE HOUSING FUND TO:

General Fund – Cost Allocation 69,122

FROM STORMWATER MAINTENANCE AND OPERATIONS FUND TO:

General Fund - Cost Allocation 165,251

Liability Fund - Liability Insurance Allocation 20,566

FROM SEWER REVENUE TO:

General Fund - Cost Allocation 737,969

Sewer Replacement Fund - Capital Reserve to Sewer 1,000,000

Wastewater Treatment Plant Replacement
- Capital Reserves Wastewater Treatment Plant Replacement 3,000,000

Sewer Improvement Fund

-Connection Fee Transfer to Sewer Improvement 1,800,000

Street System Improvement Fund

-Capital Transfer to St Sys Improvement 50,000

FROM WASTEWATER REVENUE & OPERATION FUND TO:

Liability Fund - Liability Insurance Allocation 209,857

FROM SEWER IMPROVEMENT FUND TO:

Sewer Revenue Fund

-D/S ABAG 2001-02(ABAG XXIV) 84,934

FROM WASTEWATER TREATMENT PLANT REPLACEMENT TO:

Sewer Revenue Fund - D/S 96 Sewer Refunding/Replacement 458,942

Sewer Revenue Misc Transfer 1,601

FROM WATER MAINTENANCE & OPERATION FUND TO:

General Fund - Cost Allocation 939,056

Liability Fund - Liability Insurance Allocation 172,083

Water Replacement Fund - Capital Reserves to Water 2,000,000

FROM WATER IMPROVEMENT FUND TO:

Water Maintenance & Operation Fund	
-D/S ABAG 2001-02(ABAG XXIV)	84,934
-D/S 1996 HPFA Revenue Bonds	328,014
-D/S 01 Water System Transfer	89,436
-D/S 04 Water System Transfer	172,463

FROM WATER REPLACEMENT TO:

-D/S 1996 HPFA Revenue Bonds	218,676
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FROM AIRPORT OPERATIONS FUND TO:

General Fund - Cost Allocation	190,962
Liability Fund - Liability Insurance Allocation	52,464
Airport Capital Improvement Fund	
-Capital Reserves to Airport Capital	600,000
Water Maintenance & Operation Fund	
-Misc Transfer to Water Maintenance	192,636

FROM AIRPORT REAL ESTATE FUND TO:

Airport Operation Fund	146,000
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FROM CENTENNIAL HALL MAINTENANCE & OPERATIONS TO:

	General Fund - Cost Allocation	00,000
Liability Fund - Liability Insurance Allocation		12,801

FROM WORKER'S COMPENSATION FUND TO:

General Fund - Cost Allocation	151,220
Liability Fund - Liability Insurance Allocation	3,358

FROM LIABILITY INSURANCE FUND TO:

General Fund - Cost Allocation	355,402
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FROM EQUIPMENT MANAGEMENT FUND TO:

General Fund - Cost Allocation	135,000
Liability Fund - Liability Insurance Allocation	40,922

FROM CFD #1 TRUSTEE FUND TO:

CFD #1 Administrative Fund 25,000

8. There are hereby appropriated the following amounts to Reserves and Designations of Fund Balances, which the Director of Finance shall enter upon the records and reflect in the financial statement of the City:

GENERAL FUND RESERVES AND DESIGNATIONS

RESERVED

Encumbrances	874,000
Advances	20,000
Inventory	<u>31,000</u>
	925,000

DESIGNATIONS

Economic Uncertainty	7,000,000
Liquidity Reserve	3,500,000
Redevelopment Agency Loan	1,336,000
Hotel Conference Center	1,250,000
Police Staffing	1,000,000
Contingency Reserve	<u>4,649,000</u>
	18,735,000

In addition to the above specified amounts, the balances in each fund that are not otherwise appropriated are hereby appropriated to Contingency Reserves in those funds. Expenditures from Reserves or Designated Fund Balances shall require the approval of the City Council.

9. Any monies received during fiscal year 2007-2008 as a consequence of a grant application approved by the City Council are hereby appropriated for the purposes for which the grant has been approved. Such appropriation includes authorization for the City Manager to expend such monies and for the Finance Director to make payments therefore in accordance with the terms and conditions and for the purposes of the grant.
10. The Director of Finance is hereby authorized and directed to distribute the above appropriations, transfers, and reserves to the various accounts of the City in accordance with generally accepted accounting principles and consistent with the purposes and objectives as outlined in the approved budget.
11. Any contract for professional service included in the annual budget that will cost more than \$25,000 shall be executed by the City Manager only upon approval of the contract by the City Council given at a meeting of the City Council.

12. The Finance Director is directed to comply with GASB 31 (Unrealized investment gains and losses) and is authorized to make such entries as are required to the City's financial records. In addition, the Finance Director is authorized to make such changes to the budget as are required by GASB 31.
13. The 2006-2007 appropriations and budget resolutions are hereby amended to reflect actual expenditures for fiscal year 2006-2007.
14. The City Manager is hereby authorized to enter into a revolving loan Credit Agreement with Bank of the West in a form, which is satisfactory to the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA June 12, 2007

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Rodriquez, Quirk, Halliday, Ward, Dowling, Henson
MAYOR: Sweeney

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: Angela Payer
City Clerk of the City of Hayward

APPROVED AS TO FORM:

M. A. Jole
City Attorney of the City of Hayward

HAYWARD CITY COUNCIL

RESOLUTION NO 07-080

Introduced by Council Member Henson

RESOLUTION ADOPTING A REVISED MASTER FEE
SCHEDULE RELATING TO FEES AND CHARGES FOR
DEPARTMENTS IN THE CITY OF HAYWARD AND
RESCINDING RESOLUTION NO. 06-082 AND ALL
AMENDMENTS THERETO

WHEREAS, section 15273 of the California Environmental Quality Act Guidelines states that CEQA does not apply to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, and other charges by public agencies which the public agency finds are for the purpose of:

1. Meeting operating expenses, including employee wage rates and fringe benefits;
2. Purchasing or leasing supplies, equipment, or materials;
3. Meeting financial reserve needs and requirements;
4. Obtaining funds necessary for capital projects necessary to maintain service within existing service areas; or
5. Obtaining funds necessary to maintain intra-city transfers as are authorized by City Charter; and

WHEREAS, the City Council finds and determines that this action is exempt from CEQA based on the foregoing provisions.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward hereby adopts a revised Master Fee Schedule relating to fees and charges for all departments of the City of Hayward, a copy of which is on file in the office of the City Clerk.

BE IT FURTHER RESOLVED that if any provision of this Master Fee Schedule is deemed to be invalid or beyond the authority of the City of Hayward, either on its face or as applied, the invalidity of such provision shall not affect the other provisions of this Master Fee Schedule, and the applications thereof; and to that end the provisions of this Master Fee Schedule shall be deemed severable.

BE IT FURTHER RESOLVED that Resolution No. 06-082, and all amendments thereto are hereby rescinded.

BE IT FURTHER RESOLVED that this resolution shall become effective as of July 1, 2007.

IN COUNCIL, HAYWARD, CALIFORNIA June 12, 2007

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Rodriquez, Quirk, Halliday, Ward, Dowling, Henson
MAYOR: Sweeney

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: *Angela Payne*
City Clerk of the City of Hayward

APPROVED AS TO FORM:

M. O'Loch
City Attorney of the City of Hayward

HAYWARD CITY COUNCIL

RESOLUTION NO. 07-081

Introduced by Council Member Henson

RESOLUTION APPROVING CAPITAL IMPROVEMENT
PROJECTS FOR FISCAL YEAR 2007-2008

WHEREAS, the City Manager has submitted to the City Council of the City of Hayward estimates of revenues from all sources and estimates of expenditures required for the proper conduct of the activities of the City of Hayward for fiscal year 2007-2008 contained in those documents entitled "City of Hayward 2007-2008 Recommended Budget" and "Capital Improvement Program 2007-08 Update"; and

WHEREAS, a public hearing was held June 5, 2007, by the City Council of the City of Hayward, at which time all interested persons were afforded an opportunity to be heard on matters pertaining to the Capital Improvement Program budget recommended by the City Manager; and

WHEREAS, by Resolution No.07-082, dated June 12, 2007, the City Council adopted the budget and appropriated funds for operating expenses for 2007-2008.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward as follows:

1. That the Capital Improvement Projects for 2007-2008, as embodied in the Capital Improvement Program 2007-08 Update document, are hereby adopted as the Capital Improvement Program for fiscal year 2007-2008. Copies of the budget documents and the staff reports presented by the City Manager are on file in the office of the City Clerk and are hereby referred to, incorporated herein, and made a part of this resolution as though set forth in full.
2. That except as may be otherwise provided, any and all expenditures relating to the objectives described in the Capital Improvement Program budget are hereby approved and authorized and payments therefore may be made by the Director of Finance without further action of Council.
3. That for the purposes of determining whether the City Manager is authorized to execute a contract for a commodity or service pursuant to City Charter section 701 subsection 8, the City Manager shall have the authority to expend such funds and enter into and execute any and all contracts and documents necessary to carry out the objectives of the Council's appropriations as set forth in this Capital Improvement Program budget.
4. The following are hereby approved for expenditure:

I. CAPITAL PROJECTS EXPENDITURE APPROPRIATIONS

Gas Tax Fund (210)	1,822,000
Measure B Tax Fund [Local Transportation] (211)	2,200,000
Measure B Tax Fund [Pedestrian & Bicycle] (212)	455,000
Capital Improvement Fund (410)	1,060,000
Street System Improvement Fund (413)	4,744,000
Transportation System Improvement Fund (420)	820,000
Street Lighting Fund (422)	90,000
Route 238 Fund (430)	6,154,000
Sewer Improvement Fund (613)	20,873,000
Sewer Replacement Fund (614)	1,640,000
Wastewater Treatment Plant Replacement Fund (616)	4,698,000
Water Improvement Fund (622)	13,643,000
Water Replacement Fund (623)	4,852,000
Regional Water Intertie Capital (627)	760,000
Airport Capital Fund (632)	2,455,000
TOTAL: ALL CAPITAL FUNDS	66,266,000

5. The Director of Finance is hereby authorized to transfer the following amounts from one fund to another as indicated below at such time as she may determine, giving consideration to the intended purposes for which the transfers are made and available balances in each of the funds.

II. FUND TRANSFERS

FROM FUND:	TO FUND:	AMOUNT:
Gas Tax (210)	General (100)	1,391,492
RDA (451)	Capital Improvement (410)	25,000
Sewer Collection System (614)	Capital Improvement (410)	25,000
Route 238 (430)	Street System Improvements (413)	240,000
Stormwater (601)	Street System Improvements (413)	75,000
General (100)	Transportation Improvement (420)	350,000
General (100)	Street Lighting (422)	320,000
Sewer Operations (611)	Sewer Replacement (614)	1,000,000
Sewer Operations (611)	WPCF Replacement (616)	3,000,000
Water Operations (621)	Water System Replacement (623)	2,000,000
Airport Operations (631)	Airport Capital (632)	600,000

In order to provide for completion of work on projects previously authorized but not completed as of June 30, 2007, in addition to the above appropriations for capital expenditures, appropriation balances remaining as of June 30, 2007, for capital projects previously authorized but uncompleted, are hereby appropriated for expenditure in fiscal year 2007-2008.

6. Any monies received during fiscal year 2007-2008 as a consequence of a grant application approved by the City Council are hereby appropriated for the purposes for which the grant has been approved. Such appropriation includes authorization for the City Manager to expend such monies and for the Finance Director to make payments therefore in accordance with the terms and conditions and for the purposes of the grant.
7. The Director of Finance is hereby authorized and directed to distribute the above appropriations to the various accounts of the City in accordance with generally accepted accounting practices and consistent with the purposes and objectives as outlined in the approved budget.
8. The budget for capital projects for fiscal year 2007-2008, as contained in the document entitled "Five-Year Capital Improvement Program 2007-08 Update," is hereby approved.
9. Any contract for professional service included in the annual budget that will cost more than \$25,000 shall be executed by the City Manager only upon approval of the contract by the City Council given at a meeting of the City Council.

IN COUNCIL, HAYWARD, CALIFORNIA June 12, 2007

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Rodriquez, Quirk, Halliday, Ward, Dowlinng, Henson
MAYOR: Sweeney

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: Angela P. Pappas
City Clerk of the City of Hayward

APPROVED AS TO FORM:

M. O'Leary
City Attorney of the City of Hayward

HAYWARD CITY COUNCIL

RESOLUTION NO. 07-082

Introduced by Council Member Henson

RESOLUTION ESTABLISHING THE APPROPRIATION
LIMIT FOR FISCAL YEAR 2007-2008

WHEREAS, by Resolutions Nos. 07-079 and 07-081, the City Council approved the budgets and appropriated funds for operating expenses and capital projects for fiscal year 2007-2008.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the appropriations limit for fiscal year 2007-2008 is hereby established as \$204,242,163. In accordance with the requirements of state law regarding the appropriations limit, the annual adjustment factors for 2007-2008 are hereby selected as follows: For change in population, the factor shall be the Alameda County population growth factor and for the change in the cost of living, the factor shall be the California per capita income factor. When adopted, the vote on this resolution shall constitute the recorded vote of the City Council for purposes of complying with the applicable procedural requirement of state law.

IN COUNCIL, HAYWARD, CALIFORNIA June 12, 2007

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Rodriquez, Quirk, Halliday, Ward, Dowling, Henson
MAYOR: Sweeney

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: *Angela Rego*
City Clerk of the City of Hayward

APPROVED AS TO FORM:

M. O. Jode
City Attorney of the City of Hayward

REDEVELOPMENT AGENCY OF THE CITY OF HAYWARD

RESOLUTION NO. RA- 07-16

Introduced by Agency Members Henson

RESOLUTION APPROVING THE BUDGET OF THE
REDEVELOPMENT AGENCY OF THE CITY OF
HAYWARD AND ADOPTING APPROPRIATIONS FOR
FISCAL YEAR 2007-2008

WHEREAS, the Executive Director has submitted to the Redevelopment Agency of the City of Hayward estimates of revenue from all sources and estimates of expenditures required for the proper conduct of the activities of the Redevelopment Agency of the City of Hayward for fiscal year 2007-2008; and

WHEREAS, a public hearing was held by the Redevelopment Agency of the City of Hayward, at which time all interested persons were afforded an opportunity to be heard on matters pertaining to the recommended budget.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Hayward that:

1. The budget presented by the Executive Director is hereby approved and adopted as the budget of the Redevelopment Agency of the City of Hayward for fiscal year 2007-2008. The budget presented by the Executive Director and approved by this resolution appears on pages 87-96, of the document entitled "City of Hayward 2007-2008 Recommended Budget," with adjustments as outlined in the June 5 and June 12, 2007 Budget Public Hearing Report," which is hereby referred to, incorporated herein, and made a part of this resolution as though set forth in full.
2. The following amounts are hereby estimated resources and appropriated expenditures:

I. Hayward Redevelopment Agency Fund

REVENUES

Property Taxes	10,917,000
Interest Income	100,000
Other Revenue	50,000
Transfers from D/S HRA	<u>3,900</u>
TOTAL FUNDS AVAILABLE	<u>11,070,900</u>

EXPENDITURES

Hayward Redevelopment Agency	<u>3,418,812</u>
	3,418,812

TRANSFERS TO OTHER FUNDS

General Fund--Cost Allocation	498,196
Liability Insurance	6,926
Debt Service-04 Tax Allocation Bonds	3,373,432
Debt Service-06 Tax Allocation Bonds	559,340
Low and Mod Fund – Property Tax	2,183,400
Downtown Business Improvement	<u>35,000</u>
	6,656,294

TOTAL	
EXPENDITURES & TRANSFERS	<u>10,075,106</u>

II. Hayward Redevelopment Agency Debt Service Fund

REVENUES

Transfers from HRA	<u>3,932,772</u>
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TOTAL FUNDS AVAILABLE	<u>3,932,772</u>
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EXPENDITURES	<u>3,936,672</u>
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<u>3,936,672</u>

III. Low and Moderate Housing Fund

REVENUES

Interest Income	47,500
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Other Revenue	<u>53,000</u>
	100,500

TRANSFERS FROM OTHER FUNDS

Redevelopment Agency – Property Tax	<u>2,183,400</u>
	2,183,400

TOTAL FUNDS AVAILABLE	<u>2,283,900</u>
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EXPENDITURES

Low & Mod Housing Fund	<u>398,002</u>
	398,002

TRANSFERS TO OTHER FUNDS

General Fund - Cost Allocation	<u>69,122</u>
	69,122

TOTAL

EXPENDITURES & TRANSFERS	<u>467,124</u>
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4. Any and all expenditures relating to the objectives described in the budget are hereby approved and authorized and payments therefore may be made by the Finance Director.
5. Except as limited in paragraph 6 of this resolution, the Executive Director is authorized without further action from Council to enter into a contract or agreement for any commodity or service included in the annual budget of the Redevelopment Agency.
6. For the purposes of determining whether the Executive Director has the authority to execute a contract for a commodity or service pursuant to section 4 above, the Executive Director shall have the authority to expend such funds and enter into and execute any and all contracts and documents necessary to carry out the objectives of the Agency's appropriations as set forth in this budget.
7. Any contract for professional service included in the annual budget that will cost more than \$25,000 shall be executed by the Executive Director only upon approval of the contract by the Redevelopment Agency Board given at a meeting of the Redevelopment Agency.
8. The 2006-2007 appropriations and budget resolutions are hereby amended to reflect actual expenditures for fiscal year 2006-2007.
9. The Redevelopment Agency Board finds that the administrative and planning expenditures budgeted to the Redevelopment Agency Low and Moderate Income Housing Funds 452 and 453 for fiscal year 2007-08 are necessary for the production, improvement or preservation of low- and moderate-income housing and are not disproportionate to the total cost of production, improvement or preservation of such housing.

HAYWARD, CALIFORNIA June 12, 2007

ADOPTED BY THE FOLLOWING VOTE:

AYES: AGENCY MEMBERS: Rodriquez, Quirk, Halliday, Ward, Dowling, Henson
CHAIR: Sweeney

NOES: AGENCY MEMBERS: None

ABSTAIN: AGENCY MEMBERS: None

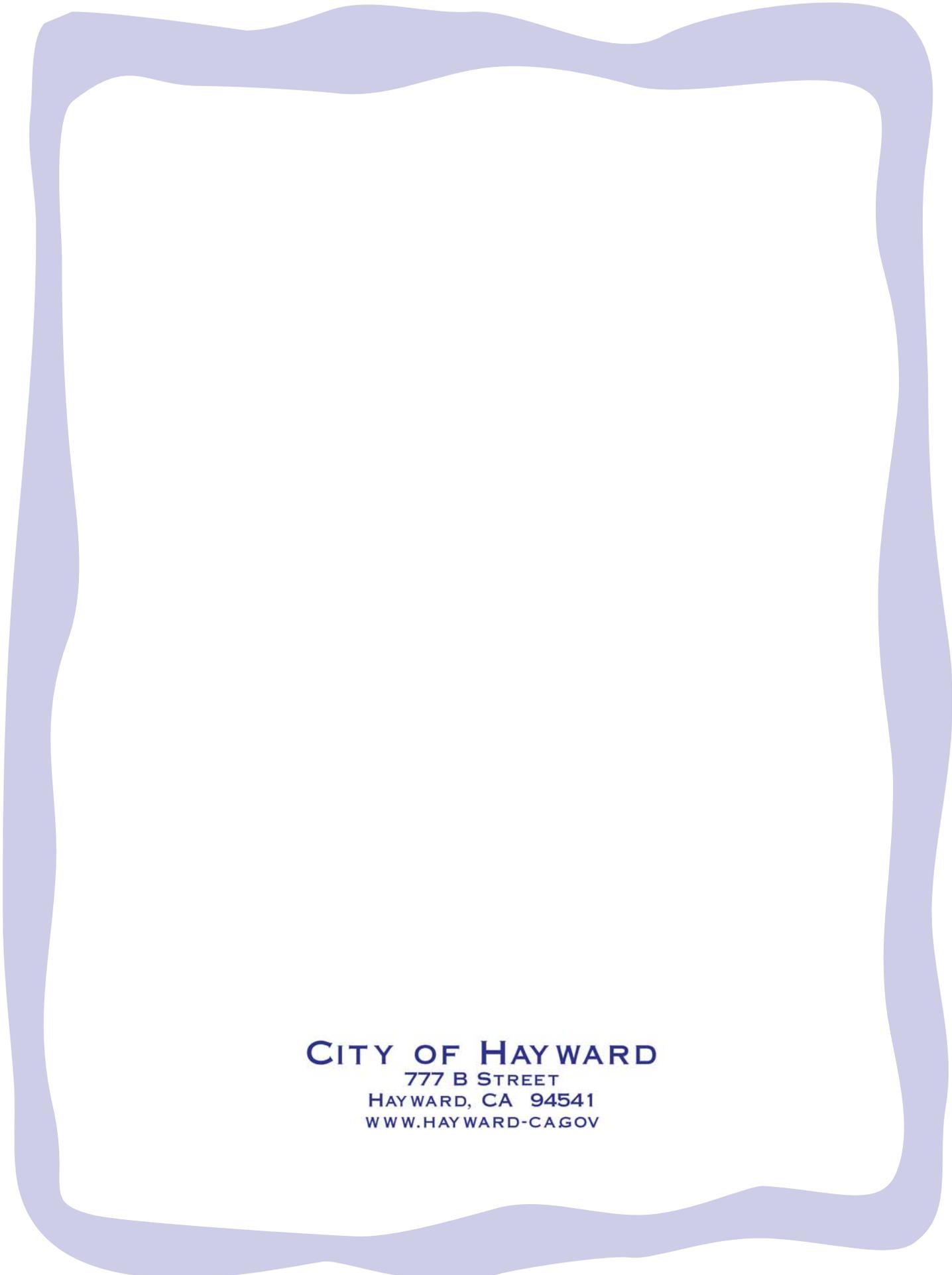
ABSENT: AGENCY MEMBERS: None

ATTEST: Angelina Peyer
Secretary of the Redevelopment Agency
of the City of Hayward

APPROVED AS TO FORM:

M. A. [Signature]
General Counsel

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